

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: April 28, 2015 CUT OFF DATE:

RESOLUTION ORDINANCE X PUBLIC HEARING

ITEM TITLE:

Authorize Appropriations for the FY 2016 budget

STAFF RECOMMENDATION:

Approve as recommended or submit changes to send to the next meeting.

PUBLIC NOTICE AND HEARING:

First Reading May 12, 2015; Second Reading & Public Hearing May 26, 2015

ADVISORY BOARD RECOMMENDATION:

N/A

FUNDING DATA:

Total budget (without schools) proposed to be \$152,160,000

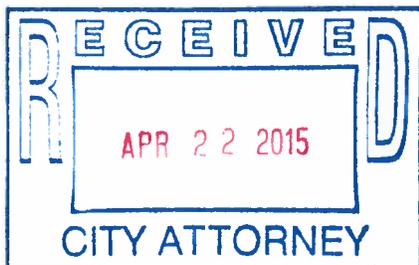
INSURANCE:

No liability assumed.

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. City Attorney	<i>MB</i>	_____	<i>4/22/2015</i>
6. City Manager	<i>MB</i>	_____	<i>22 April 2015</i>
7. Clerk of Council	_____	_____	_____

Initiating Department Director's Signature: *Mary Blowe* Date 4-22-15
 Mary Blowe, Finance Director



APPROVED AS TO FORM:

[Signature] 4/22/2015
 CITY ATTORNEY



Rouss City Hall
15 North Cameron Street
Winchester, VA 22601

Telephone: (540) 667-1815
FAX: (540) 722-3618
TDD: (540) 722-0782
Website: www.winchesterva.gov

To: Honorable Mayor and Members of City Council

From: Eden Freeman, City Manager

Date: April 28, 2015

Re: FY 2016 Proposed Budget

BACKGROUND:

Over the last six months, City staff has worked to develop projected revenues and expenditures for FY 2016. We are fortunate to have approximately \$2,535,000 in additional revenue, however our expenses for many items are much higher than last year and there are several new mandates for the City. In addition, we also have a budget plan with no increases in VRS or health insurance rates. Included in the binder of information to be provided at the Council Work Session, is a summary of budget changes, general fund revenue and expenditures, personnel requests, five year capital improvement plan, equipment replacement plan, information technology plan and the summary of all funds. Outside agency requests are included in the general fund expenditures.

CURRENT SITUATION:

Our current revenue numbers are on target for FY 2015, so based on year to date results we have projected a revenue estimate for FY 2016. The total proposed budget for the general fund is \$83,115,000, which includes an increase to the general fund budget of approximately \$1,048,000, or 1.28% over FY 2015. The increases in expenditures reflected in the FY2016 Proposed Budget are primarily costs to support what is already in the base budget as well as items have been added which fit within the proposed budget or honor previous fiscal plans. Judicial system increases account for \$475,120 in the FY 2016 budget. The total proposed budget among all funds is \$152,160,000 (not including schools). This is an increase of \$1,852,000 or 1.23% over FY 2015. The total budget including schools is \$222,635,993.

RECOMMENDATION:

Staff is seeking feedback from City Council on the proposed budget, and requests comments or suggestions that they may want staff to explore and present at a future meeting.

"To be a financially sound City providing top quality municipal services while focusing on the customer and engaging our community."

The proposed schedule is as follows:

- April 28, 2015 – City Manager’s Recommended Budget presented in Work Session
- May 12, 2015 – First Reading of Budget Ordinance
- May 26, 2015 – Second Reading and Public Hearing of Budget Ordinance

FISCAL AND POLICY IMPLICATIONS:

There are no new tax rate increases proposed in this budget. As part of the budget adoption process, staff has entered in the proposed debt issuance to ensure compliance with our policies, which are debt as a percentage of assessed value and debt service as a percentage of general fund expenditures. Our policies have been reviewed and we are in compliance to date. The City will continue to be in compliance with the proposed FY 2016 budget plan.

DISCUSSION:

As we compiled the information attached, we were cognizant of and allocated funds towards Councils goals, and believe that the FY2016 proposed Budget will assist the City as we work to achieve those goals for the citizens of the City of Winchester. While we have numerous financial challenges that are addressed in the FY16 Proposed Budget, the proposed budget will allow the City to provide excellent public services, while continuing to be good stewards of public funds.

