

# ABOUT THE CITIZEN ACADEMY...

The Citizen Academy provides Winchester citizens with an inside look at local law enforcement operations and challenges. The purpose of the Citizen Academy is to develop positive relations between the police and community through education. Our goal is to create a core of responsible, well-informed citizens who have the potential to influence public opinion and dispel untruths about police practices and services.

Participants in each session commit to meet for three hours one evening per week, for ten weeks, to learn about various aspects of the department. Most of the instructors will be officers and personnel from within the department, who speak on their area of expertise. Though the curriculum and teaching methods are similar to the traditional Police Academy, the Citizen Academy is not designed to train participants as police officers or vigilantes. After the academy, they are eligible to apply to become a member of Volunteers in Policing "VIPs" to serve the police department and Our community.

Citizen Academy participants come to class from a variety of backgrounds, with a variety of philosophies about police officers. Participants are encouraged to ask questions, express ideas, and offer suggestions. Class size is limited to thirty participants.

## CITIZEN POLICE ACADEMY REGULATIONS

1. The Citizen Police Academy shall not interfere with the routine operations of the Police Department.
2. Participants are required to dress in proper attire (slacks and dress shirt, blouse, etc.)
3. During a ride along with an officer, no interference with the performance of any officer shall be permitted.
4. Participants who are asked to identify themselves should explain that they are Citizen Academy participants.
5. Use of tobacco products is prohibited in the Public Safety Building and police vehicles.
6. Please turn off cell phones or pager to vibrant.
7. Citizen Academy participants may not carry firearms while attending the Citizen Police Academy.
8. A criminal records check will be conducted on all applicants prior to admission to the academy. A criminal history may disqualify an applicant from participation.

## WINCHESTER POLICE DEPARTMENT

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### *Fall Citizen Police Academy XVII*

September 24, 2013-

November 26, 2013



Call 540-545-7591 or email [wgriffith@ci.winchester.va.us](mailto:wgriffith@ci.winchester.va.us) for more information

Mail application to: Detective William Griffith c/o WPD 231 E. Piccadilly St., Suite 310 Winchester, VA 22601

# Citizen Academy Curriculum

## Week 1 and 2

- Welcome/Introduction
- Administrative Address
- Department History
- Community Policing
- Criminal Investigations
- Patrol Division
- Tour of Police Department
- Officer Requirements/Testing
- Dispatch/E-911 Communications
- Police Training/Field Training

## Week 3 and 4

- Patrol Functions
- Defensive Tactics
- Vehicle Stops/DUI Demo
- Officer Recruiting
- Neighborhood Watch
- Juvenile Offenders/School Resource
- Accident Investigation

## Week 5 and 6

- Gang Activity
- Narcotics and Drugs/K-9 Demo
- Laws of Arrest/Search and Seizure
- Criminal Law/Court Procedures
- Victim Witness Program

## Week 7 and 8

- Tour of Adult Detention Center
- Tour of Juvenile Detention Center
- Crimes Against Children/Domestic Violence
- Volunteers in Policing
- Social Services
- Radar operation

## Week 9

- Officer Survival/SWAT
- Firearms Demo
- Fingerprinting
- Crime Scene Processing
- Polygraph Machine

## Week 10

- Graduation and Dinner

## APPLICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

DOB: \_\_\_\_\_

Sex: \_\_\_\_\_ Height: \_\_\_\_\_ Eyes: \_\_\_\_\_

Hair: \_\_\_\_\_ SSN: \_\_\_\_\_

Have you ever been arrested/convicted of a crime? If so, explain. \_\_\_\_\_  
\_\_\_\_\_

Do you need special accommodations due to a disability? If so, explain. \_\_\_\_\_  
\_\_\_\_\_

In consideration of the Winchester Police Department granting permission to enter in or upon any premises which are under actual care or passive control, I hereby waive all claims to damage or loss to my person or property which may be caused by any act or failure to act of the Winchester Police Department, its officers, agents or employees. I assume the risk of all dangerous conditions in or, upon the premises or vehicles, and waive any and all notice of existence of such conditions. I certify that I understand the requirements and responsibilities of participants in this program.

Signature

Date

Call 540-545-7591 or email [wgriffith@ci.winchester.va.us](mailto:wgriffith@ci.winchester.va.us) for more information

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