

CITY OF WINCHESTER
NATURAL RESOURCES ADVISORY BOARD MINUTES
September 22, 2011 – 5:30 P.M. Rouss City Hall 4th Floor Exhibit Hall

1. Welcome – Chairman David L. Worthington. Chair David Worthington welcomed everyone to the meeting. In attendance were: Gerald Crowell, Jim Giraytys, & Woody Bousquet. Jim Lawrence was not present. Tai Roulston, the Tree Commission representative and Tom Hoy, staff were present.

2. Approve minutes of 1 September 2011 meeting- Minutes of the 1 September 2011 meeting were discussed and were approved as reviewed. Gerald Crowell made the motion to approve with Woody Bousquet second. Motion passed 4 to 0.

3. Status of previous Action Items- Actions items were addressed and it was noted that as most involved Jim Lawrence, who was unable to attend the meeting, that they would be tabled until the next NRAB Meeting. Only item 3, draft letter concerning Abrams Creek, would be discussed at the meeting.

4. Abrams Creek Wetland Preserve Management Plan discussion- A lengthy discussion occurred on the Abrams Creek draft letter, which included comments from all attendees plus a review of comments made by Jim Lawrence. A number of revisions were proposed and several were agreed upon. It was requested that Woody Bousquet revise the letter to include the approved revisions and resend to the NRAB members for final review and approval. It was requested that the NRAB members perform this task within a limited period of time to allow the letter to be issued in a timely manner. All attendees agreed to these requests.

5. Shawnee Springs Preserve Management Plan discussion

6. Tree Commission Liaison Report- Gerald Crowell gave a report on the tree commission actions. No actions required by the NRAB.

7. New Items- No new action items were noted by the attendees.

8. Assign Action Items for September meeting

NO.	ACTION ITEM:	ASSIGNED TO:	TARGET DATE:	STATUS:
1	Report to Tom from Tree Commission	Tai	9/30/11	
2	Report on Shawnee Springs Nature Preserve	Jim Lawrence	11/3/11	
3	Ck. w/Lawrence to confirm attendance at 11/3/11 meeting	Woody Bousquet	9/26/11	
4	Abrams Creek Wetlands Preserve draft to NRAB	Woody Bousquet	9/26/11	
5	NRAB comments RE: above proposal back to Woody.	ALL	9/28/11	

The next meeting date was discussed and it was agreed to investigate the possibility of moving the meeting from 20 Oct 2011 to 3 Nov 2011 to allow all members to attend. Gerald Crowell agreed to perform this task. Gerald Crowell also agreed to develop the action item list from the meeting and provide to Tom Hoy.

9. Adjourn- Meeting adjourned around 7:15 PM.