

Minutes
Winchester CPMT
24 Baker Street
Tuesday, March 11, 2014
2:03 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
Kelly Bober, Child Advocacy Center
Dr. Charles Devine, Virginia Dept. of Health
Amber Dopkowski, Winchester Dept. of Social Services
Mark Gleason, Northwestern Community Services Board
Sarah Kish, Winchester Public Schools
Peter Rousos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group

MEMBERS/OTHERS NOT PRESENT

Dale Iman, City Manager
Doug Hewett, Asst. City Manager
Lyda Kiser, Parent Representative

Others Present:

Connie Greer, Winchester Dept. of Social Services
ATTORNEY'S OFFICE

RECAP OF CPMT VOTES:

Motion:

- Motioned to approve the minutes from February 11, 2014 CPMT Meeting, as corrected.

- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2-5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- Motion to come out of Executive Session

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Action:

1st: Mr. Scardino
2nd: Mr. Gleason

1st: Mr. Devine
2nd: Ms. Bober

1st: Dr. Devine
2nd: Mr. Gleason

1st: Dr. Devine
2nd: Mr. Gleason

Status:

Approved
One (1)
abstention

Approved
unanimously

Approved
unanimously

Approved
unanimously

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Motion:

- Motion to Approve All Cases

Action:

1st: Dr. Devine
 2nd: Mr. Gleason

Status:

Approved;
 Mr. Scardino
 abstained
 from 3 cases;
 Ms. Bober
 abstained
 from 2 cases

- Motion to adjourn CPMT Meeting

1st: Dr. Devine
 2nd: Mr. Gleason

Approved
 Unanimously

Item	Discussion	Action
Call to Order/Additions to the Agenda	The meeting was opened by Chair, Amber Dopkowski, at 2:03pm.	
Approval of Minutes		Mr. Scardino motioned to approve the minutes from February 11, 2014. Mr. Gleason seconded. Motion to approve the minutes as corrected passed with one (1) abstention.
Announcements		Interviews continue for new CSA Coordinator on April 13. Ms. Dopkowski invited CPMT members to assist with interviews if available. Mr. Scardino indicated he would be available to assist.
Financial Report	<p>The Financial Report was distributed and included expenditures for February, 2014</p> <p>Report: February, 2014 Gross Expenditures: \$118,038.57 Expenditure Refunds: \$2,890.80 Net Expenditures: \$115,147.77 Local Dollars: \$51,461.34 Regular Medicaid Payments to Providers: \$61,762.42</p>	Ms. Dopkowski reviewed the report.

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Item	Discussion	Action
	Local Match: \$17,706.51 Wrap Dollars Funds Beginning Balance: \$23,424.00 Encumbered: \$2,520.00 Disbursed: \$10,295.00 Remaining Funds: \$10,609.00 Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$2,910.00 Disbursed: \$10,563.60 Remaining Funds: \$6,688.40	
Old Business: a. Strategic Planning Report-Assignment of Work Committees	Four Strategic Target Areas were identified as follows: 1. CPMT Foundation and Structure (Dopkowski, Gleason, Blowe) 2. Common Ground through Education, Training and Shared Expectations (Rouses, Kiser) 3. Data-Driven Accountability and Service Provision (Scardino, Bober) 4. CPMT Services Development (Kish, Devine)	Ms. Dopkowski requested each Work Committee to meet prior to April CPMT meeting. 1. No report 2. No report 3. No report 4. No report
b. Eligibility Determination for Non-Medicaid Children		No report. Subcommittee to meet immediately following March 11 CPMT meeting.
c. Intensive Care Coordination Services		Providers unable to get appropriate training because the training has been discontinued. Subcommittee to meet immediately following March 11 CPMT meeting.
d. Appointment of Parent Representative for FAPT	A possible parent representative (Kimberly Drunagel) for CPMT was identified during the Citizen's Insight Academy	Ms. Dopkowski to contact parent representative to request the completion of a Board Application and arrange for a interview with Ms. Dopkowski and Mr. Gleason prior to April CPMT meeting.
e. Consent Agenda	Consider approving funding for cases via a Consent Agenda	To be discussed further at April CPMT Meeting.

