

EST Meeting Minutes
6/15/16

Attendance:

- Chad Braun-Duin
 - Tim Koppenhaver
 - Colin Reynolds
 - Isaiah Walston
 - Jennifer Jenkins
 - Tom Hoy
 - Michael Neese
- Patsy Gochenour 134 Country Club Circle, Winchester Va 22602 540) 662-23

Meeting Minutes

1. Welcome
2. Any additional introductions
3. Public Comments
4. Brief overview of Tree Assessment Function and process in regards to Citizen requests concerning city or right-of-way trees
 - a. Jennifer Jenkins presented a power point presentation
5. Brief Overview of the Virginia Municipal League's Go Green Challenge
 - a. Michael Neese presented the Go Green VA Challenge
 - b. The program will begin again in December
6. Public Information Meeting
 - a. Tom Hoy distributed the Virginia Freedom of Information Act, Virginia Conflict of Interest Act and the Virginia Public Records Act and reviewed the regulations that the EST is required to follow
7. Discussion/Listing of what areas of review members would like to focus on
 - a. Discussion occurred between all members present and it focused on two specific areas:
 - i. Canvass of all like-minded groups in the area for organizational purposes
 - ii. Development of a plan to engage the city council in order to implement EST supported measures
 1. This could occur in the following steps:
 - a. Attend a City Council meeting and introduce the group
 - b. Develop an Annual Plan which is aligned and couched with the Winchester Strategic Plan
 - b. To Do List:
 - i. Jennifer Jenkins – Email Tree Assessment Function Presentation
 - ii. Michael Neese – Email Go Green VA Challenge Document
 - iii. Tom Hoy – Email list of like-minded groups
 - iv. Jen/Mike/Tom – Email list of City Buildings
 - v. Chad/Tim/Colin/Isaiah – Develop an annual plan
 - vi. Chad/Tim/Colin/Isaiah – Reach out to Evan
- 8./9. Schedule of next meeting
 - a. September 14
10. Adjournment