



City of Winchester

Inspections Department

Vacant Building Registration

Rouss City Hall
15 North Cameron Street
Winchester, VA 22601
540-667-1815
Fax: 540-722-3618
Inspections@ci.winchester.va.us

Number: _____(Office Use)

Owners of buildings which have been vacant for a continuous period of twelve months or more located within the City of Winchester are required to register those properties with the Inspections Department within 30 days of receiving notice.

Property Address: _____

Date building was last occupied: _____

Owner

Name: _____

Address: _____

City, State: _____

Telephone: _____

E-mail: _____

There is a fee of \$25.00 per building to off set the cost of processing and maintaining this registry. The registration is required annually as long as the building is vacant. **Failure to provide this registration makes you subject to a civil penalty of \$50.00.**

All vacant structures are required to be maintained in a clean, safe, secure and sanitary condition as provided in the Virginia Uniform Statewide Building Code so as not to cause a blighting problem or adversely affect the public health or safety.

Owner Signature: _____ Date: _____

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“Providing quality services to our citizens in a cost-effective, efficient and courteous manner, while anticipating the future needs of our community.”