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Item	Discussion	Action
New Business		No new business
Motion to Convene in Executive Session	<i>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</i>	Ms. Dopkowski asked that the meeting move into Executive Session. On motion by Dr. Devine, seconded by Ms. Bober, the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Dr. Devine and seconded by Mr. Gleason. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	<i>Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.</i>	Motion to Certify Compliance by Roll Call Vote was made by Dr. Devine, seconded by Mr. Gleason, and unanimously approved.
Motion to Approve All Cases	Motion to Approve all cases Mr. Scardino - abstained from 3 cases Ms. Bober – abstained from 2 cases	All cases were approved on motion by Dr. Devine, seconded by Mr. Scardino. Motion was approved with noted absentions.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Tuesday April 8, 2014 at 2:00 p.m., Our Health Campus, 2 nd Floor Conference Room, 411 N. Cameron St., Winchester VA	The meeting was adjourned on motion by Dr. Devine and seconded by Mr. Gleason at 2:55 p.m.

Transcribed by CPG

CSA Pool Reimbursement Request Report Worksheet

Date: March 1, 2014

Period Ending: February, 2014

Chart A

Part 1 - Expenditure Description

Number of Clients	Gross Total Expenditures	Expenditure Refunds	Net Total Expenditures
2	2,671.70	0.00	2,671.70
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	558.47	-558.47
4	42,395.69	0.00	42,395.69
8	21,596.00	0.00	21,596.00
7	38,839.58	721.00	38,118.58
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
5	1,340.00	0.00	1,340.00
2	1,332.00	1,521.33	-189.33
4	4,228.80	90.00	4,138.80
2	4,689.80	0.00	4,689.80
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
3	945.00	0.00	945.00
37	118,038.57	2,890.80	115,147.77

1. Congregate Care/Mandated & Non-Mandated Residential Services
1a. Foster Care - IV-E Child in Licensed Residential Congregate Care
1b. Foster Care - all other in Licensed Residential Congregate Care
1c. Residential Congregate Care - CSA Parental Agreements; DSS Non-Custodial
1d. Non-Mandated Services/Residential/Congregate Care
1e. Educational Services - Congregate Care

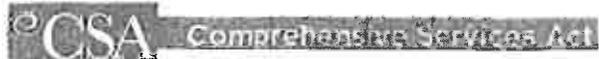
2. Other Mandated Services
2a. Treatment Foster Care - IV-E
2a.1 Treatment Foster Care
2a.2 Treatment Foster Care - CSA Parental Agreements; DSS Non-Custodial
2b. Specialized Foster Care - IV-E; Community Based Services
2b.1 Specialized Foster Care
2c. Family Foster Care - IV-E; Community Based Services
2d. Family Foster Care Maintenance Only
2e. Family Foster Care - Children Receiving Maintenance/Basic Activities; IL
2f. Community Based Services
2f.1 Community Transition Services
2g. Special Education Private Day Placement
2h. Wrap-Around Services for Students With Disabilities
2i. Psychiatric Hospitals/Crisis Stabilization Units
3. Non-Mandated Services/Community Based

4. Grand Totals: Sum of categories 1 through 3

Part 2 - Expenditure Refund Description (reported in line 4)

Vendor Refunds and Payment Cancellations	
Parental Co-Payments	
Payments made on behalf of the child (SSA, SSI, VA benefits)	2,081.00
Child Support Collections through DCSE	809.80
Pool prior-reported expenditures re-claimed under IV-E	
Other (specify)	
Total Refunds (must agree with line 4)	2,890.80

Chart B



CSA Statistics Home > CSA Pool Reporting

**CSA Reports
Pool
Reimbursement
Reports
FY14
Transaction
History for
Winchester -
FIPS 840**

Active Pool Report Preparers
Nancy Valentine (540) 686-4838
Donna Veach (540) 686-4826
Amber Johnson (540) 686-4823

