

**PERMIT AND INSPECTION FEE SCHEDULE**

Approved: 3/28/2023

Effective: 7/1/2023

The purpose of this schedule is to outline the fees charged by the Winchester Fire and Rescue Department, Office of the Fire Marshal in accordance with Chapter 10 of the city fire prevention code. These fees are calculated to recover the cost of the service provided and must be paid within 30 days of an invoice being issued.

***Section 1: Operational Permit Fees***

Description	Permit Required	Permit Fee	Inspection Fee
<b>Explosives.</b> Explosives Use (each site or location/6 months)	Yes	\$100	0
<b>Explosives.</b> Transportation (each vehicle/6 months)	Yes	\$100	0
<b>Fireworks:</b> Retail Sale of Permissible Fireworks (each location/45 days)	Yes	\$300	0
<b>Fireworks.</b> Outdoor Aerial or Ground Display (each event)	Yes	\$300	0
<b>Fire Art Performances.</b> Performance involving the use of open flames including, but not limited to fire juggling, etc. (each event)	Yes	\$25.00	0
<b>Mobile Food Preparation Vehicle.</b> (each vehicle/annual)	Yes	\$50	0
<b>Open Burning.</b> Industrial (each site/30 days)	Yes	\$50	0
<b>Open Burning.</b> Agricultural (each site/30 days)	Yes	\$50	0
<b>Open Burning.</b> Occupational (each site/30 days)	Yes	\$50	0
<b>Open Burning.</b> Bonfires (each site/30 days)	Yes	\$50	0
<b>Pyrotechnics:</b> Pyrotechnic Display and Special Effects (each event)	Yes	\$300	0

***Section 2: Inspection and Miscellaneous Fees***

Type or Purpose of Service	Description	Inspection Fee
<b>New Business/Tenant:</b> Inspection in coordination with approval of a Zoning Use Permit (ZUP) by the Zoning Department when a business is occupying a new building or tenant space.	Gross square footage	Per business
	Up to 2,500 sq. ft.	\$50
	2,501 to 5,000 sq. ft.	\$70
	5,001 - 12,000 sq. ft.	\$100
	12,001 - 50,000 sq. ft.	\$150
	Over 50,000 sq. ft.	\$250

*“Our Mission is to professionally provide and enhance life safety and fire protection services in a safe, resolute and respectful manner for all our community partners.”*

<p><b>State Regulated Care Facilities:</b> Buildings occupied by persons in the care of others where program oversight is provided by the Virginia Department of Social Services, the Virginia Department of Behavioral Health and Developmental Services, the Virginia Department of Education, the Virginia Department of Health, or the Virginia Department of Juvenile Justice</p>	<p>Licensed capacity:</p> <p>1 to 8 persons 9 to 20 persons 21 to 50 persons 51 to 100 persons 101 to 150 persons 151 to 200 persons 200 or more persons</p>	<p>Per facility</p> <p>\$25 \$38 \$50 \$100 \$150 \$200 \$250</p>
<p><b>Commercial Cooking Establishments:</b> Inspection of buildings/spaces where commercial cooking operations take place in occupancies other than dwellings</p>	<p>Gross square footage</p> <p>Up to 2,500 sq. ft. 2,501 to 5,000 sq. ft. 5,001 - 12,000 sq. ft. 12,001 - 50,000 sq. ft. Over 50,000 sq. ft.</p>	<p>Per business</p> <p>\$50 \$70 \$100 \$150 \$250</p>
<p><b>Hotels and Motels:</b></p>	<p>Room capacity:</p> <p>1 to 20 rooms 21 to 50 rooms 51 to 100 rooms 101 or more rooms</p>	<p>Per business</p> <p>\$50 \$75 \$100 \$150</p>
<p><b>Dormitories at Private Colleges</b></p>	<p>Any size/square footage</p>	<p>Per structure \$200</p>
<p><b>Hospitals</b></p>	<p>Any size/square footage</p>	<p>Per facility \$400</p>
<p><b>Registered Complaints:</b></p>	<p>Initial complaint inspection 1<sup>st</sup> complaint re-inspection 2<sup>nd</sup> complaint re-inspection</p>	<p>\$0 \$0 \$25</p>
<p><b>Re-inspection Fee:</b> After initial inspection, if all violations are corrected, no charge. If violations still exist, each re-inspection visit incurs a fee until an agreement on remediation is reached or violations are corrected</p>	<p>1<sup>st</sup> Re-inspection (violations corrected) 2<sup>nd</sup> Re-inspection 3<sup>rd</sup> Re-inspection 4<sup>th</sup> Re-inspection (and each thereafter)</p>	<p>\$0 \$100 \$150 \$200</p>

**Failure to Pay:** According to *Section 1-12* of the city code, any person failing to pay any city account pursuant to any ordinance on or before its due date, shall incur a penalty of \$10.00, which shall be added to the amount of the account due from such person.