

City Council Work Session

Tuesday, April 15, 2014

6:00 p.m.

Exhibit Hall – Rouss City Hall

AGENDA

1.0 Call to Order

2.0 Public Comments: (Each person will be allowed 3 minutes to address Council with a maximum of 10 minutes allowed for everyone)

3.0 Items for Discussion:

3.1 Presentation: FY15 Proposed Budget Options – Dale Iman, City Manager; Mary Blowe, Finance Director; and Celeste Broadstreet, Assistant Finance Director (pages 4-7)

3.2 R-2014-15: Resolution – Approval of a refund in the amount of \$70,691.37 to Melco, Inc. for erroneously assessed Real Estate Taxes – Ann Burkholder, Commissioner of Revenue (pages 8-18)

3.3 R-2014-16: Resolution – Approval to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Winchester Transit – Perry Eisenach, Utilities Director (pages 19-22)

3.4 R-2014-17: Resolution – Approval to execute and file an application to the Virginia Department of Rail and Public Transportation for a grant of financial assistance – Perry Eisenach, Utilities Director (pages 23-24)

3.5 O-2013-40: AN ORDINANCE TO AMEND AND RE-ENACT CHAPTER 9 OF THE WINCHESTER CITY CODE PERTAINING TO WATER PROTECTION (*Implementation of applicable provisions of the Virginia Stormwater Management Plan*) – Perry Eisenach, Utilities Director (pages 25-96)

3.6 O-2014-06: AN ORDINANCE TO AMEND CHAPTER 29, “UTILITIES”, OF THE WINCHESTER CITY CODE BY ADDING A NEW ARTICLE ENTITLED “ARTICLE IV – STORMWATER UTILITY – Perry Eisenach, Utilities Director (pages 97-103)

3.7 O-2014-11: AN ORDINANCE TO AMEND CHAPTER 11 OF THE WINCHESTER CITY CODE BY ADDING A NEW SECTION, 11-24.1, THAT ESTABLISHES A FEE FOR GARBAGE AND REFUSE COLLECTION – Perry Eisenach, Utilities Director (pages 104-108)

3.8 O-2014-08: AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTIES NECESSARY FOR THE REALIGNMENT OF NATIONAL AVENUE GATEWAY IMPROVEMENT PROJECT BY MEANS INCLUDING BUT NOT LIMITED TO CONDEMNATION AND ACCEPTANCE BY THE CITY OF SAID PROPERTY (*Tabled at April 8, 2014 Regular Meeting*) – Dale Iman, Interim Economic Development Director (pages 109-114)

4.0 Liaison Reports

5.0 Executive Session

5.1 MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 2.2-3711(A)(7) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF RECEIVING LEGAL ADVICE AND STATUS UPDATE FROM THE CITY ATTORNEY AND LEGAL CONSULTATION REGARDING THE SUBJECT OF SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY THE CITY ATTORNEY AND MATTERS OF ACTUAL OR PROBABLE LITIGATION AND PURSUANT TO §2.2-3711(A) (1) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF DISCUSSION AND CONSIDERATION OF INFORMATION REGARDING THE SUBJECT OF THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, AND PERFORMANCE OF SPECIFIC PUBLIC OFFICERS APPOINTEES, AND EMPLOYEES OF THE CITY OF WINCHESTER INCLUDING THE APPOINTMENT OF OR PROSPECTIVE APPOINTMENT OF MEMBERS TO CERTAIN BOARDS AND COMMISSIONS AND PURSUANT TO §2.2-3711(A)(3) AND (6) FOR THE PURPOSE OF DISCUSSION OR CONSIDERATION OF THE SUBJECT OF THE ACQUISITION OF AN INTEREST IN REAL PROPERTY AND FOR THE PURPOSE OF DISCUSSION OF THE SUBJECT OF INVESTMENT OF PUBLIC FUNDS WHERE BARGAINING IS INVOLVED, AND WHERE IF MADE PUBLIC, THE BARGAINING POSITION OR FINANCIAL INTEREST OF THE CITY WOULD BE ADVERSELY AFFECTED AND PURSUANT TO §2.2-3711(a) (29) FOR THE PURPOSE OF DISCUSSION OF THE AWARD OF A PUBLIC CONTRACT INVOLVING THE EXPENDITURE OF PUBLIC FUNDS, INCLUDING INTERVIEWS OF BIDDERS OR OFFERORS, AND DISCUSSION OF THE TERMS AND SCOPE OF SUCH CONTRACT, WHERE DISCUSSION IN AN OPEN SESSION WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE CITY AND PURSUANT TO §2.2-3711(A)(40) FOR THE PURPOSE OF DISCUSSION OF RECORDS EXCLUDED FROM CHAPTER 37 OF TITLE 2.2 OF THE CODE OF VIRGINIA PURSUANT TO SUBDIVISION 3 of § 2.2-3705.6

6.0 Monthly Reports

6.1 Police Department (page 115)

6.2 Fire Department (pages 116-119)

7.0 Adjourn

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: April 15, 2014 **CUT OFF DATE:**

RESOLUTION **ORDINANCE** **PUBLIC HEARING**
Discussion X

ITEM TITLE:

Budget Options for FY 2015

STAFF RECOMMENDATION:

Review options to develop the FY 2015 budget

PUBLIC NOTICE AND HEARING:

N/A

ADVISORY BOARD RECOMMENDATION:

N/A

FUNDING DATA:

As presented

INSURANCE:

No liability assumed.

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. Finance Director _____	<i>DI</i>	_____	<u>4-8-14</u>
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. City Attorney	<i>AW</i>	_____	<u>4/9/2014</u>
6. City Manager	<i>DI</i>	_____	<u>4-8-14</u>
7. Clerk of Council	<i>BT</i>	_____	<u>4-8-14</u>

Initiating Department Director's Signature: *Dale Iman* 4-8-14
Date

Dale Iman, City Manager



APPROVED AS TO FORM:
[Signature] 4/8/2014
CITY ATTORNEY
 * COUNCIL NOT REVIEWED

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Dale Iman, City Manager
Date: April 15, 2014
Re: Discussion on Budget Options

THE ISSUE: Council review of budget data to decide on revenues and expenditures.

RELATIONSHIP TO STRATEGIC PLAN: We address all of the current goals of 1. Grow the Economy 2. Develop a high performing organization 3. Continue revitalization of Historic Old Town and 4. Create a more livable City for all.

BACKGROUND: During the worksession of April 1, 2014 City Council reviewed budget options presented by the City Manager. Council held a discussion and staff took questions from Councilors. As a result, more data was requested which is included in this packet. The data for tonight's meeting consists of the following:

- Columns showing the City Managers Recommendation as well as a Council option showing meals tax going from .5% to 1% and associated expenditures (primarily goes from a 2% salary increase to a 3% salary increase for City and schools employees).

BUDGET IMPACT: The summary attached outlines the budget options.

OPTIONS: Staff has prepared the following items in the attached summary:

- First column shows the City Manager recommendation
- Second column shows the Increased meals tax option with raises in the amount of 3%.

RECOMMENDATIONS: Staff is seeking direction from City Council on our proposed options. The schedule is as follows: Final recommendation at the April 22, 2014 worksession, first reading May 13th Council meeting and budget adoption (and public hearing) at the June 10, 2014 Council meeting. The appropriate personnel will also run the ordinances for any tax increases with the same schedule as the budget adoption process.

FY 2015 GENERAL FUND BUDGET SUMMARY
April 15, 2014

REVENUE

	<u>Original Requests</u>	<u>City Manager Recommendation</u>	<u>Council Option</u>
FY 2014 Original Budget	80,000,000	80,000,000	80,000,000
Less One-time expenditures (Fund Balance)	<u>(4,573,500)</u>	<u>(4,573,500)</u>	<u>(4,573,500)</u>
FY 2015 Base Revenue Budget	75,426,500	75,426,500	75,426,500
<i>Projected Revenue Increases/(Decreases)</i>			
FY 15 Revenue Projection Increase	1,353,500	1,353,500	1,353,500
Meals Tax Increase (0.50%; 1%)		600,000	1,200,000
Machinery & Tools Tax		No Change	No Change
Motel Tax (1%)		130,000	130,000
Cigarette Tax Increase (10 cents)		232,600	232,600
Personal Property Tax		No Change	No Change
Vehicle License Tax (\$1 increase -1/2 year)		12,400	12,400
Sanitation Fee (\$5 - 3/4 year)		420,000	420,000
Admissions Tax (2% increase)		No Change	No Change
Fund Balance*		150,000	150,000
Total Increases/(Decreases)	<u>1,353,500</u>	<u>2,898,500</u>	<u>3,498,500</u>
FY 2015 Projected Revenue	<u>76,780,000</u>	<u>78,325,000</u>	<u>78,925,000</u>

EXPENDITURES

FY 2015 Base Expenditures	75,426,500	75,426,500	75,426,500
<i>Increases/(Decreases) to Base Expenditures</i>			
<u>Personnel</u>			
Salary Requests	1,456,745		
HR position added in FY14	112,626	112,626	112,626
Emergency Management Position (3/4 year funding)		37,000	37,000
EDA Position Part-time to Full-time		35,000	35,000
2 Firefighter Positions		100,000	100,000
Reclassification Requests/Part-time increases		31,246	43,725
Timbrook House	16,200	16,200	16,200
2% Salary Increase or Pay Scale Maint (2.5%)	360,000	360,000	
3% Merit Pool (0% - 4% Max) 2% pay scale maint			540,000
WPS Increase	1,397,400	1,020,000	1,397,400
<u>Operating</u>			
Tax Relief	(250,000)	(250,000)	(250,000)
Operating Requests	3,281,372	31,865	31,865
Maintenance to Historic Buildings*		100,000	100,000
Fire Grants	57,000	57,000	57,000
ITP Requests (\$490.00 in base expenditures)	416,881	-	-
Equipment Replacement (\$400,500 in base expenditures)	1,061,000	100,000	126,500
Capital Reserve**	-	(100,000)	(100,000)
Social Services	175,200	175,200	175,200
Transit	4,600	4,600	4,600
<u>Outside Agencies</u>			
Outside Agencies	224,310	-	-
The Laurel Center*	50,000	50,000	50,000
Discovery Museum - Capital	100,000	100,000	100,000
<u>Regional Agencies</u>			
Jail	399,901	139,901	139,901
Juvenile Detention Center - Operating	51,068	51,068	51,068
JDC - 3% Salary Incr (Request) - 2% (CM Rec)	10,863	7,242	10,863
EDC	(72,000)	(72,000)	(72,000)
Airport	(76,882)	(62,572)	(62,572)
Other Regional Agencies	64,190	45,694	45,694
<u>Debt</u>			
	628,430	628,430	628,430
<u>Carryforward Projects from FY14</u>			
World Series Expenditures	60,000	60,000	60,000
Time & Attendance Software	70,000	70,000	70,000
Professional Contracts	50,000	50,000	50,000
Total Increases/(Decreases)	<u>9,648,904</u>	<u>2,898,500</u>	<u>3,498,500</u>
Total FY 2015 Expenditure Requests	<u>85,075,404</u>	<u>78,325,000</u>	<u>78,925,000</u>
FY 2015 Operating Budget Surplus/(Deficit)	(8,295,404)	-	-

*One-time expenditures

**Capital Reserve will be pre-funded to meet the \$500,000 target in FY 2014.

FY 2015 CAPITAL IMPROVEMENT PLAN SUMMARY

CIP Projects - Carryforward from FY 2014

Bond Proceeds

Public Safety Communications Project	5,000,000
John Kerr Elementary School	20,000,000
Bond Proceeds Total	25,000,000

Fund Balance

Athletic Field Improvements	185,000
Green Circle	200,000
Fund Balance Total	385,000

CIP Projects - Additional Fund Balance

National Avenue Gateway Improvement	700,000
Hope Drive Extension	150,000
Entryway Welcome Signs	50,000
Traffic Synchronization	250,000
Meadow Branch Extension	350,000
Sidewalks	700,000
Paving (\$500,000 in base expenditures)	250,000
City Hall Brick Repairs	300,000
Park Roadway Resurfacing	150,000

Total CIP Projects - Additional Fund Balance **2,900,000**

****Approximately \$3.4 Million Fund Balance Available (Carryforward & Additional)***

Other Strategic Plan Items - Included in Base Budget/Other Funds

National Historic District Revisions	9,000
Parks & Recreation Needs Assessment	35,000
Enterprise Zone Incentives	100,000
Succession Plan/Organization Study	80,000
Leadership Training	13,000
Legal CEMS Review	67,000

Unfunded Requests

Personnel Requests (Includes 19 positions)	1,253,499
Equipment Requests	934,500
Outside Agencies	218,085
Other Regional Agencies	36,321
Department Information Technology Requests	416,881
Department Operating Requests	2,391,973
Paving (\$500,000 in base expenditures)	112,000
Sidewalks	150,000
City Hall Brick Repairs	300,000
City Hall HVAC	100,000
Parks ADA Phase 2	525,000
Park Shop Demo & Addition	350,000
Basketball Courts Renovation	60,000
War Memorial Brick Repairs	120,000
Indoor Pool Shell Resurface	65,000

Total Unfunded Requests **7,033,259**

B-2014-15

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: 05/13/2014 **CUT OFF DATE:** _____

RESOLUTION X **ORDINANCE** **PUBLIC HEARING**

ITEM TITLE: Refund Melco, Inc. for Erroneously Assessed Real Estate Taxes

STAFF RECOMMENDATION: Approve

PUBLIC NOTICE AND HEARING:

ADVISORY BOARD RECOMMENDATION:

FUNDING DATA:

INSURANCE:

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The Director's initials for approval or disapproval address only the readiness of the issue for Council consideration. This does not address the Director's recommendation for approval or denial of the issue.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. <u>Finance</u>	<u>[Signature]</u>	_____	<u>3-26-14</u>
2. <u>Treasurer</u>	<u>[Signature]</u>	_____	<u>3/25/14</u>
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. <u>City Attorney</u>	<u>[Signature]</u>	_____	<u>4/2/2014</u>
6. <u>City Manager</u>	<u>[Signature]</u>	_____	<u>4-3-14</u>
7. <u>Clerk of Council</u>	<u>[Signature]</u>	_____	<u>4-3-14</u>
Initiating Department Director's Signature:	<u>[Signature]</u>	_____	<u>03/25/14</u> Date



APPROVED AS TO FORM:
[Signature] 4/2/2014
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Ann T. Burkholder, Commissioner of the Revenue *ATB*
Date: 03/24/2014
Re: Refund for Erroneously Assessed Real Estate Taxes

THE ISSUE: A property owner submitted a request for assessment equalization and tax refund for tax years 2010 through 2013, pursuant to Code of Virginia §58.1-3350.

