

Economic Development Authority of the City of Winchester, Virginia

Meeting Minutes

DATE: July 17, 2012
TIME: 8:00 a.m.
LOCATION: Rouss City Hall Council Chambers

MEMBERS:	<u>Present</u>	<u>Absent</u>
Larry T. Omps	_____	__X__
Joseph E. Kalbach	__X__	_____
Daniel Troup	_____	__X__
Ronald Mislowsky	__X__	_____
J. P. Carr	__X__	_____
Suzanne Conrad	__X__	_____
William Buettin	__X__	_____

ALSO ATTENDING: Michael L. Bryan, Counsel, James W. Deskins, Executive Director, John Tagnesi, Member of Common Council and Dale Iman, City Manager

PRESIDING: Ronald Mislowsky, Vice Chairman

SUBJECT: **Call to Order and Determination of Quorum**

HIGHLIGHTS: Vice Chairman Mislowsky called the meeting to order at 8:00 a.m., at which time it was determined a quorum was present.

SUBJECT: **Review and Approval of Minutes of June 19, 2012**

HIGHLIGHTS: The Minutes of the Authority meetings held on June 19, 2012 were submitted for consideration by the Authority and were unanimously approved upon motion duly made by Mr. Kalbach, seconded by Mrs. Conrad.

SUBJECT: **Review and Approval of Financial Statement for the Period Ended June 20, 2012**

HIGHLIGHTS: Due to the need to update and revise the Financial Statement with additional financial information, the Financial Statement was not approved at this time.

SUBJECT: Executive Director's Report

HIGHLIGHT: Jim Deskins, Executive Director, provided an update on the Taylor Hotel property. Title to the Taylor Hotel property has now been acquired by the Authority. Partial demolition of the improvements and mitigation of any such demolition must be approved by the State Historic Preservation Office, which is an office within the Virginia Department of Historic Resources. The Executive Director will coordinate this project with other members of City Staff and develop a time line of critical events and dates as this project progresses.

The Executive Director submitted an Application for an EDA Business Development Grant for Vacant Properties from Handley Crossing, LLC for the commercial project located on the east side of Valley Avenue near Handley High School. Upon motion duly made by Mr. Kalbach, seconded by Mrs. Conrad, the Application was unanimously approved.

SUBJECT: Closed Meeting

HIGHLIGHTS: Upon Motion duly made by Mrs. Conrad, seconded by Mr. Carr, the Authority also unanimously RESOLVED to go into a closed meeting pursuant to Section 2.2-3711(C)(A)(3) of the Code of Virginia (1950, as amended) for the discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.

To avoid any appearance of a conflict of interest, Mrs. Conrad and Mr. Buettin excused themselves from the meeting concerning any discussion about a project for which each of them has a potential business relationship. Upon conclusion of any such discussion by the Authority, Mrs. Conrad and Mr. Buettin returned and participated in the remainder of the Closed Meeting.

SUBJECT: Return to Open Meeting

HIGHLIGHTS: At the conclusion of the closed meeting concerning discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority, the following Resolution was unanimously adopted upon roll call vote as set forth below:

WHEREAS, the Economic Development Authority of the City of Winchester, Virginia has concluded its "closed meeting" at a meeting held

on July 17, 2012, and desires return to an “open meeting”; and

WHEREAS, the adoption of this Resolution is intended to serve as the “Certificate” described in Section 2.2-3712(D) of the Code of Virginia (1950, as amended).

NOW THEREFORE, BE IT RESOLVED that the Economic Development Authority of the City of Winchester, Virginia does hereby reconvene in an “open meeting” at its meeting held on July 17, 2012; and

BE IT FURTHER RESOLVED that each and every Member of said Authority who votes in the affirmative for this Resolution does thereby certify to the best of each Member’s knowledge that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were heard, discussed or considered during the closed meeting, and that only such public business matters as were identified in the Motions which convened the closed meeting were heard, discussed or considered during the course of said closed meeting by the Authority:

<u>Roll Call</u>	<u>Vote</u>
Joseph E. Kalbach	Aye
Ronald Mislowsky	Aye
J.P. Carr	Aye
Suzanne Conrad*	Aye
William Buettin*	Aye

*Certification made for that portion of the Closed Meeting attended by Suzanne Conrad and William Buettin.

SUBJECT: Next Meeting

HIGHLIGHTS: The next meeting of the Authority is scheduled for August 21, 2012 at 8:00 a.m. in Common Council Chambers.

ADJOURNMENT: There being nothing further, the meeting was adjourned.

Respectfully submitted by:

Michael L. Bryan, Secretary

MLB/pmn

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