

**WINCHESTER COMMON COUNCIL SPECIAL MEETING
TUESDAY, FEBRUARY 17, 2009
MINUTES**

PRESENT: Councilor Evan Clark, Milt McInturff, Les Veach and John Willingham; Vice-President Art Major; Mayor Elizabeth Minor; President Jeff Buettner. (7)

ABSENT: Councilor Michael Butler and John Hill. (2)

President Buettner called the meeting to order at 5:30 p.m.

PRESIDENT'S REPORT

- Motion to convene in executive session for the appointment of Board and Commission Members.

The motion made by President Buettner was seconded by Vice-President Major then unanimously approved by voice-vote.

Upon returning, council members approved a motion to return to open meeting and each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

MEMBER	VOTE
Councilor Buettner	Aye
Councilor Butler	Absent
Councilor Clark	Aye
Councilor Hill	Absent
Councilor Major	Aye
Councilor McInturff	Aye
Mayor Minor	Aye
Councilor Veach	Aye
Councilor Willingham	Aye

President Buettner read the following notice:

NOTICE: Pursuant to §2.2-3712(B) of the Code of Virginia, a subcommittee of Common Council shall within fifteen days of this Notice hold closed meetings at an undisclosed location for the limited purpose of reviewing applications and interviewing candidates for appointment to positions on the following Boards and Commissions: Fire Prevention Code Board of Appeals, Shenandoah Area Agency on Aging Board, Social Services Advisory Board, Northwestern Community Services Board, Tree Commission, Board of Building Code Appeals, Northern Shenandoah Valley Disability Services Board, Board of Architectural Review,

Parks and Recreation Board, Planning Commission, Winchester School Board and Winchester Transportation Safety Board. At the conclusion of this process, the members who have attended any of the closed meetings shall certify in accordance with §2.2-3712(D) that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the law and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meetings. Any member who believes that there was a departure from the requirements of clauses (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

Adjournment

With no further business to discuss, Councilor Willingham moved to adjourn the meeting at 5:36 p.m. *The motion was seconded by Vice-President Major then unanimously approved by voice-vote.*

Kari J. Van Diest
Deputy Clerk of the Common Council