RELATIONSHIP TO STRATEGIC PLAN: This is a matter of fair and equitable taxation in accordance with state and local code.

BACKGROUND: The City's assessment contractor determined that the assessment records contained a factual error for the years in question. The Real Estate Administrator subsequently requested that the Commissioner of the Revenue update the assessment records for the years in question and initiate the subsequent refund. Code of the City of Winchester §27-8, in accordance with Code of Virginia §58.1-3981 requires City Council approval of any refunds in excess of \$2,500.00.

BUDGET IMPACT: See attached certification.

OPTIONS: Council has the option to approve or deny this request. When appropriate, the office of the Commissioner of the Revenue offers the option of either a credit on the account towards future taxes or a refund.

RECOMMENDATION: Pursuant to Code of the City of Winchester §27-8, the Commissioner of the Revenue respectfully requests that the City Council, with the consent of the City Attorney, authorize the Treasurer to issue the refund in the amount certified by the Commissioner of the Revenue.



Ann T. Burkholder, Commissioner of the Revenue
15 North Cameron Street
Winchester, VA 22601
Email: commrevenue@winchesterva.gov

Telephone: (540) 667-1815
FAX: (540) 667-8937
TDD: (540) 722-0782
Website: www.winchesterva.gov

Certificate of the Commissioner of the Revenue

Pursuant to Code of Virginia §58.1-3980, Melco, Inc. filed an appeal for administrative review of real estate tax assessment for property owned at 611, 621 and 631 West Jubal Early Drive for tax years 2010 through 2013.

Pursuant to Code of the City of Winchester §27-8 and §58.1-3981 of the Code of Virginia, I certify that Melco, Inc. is to receive a refund of \$70,691.37 for overpaid real estate taxes. The preparation of this certificate is based solely upon the written request of the Real Estate Administrator and makes no assertion by the undersigned regarding the accuracy or correctness of the actual request for correction.

Certified by Commissioner of the Revenue: 

Ann T. Burkholder

Date: 03/25/2014

Consent by City Attorney: 

Anthony C. Williams

Date: 4/2/2014

RESOLUTION

WHEREAS, Melco, Inc. filed an appeal of real estate assessment for property owned at 611, 621 and 631 West Jubal Early Drive for tax years 2010, 2011, 2012 and 2013; and

WHEREAS, the Real Estate Administrator requested that the Commissioner of the Revenue enter the assessment changes recommended by the assessment contractor; and

WHEREAS, the office of the Commissioner of the Revenue wishes to maintain accurate and equitable tax records according to the determination of the assessment contractor.

NOW therefore be it RESOLVED, that Common Council hereby approves the refund of \$70,691.37 to Melco, Inc. for overpayment of real estate taxes and directs the City Treasurer to refund said amounts together with any penalties and interest paid thereon.



Rouss City Hall
15 North Cameron Street
Winchester, VA 22601

Telephone: (540) 667-1815
FAX: (540) 723-0238
TDD: (540) 722-0782
Website: www.winchesterva.gov

March 24, 2014

Ann T. Burkholder
Commissioner of the Revenue
City of Winchester
15 N. Cameron Street
Winchester, Virginia 22601

Re: Request to Issue Refund and Real Estate Tax Assessment Corrections for Melco, Inc.

Dear Ann,

On December 11, 2013, pursuant to Virginia Code §58.1-3980-3981, Melco, Inc. requested an administrative review of 611, 621 & 631 W. Jubal Early Drive; Tax Map No. 230-04-2, Record No. 9000, Accounts: 8705, 17679 and 24109 for tax years 2010 through 2013. The City's assessing official, Pearson Appraisal Services, has reviewed the properties listed above and has determined that a factual error, as defined by the Virginia Department of Taxation, was made in the assessment and the properties are erroneously assessed for tax years 2010 through 2013. In addition, since the City conducts biennial reassessments and the current assessment was effective on January 1, 2013 for tax years 2013 and 2014, Pearson Appraisal Services has also corrected the 2014 assessment.

Please make the corrections as outlined in the attached and prepare a certification to City Council to issue Melco, Inc. a refund of \$70,691.37.

Sincerely,

Celeste R. Broadstreet
Real Estate Administrator

Encls.

"To be a financially sound City providing top quality municipal services while focusing on the customer and engaging our community."

Melco Inc
Record 9000
Tax Year 2014

611 W Jubal Early Drive

2014

Structural Element		Current		Revised		Structural Element	
A- B01	10742	135	1,450,170	A- C01	2646	85	224,910
Depreciation		2%	(29,003)	Depreciation		2%	(4,498)
B- POR	982	15	14,730	B-B01	1974	135	266,490
Depreciation		2%	(295)	Depreciation		2%	(5,330)
Total Improvements			1,435,602	C-C01	2099	85	178,415
Other Improvements			30,000	Depreciation		2%	(3,568)
Land			<u>3,055,900</u>	D-C01	3489	85	296,565
Total Value			<u>4,521,500</u>	Depreciation		2%	(5,931)
				E-POR	982	15	14,730
				Depreciation		2%	(295)
				F- UTIL	534	25	13,350
				Depreciation		2%	(267)
				Total Improvements			974,571
				Other Improvements			30,000
				Land			<u>3,055,900</u>
				Total Value			<u>4,060,500</u>

631 W Jubal Early Drive

2014

Structural Element		Current		Revised		Structural Element	
A- B01	10000	135	1,350,000	A- C01	10000	85	850,000
Depreciation		2%	(27,000)	Depreciation		2%	(17,000)
B- POR	176	15	2,640	B- POR	176	15	2,640
Depreciation		2%	(53)	Depreciation		2%	(53)
Total Improvements			1,325,587	Total Improvements			835,587
Other Improvements			<u>20,000</u>	Other Improvements			<u>20,000</u>
Total Value			<u>1,345,600</u>	Total Value			<u>855,600</u>

Melco Inc
 Record 9000
 Tax Year 2014

621 W Jubal Early Drive

2014

Structural Element		Current		Revised		Structural Element	
A- B01	13164	135	1,777,140	A- C01	2061	85	175,185
Depreciation		2%	(35,543)	Depreciation		2%	(3,504)
B- POR	1300	15	19,500	B-C01	4019	85	341,615
Depreciation		2%	(390)	Depreciation		2%	(6,832)
Total Improvements			1,760,707	C-B01	3143	135	424,305
Other Improvements			-	Depreciation		2%	(8,486)
Total Value			<u>1,760,700</u>	D-B01	3407	135	459,945
				Depreciation		2%	(9,199)
				E- POR	1300	15	19,500
				Depreciation		2%	(390)
				F- UTIL	534	25	13,350
				Depreciation		2%	(267)
				Total Improvements			1,405,222
				Other Improvements			-
				Total Value			<u>1,405,200</u>

Original		Revised	
Total All	7,627,800	Total All	6,321,300

Handwritten signature

3/12/2014

Melco Inc
Record 9000
Tax Year 2013

611 W Jubal Early Drive

2013

Structural Element		Current		Revised		Structural Element	
A- B01	10742	135	1,450,170	A- C01	2646	85	224,910
Depreciation		2%	(29,003)	Depreciation		2%	(4,498)
B- POR	982	15	14,730	B-B01	1974	135	266,490
Depreciation		2%	(295)	Depreciation		2%	(5,330)
Total Improvements			1,435,602	C-C01	2099	85	178,415
Other Improvements			30,000	Depreciation		2%	(3,568)
Land			<u>3,055,900</u>	D-C01	3489	85	296,565
Total Value			<u>4,521,500</u>	Depreciation		2%	(5,931)
				E-POR	982	15	14,730
				Depreciation		2%	(295)
				F- UTIL	534	25	13,350
				Depreciation		2%	(267)
				Total Improvements			974,571
				Other Improvements			30,000
				Land			<u>3,055,900</u>
				Total Value			<u>4,060,500</u>

631 W Jubal Early Drive

2013

Structural Element		Current		Revised		Structural Element	
A- B01	10000	135	1,350,000	A- C01	10000	85	850,000
Depreciation		2%	(27,000)	Depreciation		2%	(17,000)
B- POR	176	15	2,640	B- POR	176	15	2,640
Depreciation		2%	(53)	Depreciation		2%	(53)
Total Improvements			1,325,587	Total Improvements			835,587
Other Improvements			<u>20,000</u>	Other Improvements			<u>20,000</u>
Total Value			<u>1,345,600</u>	Total Value			<u>855,600</u>

Melco Inc
 Record 9000
 Tax Year 2013

621 W Jubal Early Drive

2013

		Current		Revised		
Structural Element				Structural Element		
A- B01	13164	135	1,777,140	A- C01	2061	85 175,185
Depreciation		2%	(35,543)	Depreciation		2% (3,504)
B- POR	1300	15	19,500	B-C01	4019	85 341,615
Depreciation		2%	(390)	Depreciation		2% (6,832)
Total Improvements			1,760,707	C-B01	3143	135 424,305
Other Improvements			-	Depreciation		2% (8,486)
Total Value			1,760,700	D-B01	3407	135 459,945
				Depreciation		2% (9,199)
				E- POR	1300	15 19,500
				Depreciation		2% (390)
				F- UTIL	534	25 13,350
				Depreciation		2% (267)
				Total Improvements		1,405,222
				Other Improvements		-
				Total Value		1,405,200

Original	Revised
Total All	Total All
7,627,800	6,321,300

2013 Refund Due:				
Original Assessment	Revised Assessment	Diff	Tax Rate	Refund
7,627,800	6,321,300	1,306,500	.95/100	12,411.75

Andrew Pearson
 3/12/2014

Melco Inc
Record 9000
Tax Years 2012 - 2010

611 W Jubal Early Drive

Structural Element		Original		Revised		Structural Element	
A- B01	10220	165	1,686,300	A- C01	2646	85	224,910
Depreciation		2%	(33,726)	Depreciation		2%	(4,498)
B-B01	20	165	3,300	B-B01	1974	135	266,490
Depreciation		2%	(66)	Depreciation		2%	(5,330)
C-POR	203.5	15	3,053	C-C01	2099	85	178,415
Depreciation		2%	(61)	Depreciation		2%	(3,568)
D-B01	501.5	165	82,748	D-C01	3489	85	296,565
Depreciation		2%	(1,655)	Depreciation		2%	(5,931)
F-POR	336	15	5,040	E-POR	982	15	14,730
Depreciation		2%	(101)	Depreciation		2%	(295)
G- POR	66.5	15	998	F- UTIL	534	25	13,350
Depreciation		2%	(20)	Depreciation		2%	(267)
H- POR	168	15	2,520				
Depreciation		2%	(50)				
				Total Improvements			974,571
				Other Improvements			30,000
Total Improvements			1,748,278	Land			<u>3,055,900</u>
Other Improvements			30,000	Total Value			4,060,500
Land			<u>3,055,900</u>				
Total Value			4,834,200				

631 W Jubal Early Drive

Structural Element		Original		Revised		Structural Element	
A- B01	4964	165	819,060	A- C01	10000	85	850,000
Depreciation		2%	(16,381)	Depreciation		2%	(17,000)
B- B01	4964	165	819,060	B- POR	176	15	2,640
Depreciation		2%	(16,381)	Depreciation		2%	(53)
C- POR	196	15	2,940				
Depreciation		2%	(59)				
				Total Improvements			835,587
Total Improvements			1,608,239	Other Improvements			<u>20,000</u>
Other Improvements			20,000	Total Value			855,600
Total Value			<u>1,628,200</u>				

Melco Inc
 Record 9000
 Tax Years 2012 - 2010

621 W Jubal Early Drive

Original			Revised		
Structural Element			Structural Element		
A- B01	12935	165	A- C01	2061	85
Depreciation		2%	Depreciation		2%
B- POR	675	15	B-C01	4019	85
Depreciation		2%	Depreciation		2%
C- POR	240	15	C-B01	3143	135
Depreciation		2%	Depreciation		2%
D- UTIL	520	25	D-B01	3407	135
Depreciation		2%	Depreciation		2%
Total Improvements		2,117,800	E- POR	1300	15
Other Improvements		-	Depreciation		2%
Total Value		2,117,800	F- UTIL	534	25
			Depreciation		2%
			Total Improvements		1,405,222
			Other Improvements		-
			Total Value		1,405,200

Original	Revised
Total All	Total All
8,580,200	6,321,300

2012 Refund Due:				
Original Assessment	Revised Assessment	Diff	Tax Rate	Refund
8,580,200	6,321,300	2,258,900	.95/100	21,459.55

2011 Refund Due:				
Original Assessment	Revised Assessment	Diff	Tax Rate	Refund
8,580,200	6,321,300	2,258,900	.86/100	19,426.54

2010 Refund Due:				
Original Assessment	Revised Assessment	Diff	Tax Rate	Refund
8,580,200	6,321,300	2,258,900	.77/100	17,393.53

Andrew Pearson
 3/2/2014

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: April 15, 2014 **CUT OFF DATE:** _____

RESOLUTION X **ORDINANCE** **PUBLIC HEARING**

ITEM TITLE: Federal Transit Administration (FTA) and Virginia Department of Rail and Public Transportation (VDRPT) Financial Assistance

STAFF RECOMMENDATION: Approval of two (2) resolutions.

PUBLIC NOTICE AND HEARING: NA

ADVISORY BOARD RECOMMENDATION: NA

FUNDING DATA: See attached.