Pended Forms are not
on this report

Transaction History

Match Rate: 0.4587	Status Period End	Date Filed	Total Amount	State	Local
Beginning Balance			\$1,218,121.00	\$659,331.00	\$558,790.00

Pool Reimbursement History

<u>9</u>	07/31/2013	08/02/2013	\$166.42	\$493.75	(\$327.33)
<u>9</u>	08/31/2013	09/05/2013	\$70,156.19	\$40,942.14	\$29,214.05
<u>9</u>	09/30/2013	10/01/2013	\$76,193.02	\$44,898.67	\$31,294.35
<u>9</u>	10/31/2013	11/01/2013	\$76,052.90	\$47,385.06	\$28,667.84
<u>9</u>	11/30/2013	12/02/2013	\$109,379.65	\$62,089.91	\$47,289.74
<u>9</u>	12/31/2013	01/07/2014	\$103,368.41	\$57,125.30	\$46,243.11
<u>9</u>	01/31/2014	02/04/2014	\$108,602.83	\$59,713.28	\$48,889.55
<u>5</u>	02/28/2014	03/05/2014	\$115,147.77	\$63,686.43	\$51,461.34
Pool Reimbursement Expenditure Totals			\$659,067.19	\$376,334.54	\$282,732.65

Supplement History

Supplement Totals			\$0.00	\$0.00	\$0.00
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CSA System Balance			\$559,053.81	\$282,996.46	\$276,057.35
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Transaction History without WRAP Dollars

Match Rate: 0.4587	Status Period End	Date Filed	Total Amount	State	Local
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Beginning Balance \$1,194,697.00 \$646,652.00 \$548,045.00

Pool Reimbursement History

-	07/31/2013	08/02/2013	\$166.42	\$493.75	(\$327.33)
-	08/31/2013	09/05/2013	\$64,626.19	\$37,948.75	\$26,677.44
-	09/30/2013	10/01/2013	\$74,333.02	\$43,891.85	\$30,441.17
-	10/31/2013	11/01/2013	\$75,432.90	\$47,049.45	\$28,383.45
-	11/30/2013	12/02/2013	\$107,904.65	\$61,291.49	\$46,613.16
-	12/31/2013	01/07/2014	\$102,858.41	\$56,849.24	\$46,009.17
-	01/31/2014	02/04/2014	\$108,302.83	\$59,550.89	\$48,751.94
-	02/28/2014	03/05/2014	\$115,147.77	\$63,686.43	\$51,461.34

Pool Reimbursement Expenditure Totals \$648,772.19 \$370,761.85 \$278,010.34

Supplement History

Supplement Totals \$0.00 \$0.00 \$0.00

CSA System Balance (Non-WRAP): \$545,924.81 \$275,890.15 \$270,034.66

Transaction History WRAP dollars only

Match Rate: 0.4587 **Status Period End** **Date Filed** **Total Amount** **State** **Local**

WRAP Allocation Additions History

	08/01/2013	\$19,138.00	\$10,358.00	\$8,779.00
	10/25/2013	\$4,286.00	\$2,319.00	\$1,966.00

WRAP Allocation Additions Totals \$23,424.00 \$12,677.00 \$10,745.00

Pool Reimbursement History - WRAP only

-	07/31/2013	08/02/2013	\$0.00	\$0.00	\$0.00
-	08/31/2013	09/05/2013	\$5,530.00	\$2,993.39	\$2,536.61
-	09/30/2013	10/01/2013	\$1,860.00	\$1,006.82	\$853.18
-	10/31/2013	11/01/2013	\$620.00	\$335.61	\$284.39
-	11/30/2013	12/02/2013	\$1,475.00	\$798.42	\$676.58
-	12/31/2013	01/07/2014	\$510.00	\$276.06	\$233.94
-	01/31/2014	02/04/2014	\$300.00	\$162.39	\$137.61
-	02/28/2014	03/05/2014	\$0.00	\$0.00	\$0.00

Pool Reimbursement Expenditure Totals -WRAP only	\$10,295.00	\$5,572.69	\$4,722.31
CSA System Balance (WRAP only):	\$13,129.00	\$7,106.52	\$6,022.48

