

Winchester Community Development Committee

Tuesday, July 16, 2019

**To Begin Upon Conclusion of the Economic Development Authority of the
City of Winchester Meeting**

AGENDA

1. Call to Order and Determination of Quorum
2. Public Input Session Regarding the Recommended Funding Distribution for the 2019 Annual Action Plan
3. Review and Recommendation to the Winchester Common Council Regarding the 2019 Annual Action Plan
4. New Business
5. Old Business
6. Adjourn

Community Development Committee
September 18, 2018
Meeting Minutes
Elizabeth A. Minor Council Chambers- Immediately following the 8:00 a.m.
EDA Meeting

Committee Members Present: Doug Toan
Cary Craig
William Buettin
Tim Painter
Jeff Buettner
Carol Koenecke-Grant

Staff Present: Eden Freeman, City Manager
Shawn Hershberger, Development Services
Director
Amy Simmons, Communications Director
George Hoddinott, Business & Workforce
Development Director
Shirley Dodson, Business & Workforce
Development Coordinator

SUBJECT: Call to Order and Determination of Quorum

HIGHLIGHTS: Mr. Buettin called the meeting to order at 9:08 a.m. and determined there was a quorum present.

SUBJECT: Review and Approval of Minutes from July 17, 2018 Meeting

HIGHLIGHTS: The minutes of the meeting held July 17, 2018 were unanimously approved upon Motion duly made by Mrs. Koenecke-Grant, and seconded by Mr. Buettner.

SUBJECT: Public Input Session Regarding the Consolidated Annual Performance Evaluation Report (CAPER).

HIGHLIGHTS: Mr. Buettin opened discussion to the public for the discussion of the CAPER. Hearing no discussion, Mr. Buettin closed the public input session.

SUBJECT: Motion to Forward the Consolidated Annual Performance Evaluation Report (CAPER) to Winchester Common Council.

HIGHLIGHTS: Upon motion duly made by Mr. Buettner and seconded by Mrs. Koenecke-Grant, the Committee unanimously voted to forward the CAPER to Winchester Common Council.

SUBJECT: New Business

HIGHLIGHTS: There was no new business to discuss.

SUBJECT: Old Business

HIGHLIGHTS: There was no old business to discuss.

SUBJECT: Adjourn

HIGHLIGHTS: Upon motion duly made by Mr. Buettner, seconded by Mr. Toan the Committee adjourned the meeting at 9:12 a.m.

Minutes respectfully submitted by: Shirley Dodson, Business & Workforce Development Coordinator.

Rouss City Hall
15 North Cameron Street
Winchester, VA 22601

Telephone: (540) 667-1815
FAX: (540) 722-3618
TDD: (540) 722-0782
Website: www.winchesterva.gov

TO: Members of the Winchester Community Development Committee
FROM: Tyler Schenck, Innovation & Information Services Director
DATE: July 16, 2019
RE: Adoption of 2019 Annual Action Plan Funding Priorities

SUBJECT

Recipient jurisdictions of Community Development Block Grant (CDBG), HOME Investment Partnership, Emergency Shelter or Housing for Persons with AIDS/HIV program funding must submit to the US Department of Housing and Urban Development (HUD) an Annual Action Plan for use of CDBG and HOME allocations in a given fiscal year.

These annual action plans dictate how participating jurisdictions allocate their annual allocations. Per the current agreement with the Northern Shenandoah Valley Regional Commission (NSVRC), the City of Winchester is responsible for setting the allocation priorities related to the use of CDBG funds and any other community development resources made available. The NSVRC is responsible for setting the allocation priorities for the use of HOME funds. A required public comment period has been set for July 12, 2019 – August 13, 2019.

RECOMMENDATION

City Staff requests that the Winchester Community Development Committee recommend the following funding distribution the attached 2015 Annual Action Plan and the following CDBG funding priorities:

- 90% to Repayment of Section 108 Loan
- 10% to Administrative Activities