INSURANCE: NA

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. Finance	<u> <i>TR</i> </u>	_____	<u> 4/8/14 </u>
2. City Attorney	<u> <i>AW</i> </u>	_____	<u> 4/9/2014 </u>
3. City Manager	<u> <i>[Signature]</i> </u>	_____	<u> 4-9-14 </u>
4. Clerk of Council	<u> <i>[Signature]</i> </u>	_____	<u> 4-9-14 </u>
Initiating Department Director's Signature:	<u> <i>[Signature]</i> </u>	_____	<u> 4/7/14 </u> Date



APPROVED AS TO FORM:

 [Signature] 4/9/2014
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Perry Eisenach, Public Services Director
Date: April 15, 2014 (Council Work Session)
Re: Federal Transit Administration Financial Assistance, and Virginia Department of Rail and Public Transportation Financial Assistance

THE ISSUE: Federal Transit Administration Financial Assistance, and Virginia Department of Rail and Public Transportation Financial Assistance

RELATIONSHIP TO STRATEGIC PLAN: Goal #4: Create a More Livable City for All

BACKGROUND: The City receives significant funding from the Federal Transit Administration (FTA) and the Virginia Department of Rail and Public Transportation (VDRPT) for the operation of the Winchester Transit system. FTA and VDRPT rules require that City Council adopt resolutions each year in order to accept these federal funds and state funds.

The total amount of federal and state funding for FY14 will be:

	Federal Funds (FTA)	State Funds (VDRPT)
Operating Assistance	\$449,088	\$202,426
Capital Assistance	\$199,616	\$ 28,000
Total Funding	\$648,704	\$230,426

BUDGET IMPACT: The federal and state funds that will be received from FTA and VDRPT are already included in the current FY14 operating and capital budget for Transit.

OPTIONS: Either approve or not approve the attached resolutions.

RECOMMENDATIONS: Approve the resolutions.



THE COMMON COUNCIL

Rouss City Hall
15 North Cameron Street
Winchester, VA 22601
540-667-1815
TDD 540-722-0782
www.winchesterva.gov

RESOLUTION

Federal Transit Administration Financial Assistance

WHEREAS, the Federal Transit Administration has been delegated authority to award Federal financial assistance for transportation services and projects; and

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost; and

WHEREAS, the applicant will provide all annual Certifications and Assurances to the Federal Transit Administration required for the project; and

NOW, THEREFORE, BE IT RESOLVED BY the Common Council of the City of Winchester that:

1. The City Manager or his designee is authorized to execute and file an application for Federal assistance on behalf of the Winchester Transit with the Federal Transit Administration for Federal operating assistance, in the amount of \$449,088, and Federal capital expenditure assistance in the amount of \$199,616, as authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. The City of Winchester is the designated recipient of said funds.

2. The City Manager or his designee is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.
3. The City Manager or his designee is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Winchester Transit.

Resolution No.

**ADOPTED by the Common Council of the City of Winchester on the ____
day of _____, 2014.**

Witness my hand and the seal of the City of Winchester, Virginia.



THE COMMON COUNCIL

Rouss City Hall
15 North Cameron Street
Winchester, VA 22601
540-667-1815
TDD 540-722-0782
www.winchesterva.gov

RESOLUTION

Virginia Department of Rail and Public Transportation Financial Assistance

WHEREAS, the Virginia Department of Rail and Public Transportation has been delegated authority to award State financial assistance for transportation services and projects; and

WHEREAS, the grant or cooperative agreement for State financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost; and

WHEREAS, the applicant will provide all annual Certifications and Assurances to the Virginia Department of Rail and Public Transportation as required for the project; and

NOW, THEREFORE, BE IT RESOLVED BY the Common Council of the City of Winchester that the City Manager or his designee is authorized, for and on behalf of the Winchester Transit, to execute and file an application to the Department of Rail and Public Transportation, Commonwealth of Virginia, for a grant of financial assistance to defray the operating costs borne by the Winchester Transit for public transportation purposes and to accept from the Virginia Department of Rail and Public Transportation grants in the amount of \$202,426 in Operating Assistance and \$28,000 in Capital Assistance, as may be awarded, and to authorize the Winchester Transit to furnish to the Virginia Department of Rail and Public Transportation such documents and other information as may be required for processing the grant request.

The Common Council of the City of Winchester certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia, that the Winchester Transit will provide funds which will be used to match the state funds in the ratio as required in such Act, that the records of receipts of expenditures of funds granted the Winchester Transit may be subject to audit by the Virginia Department of Rail and Public Transportation and by the State Auditor of Public Accounts, and that the funds granted to the Winchester Transit for defraying the expenses of the Winchester Transit shall be used only for such purposes as authorized in the Code of Virginia.

Resolution No.

ADOPTED by the Common Council of the City of Winchester on the ____ day of _____, 2014.

Witness my hand and the seal of the City of Winchester, Virginia.

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: April 15, 2014 **CUT OFF DATE:** _____

RESOLUTION ___ **ORDINANCE XX** **PUBLIC HEARING XX**

ITEM TITLE: An ordinance to amend Chapter 9 - "Water Protection" of the Winchester City Code to comply with all applicable regulations of the Virginia Stormwater Management Program.

STAFF RECOMMENDATION: Adopt the ordinance.

PUBLIC NOTICE AND HEARING: Will be required.

ADVISORY BOARD RECOMMENDATION: NA

FUNDING DATA: See attached.

INSURANCE: NA

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. Finance	<u>B</u>		<u>4/8/14</u>
2. City Attorney	<u>AV</u>		<u>4/8/2014</u>
3. City Manager	<u>[Signature]</u>		<u>4-8-14</u>
4. Clerk of Council	<u>[Signature]</u>		<u>4-9-14</u>
Initiating Department Director's Signature	<u>[Signature]</u>		<u>4/7/14</u> Date



APPROVED AS TO FORM:

[Signature] 4/8/2014
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Perry Eisenach, Public Services Director
Date: April 15, 2014 (Council work session)
Re: Modifications to Chapter 9 – “Water Protection” of the Winchester City Code

THE ISSUE: An ordinance to amend Chapter 9 – “Water Protection” of the Winchester City Code to comply with all applicable regulations of the Virginia Stormwater Management Program.

RELATIONSHIP TO STRATEGIC PLAN: **Goal 4:** Create a More Livable City for All.

BACKGROUND: The Commonwealth of Virginia has adopted legislation that requires the City of Winchester to implement and enforce all applicable provisions of the Virginia Stormwater Management Program (VSMP). The deadline for implementing all these requirements is July 1, 2014.

The attached ordinance would make the necessary modifications to Winchester City Code Chapter 9 – “Water Protection” so that the City is in compliance with State Code.

NOTE: This ordinance was first presented to Council at the work session on November 19, 2013 and again at the work session on January 21, 2014. The General Assembly made some last minute changes to the legislation and SB423 was signed by the Governor on March 24. The ordinance has been modified to reflect all the changes and is now ready for Council action.

BUDGET IMPACT: Implementing and enforcing these new regulations will require additional City resources. While some additional revenue from state mandated fees from developers will be generated, this revenue will most likely not cover the additional expenditures that will be required.

OPTIONS FOR CITY COUNCIL:

Either adopt or not adopt the proposed ordinance.

RECOMMENDATION:

Adopt the proposed ordinance.

**AN ORDINANCE TO AMEND AND RE-ENACT CHAPTER 9 OF THE WINCHESTER CITY CODE
PERTAINING TO WATER PROTECTION**

WHEREAS, the Commonwealth of Virginia has enacted legislation mandating that the City of Winchester implement all applicable provisions of the Virginia Stormwater Management Plan; and

WHEREAS, implementing these requirements will require numerous modifications to Chapter 9 of the Winchester City Code; and

WHEREAS, implementing these requirements is associated with more stringent stormwater discharge regulations being mandated by the federal government and state government.

NOW, THEREFORE, BE IT ORDAINED that Chapter 9 of the Winchester City Code is hereby amended and re-enacted to read as provided on the attached pages.

The effective date of this Ordinance shall be July 1, 2014.

Ordinance No. _____

ADOPTED by the Common Council of the City of Winchester on the ____ day of _____, 2014.

Witness my hand and the seal of the City of Winchester, Virginia.

Deputy Clerk of the Common Council

CHAPTER 9

WATER PROTECTION

- Art. I. In General, §§9-1--9-19
- Art. II. Erosion and Sediment Control, §§9-20--9-49
Div. 1. In General, §§9-20--9-29
Div. 2. Erosion and Sediment Control Plan for
Land Disturbing Activities, §§9-30--9-49
- Art. III. Stormwater Management and Water Quality, §§9-50--9-79
Div. 1. In General, §§9-50--9-55
Div. 2. Plan Requirements: Water Quantity and Water
Quality Protection Requirements for Water Quantity and Water Quality
Protection, §§9-56--9-79
- Art. IV. Stream Buffers, §§9-80--9-99
- Art. V. Storm Sewer Discharges, §§9-90--9-95

ARTICLE I. IN GENERAL

SECTION 9-1. SHORT TITLE.

This Chapter shall be known and may be cited as the City's "Water Protection Ordinance."

SECTION 9-2. AUTHORITY.

This Chapter is adopted pursuant to authority conferred by the Virginia Erosion and Sediment Control Law (Virginia Code §§~~10.1-560~~62.1-44.15:51 et seq.), the Virginia Stormwater Management Act (Virginia Code §§~~10.1-603.1~~62.1-44.15:24 et seq.), ~~Virginia Code §10.1-2108 of~~ the Chesapeake Bay Preservation Act (Virginia Code §62.1-44.15:67 et seq.), and the Federal Clean Water Act.

SECTION 9-3. PURPOSES.

The City Council finds that this Chapter is necessary to protect the general health, safety and ~~general~~ welfare of the citizens of the City and the Commonwealth of Virginia and to prevent storm water from being rendered dangerous to the health of persons living in the City, and is supported by the findings of related studies that have been conducted. Therefore, the specific purposes of this Chapter are to:

Editor's Note: Ordinance No. 15-2006, adopted April 11, 2006, repealed and re-enacted Chapter 9 in its entirety.

WINCHESTER CODE

- (1) Inhibit the deterioration of ~~public water~~state waters and waterways resulting from land disturbing activities;
- (2) Protect the safety and welfare of citizens, property owners, and businesses by minimizing the negative impacts of increased stormwater runoff from new land development and redevelopment;
- (3) Control nonpoint source pollution, erosion and sedimentation, and stream channel erosion;
- (4) Maintain the integrity of existing stream channels and networks for their biological functions, drainage, and natural recharge of groundwater;
- (5) Protect the condition of ~~public water~~state waters for all reasonable public uses and ecological functions;
- (6) Provide for the long-term responsibility for and maintenance of stormwater management facilities and best management practices;
- (7) Facilitate the integration of stormwater management and pollution control with other City ordinances and with federal, Commonwealth of Virginia and local programs, policies, regulations and guidelines; ~~and~~
- (8) Prohibit illicit connections and discharges to the City's municipal storm sewer system;
- (9) Protect the quality and quantity of state waters from the potential harm of unmanaged stormwater, including protection from a land disturbing activity causing unreasonable degradation of properties, water quality, stream channels, and other natural resources;
- (10) Provide the framework for the administration, implementation, and enforcement of the provisions of the Virginia Erosion and Sediment Control Act and Virginia Stormwater Management Act and their attendant regulations by the City;
- (11) Establish a local Virginia Stormwater Management Program (VSMP) consistent with the requirements of §62.1-44.15:27 of the Code of Virginia;
- (12) Establish procedures whereby stormwater requirements related to water quality and quantity shall be administered and enforced; and
- (13) Establish the procedures and requirements to be followed in connection with land disturbance permits and VSMP authority permits issued by the City.

SECTION 9-4. RULES OF CONSTRUCTION.

This Chapter protects paramount public interests and shall be liberally construed to effectuate its several purposes. The following rules of construction shall apply in the construction of this Chapter, unless such application would be contrary to the purposes of this Chapter or the context clearly indicates otherwise:

- (1) All references to any statute, ordinance, regulation, guideline, handbook, manual or standard shall be to such statute, ordinance, regulation, guideline, handbook, manual or standard as it exists on the date of adoption of this Chapter and includes any amendment thereafter or reissue in a subsequent edition.
- (2) Any reference to "this Article," "Article II," "Article III," or "Article IV"

WATER PROTECTION

shall include references to all applicable references of Article I. (3) All references to “days” shall be to calendar days.

- (4) All references to a “fee schedule” shall mean and refer to a schedule of the fees and charges associated with the various applications, inspections, permits and approvals required by this Chapter, as approved and amended by the City Council from time to time. All required fees shall be made payable to the City Treasurer.

SECTION 9-5. DEFINITIONS.

The following terms, whenever used or referred to in this Chapter, shall have the respective meanings set forth below, unless the context clearly requires a contrary meaning or any such term is expressly defined to the contrary elsewhere in this Chapter:

Administrator or Program Administrator means the City Engineer for the City of Winchester, Virginia.

Agreement in lieu of a plan means a contract between the program authority and the owner which specifies conservation measures which must be implemented in the construction of a single family residence; this contract may be executed by the program authority in lieu of a formal erosion and sediment control plan.

Agreement in lieu of a stormwater management plan means a contract between the VSMP authority and the owner or permittee that specifies methods that shall be implemented to comply with the requirements of a VSMP for the construction of a single-family residence; such contract may be executed by the VSMP authority in lieu of a stormwater management plan.

Applicant means any person submitting a plan for approval, or applying for or requesting the issuance of a permit, when required, under this Ordinance authorizing land disturbing activities to commence.

Authorized City Official means includes any officer or employee of the department of Public Services and Engineering authorized by the City Engineer to act pursuant to this Chapter, except for where the context clearly indicates otherwise.

