



WINCHESTER FIRE & RESCUE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
 21 S Kent Street, Suite 301
 Winchester, VA 22601
 (540) 662-2298



Permit Application – Retail Sale of Permissible Fireworks

General Instructions for the Applicant

- PLEASE READ THOROUGHLY AND FILL OUT COMPLETELY
- APPLICATIONS ARE TO BE COMPLETED BY THE FIREWORKS RETAILER
- SUBMIT THIS APPLICATION, WITH ALL LISTED ATTACHMENTS TO THE FIRE MARSHAL’S OFFICE NOT LESS THAN 30 DAYS PRIOR TO THE SALES PERIOD

| | | | |
|---|---|------------------|---------------|
| Fireworks Company Name | | Application Date | |
| Billing Address | | | |
| Sales Operator Name | | | |
| Phone | Emergency Phone | Email Address | |
| Federal Identification Number (FID) | | | |
| Full Name of Applicant | | | |
| Sales Address | | | |
| Landlord | Contact: | | |
| Address | Phone | | |
| Scheduled Dates and Times for Sales | | | |
| Time and Date when the Operator and Product will arrive: | | | |
| The applicant hereby accepts full responsibility for the adherence to all requirements of the Virginia Statewide Fire Prevention Code and the City of Winchester Code pertaining to this application. | | | |
| Permit | Description | | |
| <input type="checkbox"/> Retail Sale | The sale of consumer fireworks (Division 1.4G) that meet acceptable criteria during the annual evaluation and review process. | | |
| <input type="checkbox"/> | I have received and read the permit guidelines. | | |
| <input type="checkbox"/> | I have attached the required site plan, certificate of liability insurance, and property owner permission letter. | | |
| <input type="checkbox"/> | I understand that this permit must remain in a conspicuous location on the premises and is not transferable. | | |
| <input type="checkbox"/> | I understand a site inspection must be conducted by the Fire Marshal’s Office prior to the validation of the permit. | | |
| <input type="checkbox"/> | Permit Fee: \$250.00 | Type of payment: | Check Number: |
| Signature | | Date | |
| Mail Completed Application and Payment To: Winchester Fire and Rescue Department • Fire Marshal’s Office • 21 S Kent Street, Suite 301 • Winchester, VA 22601 | | | |

For Fire Department Use Only

| | | |
|-----------------------------|--|---|
| Application Received | | |
| Application Reviewed | | |
| Payment Received | | |
| Inspection Completed | | |
| Permit # | | Approval: Yes <input type="checkbox"/> No <input type="checkbox"/> Conditionally approved <input type="checkbox"/> |