COMMON COUNCIL



Rouss City Hall
 15 North Cameron Street
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 www.winchesterva.gov

AN ORDINANCE TO AUTHORIZE THE APPROPRIATION OF FUNDS FOR NECESSARY EXPENDITURES OF THE CITY OF WINCHESTER, VIRGINIA FOR THE FISCAL YEAR ENDING JUNE 30, 2016

WHEREAS, Council approves the following funds for the purposes herein specified for the fiscal year ending June 30, 2016:

FY 2016 CITY OF WINCHESTER REVENUE & EXPENDITURE BUDGETS ALL FUNDS

<i>General Fund Revenues</i>		<i>General Fund Expenditures</i>	
Local Sources	72,919,400	General Government Administration	6,084,899
State	6,076,200	Judicial Administration	3,537,600
Federal	775,400	Public Safety	20,710,980
Other Financing Sources	3,344,000	Public Works	3,465,400
		Health & Welfare	836,053
Total GF Revenues	<u>83,115,000</u>	Education	28,725,590
		Parks, Recreation, Cultural	3,289,570
		Community Development	1,795,608
		Transfers	4,744,500
		Debt	9,924,800
		Total GF Expenditures	<u>83,115,000</u>
<i>Social Services Fund Revenues</i>		<i>Social Services Fund Expenditures</i>	
State	2,957,674	Health & Welfare	7,329,000
Federal	2,049,476		
Other Financing Sources	2,321,850		
Total Social Services Revenue	<u>7,329,000</u>	Total Social Services Expenditures	<u>7,329,000</u>

**Highway Maintenance Fund
Revenues**

Local	6,600
State	3,431,400
Other Financing Sources	590,000

Total Highway Maint Revenue 4,028,000

**Highway Maintenance Fund
Expenditures**

Public Works	4,028,000
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Total Highway Maint Expenditures 4,028,000

**Transit Fund
Revenues**

Local Sources	87,300
State	227,300
Federal	858,400
Other Financing Sources	269,000

Total Transit Revenue 1,442,000

**Transit Fund
Expenditures**

Public Works	1,442,000
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Total Transit Expenditures 1,442,000

**Emergency Medical Services Fund
Revenues**

Local	1,067,000
Other Financing Sources	7,000

Total EMS Revenue 1,074,000

**Emergency Medical Services Fund
Expenditures**

Public Safety	1,074,000
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Total EMS Expenditures 1,074,000

**Win-Fred Co Convention & Visitors Bureau
Revenues**

Local	140,500
Other Financing Sources	139,500

Total WFCVB Revenue 280,000

**Win-Fred Co Convention & Visitors Bureau
Expenditures**

Community Development	280,000
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Total WFCVB Expenditures 280,000

**Law Library Fund
Revenues**

Local	50,000
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Total Law Library Revenue 50,000

**Law Library Fund
Expenditures**

Judicial Administration	50,000
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Total Law Library Expenditures 50,000

Winchester Parking Authority Revenues		Winchester Parking Authority Expenditures	
Local	1,227,000	Public Safety	55,576
Other Financing Sources	29,000	Public Works	621,049
		Debt	579,375
Total WPA Revenue	<u>1,256,000</u>	Total WPA Expenditures	<u>1,256,000</u>
City Capital Improvement Fund Revenues		City Capital Improvement Fund Expenditures	
Local	715,000	Public Works	13,115,000
State	4,785,000	Parks, Recreation, Cultural	885,000
Federal	1,000,000	Transfers	1,000,000
Other Financing Sources	8,500,000		
Total CIP Revenue	<u>15,000,000</u>	Total CIP Expenditures	<u>15,000,000</u>
Utilities Operating Fund Revenues		Utilities Operating Fund Expenditures	
Local	20,992,000	Public Works	9,448,800
Federal	289,000	Transfers	1,600,000
Other Financing Sources	223,000	Debt	10,455,200
Total Utilities Revenue	<u>21,504,000</u>	Total Utilities Expenditures	<u>21,504,000</u>
Utilities Capital Improvement Fund Revenues		Utilities Capital Improvement Fund Expenditures	
Other Financing Sources	5,500,000	Public Works	5,500,000
Total Utilities CIP Revenue	<u>5,500,000</u>	Total Utilities CIP Expenditures	<u>5,500,000</u>
Employee Benefits Fund Revenues		Employee Benefits Fund Expenditures	
Local	455,000	General Government Administration	1,138,000
Other Financing Sources	683,000		
Total Employee Ben Revenue	<u>1,138,000</u>	Total Employee Ben Expenditures	<u>1,138,000</u>

<i>Equipment Operating Fund</i>		<i>Equipment Operating Fund</i>	
<i>Revenues</i>		<i>Expenditures</i>	
Local	1,485,000	General Government Administration	1,515,000
Other Financing Sources	30,000		
<i>Total Equipment Revenue</i>	<u>1,515,000</u>	<i>Total Equipment Expenditures</i>	<u>1,515,000</u>
<i>Other Post-Employment Benefits Fund</i>		<i>Other Post-Employment Benefits Fund</i>	
<i>Revenues</i>		<i>Expenditures</i>	
Local	480,000	General Government Administration	480,000
<i>Total OPEB Revenue</i>	<u>480,000</u>	<i>Total OPEB Expenditures</i>	<u>480,000</u>
<i>NW Regional Jail Authority Capital Fund</i>		<i>NW Regional Jail Authority Capital Fund</i>	
<i>Revenues</i>		<i>Expenditures</i>	
Local	1,219,000	Debt	1,219,000
<i>Total NWRJA Revenue</i>	<u>1,219,000</u>	<i>Total NWRJA Expenditures</i>	<u>1,219,000</u>
<i>Fred-Winc Service Authority Fund</i>		<i>Fred-Winc Service Authority Fund</i>	
<i>Revenues</i>		<i>Expenditures</i>	
Local	4,444,000	Public Works	4,444,000
<i>Total FWSA Revenue</i>	<u>4,444,000</u>	<i>Total FWSA Expenditures</i>	<u>4,444,000</u>
<i>Northwestern Regional Juvenile Detention</i>		<i>Northwestern Regional Juvenile Detention</i>	
<i>Revenues</i>		<i>Expenditures</i>	
Local	1,921,428	Public Safety	2,786,000
State	808,351		
Federal	18,000		
Other Financing Sources	38,221		
<i>Total NRJDC Revenue</i>	<u>2,786,000</u>	<i>Total NRJDC Expenditures</i>	<u>2,786,000</u>
Total City Revenue	152,160,000	Total City Expenditures	152,160,000