Best management practices (“BMP’s”) means schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices and facilities, both structural and nonstructural, to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, ~~receiving waters, or~~ stormwater conveyance systems, and other receiving waters, including surface waters and groundwater. BMP’s also include treatment practices, operating procedures, and practices to control site runoff, stormwater discharges from land disturbing activities, spillage or leaks, or combination of practices that is determined by the Commonwealth of Virginia, ~~a designated area wide planning agency,~~ or the program authority, to be the most effective, practical means of preventing or reducing

WINCHESTER CODE

the amount of surface water runoff and pollution generated by nonpoint sources to a level compatible with water quality goals.

Board or State Board means: (i) as used in Article I, the ~~Virginia Soil and Water Conservation Board~~, and (ii) as used in Article II, the ~~Virginia Board of Conservation and Recreation~~ State Water Control Board.

Certified inspector means an employee or agent of the program authority implementing the City's local erosion and sediment control program or stormwater management program who (1) holds a certificate of competence from the Virginia ~~Soil and Water Conservation~~ State Water Control Board in the area of project inspection or (2) is enrolled in that Board's training program for project inspection and successfully completes such program within one (1) year after enrollment.

Certified plan reviewer means an employee or agent of the program authority implementing the City's local erosion and sediment control program or stormwater management program, who (1) holds a certificate of competence from the Virginia ~~Soil and Water Conservation~~ State Water Control Board in the area of plan review, (2) is enrolled in that Board's training program for plan review and successfully completes such program within one (1) year after enrollment, or (3) is licensed as a professional engineer, architect, certified landscape architect or land surveyor pursuant to Virginia Code § 54.1-400, et seq.

Certified program administrator means an employee or agent of the program authority implementing the City's local erosion and sediment control program or stormwater management program who (1) holds a certification of competence from the Virginia ~~Soil and Water Conservation~~ State Water Control Board in the area of program administration, or (2) is enrolled in that Board's training program for program administration and successfully completes such program within one (1) year after enrollment.

Channel means a natural stream or human-made waterway.

City means the City of Winchester, Virginia.

Clean Water Act (CWA) means the Federal Water Pollution Control Act (33 U.S.C. §-1251 et seq.), formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution Control Act Amendments of 1972, Public Law 92-500, as amended by Public Law 95-217, Public Law 95-576, Public Law 96-483, and Public Law 97-117, and any subsequent amendments thereto.

Common plan of development or sale means a contiguous area where separate and distinct construction activities occur at different times or according to different schedules.

Conservation plan, ~~erosion and sediment control plan or plan and specifications~~ means a document containing material for the conservation of soil and water resources of a unit or group of units of land. It may include appropriate maps, an appropriate soil and water plan inventory and management information with necessary interpretations, and a record of

WATER PROTECTION

decisions contributing to conservation treatment. The plan shall contain all major conservation decisions to assure that the entire unit or units of land will be so treated to achieve the conservation objectives.

Conservation standards, criteria or specifications means the criteria, guidelines, techniques, and methods for the control of erosion and sedimentation whether promulgated by the program authority or contained in (1) the Virginia Erosion and Sediment Control Handbook and other regulations promulgated by the Virginia ~~Soil and Water Conservation~~ State Water Control Board or (2) the Stormwater Management Handbook and other regulations promulgated by the Virginia ~~Department of Conservation and Recreation~~ Department of Environmental Quality.

Construction record drawing means a drawing or plan showing the exact dimensions, geometry, and location of completed stormwater management facilities.

Control measure means any best management practice or stormwater management facility, or other method used to minimize the discharge of pollutants to state waters.

DEQ or VDEQ means the Virginia Department of Environmental Quality.

Development, land development and land development project as used within this Chapter each refer to any manmade change to, or construction on, a land surface that potentially changes its runoff characteristics, or the landform resulting from any such manmade change to the land surface or associated with the construction of residential, commercial, industrial, institutional, recreation, transportation or utility facilities or structures, or the clearing of land for purposes other than agricultural or silviculture. A land disturbing activity as defined herein shall be considered land development for the purposes of administering this Chapter.

Director, for the purposes of Article V of this Chapter, shall mean and include the City's Director of Public Utilities or the City Engineer, and the employees and agents authorized by either of them to exercise authority or to take enforcement action under the provisions of Article V.

Discharge means to dispose, deposit, spill, pour, inject, dump, leak or place by any means, and also refers to that which is disposed, deposited, spilled, poured, injected, dumped, leaked or placed by any means.

Drainage Basin means a watershed.

Erosion and sediment control plan means a document which sets forth the major soil and water resources conservation measures that will be implemented to assure that the unit or units of land will be so treated to achieve the conservation objectives of this Chapter, and which may also include appropriate illustrations in the form of maps or a site plan, and appropriate narratives, such as a soil and water plan inventory and management information with needed interpretations, a record of decisions contributing to conservation treatment,

WINCHESTER CODE

and any specifications submitted with the plan.

Erosion impact area means an area of land not associated with current land disturbing activity but subject to persistent soil erosion resulting in the delivery of sediment onto neighboring properties or into state waters. This definition shall not apply to any lot or parcel of land of five thousand (5,000) square feet or less used for residential purposes.

General Permit means the state permit titled “General Permit for Discharges of Stormwater from Construction Activities” found in 9VAC25-880-1 et seq. of the regulations authorizing a category of discharges under the federal Clean Water Act and the Virginia Stormwater Management Act within a geographical area of the Commonwealth of Virginia.

Illegal discharge and *illicit discharge* each means and refers to any discharge to the City’s municipal separate storm sewer system (“MS4”) that is not composed entirely of stormwater, except: (i) discharges pursuant to a Virginia Pollutant Discharge Elimination System (VPDES) permit; (ii) discharges resulting from firefighting activities; and (iii) any discharges specifically authorized within Article V of this Chapter.

Illicit connection means either of the following: (i) any drain or conveyance, whether on the surface or subsurface that allows an illegal discharge to enter the storm drain system including but not limited to any conveyances that allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted or approved by the Program Authority; or (ii) any drain or conveyance connected from a commercial or industrial land use to the storm drain system that has not been documented in plans, maps, or equivalent records approved by the Program Authority.

Land *disturbance* or *land disturbing activity* means a man-made change to the land surface that potentially changes its runoff characteristics, or any such land change which may result in soil erosion from water or wind and the movement of sediments into waters or onto lands in the City or adjacent jurisdictions, including, but not limited to, clearing, grading, excavating, transporting and filling of land, ~~except provided~~ that the term shall not include the exempt activities set forth in Sec. 9-50 for purposes of administering Article III of this Chapter, and provided further that, for the purposes of administering Article II of this Chapter, the term shall not include :

- (1) Minor land disturbing activities such as home gardens and individual home landscaping, repairs and maintenance work that ~~are disturb~~ less than five thousand (5,000) square feet;
- (2) Installation, maintenance or repair of any ~~other~~ underground public utility mains or lines, when such activity occurs on an existing hard surfaced road, street or sidewalk and the land disturbing activity is confined to the area of the road, street or sidewalk which is hard surfaced;
- (3) Construction, installation, maintenance or repair of any type of individual utility service connections;
- (4) Septic tank lines or drainage fields unless included in an overall plan for land

WATER PROTECTION

- disturbing activity relating to construction of a building to be served by a septic tank system;
- (5) Repair or rebuilding of the tracks, rights-of-way, bridges, communication facilities and other related structures and facilities of a railroad company;
 - (6) Disturbed land areas of less than five thousand (5,000) square feet in size;
 - (7) Installation of fence and sign posts or telephone and electric poles and other kinds of posts or poles;
 - (8) Emergency work to protect life, limb or property, and emergency repairs; however, if the land disturbing activity would have required an approved erosion and sediment control plan, if the activity were not an emergency, then the land area disturbed shall be ~~shaped and established~~ stabilized in accordance with the requirements of the Virginia Erosion and Sediment Control Handbook;
 - (9) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted pursuant to Title 45.1 of the Code of Virginia;
 - (10) Tilling, planting, or harvesting of agricultural, horticultural, or forest crops, livestock feedlot operations, or as additionally set forth by the Board in regulation, including engineering operations as follows: construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage and land irrigation; however, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Chapter 11 (§10.1-1100 et seq.) of the Code of Virginia or is converted to bona fide agricultural or improved pasture use as described in subsection B of §10.1-1163 of the Code of Virginia; and
 - (11) Agricultural engineering operations, including but not limited to the construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds not required to comply with the provisions of the Dam Safety Act, Article 2 (§10.1-604 et seq.) of Chapter 6, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage and land irrigation.

Layout means a conceptual drawing containing sufficient information, as determined by the program administrator, to provide for the specified stormwater management facilities required at the time of approval.

Linear development means a land development that is linear in nature, such as (but not limited to): (i) the construction of electric and telephone utility lines and natural gas pipelines; (ii) the construction of railroad tracks, rights-of-way, bridges, communication facilities and related facilities; and (iii) highway construction projects.

Local erosion and sediment control program means an outline of the various methods employed by the City to regulate land disturbing activities and thereby minimize erosion and sedimentation in compliance with the state program, including, without limitation, City

WINCHESTER CODE

ordinances, policies and guidelines, technical materials, inspection, enforcement and evaluation.

Minor modification means an amendment to an existing general permit before its expiration not requiring extensive review and evaluation including, but not limited to, changes in EPA promulgated test protocols, increasing monitoring frequency requirements, changes in sampling locations, and changes to compliance dates within the overall compliance schedules. A minor general permit modification or amendment does not substantially alter general permit conditions, substantially increase or decrease the amount of surface water impacts, increase the size of the operation, or reduce the capacity of the facility to protect human health or the environment.

Mitigation plan means a plan, a component of a stormwater management/BMP plan, erosion and sediment control plan, or an agreement in lieu of a plan that describes how encroachments into a stream buffer will be mitigated through runoff treatment, re-vegetation, the addition of extra buffer areas, or other appropriate measures.

Municipal Separate Storm Sewer System (MS4) means the system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned and operated by the City of Winchester and designed or used for collecting or conveying stormwater, and that is not used for collecting or conveying sewage.

Nonpoint source pollution means pollution whose sources cannot be pin-pointed but rather is washed from the land surface in a diffuse manner by stormwater runoff.

Operator means the owner or operator of any facility or activity subject to regulation under this Ordinance

Owner means the owner of the freehold of land, or the owner of a lesser estate therein, a mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee or other person in control of a property. As used herein, *owner* also refers to, in the appropriate context: (i) any person authorized to act as the agent for the owner, (ii) any person who submits an erosion and sediment control plan or stormwater management plan for approval, or requests issuance of a permit, when required, authorizing land disturbing activities or land development to commence, and (iii) any person responsible for complying with an approved erosion and sediment control plan, agreement in lieu of a plan, or an approved stormwater management plan.

Permit means any building permit, grading permit, VSMP Authority Permit, or other permit, including the approval of any site plan or subdivision plat, which is required to be issued by any board, commission, officer, employee or agency of the City as a prerequisite to any land development.

Permittee means (i) the person to whom a permit authorizing land disturbing activities is issued, (ii) the person who certifies that an approved erosion and sediment control plan will

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be followed, ~~or~~ (iii) the person who certifies that an approved stormwater management plan will be followed, or (iv) the person to whom the VSMP Authority Permit is issued.

Person means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, state, county, City, town or other political subdivision of this state, federal, state, or local governmental body, ~~any~~-interstate body, or any other legal entity.

Plan Approving Authority means the City Engineer of the City of Winchester, Virginia, who is responsible for determining the adequacy of a plan submitted for land disturbing activities on a unit or units of land and for approving plans.

Pollutant refers to, without limitation, paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances and accumulations; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues resulting from construction of a building or structure; noxious or offensive matter of any kind; and other, similar substances that cause or contribute to water pollution.

~~*Program Administrator* means the City Engineer for the City of Winchester, Virginia.~~

Program Authority means the department of Public Services and Engineering. Except for where the context clearly indicates otherwise, the term “program authority” includes any officer or employee of the department of Public Services and Engineering authorized by the City Engineer to act pursuant to this Chapter.

~~*Public waters* means and refers to the waters refers to the public waters and waterways of the United States and of the Commonwealth of Virginia.~~

Redevelopment for purposes of this Chapter means and refers to construction of buildings and structures as replacement(s) for existing improvements.

Regulations means the Virginia Stormwater Management Program (VSMP) Regulations, 9VAC25-870, as amended, unless otherwise specified.

Residential development means a tract or parcel of land developed or to be developed as a single unit under single ownership or unified control, and which is to contain three or more residential dwelling units.

Site means the land or water area where any facility or land disturbing activity is physically located or conducted, including adjacent land used or preserved in connection with the facility or land disturbing activity.

State means the Commonwealth of Virginia.

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State Board or Board means the Virginia State Water Control Board.

State permit means an approval to conduct a land-disturbing activity issued by the Board in the form of a state stormwater individual permit or coverage issued under a state general permit or an approval issued by the Board for stormwater discharges from an MS4. Under these state permits, the Commonwealth imposes and enforces requirements pursuant to the federal Clean Water Act and regulations, the Virginia Stormwater Management Act and the Virginia Stormwater Management Program (VSMP) Regulations.

State Water Control Law means Chapter 3.1 (§62.1-44.2 et seq.) of Title 62.1 of the Code of Virginia.

State waters means all water, on the surface and under the ground, wholly or partially within or bordering the Commonwealth or within its jurisdiction, including wetlands.

Storm sewer system means the City's municipal system of roads, streets, catch basins, retention and detention basins, curbs, gutters, ditches, pipes, lakes, ponds, channels, storm drains and other facilities located within the City which are designed or used for collecting, storing or conveying stormwater, or through which stormwater is collected, stored or conveyed.

Stormwater means any surface flow, runoff and drainage consisting of water discharged across the land surface, or through conveyances, to one or more waterways, from any form of natural precipitation.

Stormwater management facility maintenance agreement means an agreement that binds the owner or other designated parties to maintain and inspect stormwater management facilities constructed in accordance with this Chapter, based on specific terms and conditions of the agreement.

Stormwater management plan means a document containing material that describes how existing runoff characteristics will be maintained within a land development project, that describes controls for the management of the rate of stormwater discharge, and that describes any best management practices provided for water quality protection. A stormwater management plan may include a narrative section, a map or site plan, pertinent calculations and specifications included with the plan.

