

**MINUTES OF THE COMMON COUNCIL
IN REGULAR SESSION
April 9, 2013**

A regular session of the Winchester Common Council was held on Tuesday, April 9, 2013 in the Council Chambers, Rouss City Hall. President John Willingham called the meeting to order at 7:01 p.m.

PRESENT: Councilor Jeff Buettner, Evan Clark, John Hill, John Tagnesi and Ben Weber; Vice-President Milt McInturff; Mayor Elizabeth Minor; Vice-Mayor Les Veach; President John Willingham (9)

ABSENT: None (0)

INVOCATION – President Willingham led the citizens and councilors in a Moment of Silence.

PLEDGE OF ALLEGIANCE – Mayor Minor led the citizens and councilors in the Pledge of Allegiance.

APPROVAL OF MINUTES – March 12, 2013 Regular Meeting

Vice-Mayor Veach moved to approve the March 12, 2013 minutes as presented. *The motion was seconded by Councilor Buettner then unanimously approved by voice-vote.*

REPORT OF THE MAYOR

Mayor Minor announced today, April 9th, is National Service Recognition Day. She stated she presented a proclamation honoring the event to about 25 Shenandoah University students volunteering at Our Health last Thursday. Mayor Minor introduced Mike Madden, an AmeriCorp volunteer at Shenandoah University, who spoke about the various activities held that day. Mayor Minor also reminded everyone that April is Child Abuse Prevention Month.

REPORT OF THE CITY MANAGER

City Manager Dale Iman announced Council will receive the first quarterly report on the Strategic Plan next Tuesday and stated it will be a comprehensive report on over 25 projects that are underway.

REPORT OF THE CITY ATTORNEY

City Attorney Anthony Williams stated he wanted to make sure Council was aware that there had been an addition to the package with regard to the Racey Meadows item and their request to table.

1.0 PUBLIC HEARINGS

- 1.1 O-2013-06:** Second Reading – AN ORDINANCE TO AUTHORIZE THE MANAGER TO EXECUTE A LETTER OF AGREEMENT WITH SHENANDOAH PERSONAL COMMUNICATIONS COMPANY (“SHENTEL”) FOR THE TEMPORARY USE OF CITY PROPERTY FOR THE PURPOSE OF ERECTING A MOBILE TELECOMMUNICATIONS FACILITY – CELL ON WHEELS (“COW”) ON PROPERTY OWNED BY THE CITY OF WINCHESTER AT THE SOUTH END OF THE TIMBROOK ANNEX DURING THE 2013 APPLE BLOSSOM FESTIVAL

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:08 p.m.

Mayor Minor moved to adopt O-2013-06. *The motion was seconded by Vice-President McInturff then adopted by the affirmative roll-call vote of a majority of all members of the Common Council, the ayes and nays being recorded as shown below:*

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Aye
President Willingham	Aye

- 1.2 O-2013-08:** Second Reading – AN ORDINANCE TO AMEND SECTIONS 14-5, 18-7, 18-15, 21-3, AND 23-8 OF THE WINCHESTER ZONING ORDINANCE PERTAINING TO ADMINISTRATIVE REVIEW, SPECIAL REGULATIONS PERTAINING TO THE PRIMARY & SECONDARY DOWNTOWN ASSESSMENT DISTRICTS, OBSTRUCTION OF RIGHT-OF-WAY, CIVIL PENALTIES AND FEES TA-13-35

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:09 p.m.

Councilor Weber moved to approve O-2013-08. *The motion was seconded by Vice-Mayor Veach then adopted by the affirmative roll-call vote of a majority of all members of the Common Council, the ayes and nays being recorded as shown below:*

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Aye
President Willingham	Aye

1.3 O-2013-09: Second Reading – AN ORDINANCE TO REPEAL CHAPTER 26, ARTICLE III, DIVISION 2 OF THE WINCHESTER CITY CODE PERTAINING TO SIDEWALK CAFES

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:09 p.m.

Vice-Mayor Veach moved to adopt O-2013-09. The motion was seconded by Mayor Minor then adopted by the affirmative roll-call vote of a majority of all members of the Common Council, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Aye
President Willingham	Aye

1.4 O-2013-05: Second Reading – AN ORDINANCE TO AMEND AND RE-ADOPT SECTIONS 2-4, 2-28, AND 2-29 OF THE WINCHESTER CITY CODE PERTAINING TO ELECTION AND REMOVAL OF COUNCIL-ELECT OFFICERS

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:16 p.m.