School Food Services Fund Revenues		School Food Services Fund Expenditures	
Local Sources	801,505	Food Services	2,134,040
State	38,424	Operations & Maintenance	1,000
Federal	1,295,111		
Total Food Services Revenue	<u>2,135,040</u>	Total Food Services Expenditures	<u>2,135,040</u>

School Operating Fund Revenues		School Operating Fund Expenditures	
Local Sources	613,634	Technology	2,698,736
State	21,607,399	Instruction	38,312,189
Other Financing Sources	29,059,397	Attendance & Health	2,485,362
		Pupil Transportation	2,223,833
		Operations & Maintenance	5,556,310
		Facilities	4,000
Total School Operating	<u>51,280,430</u>	Total School Operating	<u>51,280,430</u>

Federal Grants Fund Revenues		Federal Grants Fund Expenditures	
Federal	3,183,167	Technology	72,837
		Instruction	3,107,250
		Pupil Transportation	3,080
Total Federal Grants Revenue	<u>3,183,167</u>	Total Federal Grants Expenditures	<u>3,183,167</u>

Textbook Fund Revenues		Textbook Fund Expenditures	
Other Financing Sources	100,000	Instruction	100,000
Total Textbook Revenue	<u>100,000</u>	Total Textbook Expenditures	<u>100,000</u>

School Fundraising Fund Revenues		School Fundraising Fund Expenditures	
Local Sources	58,000	Facilities	450,000
Other Financing Sources	392,000		
Total Fundraising Revenue	450,000	Total Fundraising Expenditures	450,000
School Capital Improvements Fund Revenues		School Capital Improvements Fund Expenditures	
Other Financing Sources	200,000	Facilities	200,000
Total Capital Improv Revenue	200,000	Total Capital Improv Expenditures	200,000
School Construction Fund Revenues		School Construction Fund Expenditures	
Other Financing Sources	8,000,000	Facilities	8,000,000
Total School Const Revenue	8,000,000	Total School Const Expenditures	8,000,000
School Insurance Fund Revenues		School Insurance Fund Expenditures	
Local Sources	5,028,756	Other Non-instructional Operations	1,702,748
		Transfers	3,326,008
Total Insurance Revenue	5,028,756	Total Insurance Expenditures	5,028,756
School Scholarship Fund Revenues		School Scholarship Fund Expenditures	
Local Sources	91,600	Other Non-instructional Operations	98,600
Other Financing Sources	7,000		
Total Insurance Revenue	98,600	Total Insurance Expenditures	98,600
Schools Revenue Budgets	70,475,993	Schools Expenditures Budget	70,475,993

Total City & Schools Revenue	222,635,993	Total City & Schools Expenditures	222,635,993
Less transfers between funds	(46,929,905)	Less transfers between funds	(46,929,905)
Total Revenue Budget	175,706,088	Total Expenditure Budget	175,706,088

WHEREAS, there is available in the general fund an unencumbered and unappropriated sum sufficient to meet such appropriations, and

WHEREAS, by adoption of this Ordinance, Council hereby authorizes the payment of the monetary bonuses described herein in accordance with §15.2-1508 of the Code of Virginia; and

WHEREAS, Common Council has adopted Resolution R-2015-17, which expresses Council’s intention to acquire, accept, and appropriate necessary funds for the acquisition of 126-128 East Cecil Street: and

WHEREAS, such funds are included in the Green Circle Trail funds appropriated through this Ordinance; and

WHEREAS, all appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully obligated or encumbered, and

WHEREAS, all ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Winchester that the funds specified herein are hereby appropriated for the purposes specified for the fiscal year ending June 30, 2016; and

BE IT FUTHER ORDAINED, by the Common Council of the City of Winchester that the authorization to proceed with acquisition, appropriation, and acceptance of the property as described in Resolution R-2015-17 is hereby granted.

Ordinance No. 2015-__

ADOPTED by the Common Council of the City of Winchester on the ____ of May, 2015.

Witness my hand and the seal of the City of Winchester, Virginia.

*Kari J. Van Diest
Deputy Clerk of the Common Council*