

Community Development Committee
August 18, 2011
Minutes

Office of Housing and Neighborhood Development – 8:00 AM

Committee Members Present: Ron Mislowsky
Cheryl Connolly
Skeeter Knee
Les Veach

Staff Present: Carla Taylor
Pamela Beamer
Sherry Richards

Others Present: Craig Gerhart
Martha Shickle
Tyler Klein
Jim Deskins
Matt Regis
Richard Bell
Mark Lohr
Vic Bradshaw

1. Chairman Ron Mislowsky called the meeting to order.
2. Approval of the April 21, 2011 minutes. No quorum
3. Public Hearing – Section 108 Loan Guarantee 2nd public hearing

Jim Deskins specified that this was the final application to HUD for the Section 108 loan.

The application was submitted for review and compliance. Modifications were made. Richard Bell and Mark Lohr both from the PHA (Preservation Historic Winchester) gave positive comments on the revitalization of the Taylor Hotel with the Section 108 Loan.

Public Hearing was closed after comments were received.

4. Annual Update to the HCVP (Housing Choice Voucher Program/Section 8) Administrative Plan.

Carla Taylor proposed adding a new preference to the program. Localities have the ability to implement additional preferences for management of the Waiting List in order to better serve the needs of the local community.

The new preference would include Youth who have aged out of Foster Care.

Sherry Richards explained the waiting list preferences to the committee. The current preferences are as follows:

1. First preference is given to applicants *living and/or working in the City of Winchester.*

2. Second preference is given to those applicants who are *Working Families*: Families where the head, spouse, or sole member is either employed, is age 62 or older, or is a person with disabilities.
3. Third preference is given to those applicants who are *Homeless*: “Any person or family that lacks a fixed, regular, and adequate nighttime residence; or is living in a shelter, an institution that provides a temporary assistance, or a public or private place not designated for regular sleeping accommodation”.
4. All other applicants are selected after preference holders are selected in order of date and time of their application.

Applicants on a waiting list would be assigned points for each preference for which the household qualifies:

Skeeter Knee moved that the motion be sent to City Council as a recommendation. Les Veach 2nd the motion.

5. Martha Shickle presented a power point presentation on the proposed schedule for the CAPER. (Consolidated Annual Performance Report) The schedule is as follows:
 - a. August 23rd City Council Work Session to introduce CAPER as related to CDBG; authorize for public comment
 - b. Public Comment Period August 29 - September 12th
 - c. September 13th City Council Regular Session to adopt CDBG portion of CAPER

The committee concurred with the report.

6. Committee member Cheryl Connolly will be leaving the area. Members wished her the best of luck in her new endeavors.

The meeting was adjourned at 8:55 A.M. The next scheduled meeting of the Community Development Committee is Thursday, September 15, 2011 at 8:00 AM in the conference room of the Office of Housing and Neighborhood Development.

Respectfully submitted by: Pamela Beamer