Mayor Minor moved to adopt O-2013-05. The motion was seconded by Vice-President McInturff then adopted by the affirmative roll-call vote of a majority of all members of the Common Council, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Aye
President Willingham	Aye

1.5 O-2013-03: Second Reading – AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-66 OF THE WINCHESTER CITY CODE PERTAINING TO INSTALLATION; REQUIRED LEGEND AND SIGNALS

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:16 p.m.

Vice-President McInturff moved to adopt O-2013-03. *The motion was seconded by Councilor Buettner then adopted by the affirmative roll-call vote of a majority of all members of the Common Council, the ayes and nays being recorded as shown below:*

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Nay
President Willingham	Aye

1.6 O-2013-04: Second Reading – AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-68 OF THE WINCHESTER CITY CODE PERTAINING TO WHEN METERS SHALL BE OPERATED

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:17 p.m.

Vice-Mayor Veach moved to approve O-2013-04. The motion was seconded by Councilor Hill.

Councilor Weber moved to amend the recommendation to begin on September 1st instead of July 1st. The motion died without a second.

The motion to approve O-2013-04 was then adopted by the affirmative roll-call vote of a majority of all members of the Common Council, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Nay
Councilor Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Nay
President Willingham	Nay

1.7 O-2013-07: Second Reading – AN ORDINANCE TO CONDITIONALLY REZONE 7.74 ACRES OF LAND AT 940 CEDAR CREEK GRADE FROM RESIDENTIAL OFFICE (RO-1) DISTRICT WITH CORRIDOR ENHANCEMENT (CE) DISTRICT OVERLAY TO HIGH DENSITY RESIDENTIAL (HR) DISTRICT WITH PLANNED UNIT DEVELOPMENT (PUD) & CE DISTRICT OVERLAY RZ-12-405

President Willingham stated the applicant has made a request to table action on O-2013-07 until the May 14, 2013 meeting and to hold a discussion at the next work session. He asked if anyone on Council would like to make that motion. Hearing none, President Willingham opened the public hearing.

Julia McCaul of Cidermill Lane quoted Benjamin Franklin who said “haste makes waste in everything.” She commended Council for taking the time to think this through. She stated Council has valid concerns, has thought it through, has asked good questions, has asked for more information, and has worked the numbers. She concurs with Council’s concerns that were reported in the Winchester Star today. She stated she agrees there is no guarantee, verbally or written, that there will only be 9 children at all times in this complex. It is impossible to predict that. She stated there will be young couples there who want to start a family. This is not China. The complex can’t tell them they cannot have children. There are studies that can very well be used as a bedroom for a child. She stated she thinks it is very astute of Council to focus on the educational cost to the city. The educational costs are really high. In her opinion, the real charge to Council is the safety of the citizens of Winchester and keeping Winchester solvent. You have to watch the pennies in and the pennies out as it was in Ben Franklin’s time. Now, we are talking about thousands of dollars, millions of dollars, and bonds. She stated we want to keep Winchester solvent. She reminded everyone about the City of Stockton, California that declared bankruptcy last year. The court ruled recently that they could declare bankruptcy so honest creditors will not

be paid. She stated Winchester does not operate like that so you have to watch what is going out and what is coming in. She stated the reason they went bankrupt is the city built a baseball stadium but the people did not come. She stated another major concern she has is the safety issue. With 132 apartments and the management staff working, it will add about 150-200 cars coming in and out of Cedar Creek Grade Monday through Friday. She stated that section which could be altered is narrow and curvy. The worst scenario is for those cars to get backed up in the morning and the drivers not check their speed coming down the road. The accident could be fatal. She stated there are 82 apartment complexes already in Winchester. She thinks Council is doing a good job with renovating the old buildings in Winchester and downtown for retail and apartments. This is a competitor that is not needed. She suggested Valley View work with Winchester to renovate the Bellview Apartments to make the complex fit for our city children to live there. She stated she hopes Council votes to keep the existing zoning.

