

## BOARD OF ARCHITECTURAL REVIEW MINUTES

The Board of Architectural Review held its regularly scheduled meeting on, May 6, 2010, at 15 N. Cameron Street, at 4:00 p.m. in Council Chambers, Rouss City Hall.

**PRESENT:** Tim Bandyke, Patrick Farris, Tom Rockwood, Lawton Saunders and Don Crigler.  
**ABSENT:** Lawrence Belkin and Catherine Shore.  
**STAFF:** Vince Diem.  
**VISITORS:** Gary Kula, Gray Farland, and Lanita Byrne.

### MINUTES

*Mr. Rockwood moved, seconded by Mr. Bandyke, to approve the minutes as presented. (Mr. Farris and Mr. Crigler abstained)*  
*Motion passed unanimously.*

### HISTORIC PLAQUES

**HP 10-225** Request of Oakcrest Properties LLC, to install a historic plaque at 7 -7 1/2 N Loudoun St, also known at the Giacometti Building.

**HP 10-227** Request of Oakcrest Properties, LLC to install a historic plaque at 126 N Kent St, also known as the Lewis Jones Knitting Mill.

**HP 10-228** Request of Oakcrest Properties, LLC to install a historic plaque at 163-165 N Loudoun St, also known as The Lovett Building.

**HP 10-256** Request of Gary & Carol Kula to install a historic plaque at 122 N Washington St.

*Mr. Rockwood moved, seconded by Mr. Farris, to move the historic plaques to the consent agenda.*  
*Motion passed unanimously 5-0.*

### CONSENT AGENDA

**BAR 10-230** Request of Gary Kula to paint the roof at 515-517 S Loudoun St. - previous approval has expired however the color has changed.

**BAR 10-231** Request of Gary Kula to paint the roof at 122 N Washington St.- previous approval has expired however the color has changed.

**BAR 10-254** Request of Gray Farland to install a 7 ft backyard fence at 124 W Fairfax Ln.

*Patrick Farris moved, seconded by Tim Bandyke, to approve the Consent Agenda as amended.*  
*Motion passed unanimously 5-0.*

**NEW BUSINESS**

**BAR 10-248** Request of Lanita Byrne to install a sign and outdoor seating area at 165 N Loudoun St.

Mr. Rockwood questioned the amount of space being taken up but the outside seating.

Mr. Diem explained that the outside seating is approved through the Old Town Development Board once BAR approved the materials.

Ms. Byrne explained that since she will not be serving alcohol the (three) 3 ft easement is not in effect. She asked if she could move the fence on the left up to the building and install a gate on the walking side. She also asked permission to use a sandwich board.

Mr. Rockwood asked if it would be a blackboard.

Ms. Byrne stated that it would be a blackboard with a wooden frame to be brought in every night.

*Mr. Farris moved, seconded by Mr. Rockwood, to approve BAR 10-248 as amended to include the fence gate and the sandwich board.  
Motion passed unanimously 5-0.*

**BAR 10-261** Request of Lawton Saunders on behalf of Larry Selzer, to enlarge the rear dormer at 320 S Washington St.

**Chairman Saunders recused himself.**

Mr. Saunders stated that he would be enlarging the existing dormer on the rear. It will have the same windows, the same everything.

Mr. Rockwood stated that it made more sense then what's there now.

*Mr. Rockwood moved, seconded by Mr. Bandyke, to grant a Certificate of Appropriateness to BAR 10-261 as presented.*

*Motion passed unanimously 5-0.*

**OLD BUSINESS**

None

**OTHER DISCUSSION**

**TA 10-247 AN ORDINANCE AMENDING ARTICLES 14 AND 21 OF THE WINCHESTER ZONING ORDINANCE PERTAINING TO CERTIFICATES OF APPROPRIATENESS**

Mr. Diem asked if everyone had a chance to review the amendment and asked if there were any questions or comments.

Chairman Saunders felt the administrative review was a good idea. He stated that Stephens City works that way and it seems to work well.

Mr. Rockwood asked about Section 14-5-1.5 Material Submission or Changes. He wanted to know if there was any way to add sandblasting to the list.

Mr. Bandyke stated that he did not think sandblasting was allowed within the city limits.

Mr. Diem stated that he did not know but he would check.

Mr. Farris asked if these changes would mean that the meetings would be changed to monthly.

Mr. Diem stated that the plan is to maintain the two (2) meetings a month. If there are no cases then the meeting would be cancelled. He explained that it was not in the city's best interest to decrease the number because it would create an inefficient process for property owners.

**ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 4:29PM.