Stormwater Pollution Prevention Plan or SWPPP means a document that is prepared in accordance with good engineering practices and that identifies potential sources of pollutants that may reasonably be expected to affect the quality of stormwater discharges from the construction site. In addition the document shall identify and require the implementation of control measures, and shall include, but not be limited to the inclusion of, or the incorporation by reference of, an approved erosion and sediment control plan, an approved stormwater management plan, and a pollution prevention plan.

Stream buffer means an area of land at or near a tributary streambank and/or nontidal

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wetland that has an intrinsic water quality value due to the ecological and biological processes it performs or is otherwise sensitive to changes which may result in significant degradation to the quality of state waters.

Subdivision means the division, including resubdivision, of any lot, tract or parcel of land into two (2) or more lots, tracts or parcels, for the purpose, whether immediate or future, of sale or building development.

Total maximum daily load or TMDL means a calculation of the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards, and an allocation of that load among the various sources of that pollutant in accordance with the requirements of the federal Clean Water Act. TMDLs include the sum of the individual wasteload allocations for point sources, load allocations for nonpoint sources, natural background loading and a margin of safety. TMDLs can be expressed in terms of either mass per time, toxicity, or other appropriate measure.

Virginia Stormwater BMP Clearinghouse website means a website that contains detailed design standards and specifications for control measures that may be used in Virginia to comply with the requirements of the Virginia Stormwater Management Act and associated regulations.

Virginia Stormwater Management Act means Article 2.3 (§62.1-44.15:24 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia.

Virginia Stormwater Management Program or VSMP means a program approved by the Board after September 13, 2011 that has been established by a locality to manage the quality and quantity of runoff resulting from land-disturbing activities. A VSMP shall include such items as local ordinances, rules, permit requirements, annual standards and specifications, policies and guidelines, technical materials, and requirements for plan review, inspection, enforcement, and evaluation consistent with the requirements of the Virginia Stormwater Management Act and associated regulations.

Virginia Stormwater Management Program Authority or VSMP Authority means an authority approved by the Virginia State Water Control Board after September 13, 2011 to operate a Virginia Stormwater Management Program.

Virginia Stormwater Management Program (VSMP) authority permit means an approval issued by the Administrator to initiate a land disturbing activity pursuant to the requirements of Article III of this Chapter, and which may only be issued after evidence of general permit coverage has been provided by the DEQ.

Watershed means a defined land area drained by a river, stream or drainage ways, or system of connecting rivers, streams, or drainage ways such that all surface water within the area flows through a single outlet.

Wetlands, non-tidal means wetlands other than tidal wetlands that are inundated or saturated

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by surface or groundwater at a frequency and duration to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions, as defined by the U.S. Environmental Protection Agency pursuant to section 404 of the Federal Clean Water Act.

(Ord. No. 2011-21, 10-11-11)

SECTION 9-6. DESIGNATION OF PROGRAM AUTHORITY; POWERS AND DUTIES.

- (a) The City Council hereby designates the ~~department~~ Department of Public Services and Engineering as the program authority for the purposes of administering Articles II, III, and IV of this Chapter.
- (b) The program authority shall administer and enforce the provisions of this Chapter, acting by and through authorized City officials and employees.
- (c) The program authority shall establish reasonable regulations and interpretive guidelines for the administration of this Chapter. Such regulations and guidelines shall be consistent with this Chapter and all applicable Federal and Commonwealth of Virginia statutes and regulations ~~(including, without limitation, the provisions of Va. Code §9.1-570 and §10.1-603.7, and they~~ shall be subject to the approval of City Council).
- (d) ~~Within one year of the date of adoption of this Chapter~~ The program authority shall assure-ensure that the erosion and sediment control program set forth in Article II is administered by a certified program administrator, a certified plan reviewer, and a certified project inspector. The program authority shall also ensure that the stormwater management program set forth in Article III is administered by a certified program administrator, certified plan reviewer, and a certified project inspector not later than June 30, 2014. Such positions may be filled by the same person.
- (e) The program authority shall take appropriate enforcement actions to achieve compliance with this Chapter, and shall maintain a record of enforcement actions for all active land disturbing activities and land developments.
- (f) The program authority is authorized to cooperate with any federal or state agency in connection with plans for erosion and sediment control or stormwater management. The program authority may also recommend to the City ~~manager~~ Manager any proposed agreement with such agency for such purposes, which agreement shall be executed, if at all, by the City ~~manager~~ Manager on behalf of the City.

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SECTION 9-7. SAVING PROVISION.

The adoption of this Chapter shall not abate any pending action, liability, or penalty of any person accruing or about to accrue, nor waive any right of the City under any provision in effect prior to the date of adoption of this Chapter, unless expressly provided for in this Chapter. Any erosion and sediment control plan, runoff control permit and, to the extent they pertain to stormwater management, any final site plan or plat, approved prior to the date of adoption of this Chapter shall remain in full force and effect, and all rights and remedies of the City in enforcing such plans, permits and plats are hereby preserved.

SECTION 9-8. APPEALS FROM DECISIONS UNDER THIS CHAPTER; HEARINGS ON APPEAL.

- (a) Any person who is aggrieved by any action, inaction or decision of the program authority pursuant to this Chapter shall have the right of review of such action by the City Council. Any such appeal shall be filed in writing with the clerk of the City Council within ~~ten (10)~~thirty (30) days of the date of such action, inaction or decision.
- (b) An appeal received by the City Council pursuant to this section shall be referred to the planning commission for review and findings of fact. The planning commission shall review the appeal at its next regular meeting following the date the notice of appeal is received by the clerk of council, and shall report its findings to City Council. The City Council shall review the appeal within thirty (30) days after the date of the planning commission meeting at a regular or special meeting of the Council.
- (c) The City Council shall consider evidence presented by the owner, the program authority, and any other aggrieved person and such other persons as shall be deemed necessary by the Council for a complete review of the matter. The Council shall render its decision in writing and may affirm, reverse or modify the program authority's decision. The Council's decision shall constitute the final decision of the City on the matter(s) which are the subject of the appeal.
- (d) Any person aggrieved by a final decision of the City Council pursuant to this section shall have the right of review of such decision by the Circuit Court of the City. Any such appeal shall be filed in writing with the Circuit Court within thirty (30) days of the Council's final decision.
- (e) For the purposes of this section, "aggrieved person" is limited to the owner, a permittee, owners of adjacent and downstream property and any interested governmental agency or officer thereof.
- (f) Formal hearings conducted pursuant to this Chapter shall comply with all applicable provisions of §62.1-44.15:45 and §62.1-44.26 of the Code of Virginia.

Any person who is aggrieved by any action of the program authority because of its disapproval of a plan submitted pursuant to this Article, or in the interpretation of the

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provisions of this Article, shall have the right to apply for and receive a review of such action by the City Council, as provided herein:

- (a) An appeal shall be filed in writing with the clerk of the board of supervisors within thirty (30) days of the date notice of the action is given by the program authority or, if an exception to the requirements of this Article as provided in section 17-308 is requested and denied, within thirty (30) days of the date notice of the denial of such exception. Notice shall be deemed to be given on the date that it is mailed or is hand delivered.
- (b) When reviewing the program authority's action, the City Council shall consider evidence and opinion presented by the aggrieved person, the program authority, and such other persons as shall be deemed by the City Council to be necessary for a complete review of the matter. The City Council may affirm, reverse or modify the program authority's action. The decision of the City Council shall be final, subject only to review by the Circuit Court as provided in Virginia Code § 10.1-603.13.
- (c) For the purposes of this section, the term *person aggrieved* shall be limited to the owner, owners of adjacent or down stream property, and any interested governmental agency or officer thereof.

SECTION 9-9. COMPLIANCE WITH CHAPTER PREREQUISITE TO ISSUANCE OF PERMITS AUTHORIZING LAND DEVELOPMENT ACTIVITIES PERFORMANCE GUARANTEE; SURETY.

~~A grading, building or other permit for~~ A permit for activities involving land disturbing activities pursuant to Section 9-20 and Section 9-50 of this Chapter may be issued by the program authority only as provided herein:

- ~~(a) The owner shall submit with his application for such permit a proposed erosion and sediment control plan and/or stormwater management plan, as may be required by this Chapter, for review and approval pursuant to this Article, or an approved erosion and sediment control plan and/or stormwater management plan and certification that the plan(s) will be followed. A permit shall not be issued until all such required plans have been approved and the required certification(s) are submitted.~~
- ~~(b)~~ (a) Prior to issuing a any such permit, the permit-issuing department program authority shall require, or in the case of an agreement in lieu of a plan may require, the owner to submit a reasonable performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement acceptable to the program authority, to ensure that measures could be taken by the City at the applicant's expense, should he/~~she~~ fail, after proper notice, within the time specified to initiate or maintain appropriate corrective action which may be required of him/~~her~~ by the approved plan as a result of his land disturbing activity.

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(eb) A bond or other surety shall not exceed the total of the estimated cost to initiate, maintain and repair all erosion and sediment control and/or stormwater management practices, facilities, structures, systems, and control measures identified within on anthe approved plan(s), and to comply with all other terms and conditions of the plan(s). In addition:

- (1) The amount of the bond or other surety shall be based on unit prices for new public or private sector construction in the City of Winchester, Virginia, and a reasonable allowance for estimated administrative costs and inflation which shall not exceed 25% of the estimated cost to initiate, maintain and repair all structures, systems, and measures identified within an approved plan, and to comply with all other terms and conditions of the plan.
- (2) The performance bond or other surety shall be provided from a date prior to the issuance of any permit until 60 days after the requirements of the approved stormwater management plan have been completed, as determined by the program authority.
- (3) If approved by the program authority, the owner may submit the performance bond or other surety as part of, or included in, any performance bond or surety required in connection with a site plan, subdivision plat or other required approval.

(dc) If the program authority is required to take corrective action pursuant to this Article, then the City may collect from the owner the amount by which the reasonable cost of such corrective action exceeds the amount of the surety.

(ed) Within sixty (60) days of the achievement of adequate stabilization of the land disturbing activity, or section thereof, in any land development project in accordance with the approved erosion sediment control plan or section thereof, the bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded to the owner or terminated based upon the percentage of stabilization accomplished in the project or section thereof.

(e) Within sixty (60) days of the completion of the requirements of the approved stormwater management plan, as determined by the program authority, the bond or other surety, or any unexpended or unobligated portion thereof, shall be refunded to the owner or terminated. Thereafter, compliance with the requirements of this Article shall be ensured by a maintenance agreement entered into by and between the owner and the program authority in accordance with Section 9-63.

SECTIONS 9-10 – 9-19. RESERVED.

ARTICLE II. EROSION AND SEDIMENT CONTROL

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DIVISION 1. IN GENERAL

SECTION 9-20. PERMIT REQUIRED FOR LAND DISTURBING ACTIVITIES.

No person shall engage in any land disturbing activity within the City until he has acquired a permit from the Program Administrator.

SECTION 9-21. DETERMINATION OF LAND DISTURBING ACTIVITY.

The determination of whether an activity is a land disturbing activity for purposes of this Article shall be made as provided herein:

- (a) The program authority shall determine whether an activity is a land disturbing activity, including any claim by an owner that the activity is exempt from the requirements of this Article.
- (b) If a land disturbing activity includes activity at a separate location, including but not limited to borrow and disposal areas, the program authority may either:
 - (1) Consider the off-site activity as being part of the land disturbing activity, and require an erosion and sediment control plan to be submitted and approved; or
 - (2) If the off-site activity is already covered by an erosion and sediment control plan approved by the City, require the owner to provide proof of the approval and to certify that the plan will be implemented in accordance with this Article.
- (c) If a property will be developed in phases, the determination of whether an activity constitutes a land disturbing activity shall be determined by considering the development of the property as a whole, regardless of the phasing of the development.
- (d) Land disturbing activity of less than 5,000 square feet on individual lots in a residential development shall not be exempt from this Article if the total land disturbing activity in the residential development is equal to or greater than 5,000 square feet.
- (e) Upon the determination by the program authority that an activity is a land disturbing activity the owner shall immediately comply with the requirements of this Article.

SECTION 9-22. DETERMINATION OF EROSION IMPACT AREA.

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The determination of whether an erosion impact area exists on property shall be rendered as provided herein:

- (a) The program authority shall determine whether an erosion impact area exists on a property and the property and the owner thereof are subject to the requirements of this Article. The program authority shall make this determination after an investigation brought either on his own initiative or upon the complaint of any citizen.
- (b) Upon making a determination that an erosion impact area exists, the program authority shall immediately notify the owner of the property, in writing, of its determination. The notice shall be served by certified mail to the address of the owner based on the most recent tax records of the City, or by personal delivery. The written notice shall (i) instruct the owner to submit an erosion and sediment control plan for review and approval as provided in this Article, and (ii) state the date by which the plan must be submitted.
- (c) Upon receipt of the notice required by this section, the owner shall immediately submit to the program authority a conservation plan designed to prevent further erosion, and the owner shall in all other aspects comply with the requirements of the notice and of this Article. The owner shall not permit any portion of the land that is the subject of the notice to remain in a condition such that soil erosion and sedimentation causes reasonably avoidable damage or harm to adjacent or downstream property, roads, streams, lakes or ponds.
- (d) For good cause shown, the program authority may grant to an owner an extension of time to comply with the requirements of this section and this Article.

SECTIONS 9-23 – 9-29. RESERVED.

DIVISION 2. EROSION AND SEDIMENT CONTROL PLAN FOR LAND DISTURBING ACTIVITIES

SECTION 9-30. APPLICABILITY.

This Article shall apply to any land disturbing activity. Each owner shall comply with the requirements of this Article, as provided herein:

- (1) Prior to engaging in any land disturbing activity, or allowing any land disturbing activity to occur, on his property;
- (2) At all times during any land disturbing activity until it is completed, including all times

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- when the land disturbing activity is performed by a contractor engaged in construction work; and
- (3) When notified by the program authority that an erosion impact area exists on his land, and the notice requires the owner to submit an erosion and sediment control plan in order to control erosion and sedimentation.