Jason Largent of 561 Bellview Avenue spoke on behalf of the current land owner of 940 Cedar Creek Grade. He stated she desperately needs the help of every person on this elected City Council. We are currently in a conundrum that is the result of a decision made by the City of Winchester. The on-going mishandling of this property by the city has not been given due process in the opinion of its owner. The current zoning of this property was arbitrarily changed in 2007 at the request of the City Manager and Zoning Director's master plan from Residential to Residential/Office RO-1. This new zoning designation created a property owner's worst nightmare. The highest tax designation set forth by this municipality. The current tax valuation of this property according to the city's tax record is \$3,500,000 which translates into an annual tax bill of \$36,000. Mrs. Racey, the owner, has been paying this rate since 2007. He stated he would like to point out that the current offer for this property is less than half of the tax assessment. During this time, she and her husband have had no choice but to put the property on the market. Please understand that the property has been continuously listed with different realtors in the past 7 plus years. Up to this point, there has been no interest in the property from anyone interested in developing this property as RO-1, Residential/Office designation. This was a pipe dream of our city officials and not feasible in today's real estate market climate. He stated now is the time for all questions to be asked. Mr. Willingham asked the question about market saturation for apartments at the last meeting. We had expert testimony from Patz and Associates, the same company the City of Winchester contracts for fiscal analysis, to support that our city needs the rezoning to support this project. The project will most likely stimulate other projects. Not all of the necessary questions related to this project have been asked. What Mr. Willingham neglected to ask was what the fiscal impact of Residential/Office projects would be. It has been shared by Patz and Associates and numerous real estate firms in the Winchester municipality that the need for additional RO-1 properties could take between 16 and 20 years to be developed. He stated Mrs. Racey is 90 years old and needs to be relieved of the tremendous tax burden put upon her by this pipe dream of a few city employees and the private interests of a few elected officials. A denial of this zoning request may have more severe

implications on the City of Winchester. With the current real estate market rebounding, Mrs. Racey does have a by-right clause to develop 27 residential lots which would have a more tremendous fiscal impact on the city's infrastructures, for example, the overcrowding of city schools. Denial of this rezoning could be disastrous. Mrs. Racey has no children and has considered donating the property to charity to relieve herself of this tax burden. The release of this property from the city tax record would have a lasting impact. An unwillingness of the Council to cooperate with her is not in keeping with our city motto, Fare Fac. We have never been more disappointed in our elected representatives as we have been by the spirit shared over this zoning request. The controversy around this property has many city residents concerned whether policies to the citizens' benefit are in contrast with City Council's agenda.

A.J. Lievre of 2307 Stoneridge Road stated he knows many of the residents in the community have already voiced their concerns over this rezoning to the planning committee. He wants to reiterate the main concern is still traffic and the volume this poses to put on Cedar Creek Grade. He stated they know there have been studies done that state the traffic with residential would not be as much of an impact as the potential with office space and cannot say whether he concurs or not. He and his wife are on the fence as to whether this is a better option than the potential of office space. He stated the traffic concerns and the flow of traffic really have not been met. He still has major issues with how this will be laid out and how many cars and at what kind of speed will be going past his house. He stated his other concern is the aesthetics. The topography of the land is quite hilly and the proposal has some 4 story buildings. He does not know of a precedent of that in Winchester and he is not sure why it is being started now in a Corridor Enhancement area that we are trying to keep looking nice. He does not think a 4 story building on top of a hillside is something the City of Winchester is looking for.

Ty Lawson, on behalf of the applicant, stated he delivered a letter requesting to table because they understood there were questions about the impacts of the proposed use. To address quickly the comments, we did have questions about traffic early on and we commissioned a traffic study. He thinks moving the entrance addressed those issues quite well. With the regard to the aesthetics, we have proffered that we would be of the same quality or better than the other project owned by this applicant which is Stewart Hill. Stewart Hill is very prominently listed in the city's fiscal impact studies and actually a follow up one they did. With regard to the schools, they not only addressed it through their projects and similar projects but by also calling the school board and getting the expected number of school kids and the existing number of school kids at similar market rate apartment projects. They have also addressed the tax revenue and delivered a summary and follow up report from Patz and Associates late last week. He stated they understood there was some follow up questions and that is why they asked this to be tabled. They are happy to come back and understand there are some questions and have good answers. Mr. Patz has good answers. It is a very positive project for the city in terms of low impacts, in terms of school kids, and it generates

significant revenue which is a plus for the community. He stated if there are no questions and no need for follow up, it is fine and they look forward to Council's support.

No further citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:34 p.m.

Vice-Mayor Veach moved to deny O-2013-07 at this time since it is not consistent with the current Comp Plan or Strategic Plan. The motion was seconded by Vice-President McInturff.

