



Rouss City Hall
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 Winchester, VA 22601

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**Inspections Department
 Building Code Modification Request Form**

Date: _____

Permit No.: _____

Applicant's Name: _____ Phone No.: _____

Applicant's Address: _____

Property for which Code modification is requested: _____

In accordance with the provisions of the Virginia Uniform Statewide Building Code, I submit this request for a code modification to the _____ Code, Section(s) _____. This section(s) states:

I am requesting the following:

Note: Attach drawings, sketch, pictures, or additional information.

I have reviewed the USBC requirements for code modifications. I understand that this request applies only to this specific situation and permit, and does not apply to other situations and permits. This modification is subject to any conditions contained below.

Sincerely,

Building Official's Comments:

Modification: Approved _____ Denied _____ Date: _____ Building Official: _____ Use Group: _____ Code/Year: _____

File all code modification requests with permanent records and with the Certificate of Use and Occupancy.

"To be a financially sound city providing top quality municipal services while focusing on the customer and engaging our community."