

**BOARD OF ARCHITECTURAL REVIEW
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, February 5, 2015, at 4:00p.m. in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

POINTS OF ORDER:

PRESENT: Chairman Rockwood, Vice-Chairman Bandyke, Mr. Serafin, Mr. Walker, Ms. Jackson, Ms. Elgin

ABSENT: None

STAFF: Josh Crump, Carolyn Barrett

VISITORS: Brian Fowler

APPROVAL OF MINUTES:

Chairman Rockwood called for corrections or additions to the minutes of January 15, 2015. Mr. Crump noted a correction in the Discussion on page four. Chairman Rockwood called for a motion. Ms. Jackson moved to approve the minutes as corrected. Mr. Serafin seconded the motion. Voice vote was taken and the motion passed 5-0-1. Vice-Chairman Bandyke abstained.

CONSENT AGENDA:

None.

NEW BUSINESS:

BAR-15-039 Request of FFC Properties LLC for a Certificate of Appropriateness to replace windows at 716 South Washington Street

Mr. Fowler presented his project for replacing the vinyl windows that were recently installed with wood windows. The window divisions will be the same. There was discussion about what simulated divided lights are and what they look like. The configuration of the new windows was also discussed.

Mr. Serafin made a motion to approve a Certificate of Appropriateness to **BAR-15-039** with the following conditions:

- The windows be simulated divided light (SDL) wood windows;
- divisions between the panes of glass be in the 7/8" range;
- two-over-two configuration;
- painted white.

Vice-Chairman Bandyke seconded the motion. Voice vote was taken and the motion passed 6-0.

OLD BUSINESS:

None.

DISCUSSION:

Vice-Chairman Bandyke thanked Mr. Crump for the new reference map. Chairman Rockwood said he will be out of town for the next two meetings. Vice-Chairman Bandyke will chair on February 19, 2015. He will be unavailable for the March 5, 2015, meeting.

ADJOURN:

With no further business before the Board, the meeting was adjourned at 4:16pm.