

PURPOSE

To provide assistance to families in difficult financial situations to allow them to participate in Winchester Parks and Recreation programs. All financial aid funds are administered by Winchester Parks Foundation.

GUIDE

- For City of Winchester residents only (must reside in the 22601 zip code).
- All information provided is kept confidential and is necessary to help determine the amount of aid awarded.
- Financial aid can be requested for programs only. Financial aid cannot be applied to memberships or rentals.
- Financial aid funds are limited and will be given when funds are available. Applications must be submitted in advance to allow processing and approval by Program Coordinators. Please allow two weeks for this process.
- Once your financial aid application has been approved, participant must follow normal registration procedures. Approval of financial aid does NOT secure a spot in the program for which you would like enroll.

REQUIRED DOCUMENTS

The following documentation must be turned into the Winchester Parks and Recreation Department to be considered for assistance. *Falsification of or failure to provide any of the below will result in your application being returned and voided.*

- Completed Scholarship Application
- Proof of Residency (ex: driver's license, current utility bill or tax bill)
- Proof of Income for ALL parents/guardians in the household. One of the following, per adult:
 - Previous Year W-2
 - Paycheck Stubs - (last two consecutive pays)
 - 1099 Form
 - Employer Letter
 - Pension Distribution Statement
 - Child Support
 - Disability
 - Unemployment
 - SNAP/TANF (food stamps)
- For Foster Parents and Group Homes:
 - State License
 - Foster Care Plan
 - Copy of Child's Birth Certificate



Financial Aid Request

Parent/Guardian Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Evening Phone: _____

E-mail: _____

of children living in the home: _____ # of working adults in the home: _____

Choice	Child's Name	Birth Date	Class/Activity Name	Fee	
1					
2					
3					
4					

INCOME INFORMATION:

Total Annual Family Household Income (include child support if applicable):

\$ _____

RELEASE AND SIGNATURE:

By completing this application and signing below, I give permission to the City of Winchester Parks and Recreation Department to use the enclosed and attached information to evaluate my eligibility for financial assistance. I declare that the statements on this application are true to the best of my knowledge. I understand that the above information will be kept confidential.

Applicant's Signature

Date

WPRD USE ONLY	Approval: Y N	Amount: \$	Date:
	Staff Signature:		