The motion to deny O-2013-07 was then approved by the affirmative roll-call vote of a majority of all members of the Common Council, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Aye
President Willingham	Nay

- 1.8 CU-13-85:** Conditional Use Permit - Request of Glaize Properties for conversion of ground floor nonresidential use to residential use at 110 East Fairfax Lane (Map Number 173-01-S-1) zoned Central Business (B-1) District with Historic Winchester (HW) District overlay.

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:37 p.m.

Vice-President McInturff moved to approve CU-13-85. *The motion was seconded by Councilor Buettner then unanimously approved by voice-vote.*

- 1.9 R-2013-21:** Resolution – Approval of Consolidated and Annual Action Plan

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:38 p.m.

Vice-Mayor Veach moved to approve R-2013-21. *The motion was seconded by Councilor Weber then unanimously approved by voice-vote.*

2.0 PUBLIC COMMENTS

No citizens came forward to address Council concerning this issue and the President declared the public hearing closed at 7:38 p.m.

3.0 CONSENT AGENDA

- 3.1 **R-2013-14:** Resolution – Authorization to amend the City of Winchester CEMS manual, Section 3.8 Salary Actions, K Career Development
- 3.2 **R-2013-15:** Resolution – Approval to host the 2014 Cal Ripken 10-year-old World Series
- 3.3 **R-2013-16:** Resolution – Adoption of the 2012 Updated Version of the Northern Shenandoah Valley Regional Mitigation Plan
- 3.4 **R-2013-20:** Resolution – Approval to reimburse expenditures with proceeds of a borrowing
- 3.5 **R-2013-17:** Resolution – Approval to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Winchester Transit
- 3.6 **R-2013-22:** Resolution – Approval to execute and file an application to the Virginia Department of Rail and Public Transportation for a grant of financial assistance
- 3.7 **R-2013-18:** Resolution – Authorization to submit an application for up to \$10,000 in recycling grant funds through the Virginia Department of Environmental Quality
- 3.8 **R-2013-19:** Resolution – Approval of the revised Winchester Transit Title VI Program
- 3.9 Motion to approve the proposed MOUs for the JJC and CVB funding and the termination of shared funding for the Museums as recommended by the Joint Finance Committee
- 3.10 Motion to re-appoint Mayor Elizabeth Minor as a member of the Northwestern Regional Jail Authority for a four year term beginning April 9, 2013 and ending on April 30, 2017

Vice-President McInturff moved to approve the Consent Agenda as presented. *The motion was seconded by Councilor Buettner then unanimously approved by voice-vote.*

4.0 AGENDA

- 4.1 Motion to re-appoint John Bentley, Jr. as a member of the Parks and Recreation Board for a three year term expiring October 31, 2016

Councilor Clark moved to approve the re-appointment of Mr. Bentley to the Parks and Recreation Board. *The motion was seconded by Councilor Buettner then unanimously approved by voice-vote.*

- 4.2** Motion to appoint _____, _____, and _____ as members of the Social Services Advisory Board each to serve a four year term expiring March 31, 2017

Vice-President McInturff moved to appoint Patrick Wingfield, Marie Imoh, and Trish Stiles to the Social Services Advisory Board. *The motion was seconded by Councilor Weber then unanimously approved by voice-vote.*

- 4.3** Motion to appoint _____ and _____ as members of the Parks and Recreation Board each to serve a three year term expiring April 30, 2016

Vice-Mayor Veach moved to appoint Shelly Lee and Rose Schiavone to the Parks and Recreation Board. *The motion was seconded by Mayor Minor then unanimously approved by voice-vote.*

- 4.4** Motion to appoint _____ and _____ as members of the Old Town Development Board each to serve a three year term expiring October 30, 2016

Mayor Elizabeth Minor moved to appoint Andrea Smith and Mark Lore to the Old Town Development Board. *The motion was seconded by Councilor Buettner then unanimously approved by voice-vote.*

- 4.5** Motion to appoint _____ as a member of the Northwestern Community Services Board to a three year term expiring December 31, 2016

Mayor Minor moved to appoint Phil Pate to the Northwestern Community Services Board. *The motion was seconded by Vice-Mayor Veach then unanimously approved by voice-vote.*

- 4.6** Motion to appoint _____ as a member of the Board of Architectural Review to a four year term expiring April 30, 2017

Councilor Buettner moved to appoint P.J. Lewis to the Board of Architectural Review. *The motion was seconded by Councilor Clark then unanimously approved by voice-vote.*

- 4.7** Motion to appoint _____ as a member of the Planning Commission to a four year term expiring December 31, 2017

Mayor Minor moved to appoint Martha Shickle to the Planning Commission. *The motion was seconded by Councilor Buettner then unanimously approved by voice-vote.*

- 4.8** Announce the term expiration of Sharion Poston, Melvin Thomas and Mary Margaret Wise as members of the Winchester School Board effective June

30, 2013. Ms. Poston, Mr. Thomas, and Ms. Wise are eligible for re-appointment.

