

AMUSEMENT DEVICE APPLICATION

Please provide the following:

Permit # _____

1. **Certificate of Liability***
2. **Site Map of Location of Rides**
3. **Lease Agreement or Letter of Permission from Property Owner**

PLEASE SUBMIT REQUESTS FOR PERMITS AT LEAST FIVE (5) BUSINESS DAYS IN ADVANCE OF AN EVENT. (13VAC5-31-75-C)

Applicant: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

Amusement Device

Location of Device(s): _____

Event Date(s): Set Up: _____ Break Down: _____

Day Event? Yes No Night Event? Yes* No
 *Emergency & Exit Lights Are Required

Provide Quantity of Rides

**Spectacular # _____ **Major # _____ **Kiddie # _____ **Inflatable# _____

**Other: _____ (list type)

Does the Inflatable have a current, valid Virginia Inspection Sticker? Yes No

****A list of rides by Name, Manufacturer, and Serial # must be submitted with this application.**

***Effective July 1, 2012, the State of Virginia requires that the City of Winchester be listed as additionally insured on General Liability Policies in the amount of \$1,000,000 on all Certificates of Liability.**

***A Certificate of Liability MUST be shown for ALL applications regardless of location. (2012 Virginia Amusement Device Regulations – 13VAC5-31-75-C)**

I do hereby agree to work in conformity to the ordinances and regulations of the City of Winchester and the Uniform Statewide Building Code.

Print Name: _____

Signature: _____ Date: _____