SECTION 9-31. RESPONSIBILITIES OF OWNER OF LAND WHEN WORK TO BE CONDUCTED BY CONTRACTOR.

Whenever a land disturbing activity is proposed to be conducted by a contractor performing construction work pursuant to a construction contract, the preparation, submission and approval of the required erosion and sediment control plan shall be the responsibility of the owner of the land.

SECTION 9-32. CONFORMITY TO COMMONWEALTH OF VIRGINIA HANDBOOK.

Except as modified below, all plans and specifications submitted under this Article shall be in conformance with the standards, specifications and criteria of the Virginia Erosion and Sediment Control Handbook and those regulations promulgated by the Virginia ~~Soil and Water Conservation~~ State Water Control Board, including, without limitation, the criteria, techniques and methods set forth in ~~4VAC50-30-409~~ VAC25-840-40, as amended. ~~—T, provided that~~ the following subsections ~~are hereby changed~~ of ~~VAC 50-30-409~~ VAC25-840-40 of the Virginia Erosion and Sediment Control Regulations shall not apply to land disturbing activities regulated pursuant to this article:

- (1) The provision found in Subsection 19b. (1) ~~is deleted.~~

SECTION 9-33. REVIEW AND INSPECTION FEE.

A ~~plan review and inspection~~ fee shall be submitted at the time of filing any erosion and sediment control plan or application for a permit pursuant to this article. This fee shall be an amount as set forth ~~within the most recent fee schedule approved by City Council~~ below:

<u>Site Plans:</u>	<u>\$300 + \$50 per disturbed acre</u>
<u>Subdivision Plans:</u>	<u>\$400 + \$50 per disturbed acre</u>
<u>Single Family Residences</u>	
<u>(With An Agreement in Lieu of a Plan):</u>	<u>\$50 per building unit</u>
<u>Land Disturbance not associated with a Site</u>	
<u>Plan, Subdivision Plan or Single Family Home:</u>	<u>\$200 -</u>

SECTION 9-34. EROSION AND SEDIMENT CONTROL PLAN.

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Each owner subject to this Article shall submit to the program authority for review and approval an erosion and sediment control plan as provided herein:

- (a) The owner shall submit a completed application on a form provided by the program authority, together with three (3) copies of an erosion and sediment control plan that satisfies the requirements of this section, and a certification stating that all requirements of the approved plan will be complied with.
- (b) The plan shall include specifications for temporary and permanent controls of soil erosion and sedimentation in such detail as the program authority shall deem reasonably adequate, considering the nature and extent of the proposed land disturbing activity, and a statement describing the maintenance responsibilities of the owner to assure that the land disturbing activity will satisfy the purposes and requirements of this Article. As a minimum, the plan shall follow the format and conform to the approved standards and specifications for control techniques as set forth in the "Virginia Erosion and Sediment Control Handbook", which by reference is adopted as a part of this Chapter. The plan shall be consistent with the criteria, techniques and methods as set forth in the Minimum Standards (~~9VAC25-840-40~~§ 4 VAC 50-30-40) of the Virginia Erosion and Sediment Control Regulations adopted by the Virginia ~~Soil and Water~~State Water Control Conservation Board. The plan shall identify the person holding a certificate of competence, as described in Virginia Code § ~~10.1-561~~62.1-44.15:58, who shall be in charge of and responsible for carrying out the land disturbing activity.
- (c) The program authority may require additional information as may be necessary for its complete review of the plan.
- (d) In lieu of paragraphs (a)-(c), above, if the land disturbing activity involves land also under the jurisdiction of another local erosion and sediment control program, the owner may, at his option, choose to have a conservation plan approved by the Virginia ~~Department of Conservation and Recreation~~Department of Environmental Quality-
Division of Soil and Water Conservation. The owner shall notify the program authority of such plan approval by such board.
- (e) Electric, natural gas and telephone utility companies, interstate and intrastate natural gas pipeline companies and railroad companies shall file general erosion and sediment control specifications annually with the Board for review and written comments. The specifications shall apply to:
 - (1) Construction, installation or maintenance of electric, natural gas and telephone utility lines, and pipelines; and;
 - (2) Construction of the tracks, rights-of-way, bridges, communication facilities and other related structures and facilities of the railroad company.

Individual approval of separate projects within subdivisions 1 and 2 of this subsection is

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not necessary when Board approved specifications are followed, however, projects included in subdivisions 1 and 2 must comply with Board approved specifications. Projects not included in subdivisions 1 and 2 of this subsection shall comply with the requirements of the City of Winchester erosion and sediment control program.

- (f) State agency projects are exempt from the provisions of this ordinance except as provided for in the Code of Virginia, Sec. ~~10.1-564~~62.1-44:56.

(Ord. No. 2007-21, 07-10-07)

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SECTION 9-35. REVIEW AND APPROVAL OF EROSION AND SEDIMENT CONTROL PLAN.

Each erosion and sediment control plan submitted pursuant to this Article shall be reviewed and approved as provided herein:

- (a) The plan shall be reviewed by the program authority to determine its compliance with the requirements of this Article and with applicable Commonwealth of Virginia laws and regulations.
- (b) During its review of the plan, the program authority may correspond with the owner from time to time to review and discuss the plan with the owner, and shall inform the owner in writing of any modifications, terms, or conditions required to be included in the plan in order for it to be approved.
- (c) Except as provided in paragraph (d), below, the program authority shall approve or disapprove a plan in writing within forty-five (45) days from the date a complete application was received. The decision of the program authority shall be based on the plan's compliance with the requirements of this Article and with applicable Commonwealth of Virginia laws and regulations. If the plan is disapproved, the specific reasons for such disapproval (with reference to the relevant ordinances, laws or regulations) shall be stated in the decision. The decision shall be communicated to the applicant by mail or delivery.
- (d) If the program authority fails to act on the plan within 45 days from the date the complete application was received by it, then the plan shall be deemed approved.
- (e) If the owner is required to obtain approval of a site plan or subdivision plat, the program authority shall not approve an erosion and sediment control plan unless and until the site plan or plat is approved as provided by law. For purposes of this paragraph, a site plan or plat may be deemed approved by the program authority if its approval is conditioned upon the approval of an erosion and sediment control plan pursuant to this Article, and the program authority determined that review and approval of the erosion and sediment control plan will not affect approval of the site plan or plat. The program authority may approve an erosion and sediment control plan prior to approval of a required site plan or plat in the following circumstances:
 - (1) To correct any existing erosion or other condition conducive to excessive sedimentation which is occasioned by any violation of this Chapter or by accident, act of God, or other cause beyond the control of the owner, provided that the activity proposed shall be strictly limited to the correction of such condition;
 - (2) To clear and grub stumps and other activity directly related to the

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- selective cutting of trees, as may be permitted by law;
- (3) To fill earth with spoils obtained from grading, excavation or other similar, lawful activities;
 - (4) To construct temporary access roads, provided that the area disturbed shall be returned to substantially its previous condition, with no significant change in surface contours, within thirty (30) days of the completion of such temporary use, or within thirteen (13) months of the commencement of any land disturbing activity on the land which is related to such temporary use, whichever period shall be shorter.
 - (5) To establish burrow, fill, or waste areas, if permitted by the City's zoning ordinance.

SECTION 9-36. AGREEMENT IN LIEU OF A PLAN.

- (a) If land disturbing activity is for the purpose of establishing or modifying a single family detached dwelling, the program authority may allow an agreement in lieu of a plan for the construction of such dwelling, provided:
 - (1) The single family dwelling is located on an individual lot which is not part of a subdivision; or
 - (2) The single family dwelling is located within a residential development or subdivision, and the individual lots are being developed by different property owners; or
 - (3) The single family dwelling is located within a subdivision that no longer has an active erosion and sediment control plan; and
 - (4) The agreement in lieu of a plan identifies the person holding a certificate of competence, as described in Virginia Code [62.1-44.15:5810.1-561](#), who shall be in charge of and responsible for carrying out the land disturbing activity.
- (b) In determining whether to allow an agreement in lieu of a plan, the program authority shall include as part of its consideration the potential threat to water quality and to adjacent land resulting from the land disturbing activity. When an agreement in lieu of a plan is authorized and approved by the program authority, the program authority and the owner shall have all of the rights, responsibilities and remedies set forth in this Article as though such agreement in lieu of a plan was an erosion and sediment control plan.
- (c) At the discretion of the program authority a bond may be required in an amount not to exceed Ten Thousand Dollars (\$10,000.00) to cover potential threats to water quality. (Ord. No. 2011-21, 10-11-11)

SECTION 9-37. AMENDMENT OF APPROVED PLAN.

The program authority may change an approved erosion and sediment control plan,

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and/or require an owner to submit an amended plan, in the following circumstances:

- (1) An inspection reveals that the plan is inadequate to satisfy the requirements of this Article; or
- (2) The owner finds that, because of changed circumstances or for other reasons, the approved plan cannot be effectively carried out and proposed amendments to the plan, consistent with the requirements of this Article are agreed to by the program authority and the owner; or
- (3) The land disturbing activity was not commenced during the one hundred eighty (180) day period following plan approval, or ceased for more than one hundred eighty (180) days, and the existing plan has been evaluated to determine whether it still satisfies the requirements of this Article and Commonwealth of Virginia erosion and sediment control criteria and to verify that all design factors are still valid, and it has been determined that the plan is inadequate. In such a case, the land disturbing activity shall not be resumed until a modified plan is submitted and approved as provided in this Article.

SECTION 9-38. DUTY TO COMPLY, MAINTAIN AND REPAIR.

Upon approval by the program authority of an erosion and sediment control plan, each owner shall:

- (1) Comply with the approved plan when performing, or allowing to be performed, any land disturbing activities, or activities to correct an erosion impact area;
- (2) Maintain and repair all erosion and sediment control structures and systems to ensure continued performance of their intended function;
- (3) Comply with all requirements of this Article; and
- (4) Have a person holding a certificate of competence, as described in Virginia Code §~~62.1-44.15:5810.1-561~~, in charge of and responsible for carrying out the land disturbing activity. This person shall be designated prior to commencement of land disturbing activity.

(Ord. No. 2007-21, 07-10-07)

SECTION 9-39. INSPECTION AND MONITORING.

- (a) As a condition of approval of an erosion and sediment control plan, the program authority may require the owner to monitor and report to the program authority as provided herein:
 - (1) Any monitoring conducted shall be for the purpose of ensuring compliance with the erosion and sediment control plan, and to determine whether the measures required in the plan are effective in controlling erosion and sediment.
 - (2) The condition requiring monitoring and reporting shall state: (i) the

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method and frequency of such monitoring, and (ii) the format of the report and the frequency for submitting reports.

- (b) The program authority shall inspect any land disturbing activity or erosion impact area as provided herein:
- (1) The program authority shall conduct periodic inspections of land disturbing activities and erosion impact areas to determine compliance with the approved erosion and sediment control plan, and to determine whether such approved plan and permit as implemented are adequate to satisfy the requirements of this Article.
 - (2) Except as provided in paragraph (3), below, inspections shall be conducted (i) during or immediately following initial installation of erosion and sediment controls; (ii) at times indicated by Commonwealth of Virginia conservation standards; and (iii) upon completion of the land development project prior to the release of any surety. The inability of the program authority to conduct inspections within the time periods set forth within this paragraph shall not be deemed to be a failure of the program authority to perform a mandatory duty or a ministerial function, and no liability to the City, the program authority, or to any official or employee thereof shall arise therefrom.
 - (3) Notwithstanding paragraph (2), above, the program authority is authorized to establish an alternative inspection program which ensures compliance with an approved erosion and sediment control plan. Such alternative inspection program shall be: (i) approved by the Virginia ~~Soil and Water Conservation~~ State Water Control Board prior to implementation; (ii) established in writing; (iii) based on a system of priorities which, at a minimum, address the amount of disturbed project area, site conditions, and stage of construction; (iv) documented by inspection records; and (v) maintained and available for public review in the department of Public Services and Engineering.
 - (4) The program authority shall have the right to enter upon property subject to an erosion and sediment control plan for the purposes of conducting an inspection as provided in this section or an investigation pertaining to an erosion or sedimentation complaint. The owner shall be given notice of the inspection. Such notice may be either verbal or in writing.

SECTION 9-40. DETERMINATION OF NONCOMPLIANCE WITH PLAN.

Upon a determination by the program authority that an owner has failed to comply with an approved erosion and sediment control plan, the following procedures shall apply:

- (a) The program authority shall immediately serve upon the owner a written notice to comply. The notice shall (i) instruct the owner to take corrective measures immediately, when immediate action is necessary to prevent erosion or sedimentation

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- problems; (ii) state specifically the measures needed to come into compliance with the approved plan; and (iii) state a reasonable time for compliance. The notice shall be served by certified mail to the address provided by the owner in the application for approval of the plan, by personal delivery to the owner, or by personal delivery to an agent or employee at the site of the permitted activities who is supervising such activities.
- (b) If the owner fails to take corrective measures stated in the notice to comply within the time specified in the notice, the permit-issuing department may revoke any permit it has issued related to the land disturbing activity and the owner shall be deemed to be in violation of this Article. Furthermore, he shall be deemed to be in violation of this Chapter and shall be subject to the penalties provided by the Chapter.
 - (c) If the owner fails, within the time specified in the notice, to take the corrective measures for compliance stated in the notice, the program authority, upon finding that such action is reasonably necessary to protect the public health, safety and welfare, may take all corrective measures it deems necessary in order to protect the public health, safety and welfare, and shall be entitled to recover the expenses of such action from the owner.
 - (d) Upon receipt of a sworn complaint of a violation of this Article or of an approved erosion and sediment control plan, from the program authority, the Program Administrator may, in conjunction with or subsequent to a notice of violation, issue an order requiring that all or part of the land disturbing activity permitted on the site be stopped until the specified corrective measures have been taken or, if land disturbing activity has commenced without an approved plan, requiring that all of the land disturbing activity be stopped until an approved plan and any required permits have been obtained.
 - (1) Where the alleged noncompliance is causing or is in imminent danger of causing harmful erosion of lands, sediment deposition in waters, or water quality problems within the watersheds of the Commonwealth, or where the land disturbing activity has commenced without an approved plan or any required permits, such an order may be issued whether or not the alleged violator has been issued a notice to comply. Otherwise, such an order may be issued only after the alleged violator has failed to comply with a notice to comply.
 - (2) A stop-work order shall be served in the same manner as a notice to comply, and it shall remain in effect for seven (7) days from the date of service, pending application by the enforcing authority or alleged violator for appropriate relief to the Circuit Court.
 - (3) If the alleged violator has not obtained an approved plan or any required permits within seven (7) days from the date of service of a stop-work order, the City Engineer may issue an order to the owner requiring that all construction or other work on the site, other than corrective measures, be stopped until an approved plan and any required permits have been obtained. Such an order shall be served upon the owner by certified mail to the address

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specified in the permit application.