Chart C

Wrap-Around Services for Students with Disabilities
2013 - 2014

Child	7	2	9	11	13	12	6	TOTAL
Agency Worker	WPS-NREP Clatter	WPS-NREP Clatter	WPS-NREP Clatter	WPS Kish	WPS Kish	WPS-NREP Clatter	NWCSB Hines	SPENT
JUL								0.00
AUG	1,620.00	260.00	480.00	40.00	400.00	2,490.00	240.00	5,530.00
SEP	1,260.00		600.00					1,860.00
OCT			180.00					620.00
NOV	1,140.00			80.00	255.00		440.00	1,475.00
DEC		130.00		40.00	340.00			510.00
JAN		130.00			170.00			300.00
FEB								0.00
MAR								0.00
APR								0.00
MAY								0.00
JUN								0.00
TOTAL/CHILD	4,020.00	520.00	1,260.00	160.00	1,165.00	2,490.00	680.00	10,295.00
				Beginning Balance				23,424.00
				Disbursed				10,295.00
				Encumbered				2,520.00
				Remaining Funds				10,609.00

Nine Year Comparison Chart

Chart E

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 - 2014
July	6,498.08	295.28	4,911.51	10,266.93	9,458.29	5,069.89	3,038.21	3,166.90	166.42
August	157,319.26	301,614.45	229,488.55	191,849.47	145,415.77	113,164.41	145,670.33	92,757.41	70,156.19
September	151,160.78	221,315.88	162,491.89	219,001.82	128,872.42	140,623.38	126,252.80	146,176.67	76,193.02
October	93,777.46	278,714.69	272,889.23	186,159.65	159,100.81	125,383.16	113,566.55	132,011.04	76,052.90
November	238,833.64	220,279.28	218,628.54	199,049.04	117,450.86	161,810.81	117,093.83	112,159.19	109,379.65
December	178,871.60	224,376.62	220,635.60	159,066.88	111,673.88	107,885.14	101,861.19	116,376.55	103,368.41
January	180,029.22	221,742.92	224,949.12	128,052.33	130,627.75	142,931.48	151,908.54	163,869.33	108,602.83
February	194,620.61	207,392.25	113,213.17	127,964.87	83,063.75	133,838.60	121,575.88	107,440.05	115,147.77
March	149,559.13	170,101.10	264,666.84	168,271.90	119,700.47	144,940.45	117,899.40	120,489.59	
April	229,081.25	227,323.93	236,615.22	142,434.91	136,286.49	160,351.57	101,993.55	108,460.48	
May	267,902.81	216,049.75	224,636.22	126,503.97	128,319.69	173,228.70	121,909.56	127,950.48	
June	374,199.30	228,889.80	246,399.13	175,922.47	132,160.41	111,218.28	126,270.80	87,566.12	
June (2)		279,563.29	202,903.78	155,089.52	143,870.07	212,852.44	155,010.08	136,161.26	
		9,753.59							
Medicaid Pay.	2,208,856.98	2,807,412.83	2,622,428.80	1,989,633.76	1,546,000.66	1,733,298.31	1,504,050.72	1,454,585.07	659,067.19
TOTAL	704,460.84	742,443.68	788,982.19	553,523.98	542,278.28	445,437.88	26,551.56	202,738.74	61,762.42
	2,913,317.82	3,549,856.51	3,411,410.99	2,543,157.74	2,088,278.94	2,178,736.19	1,530,602.28	1,657,323.81	720,829.61
Med. Loc. Match	161,568.09	170,279.46	180,953.07	110,657.07	95,542.20	82,464.82	7,612.00	58,122.66	17,706.51
CSA Local Share	1,013,202.68	1,287,760.27	1,202,908.08	826,992.80	616,075.51	716,796.97	642,150.99	633,091.05	282,732.65
# Children Served	103	96	95	105	114	116	97	75	76
								(unduplicated youth served YTD)	(unduplicated youth served YTD)