

**WINCHESTER TREE COMMISSION
MINUTES
June 24, 2010**

The regularly scheduled monthly meeting of the Winchester Tree Commission was held on Thursday, June 24, 2010 at 4:00 p.m. in the Conference Room of the Administration Building at City Yards.

Mr. Farris, Chair, called the meeting to order.

Ms. Scully made a motion to approve the May minutes; seconded by Ms. Major, motion was approved by a 4-0 vote.

Members present: Mr. Patrick Farris, Ms. Allison Major, Ms. Chris Scully, Ms. Donna Downing and Mr. T'ai Roulston.

Members absent: Ms. Kate Christen and Ms. Mary Stickley

Staff present: Kelly Feltner, Tim Stern and Tom Hoy

Guests Present: Mr. Mike Crawford, Mr. James Cosby, Mr. Duffy Banks, and Ms. Nedra Cook

Guest Comments:

Mr. Crawford stated that he was concerned about the two trees on 320 N. Kent Street. He said that after reading the description on the request for tree removal trim request, he is in agreement with it to the point that he would like them removed; he said they are in horrible condition and since they are improving Kent Street, these trees need to go as well. Mr. Cosby stated that he was here for the tree at 411 N. Kent Street; he said the description is pretty accurate and the tree is not only breaking up the sidewalk, but it is also starting to break up the part of the pavement and the street itself. He said it has some quite large, dead limbs on it and at the very least the dead limbs need to be removed. Ms. Cook stated that she is concerned about the tree located at 222 W. Cecil and she said that the right third of the tree is remaining. She said that every storm that comes through the tree looses some branches. She also said the sidewalk is damaged and she can see where it has been repaired many times. Ms. Cook said that the tree tends to lean towards the house and she does not know if it has rotten decay in it or not.

New Business:

1) Reminder of Tree Commission Retreat: 2:00 p.m. August 26

Mr. Farris stated that the Tree Commission Retreat will be at 2:00 p.m. on August 26, 2010, two hours before the regularly scheduled August Tree Commission meeting. This meeting is also advertised to the public if they would like to attend. Mr. Farris said that at this meeting they will review policy, remind the Tree Commission of their mission, and what the Tree Commission is supposed to do and not supposed to do. He said one thing that he would like the Tree Commission to do is to set protocol for the way the meetings are conducted.

2) Consideration of Tree Removal/Trimming requests:

679 Woodland Avenue

Ms. Scully made a motion to approve removal of the tree located at 679 Woodland Avenue; seconded by Mr. Roulston, motion was approved.

Across from 675 Woodland Avenue

Mr. Farris made a motion to approve removal of the tree located across from 675 Woodland Avenue; seconded by Mr. Roulston, motion was approved.

544 Dunlap Street

Mr. Roulston made a motion to deny removal of the tree located at 544 Dunlap Street; seconded by Mr. Farris, motion was approved. This tree will be put on the tree removal and trim request list for next April or May 2011.

320 North Kent Street

Mr. Farris made a motion to approve removal of the North Maple tree located at 320 N. Kent Street; seconded by Mr. Roulston. Mr. Farris made a motion to approve removal of the South Maple Tree located at 320 N. Kent Street; seconded by Ms. Major, Mr. Roulston made an abstention, motion was approved.

630 Tennyson Avenue

Mr. Farris made a motion to trim the tree located at 630 Tennyson Avenue and add to sidewalk repair list; seconded by Ms. Scully, motion was approved.

222 W. Cecil Street

Mr. Roulston made a motion to approve removal of the tree located at 222 W. Cecil Street; seconded by Ms Scully, motion was approved.

411 South Kent Street

Mr. Farris made a motion to trim the tree located at 411 S. Kent Street and add to sidewalk repair list; seconded by Ms Scully, motion was approved.

128 E. Pall Mall Street

Mr. Roulston made a motion to approve removal of the tree located at 128 E. Pall Mall Street; seconded by Ms. Major, motion was approved.

Comments from City Staff:

- 1) Tom Hoy said that he has contacted Mr. Riley's office and is looking at his schedule and is trying to have a separate meeting with Mr. Riley, Mr. McKew and Perry Eisenach.

Comments from Members:

- 1) Mr. Farris welcomed the newest Tree Commission member, Donna Downing, who is filling the seventh seat.
- 2) Ms. Major asked Tim Stern to look at some trees located on 712, 807, 812, and 835 Woodland Ave. These trees will be put on the tree removal and trim request list for next month's meeting.
- 3) Ms. Major said that on June 30th, 2010 at Handley High School at 7 p.m., Will Rieley, the landscape architect from the Garden Club of Virginia, will be talking about his ideas for the east side of Handley High School. She said a lot of it will impact street trees on Jefferson and the Elms, along Valley Avenue and it would be nice to start replacing those trees as per Will's vision.

Adjourn:

With no further business to discuss, the meeting was adjourned.

**CITY OF WINCHESTER
TREE COMMISSION
STAFF REPORT FOR MAY 2010
SUBMITTED JUNE 24, 2010**

This report is a summary of contractor expenses and an activity listing of trimmings, plantings, removals and stump grindings for the month of May 2010.

**EXPENSES REPORT
(Billings for May 2010)**

CONTRACTOR TRIMMINGS:	CONTRACTOR PLANTINGS:	CONTRACTOR REMOVALS:	TOTAL:
\$ 0	\$ 0	\$ 0	\$ 0

ACTIVITY REPORT

TRIMMING:	PLANTINGS:	REMOVALS:	STUMP GRINDING:
27 Montague Ave.	1921 Melvor Ln.		
12 Parkview Ave.	428 Miller St.		
Piccadilly St. (across from Timbrook center)	260 Parkway St.		
301 Liberty Ave.	951 Wayne Dr.		
302 Liberty Ave.	616 Patterson Ave.		
310 Liberty Ave.	Near 439 Jefferson Ave.		
Glaize Ave. median strip x8	149 Fox Dr.		
1224 Valley Ave.	153 Fox Dr.		
Beehive/Harvest Dr. x2	419 W. Monmouth St.		
119 W. Pall Mall St.	216 Parkway St.		
	1431 Greystone Ave.		
	524 W. Bellview Ave.		
	510 W. Bellview Ave.		
	1938 Melvor Ln.		
	420 N. Loudoun St.		
	6 W. Cecil St.		
	940 Allen Dr.		
	1412 Valley Ave.		
	1423 Greystone Terr.		
	Beside 800 S. Stewart St.		
	435 Mosby St.		
	215 Rozell Rd.		
	304 S. Stewart St.		

	1329 Commerce St.		
	725 Van Fossen St.		
	Amherst St. near Southern States at Traffic Light		
	344 Sheridan Ave.		
	408 S. Washington St.		
	201 E. Whitlock Ave.		
	207 E. Whitlock Ave.		
	202 E. Whitlock Ave.		
	208 E. Whitlock Ave.		
	212 E. Whitlock Ave.		
	228 E. Whitlock Ave.		
	241 E. Whitlock Ave.		
	19 Montague Ave.		
	321 Miller St.		
	Across from 112 Handley Blvd.		
	629 Green St.		
	709 Green St.		
	617 Ewell St.		
	609 Ewell St.		
	290 Green St.		
	823 Woodland Ave.		
	2-way project (Braddock/Cameron/Piccadilly/Loudoun/Gerrard) x54		
18 trees	100 trees	0 trees	0 stumps