- (4) The owner may appeal the issuance of any stop-work order to the Circuit Court.
- (5) Final decision of the Plan Approving Authority shall be subject to review by the Circuit Court of the City provided an appeal is filed within thirty (30) days from the date of the final written decision adversely affecting the rights, duties or privileges of the person engaging or proposing to engage in land disturbing activity.
- (6) Any person violating or failing, neglecting or refusing to obey an order issued by the City Engineer may be compelled in a proceeding instituted in the Circuit Court to obey the order and to comply therewith, by injunction, mandamus or other appropriate remedy.
- (7) Upon completion and approval of corrective action or obtaining an approved plan or any required permits, the order shall immediately be lifted.
- (8) Nothing in this section shall prevent the Program Administrator from taking any other action authorized by this Chapter or by any other provision of law.

(Ord. No. 2011-21, 10-11-11)

SECTION 9-41. CERTIFICATION OF PROGRAM PERSONNEL.

As required by Commonwealth of Virginia law, the City's erosion and sediment control program shall meet, within one (1) year following the adoption of this section, the following minimum standards for effectiveness:

- (1) An erosion and sedimentation control plan shall not be approved until it is reviewed by a certified plan reviewer;
- (2) Inspections of land disturbing activity shall be conducted by a certified inspector; and
- (3) The City's erosion control program shall contain a certified program administrator, a certified plan reviewer and a certified project inspector, who may be the same person.

(Ord. No. 2011-21, 10-11-11)

SECTION 9-42. PENALTIES, INJUNCTIONS AND OTHER LEGAL ACTIONS.

- (a) Any person violating the provisions of this Article shall, upon conviction, be guilty of a Class 1 misdemeanor.
- (b) The following may apply to the Circuit Court for injunctive relief to enjoin a

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- (1) The City.
 - (2) The owner of property that has sustained damage or that is in imminent danger of being damaged; however, an owner of property shall not apply for injunctive relief unless (i) he has notified in writing the person who has violated the provisions of this Article, and the program authority, that a violation of this Article has caused, or creates a probability of causing, damage to his property, and (ii) neither the person who has violated this Article nor the program authority has taken corrective action within 15 days to eliminate the conditions which have caused, or create the probability of causing, damage to the owner's property.
- (c) In addition to any criminal penalties provided for a violation of this Chapter, any person who violates any provision of this Chapter may be liable to the City in a civil action for damages.
- (d) Each violation of any regulation or order of the Board, any provision of this Chapter, or any provision of ~~Title 10.1, Chapter 5, Article 4 of the Code of Virginia~~ the Virginia Erosion and Sediment Control Law and Regulations shall be subject to a civil penalty of one hundred dollars (\$100.00). Each day during which the violation is found to have existed shall constitute a separate offense. However, in no event shall specified violations arising from the same set of facts result in civil penalties which exceed a total of three thousand dollars (\$3,000.00), except that a series of violations arising from the commencement of land disturbing activity without an approved plan for any site shall not result in civil penalties which exceed a total of \$10,000. An appropriate official or employee of the program authority, or a certified inspector for the City, may issue a summons for collection of the civil penalty and the action may be prosecuted by the City.
- (e) Without limiting the remedies which may be obtained in this section, any person violating or failing, neglecting or refusing to obey any injunction, mandamus or other remedy obtained pursuant to this section shall be subject, in the discretion of the court, to a civil penalty not to exceed \$2,000.00 for each violation. A civil action for such violation or failure may be brought by the City against such person.
- (f) With the consent of any person who has violated or failed, neglected or refused to obey any regulation or order of the Program Administrator issued under this Chapter any condition of a permit issued under this Chapter or any provision of this Chapter, the Program Administrator may provide, in an order issued against such person, for the payment of civil charges for violations in specific sums, not to exceed \$2,000.00. Such civil charges shall be instead of any appropriate civil penalty which could be imposed under subsection (d) or (e) of this section.

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- (g) Any civil penalties assessed by a court pursuant to this section shall be paid into the City treasury, except that where the violator is the locality itself, or its agent, the court shall direct the penalty to be paid into the Commonwealth of Virginia treasury.

(Ord. No. 2011-21, 10-11-11)

SECTIONS 9-43 -9-49. RESERVED.

ARTICLE III. STORMWATER MANAGEMENT AND WATER QUALITY

DIVISION 1. IN GENERAL

SECTION 9-50. STORMWATER MANAGEMENT PLAN; APPLICABILITY VIRGINIA STORMWATER MANAGEMENT PROGRAM (VSMP) AUTHORITY PERMIT; APPLICABILITY; EXEMPT ACTIVITIES.

- (a) Except as provided herein, no person may engage in any land-disturbing activity until a VSMP authority permit has been issued by the program authority in accordance with the provisions of this Article. In addition, no grading, building or other permit shall be issued, nor any site plan approved, for any property unless a VSMP authority permit has been issued by the program authority in accordance with the provisions of this Article. Each owner shall comply with the requirements of this Article prior to commencing any land development or land-disturbing activity, or allowing any land development or land-disturbing activity to occur, on his property, for residential, commercial, industrial or institutional use, and at all times thereafter.
- (b) No person may commence development of any land any land-disturbing activity until he has submitted a stormwater management/best management plan (BMP) all plans, agreements and documents required by this section to the City program authority and has obtained the City's program authority's approval of that all such plans, agreements and documents. No building permit, site plan approval or other permit for activities involving land development shall be issued by any City department or official, unless a stormwater management/BMP plan has been approved by the program authority consistent with the provisions of this division. No VSMP authority permit shall be issued unless:
- (1) A permit application on a form provided by the program authority has been submitted to the program authority, and the permit application has been reviewed and approved in accordance with the provisions of this Article. The applicant shall submit with his application for such permit certification by the owner that all land clearing, construction, land development and drainage will be performed according to the approved stormwater management plan or executed agreement

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- in lieu of a stormwater management plan, as applicable, and permit. No VSMP authority permit shall be issued unless and until the permit application and supporting documentation demonstrate, to the satisfaction of the program authority, that all land clearing, construction, disturbance, land development and drainage will be performed according to the approved permit;
- (2) An erosion and sediment control plan has been submitted and approved in accordance with the provisions of Article II of this Chapter, and a permit has been issued by the program authority for the land-disturbing activity in accordance with Section 9-20;
 - (3) A stormwater management plan, or executed agreement in lieu of a stormwater management plan, as applicable, has been submitted to the program authority and reviewed and approved in accordance with all applicable requirements of this Article;
 - (4) Evidence has been submitted to the program authority demonstrating that the applicant has applied for and obtained coverage under a general permit, including a completed general permit registration statement, if such statement is required, provided that neither a registration statement nor payment of DEQ's portion of the statewide permit fee established pursuant to that subdivision shall be required for coverage under the General Permit for Discharges of Stormwater from Construction Activities for construction activity involving a single-family detached residential structure, within or outside a common plan of development or sale;
 - (5) A performance guarantee or surety has been submitted to the program authority in accordance with Section 9-9;
 - (6) All fees required by this Chapter have been paid to the City; and
 - (7) If an operator intends to meet the water quality and/or quantity requirements set forth in Division 2 of this Article through the use of off-site compliance options as authorized under §62.1-44.15:35 of the Code of Virginia and 9VAC25-870-69 of the Virginia Administrative Code, then a letter of availability from the off-site provider must be provided to the program authority. Approved off-site options must achieve the necessary nutrient reductions prior to the commencement of the applicant's land-disturbing activity except as otherwise allowed by §62.1-44.15:35 of the Code of Virginia.
- (c) Notwithstanding any other provisions of this Chapter, the following activities shall not be considered a land-disturbing activity for the purposes of administering the requirements of this Article and shall be exempt from the requirements of this Article:
- (1) Permitted surface or deep mining operation and projects, or oil and gas operations and projects conducted under the provisions of Title 45.1 of the Code of Virginia;
 - (2) Clearing of lands specifically for agricultural purposes and the management, tilling, planting, or harvesting of agricultural, horticultural, or forest crops, livestock feedlot operations, or as additionally set forth by the Board in the regulations, including engineering operations as follows: construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; however, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially

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- or naturally in accordance with the provisions of Chapter 11 (§10.1-1100 et seq.) of the Code of Virginia or is converted to bona fide agricultural or improved pasture use as described in subsection B of §10.1-1163 of the Code of Virginia;
- (3) Single-family residences separately built and disturbing less than one (1) acre and not part of a larger common plan of development or sale, including additions or modifications to existing single-family detached residential structures;
 - (4) Land disturbing activities that disturb less than one (1) acre of land area, except activities that are part of a larger common plan of development or sale that is one acre or greater in disturbance;
 - (5) Discharges to a sanitary sewer or a combined sewer system;
 - (6) Activities under a state or federal reclamation program to return an abandoned property to an agricultural or open land use;
 - (7) Routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original construction of the project. The paving of an existing road with a compacted or impervious surface and reestablishment of existing associated ditches and shoulders shall be deemed routine maintenance if performed in accordance with this subsection; and
 - (8) Land-disturbing activities conducted in response to a public emergency where the related work requires immediate authorization to avoid imminent endangerment to human health or the environment. In such situations, the VSMP authority shall be advised of the disturbance within seven days of commencing the land-disturbing activity and compliance with all applicable requirements of this Article is required within 30 days of commencing the land-disturbing activity.

(e) Notwithstanding any other provisions of this Article, the following activities are exempt from the requirements of this section:

- (1) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted under the provisions of Title 45.1 of the Code of Virginia;
- (2) Tilling, planting or harvesting of agricultural, horticultural, or forest crops;
- (3) Construction, extension or replacement of a building or buildings on a site of 5,000 square feet or less, not including cases where development is to be done in phases and the total land disturbance for all phases is greater than 5,000 square feet;
- (4) Land development or a portion of a land development on land which is designated as lying within a flood plain, except in cases where the flood plain has been modified by permitted fill or other activities in compliance with the zoning ordinance;
- (5) Land development or a portion of a land development where the land is adjacent to a flood plain, and the owner has demonstrated to the reasonable satisfaction of the program authority that off site improvements or other provisions for the disposition of surface water runoff would equally or better serve the public interest and safety, and that such method of disposition would not adversely affect downstream properties or stream channels; and
- (6) Any land development related to a final site plan or plat approved by the appropriate governing authority prior to the effective date of this Chapter.

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~~(b) Notwithstanding any other provisions of this Article, the following activities are exempt from the requirements of this section:~~

- ~~(1) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted under the provisions of Title 45.1 of the Code of Virginia;~~
- ~~(2) Tilling, planting or harvesting of agricultural, horticultural, or forest crops; and~~
- ~~(3) Single family dwelling units separately built and not part of a division of land, including additions or modifications to existing single family detached dwelling units, except if the land disturbance exceeds 5,000 square feet.~~

SECTION 9-51. STORMWATER MANAGEMENT/BMP PLAN; REQUIREMENTS/CONTENTS.

Except for land-disturbing activities considered exempt under Section 9-50(c), or activities for which an executed agreement in lieu of a stormwater management plan is authorized pursuant to the provisions of this Chapter, Each person subject to this Article shall submit to the program authority for review and approval a stormwater management/BMP plan as provided herein:

(a) Together with the required stormwater management/BMP plan, the owner of property proposed for development or redevelopment shall submit:

- (1) An application on a form provided by the program authority;
- (2) Any required application fee, as set forth within the most recent fee schedule approved by City Council.
- ~~(3) A certification stating that all land clearing, construction, land development and drainage will be done according to the approved plan;~~
- (4) Specifications for stormwater management and best management practices in order to satisfy the requirements of Division 2 of this Article. The program authority may require the owner to submit maps, calculations, detail drawings, reports, a listing of all major permit decisions and any other information as are determined by the program authority to be necessary to allow a complete review of the plan.

(b) For purposes of this section, major permit decisions include, but are not limited to, decisions pertaining to zoning map amendments, special use permits, grading permits, building and erosion and sediment control plans and any permit related to the land development required under Commonwealth of Virginia or ~~Federal~~ federal law.

(c) Each stormwater management plan submitted for approval shall contain, at a minimum, the following information:

- (1) Contact information including the name, address, and telephone number of the owner and the tax reference number and parcel number of the property or properties affected;
- (2) A narrative that includes a description of current site conditions and final site

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conditions;

- (3) A map or maps of the site that depicts the topography of the site and includes:
 - (i) All contributing drainage areas;
 - (ii) Existing streams, ponds, culverts, ditches, wetlands, other water bodies, and floodplains;
 - (iii) Soil types, geologic formations if karst features are present in the area, forest cover, and other vegetative areas;
 - (iv) Current land use including existing structures, roads, and locations of known utilities and easements;
 - (v) Sufficient information on adjoining parcels to assess the impacts of stormwater from the site on these parcels;
 - (vi) The limits of clearing and grading, and the proposed drainage patterns on the site;
 - (vii) Proposed buildings, roads, parking areas, utilities, and stormwater management facilities; and
 - (viii) Proposed land use with tabulation of the percentage of surface area to be adapted to various uses, including but not limited to planned locations of utilities, roads, and easements.
- (4) Information on the type and location of stormwater discharges; information on the features to which stormwater is being discharged including surface waters or karst features, if present, and the predevelopment and postdevelopment drainage areas;
- (5) A general description of the proposed stormwater management facilities and the mechanism through which the facilities will be operated and maintained after construction is complete;
- (6) Information on the proposed stormwater management facilities, including:
 - (i) The type of facilities;
 - (ii) Location, including geographic coordinates;
 - (iii) Acres treated; and
 - (iv) The surface waters or karst features, if present, into which the facility will discharge;
- (7) Hydrologic and hydraulic computations, including runoff characteristics; and
- (8) Documentation and calculations verifying compliance with the water quality and quantity technical requirements of Division 2 of this Article.

