

Economic Development Authority of the City of Winchester, Virginia

Meeting Minutes

DATE: June 24, 2011
TIME: 8:00 a.m.
LOCATION: Rouss City Hall Council Chambers

MEMBERS:	<u>Present</u>	<u>Absent</u>
Larry T. Omps	<u> X </u>	<u> </u>
Joseph E. Kalbach	<u> </u>	<u> X </u>
Daniel Troup	<u> </u>	<u> X </u>
Ronald Mislowsky	<u> X </u>	<u> </u>
J. P. Carr	<u> </u>	<u> X </u>
Suzanne Conrad	<u> X </u>	<u> </u>
William Buettin	<u> X </u>	<u> </u>

ALSO ATTENDING: Michael L. Bryan, Counsel, James W. Deskins, Executive Director and Jim O'Connor, City Manager, and John Tagnesi, Member of Common Council

PRESIDING: Larry T. Omps, Chairman

SUBJECT: **Call to Order and Determination of Quorum**

HIGHLIGHTS: Chairman Omps called the meeting to order at 8:00 a.m., at which time it was determined a quorum was present.

SUBJECT: **Review and Approval of Minutes of May 17, 2011**

HIGHLIGHTS: The Minutes of the Authority meeting held on May 17, 2011 were submitted for consideration by the Authority and were unanimously approved upon motion duly made by Mrs. Conrad, seconded by Mrs. Mislowsky.

SUBJECT: **Review and Approval of Financial Statement for the Period Ended May 30, 2011**

HIGHLIGHTS: Mr. Deskins presented the Financial Report for the period ended May 30, 2011. Net worth as of May 30, 2011 was \$2,458,835.95. The Financial Statement for the period ended May 30, 2011 were submitted by Mr. Deskins and, upon motion by Mr. Buettin, seconded by Mrs. Conrad, the Financial Statement, including the expenditures made by the Authority

during the prior period ended May 30, 2011, were unanimously approved. Copies of the Financial Statements are attached to and made a part of these minutes.

SUBJECT: Executive Director's Report

HIGHLIGHTS: Mr. Deskins presented the Audit Proposals submitted by Didawick & Company, P.C. and Brown, Edwards & Company, L.L.P. After due consideration and discussion, upon motion of Mr. Buettin, seconded by Mrs. Conrad, the proposal for accounting services submitted by Didawick & Company, P.C. was unanimously accepted.

Mr. Deskins discussed in detail the City Wide Implementation Strategy developed as part of that certain Economic Development Analysis & Master Plan dated March 28, 2011 prepared by Herd Planning & Design, Ltd. in association with Renaissance Development Group, S. Patz & Associates, High Rock Studios and the Michael Baker Corporation. Specific attentions was directed to the strategies and tactical actions set forth on Page 95 of the Report (a copy of Page 95 is attached to and made a part of these minutes). The Economic Development Analysis & Master Plan is filed with the Authority records.

Mr. Deskins advised the Directors of the upcoming joint meeting on June 30th with the Authority and the Planning Commission. At that time, Shenandoah University will brief the Authority and the Planning Commission on Winchester's Comprehensive Plan, Economic Development Master Plan and Zoning Ordinance as pertaining to the realignment of Millwood Avenue. A summary of this matter is attached to and made a part of these minutes. The Authority Directors are requested to attend the joint meeting. The Authority's recommendation, if any, will be made a subsequent monthly meeting.

SUBJECT: Closed Meeting

HIGHLIGHTS: Upon Motion duly made by Mr. Omps , seconded by Mr. Buettin, the Authority also unanimously RESOLVED to go into a closed meeting pursuant to Section 2.2-3711(C)(A)(3) of the Code of Virginia (1950, as amended) for the discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.

SUBJECT: Return to Open Meeting

HIGHLIGHTS: At the conclusion of the closed meeting concerning the discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy the following Resolution was unanimously adopted upon roll call vote as set forth below:

WHEREAS, the Economic Development Authority of the City of Winchester, Virginia has concluded its “closed meeting” at a meeting held on June 24, 2011, and desires not to return to an “open meeting”; and

WHEREAS, the adoption of this Resolution is intended to serve as the “Certificate” described in Section 2.2-3712(D) of the Code of Virginia (1950, as amended).

NOW THEREFORE, BE IT RESOLVED that the Economic Development Authority of the City of Winchester, Virginia does hereby reconvene in an “open meeting” at its meeting held on June 24, 2011; and

BE IT FURTHER RESOLVED that each and every Member of said Authority who votes in the affirmative for this Resolution does thereby certify to the best of each Member’s knowledge that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were heard, discussed or considered during the closed meeting, and that only such public business matters as were identified in the Motions which convened the closed meeting were heard, discussed or considered during the course of said closed meeting by the Authority:

<u>Roll Call</u>	<u>Vote</u>
Larry T. Omps	Aye
Ronald Mislowsky	Aye
Suzanne Conrad	Aye
William Buettin	Aye

SUBJECT: Next Meeting

HIGHLIGHTS: The next meeting of the Authority is scheduled for July 19, 2011 at 8:00 a.m. in Common Council Chambers.

ADJOURNMENT: There being nothing further, the meeting was adjourned.

Respectfully submitted by:

Michael L. Bryan, Secretary

MLB/pmn

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