- 4.9** Motion for the Nomination of _____, and _____ for re-appointment to the School Board and direct the Clerk of Council to issue a Notice of a Public Hearing for citizen comment on same in accordance with §22.1-29.1 of the Code of Virginia.

Vice-Mayor Veach moved to approve the nomination of Mary Margaret Wise and Melvin Thomas for re-appointment to the School Board. *The motion was seconded by Councilor Hill then unanimously approved by voice-vote.*

- 4.10** Announce the term expirations of Robert Mitchell, Jr., Mary Riley, and Mark Rudolph as members of the Handley Board of Trustees effective June 30, 2013. Ms. Riley and Mr. Rudolph are eligible for re-appointment. Mr. Mitchell is not eligible.

- 4.11** Announce the term expirations of Fran Jefferies and Joseph Wright as members of the Lord Fairfax Community College Board effective June 30, 2013. Ms Jefferies and Mr. Wright are eligible for re-appointment.

- 4.12** Announce the terms expiration of Dario Savarese, Rebecca Ebert, and Bill Hottel as members of the Winchester-Frederick County Tourism Board effective June 30, 2013. Ms. Ebert and Mr. Hottel are eligible for re-appointment. Mr. Savarese is not eligible.

- 4.13** Announce the term expiration of Dick Helm as a member of the Winchester Parking Authority effective May 31, 2013. Mr. Helm is eligible for re-appointment.

- 4:14** Announce the term expiration of Irvin Shendow as a member of the Winchester Regional Airport Authority effective June 30, 2013. Mr. Shendow is eligible for re-appointment.

5.0 EXECUTIVE SESSION

- 5.1** MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO §2.2-3711(A)(7) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF RECEIVING LEGAL ADVICE AND STATUS UPDATE FROM THE CITY ATTORNEY AND LEGAL CONSULTATION REGARDING THE SUBJECT OF SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY THE CITY ATTORNEY AND MATTERS OF ACTUAL OR PROBABLE LITIGATION AND PURSUANT TO §2.2-3711(A)(3) AND (6) FOR THE PURPOSE OF DISCUSSION OR CONSIDERATION OF THE SUBJECT OF THE ACQUISITION OF AN INTEREST IN REAL PROPERTY FOR A PUBLIC PURPOSE WHERE IF MADE PUBLIC, THE BARGAINING POSITION OR FINANCIAL INTEREST OF THE CITY WOULD BE ADVERSELY AFFECTED; AND PURSUANT TO §2.2-3711(A)(1) OF

THE CODE OF VIRGINIA FOR THE PURPOSE OF DISCUSSION AND CONSIDERATION OF INFORMATION REGARDING THE SUBJECT OF THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, AND PERFORMANCE OF SPECIFIC PUBLIC OFFICERS APPOINTEES, AND EMPLOYEES OF THE CITY OF WINCHESTER INCLUDING BUT NOT LIMITED TO MEMBERS OF COUNCIL-APPOINTED BOARDS AND COMMISSIONS.

Vice-President McInturff moved to convene into executive session at 7:44 p.m. *The motion was seconded by Vice-Mayor Veach then unanimously approved by voice-vote.*

Vice-President McInturff moved to reconvene in open session at 8:27 p.m. *The motion was seconded by Mayor Minor then unanimously approved by voice-vote.*

Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Councilor Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Mayor Minor	Aye
John Tagnesi	Aye
Vice-Mayor Veach	Aye
Councilor Weber	Aye
President Willingham	Aye

6.0 ADJOURNMENT

Councilor Clark moved to adjourn the meeting at 8:28 p.m. *The motion was seconded by Councilor Buettner then unanimously approved by voice-vote.*

Kari J. Van Diest, CMC
Deputy Clerk of the Common Council