

**Economic Development Authority of the City of Winchester, Virginia**

**Meeting Minutes**

DATE: February 19, 2013  
TIME: 8:00 a.m.  
LOCATION: Rouss City Hall Council Chambers

<b>MEMBERS:</b>	<u>Present</u>	<u>Absent</u>
Larry T. Omps	<u>  X  </u>	<u>      </u>
Joseph E. Kalbach	<u>      </u>	<u>  X  </u>
Daniel Troup	<u>      </u>	<u>  X  </u>
Ronald Mislowsky	<u>  X  </u>	<u>      </u>
J. P. Carr	<u>  X  </u>	<u>      </u>
Suzanne Conrad	<u>  X  </u>	<u>      </u>
William Buettin	<u>      </u>	<u>  X  </u>

ALSO ATTENDING: Michael L. Bryan, Counsel, James W. Deskins, Executive Director, Dale Iman, City Manager and Taylor Scheck, Grants Management Coordinator

PRESIDING: Larry T. Omps, Chairman

SUBJECT: **Call to Order and Determination of Quorum**

HIGHLIGHTS: Chairman Omps called the meeting to order at 8:00 a.m., at which time it was determined that a quorum was present.

SUBJECT: **Review and Approval of Minutes of January 15, 2013**

HIGHLIGHTS: The Minutes of the Authority meeting held on January 15, 2013 were submitted for consideration by the Authority and were unanimously approved upon motion duly made by Mr. Mislowsky, seconded by Mrs. Conrad.

SUBJECT: **Review and Approval of Financial Statement for the Period Ended January 31, 2013**

HIGHLIGHTS: Mr. Deskins advised that the financial information has not yet been received and available for distribution to the Directors. The Financial Report will be considered at the March 19, 2013 meeting, at which time the 2013 Cash Flow Analysis will also be presented to the Directors for their consideration and review.

**SUBJECT: Update on Taylor Hotel**

**HIGHLIGHTS:** Mr. Deskins reported that Phase I of the Taylor Hotel Rehabilitation Project should be completed by April 1<sup>st</sup>, and that the preliminary pricing for the Phase II work are within budget expectations.

**SUBJECT: Request for Proposal for Market Validation and Financial Feasibility Study/Conference Center**

**HIGHLIGHTS:** Mr. Deskins reported that prospective bidders have been contacted concerning the submission of a RFP for the Market Validation and Financial Feasibility Study for a proposed Conference Center. A copy of the Request for Proposal and Client List is made a part of these minutes.

**SUBJECT: Closed Meeting**

**HIGHLIGHTS:** Upon Motion duly made by Mr. Mislowsky, seconded by Mrs. Conrad, the Authority also unanimously RESOLVED to go into a closed meeting pursuant to Section 2.2-3711(C)(A)(3) of the Code of Virginia (1950, as amended) for the discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.

**SUBJECT: Return to Open Meeting**

**HIGHLIGHTS:** At the conclusion of the closed meeting concerning discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority, the following Resolution was unanimously adopted upon roll call vote as set forth below:

WHEREAS, the Economic Development Authority of the City of Winchester, Virginia has concluded its “closed meeting” at a meeting held on February 19, 2013, and desires return to an “open meeting”; and

WHEREAS, the adoption of this Resolution is intended to serve as the “Certificate” described in Section 2.2-3712(D) of the Code of Virginia (1950, as amended).

NOW THEREFORE, BE IT RESOLVED that the Economic Development Authority of the City of Winchester, Virginia does hereby reconvene in an “open meeting” at its meeting held on February 19, 2013; and

BE IT FURTHER RESOLVED that each and every Member of said Authority who votes in the affirmative for this Resolution does thereby certify to the best of each Member's knowledge that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were heard, discussed or considered during the closed meeting, and that only such public business matters as were identified in the Motions which convened the closed meeting were heard, discussed or considered during the course of said closed meeting by the Authority:

<u>Roll Call</u>	<u>Vote</u>
Larry T. Omps	Aye
Ronald Mislowky	Aye
Suzanne Conrad	Aye
J. P. Carr	Aye

SUBJECT: **Next Meeting**

HIGHLIGHTS: The next meeting of the Authority is scheduled for March 19, 2013 at 8:00 a.m. in Common Council Chambers.

ADJOURNMENT: There being nothing further, the meeting was adjourned.

Respectfully submitted by:

Michael L. Bryan, Secretary

MLB/pmn

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