

**BOARD OF ARCHITECTURAL REVIEW
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, March 16, 2017, at 4:00pm in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

POINTS OF ORDER:

PRESENT: Chairman Walker, Vice Chairwoman Jackson, Ms. Elgin, Mr. Hopkins, Mr. Packard

ABSENT: Mr. Chasler, Ms. Schroth

STAFF: Jacquelyn Mathes, Erick Moore, Tim Youmans

VISITORS: Dan Rose, Gail Johnson, Richard Hunt

Chairman Walker called for corrections or additions to the minutes of March 2, 2017. Ms. Elgin made a motion to approve the minutes from March 2, 2017. Vice Chairwoman Jackson seconded the motion. A voice vote was taken and the motion passed 4-0-1 (Chairman Walker)

CITIZEN COMMENTS:

None

CONSENT AGENDA:

None

NEW BUSINESS:

BAR 17-157 Request of Our Health, Inc for a Certificate of Appropriateness to construct a shed at 329 North Cameron Street.

Dan Rose spoke with the Board and stated that Our Health is in desperate need of a storage shed to house their lawn care machines, snow removal equipment and other outside items.

Mr. Rose is proposing a 10'x16' storage shed to be placed in the roundabout. The shed will be placed on a gravel base that will be 17'x11' and blocked in with landscape timbers.

The shed will be a Quaker style with board and batten wood siding. A small ramp will extend 3 feet from the doors to make it easier to store equipment. The shed will also have two 6-lite arch style windows and a 6' transom door. The siding and ramp will be stained a Cedar tone. The roof will be a red metal roof.

Mr. Rose is planning to plant two red oak trees between the shed and the curb on the North and South side and place an extra-large flower pot beneath each window.

There was discussion on why they chose this style shed and those colors.

Mr. Rose stated that Our Health feels that the red roof blends in with the brick buildings better. Mr. Rose also stated that he has this style of shed at his home and it is very durable.

Chairman Walker stated that he feels the design and colors match pretty well with the surrounding buildings and the additional landscaping will help with the overall appearance and visibility.

*Mr. Packard made a motion to grant a Certificate of Appropriateness for **BAR 17-157** as submitted. Vice Chairwoman Jackson seconded the motion. A voice vote was taken and the motion passed 5-0.*

BAR 17-159 Request of Gail Johnson for a Certificate of Appropriateness for a re-roof at 102 West North Avenue.

Ms. Johnson stated that while her roof does not need repaired, it is over 30 years old so she wants to be proactive and go ahead and replace it.

Ms. Johnson plans to either get the 30 year or 50 year architectural shingles in a hunter green color to match the existing

*Ms. Elgin made a motion to grant a Certificate of Appropriateness for **BAR 17-159** as submitted. Vice Chairwoman Jackson seconded the motion. A voice vote was taken and the motion passed 5-0.*

BAR 17-169 Request of Richard Hunt for a Certificate of Appropriateness to repair/raise the porch roof and add a potting shed at 438 North Loudoun Street.

Mr. Hunt is proposing to build a 4'x15' potting shed. The shed will have 3 walls and no floor. The outside of the shed will be constructed to match the colors of the existing house.

The second part of Mr. Hunts request is to raise and repair the current roof on the back porch.

The roof line is currently blocking a window from opening and Mr. Hunt plans to raise the roof line so the window can be accessed. The roof will be raised 21" and given a standard pitch. He would also like to add some skylights to give additional sunlight.

Tim Youmans spoke with the Board about the potting shed and stated that the soffit will need to be within the boundaries of the property.

*Mr. Packard made a motion to grant a Certificate of Appropriateness for **BAR 17-169** as submitted with the soffit being within the property line. Mr. Hopkins seconded the motion. A voice vote was taken and the motion passed 5-0.*

BAR 17-167 Request of Harry Kappler for a Certificate of Appropriateness to construct two townhomes at 116 and 118 West Leicester Street.

The applicant was not present.

*Vice Chairwoman Jackson made a motion to table **BAR 17-167** until the next meeting. Ms. Elgin seconded the motion. A voice vote was taken and the motion passed 5-0.*

OLD BUSINESS:

None

OTHER BUSINESS:

Chairman Walker mentioned that he went to the CLG Training Workshop and he highly recommends that everyone go to a meeting.

ADJOURN:

With no further business before the Board, the meeting was adjourned at 4:31 pm.