



A Virginia Accredited Law Enforcement Agency

Timbrook Public Safety Center
231 East Piccadilly Street
Winchester, VA 22601

Telephone: (540) 662-4131
FAX: (540) 542-1314
Website: www.winchesterva.gov

12-18-19

On 12-17-19 the Annual Tow Board meeting was held on the 3rd floor at the TPSC for 2019. The meeting was opened to the public and advertised through City Hall on the City's social media page. No one showed up from the public.

Present: John Jackson (VIP), Darin Comb's (Comb's Towing), Captain Bauserman (WPD), Detective Griffith (WPD), Lt. Spishak (WPD) and Sgt. Ackerman (WPD)

Duration: 0930-11:00am (1 1/2hrs)

*It was brought up that a Chairman needed to be voted for and the board members unanimously voted Captain Bauserman to be the Chairman.

*The first thing brought up for the meeting was applications received for the year.

-There were only (2) new applications received.

-ALL CHAINED UP was approved and their Tow Trucks and Impound Lot were inspected by Sgt. Ackerman on 11/20/19.

-HERNANDEZ TOWING application his still pending; it was brought to the Board's attention he was recently arrested by FCSO and he also has felony convictions in the past.

*Next thing on the agenda is that all tow trucks and impound lots must be inspected once a year per code. The next scheduled inspections are to occur sometime in the month of March 2020 since they were all completed in March of 2019. A charge of \$50 per truck will be charged for every vehicle in use per Tow Company.

*The next thing on the agenda was that a review letter would be sent out in January 2020 by Captain Bauserman telling each Tow Company when the next inspections would be completed and for each company to provide insurance information and truck information prior to the inspections. Also added to this letter is that a copy of the current City Business License must be provided by each business.(14-161)

*A complaint was brought up that (2)-companies are operating new vehicles and under code (14-164(A) all vehicles are to be inspected prior to use. CRT will follow up with this complaint and inspect vehicles if they are in use on (12/18/19 or 12/19/19). Also it was brought up that ALL CHAINED UP may have sold one of their trucks. It was checked on 12/18/19 and they

didn't sell the truck, it's in the shop having maintenance preformed. This was verified by Cpl. Spaid.

*Next on the agenda was RESPONSE TIMES. The only complaint was the amount of time it takes for OMP'S Towing to respond to a call for service. A patrol supervisor complained about this, but was unable to provide any documentation on the matter. Captain Bauserman is going to look into assigning each Tow Company a unit number so their response time can be tracked in the WPD CAD System. There was no ordinance changes needed on the Towing code. It was noted that the standard fees apply for all tows and impounds.

- \$125-Flat Rate for tows & up to a \$90 fee for labor

- \$50 a day –impound lot charge

*The last thing discussed and presented on the agenda was COMPLAINTS

- Complaints should be handled like any citizens complaint and consequences/enforcement action should be as follows for any one Tow Company in a one year calendar year.

 - verbal warning

 - written notice

 - recommendation to Chief of Police to have Tow Company suspended for (6) months