

**BOARD OF ARCHITECTURAL REVIEW
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, May 7, 2015, at 4:00p.m. in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

POINTS OF ORDER:

PRESENT: Chairman Rockwood, Mr. Serafin, Mr. Walker, Ms. Jackson, Ms. Elgin,
Ms. Schroth

ABSENT: Vice Chairman Bandyke

STAFF: Josh Crump, Carolyn Barrett, Erick Moore

VISITORS: Robina Bouffault, Richard Hunt

APPROVAL OF MINUTES:

Chairman Rockwood called for corrections or additions to the minutes of February 19, 2015. Hearing none, Chairman Rockwood called for a motion. Mr. Walker moved to approve the minutes. Mr. Serafin seconded the motion. Voice vote was taken and the motion passed 6-0.

CONSENT AGENDA:

None.

NEW BUSINESS:

BAR-15-196 Request of 309 BRAD LLC for a partial demo/adaptive reuse of old warehouse to residential at 309 North Braddock Street.

Ms. Bouffault presented a brief history and conceptual design for the property. She spoke about which part of the building would be demolished and the plan for the remaining portion. The board members asked several questions to clarify what Ms. Bouffault was going to do. She reviewed the plans and pictures that she had submitted with the application. Chairman Walker asked about the stucco product that would be used. There was a brief discussion about synthetic versus traditional stucco products.

Mr. Crump stated that the case was advertised for public comment since demolition was involved.

Chairman Rockwood Opened the Public Hearing

Chairman Rockwood Closed the Public Hearing

Chairman Rockwood asked if there was any discussion among the board members about the concept and the demolition. Mr. Serafin said they needed more detail and specifications for windows and other exterior features. Mr. Crump said that information was already in the packet. Ms. Bouffault said she was going to keep and reuse as much as she could.

Mr. Serafin made a motion to grant a Certificate of Appropriateness to **BAR-15-196** to demolish the indicated section of 309 North Braddock Street as presented. Ms. Jackson seconded the motion. Voice vote was taken and the motion passed 6-0.

BAR-15-233 Request of Richard Hunt for demolition of shed, build gazebo and workshop at 438 North Loudoun Street.

Mr. Hunt spoke presented the plan for his backyard. Mr. Walker made a motion to approve the demolition of the shed and the deck. Mr. Serafin seconded the motion. Voice vote was taken and the motion was approved 6-0.

Mr. Hunt then spoke about the new shed and workshop he would like to build and what colors he would be using. He described the lot and where the buildings would sit. Chairman Rockwood asked the board members if they had any questions. Mr. Serafin noted that the majority of the project would not be visible to the public view. There was some discussion about placement of doors and windows, what type they will be and their specifications.

There was discussion about the gazebo and the materials that will be used.

Mr. Serafin made a motion to table **BAR-15-233** until more details can be provided by applicant. Ms. Jackson seconded the motion. Voice vote was taken and the motion passed 6-0.

BAR-15-234 Request of Snow White Grill Enterprises for an outdoor café fence at 159 North Loudoun Street.

The applicant was not present to speak about their application. The board members discussed whether the item pictured in the application materials was a planter or a trash can. They also discussed the fencing and café area in front of the business.

Ms. Jackson made a motion to table **BAR-15-234** until the application provides more information. Mr. Serafin seconded the motion. Voice vote was taken and the motion passed 6-0.

OLD BUSINESS:

None.

DISCUSSION:

Mr. Crump mentioned the month of May is National Historic Month and the city has sent out a press release and an informational postcard to all property owners in the Historic District. It has generated

some phone calls for more information. Mr. Crump also introduced Erick Moore, the new Assistant Zoning Administrator.

Ms. Schroth spoke about some renovations and window replacement going on at 210 South Washington Street. She said it looked like vinyl windows were being put in. Chairman Rockwood agreed that the matter should be looked into.

ADJOURN:

With no further business before the Board, the meeting was adjourned at 4:55pm.

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