(d) The stormwater management plan required under this Article shall apply the stormwater management technical requirements set forth in Division 2 of this Article to the entire land disturbing activity, and shall consider all sources of surface runoff and all sources of subsurface and groundwater flows converted to surface runoff.

(e) If an operator intends to meet the water quality and/or quantity requirements set forth in Division 2 of this Article through the use of off-site compliance options as authorized under §62.1-44.15:35 of the Code of Virginia and 9VAC25-870-69 of the Virginia Administrative Code, then a letter of availability from the off-site provider must be provided to the program authority. Approved off-site options must achieve the necessary nutrient reductions prior to the commencement of the applicant's land-disturbing activity except as otherwise allowed by §62.1-44.15:35 of the Code of Virginia.

(f) Elements of the stormwater management plans that include activities regulated under

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Chapter 4 (§54.1-400 et seq.) of Title 54.1 of the Code of Virginia shall be appropriately sealed and signed by a professional registered in the Commonwealth of Virginia pursuant to Article 1 (§ 54.1-400 et seq.) of Chapter 4 of Title 54.1 of the Code of Virginia.

- (g) A construction record drawing for permanent stormwater management facilities shall be submitted to the Administrator. The construction record drawing shall be appropriately sealed and signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities have been constructed in accordance with the approved plan.
- (h) A stormwater management plan that is approved for a residential, commercial, or industrial subdivision shall govern the development of the individual parcels, including those parcels developed under subsequent owners, in accordance with §62.1-44.15:28 of the Code of Virginia, as amended.

SECTION 9-52. REVIEW AND APPROVAL OF STORMWATER MANAGEMENT/BMP PLAN RESERVED.

~~Each stormwater management/BMP plan submitted pursuant to this Article shall be reviewed and approved as provided herein:~~

- ~~(a) The plan shall be reviewed by the program authority to determine its compliance with the requirements of this Article and with applicable Federal and Commonwealth of Virginia laws and regulations. Where a proposed stormwater management plan includes facilities or BMPs for which design requirements and specifications, and/or maintenance requirements, are specified within the Virginia Stormwater Management (SWM) Handbook and/or the Virginia Stormwater Management Regulations set forth within 4 VAC 3-20 et seq., the program authority shall utilize those design requirements, specifications and/or maintenance requirements in reviewing and making decisions as to the acceptability of such facilities or BMPs under this Article.~~
- ~~(b) The plan shall be reviewed by the program authority to determine whether it complies with the requirements of section 9-51 and all other requirements of this Article.~~
- ~~(c) During its review of the plan, the program authority may meet with the owner from time to time to review and discuss the plan with the owner, and to request any additional data as may be reasonably necessary for a complete review of the plan.~~
- ~~(d) The program authority shall approve or disapprove a plan within forty-five (45) days from the date a complete application was accepted for review. The decision of the program authority shall be based on the plan's compliance with this Article. If the plan is disapproved, the reasons for such disapproval shall be stated in the decision.~~
- ~~(e) Each stormwater management/BMP plan approved by the program authority shall be subject to the following:~~
 - ~~(1) The owner shall comply with all applicable requirements of the approved plan, this~~

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~~Article, the Virginia Stormwater Management Act (Virginia Code §§ 10.1-603.2 et seq.), and the Commonwealth of Virginia stormwater management regulations set forth in 4 VAC 3-20-10 et seq.;~~

- ~~(2) The owner shall certify that all land clearing, construction, land development and drainage will be done according to the approved plan;~~
 - ~~(3) Land development shall be conducted only within the area specified in the approved plan;~~
 - ~~(4) The rights granted by virtue of the approved plan shall not be transferred, assigned or sold unless a written notice of transfer, assignment or sale is filed with the program authority and the recipient of such rights provides the certification required by provision (c)(2);~~
 - ~~(5) The program authority may require, in conjunction with its approval of a plan, that the owner first enter into a stormwater management/BMP facilities maintenance agreement as provided in section 9-63;~~
 - ~~(6) The program authority shall be allowed, after giving reasonable notice to the owner, occupier or operator of the land development, to conduct periodic inspections as provided in section 9-67; and~~
 - ~~(7) The program authority may require, as a condition of plan approval, that the owner enter into a right of entry agreement or grant an easement for purposes of inspection and maintenance. If such agreement or easement is required, the program authority shall not be required to give notice prior to conducting an inspection.~~
- ~~(f) Nothing in this section shall require approval of a plan or part thereof that is determined by the program authority to pose a danger to the public health, safety, or general welfare or to deviate from sound engineering practices.~~

~~Commonwealth of Virginia law reference—Va. Code § 10.1-603.8.~~

SECTION 9-53. MONITORING AND REPORTING.

As a condition of approval of a stormwater management/BMP plan, the program authority may require the owner to monitor and report to the program authority as provided herein:

- (a) Any monitoring conducted shall be for the purpose of ensuring compliance with the stormwater management/BMP plan and to determine whether the plan provides effective stormwater management.
- (b) The condition(s) requiring monitoring and reporting shall state the method and frequency of such monitoring.
- (c) The condition(s) requiring monitoring and reporting shall state the format of the report and the frequency for submitting reports.
- (d) Pursuant to §62.1-44.15:40 of the Code of Virginia, the Administrator may require every VSMP authority permit applicant or permittee, or any such person subject to

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VSMP authority permit requirements under this Ordinance, to furnish when requested such application materials, plans, specifications, and other pertinent information as may be necessary to determine the effect of his discharge on the quality of state waters, or such other information as may be necessary to accomplish the purposes of this Ordinance, provided that the disclosure requirements of §62.1-44.15:40 of the Code of Virginia shall be met by the program authority.

(f) As a condition of approval of a stormwater management plan, the program authority may require the owner to monitor and report to the program authority as follows:

Any monitoring conducted by the owner shall be for the purpose of ensuring compliance with the approved stormwater management plan and to determine whether the plan provides effective stormwater management.

The condition(s) requiring monitoring and reporting shall state the method and frequency of such monitoring.

The condition(s) requiring monitoring and reporting shall state the format of the report and the frequency for submitting reports.

~~Commonwealth of Virginia law reference—Va. Code § 10.1-603.8.~~

SECTION 9-54. ISSUANCE OF PERMIT; SURETY RESERVED.

~~A grading, building or other permit for activities involving land development may be issued by a permit-issuing department only as provided herein:~~

- ~~(a) The owner shall submit with his application for such permit an approved stormwater management/BMP plan and certification by the owner that all land-clearing, construction, land development and drainage will be done according to the approved plan. A permit shall not be issued until such approved plan and certification are submitted.~~
- ~~(b) Prior to the issuance of any such permit, the owner shall be required to submit a reasonable performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement acceptable to the City attorney, to ensure that measures could be taken by the City or the program authority at the owner's expense should he fail, after proper notice as provided in section 9-68, to take timely corrective action specified in the notice. The performance bond or other surety shall be provided from a date prior to the issuance of any permit by the permit-issuing department until sixty (60) days after the requirements of the approved stormwater management/BMP plan have been completed, as determined by the program authority.~~
- ~~(c) A performance bond or other surety pursuant to paragraph (b) shall not exceed the total of the estimated cost to initiate, maintain and repair all stormwater management facilities, practices and other appropriate actions which may be required of the owner pursuant to the approved stormwater management/BMP plan as a result of the land development. The amount of the bond or other surety shall be based on unit price for~~

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~~new public or private sector construction in the City of Winchester, Virginia, and a reasonable allowance for estimated administrative costs and inflation which shall not exceed twenty-five (25) percent of the estimated cost to initiate, maintain and repair all stormwater management facilities, practices and other appropriate actions which may be required of the owner pursuant to the approved stormwater management/BMP plan.~~

- ~~(d) If the program authority is required to take corrective action pursuant to section 9-68 upon the failure of the owner to do so, the City may collect from the owner for the difference if the amount of the reasonable cost of the corrective action exceeds the amount of the surety.~~
- ~~(e) Within sixty (60) days of the completion of the requirements of the approved stormwater management/BMP plan, as determined by the program authority, the bond or other surety, or any unexpended or unobligated portion thereof shall be refunded to the owner or terminated. Thereafter, compliance with the requirements of this Article shall be assured by a maintenance agreement entered into by and between the owner and the program authority, which agreement shall be in a form approved by the City Attorney.~~

~~(Ord. No. 2011-21, 10-11-11)~~

~~Commonwealth of Virginia law reference--Va. Code § 10.1-603.8.~~

SECTION 9-55. FEES.

Each owner seeking approval of a stormwater management/BMP plan shall pay a fee upon submittal of such plan and application for a VSMP authority permit, and shall pay a fee for each inspection, in amounts as set forth in the most recent fee schedule approved by City Council the modification or transfer of registrations statements from the general permit issued by the State Board, and for maintaining coverage under an approved VSMP authority permit, as provided below:

- (a) Fees for issuance of a VSMP authority permit and associated general permit coverage shall be imposed in accordance with Table 1. Each Applicant shall be subject to a fee ("total fee to be paid by applicant" column) in accordance with the disturbed acreage of their site or sites as provided in Table 1.

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Table 1: Fees for permit issuance

<u>Fee type</u>	<u>Total fee to be paid by Applicant</u>	<u>Department portion of "total fee to be paid by Applicant" (based on 28% of total fee paid*)</u>
<u>General / Stormwater Management – Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre.)</u>	<u>\$290</u>	<u>\$81</u>
<u>General / Stormwater Management – Small Construction Activity/Land Clearing (Sites with land disturbance acreage equal to or greater than 1 acre and less than 5 acres for the purpose of constructing a single-family detached residential structure)</u>	<u>\$290</u>	<u>\$81</u>
<u>General / Stormwater Management - Small Construction Activity/Land Clearing (Sites with land disturbance acreage equal to or greater than 1 acre and less than 5 acres for purposes other than constructing a single-family detached residential structure)</u>	<u>\$2,700</u>	<u>\$756</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites with land disturbance acreage equal to or greater than 5 acres and less than 10 acres)</u>	<u>\$3,400</u>	<u>\$952</u>

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<u>Fee type</u>	<u>Total fee to be paid by Applicant</u>	<u>Department portion of "total fee to be paid by Applicant" (based on 28% of total fee paid*)</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing [Sites with land disturbance acreage equal to or greater than 10 acres and less than 50 acres]</u>	<u>\$4,500</u>	<u>\$1,260</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites with land disturbance acreage equal to or greater than 50 acres and less than 100 acres)</u>	<u>\$6,100</u>	<u>\$1,708</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites with land disturbance acreage equal to or greater than 100 acres)</u>	<u>\$9,600</u>	<u>\$2,688</u>

* If the project is completely administered by the Department of Environmental Quality, such as may be the case for a state or federal project or projects covered by individual permits, the entire fee shall be paid to the Department of Environmental Quality. No portion of the fee shall be paid to the Department for any land-disturbing activity involving construction of single-family detached residential dwelling.
Commonwealth of Virginia law reference—Va. Code § 10.1-603.10.

(b) Fees for the modification or transfer of registration statements from the general permit issued by the State Board shall be imposed in accordance with Table 2. If the general permit modifications result in changes to stormwater management plans that require additional review by the City, such reviews shall be subject to the fees set out in Table 2. The fee assessed shall be based on the total disturbed acreage of the site. In addition to the general permit modification fee, modifications resulting in an increase in total disturbed acreage shall pay the difference in the initial permit fee paid and the permit fee that would have applied for the total disturbed acreage in Table 1.

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Table 2: Fees for the modification or transfer of registration statements for the General Permit for Discharges of Stormwater from Construction Activities

<u>Type of Permit</u>	<u>Fee Amount</u>
<u>General / Stormwater Management – Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)</u>	<u>\$20</u>
<u>General / Stormwater Management – Small Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 1 and less than 5 acres)</u>	<u>\$200</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres)</u>	<u>\$250</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 10 acres and less than 50 acres)</u>	<u>\$300</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 50 acres and less than 100 acres)</u>	<u>\$450</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 100 acres)</u>	<u>\$700</u>

(c) The following annual permit maintenance fee shall be imposed on all VSMP authority permits in accordance with Table 3, including fees imposed on expired permits that have been administratively continued. Maintenance fees shall be paid annually to the City by the anniversary date of permit coverage. Such fees shall apply until the permit coverage is terminated. No permit will be reissued or automatically continued without payment of the required fee.

Table 3: Permit Maintenance Fees

<u>Type of Permit</u>	<u>Fee Amount</u>
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<u>General / Stormwater Management – Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)</u>	<u>\$50</u>
<u>General / Stormwater Management – Small Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 1 and less than 5 acres)</u>	<u>\$400</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres)</u>	<u>\$500</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 10 acres and less than 50 acres)</u>	<u>\$650</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 50 acres and less than 100 acres)</u>	<u>\$900</u>
<u>General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 100 acres)</u>	<u>\$1,400</u>

(d) The fees set forth in Subsections (a) through (c) above, shall apply to:

- (1) All persons seeking a VSMP authority permit and associated coverage under the general permit.
- (2) All permittees who request modifications to or transfers of their existing registration statement for coverage under a general permit.
- (3) Persons whose coverage under the general permit has been revoked shall apply to the Department of Environmental Quality for an Individual Permit for Discharges of Stormwater From Construction Activities.
- (4) Permit and permit coverage maintenance fees outlined under Section 9-55 (c) may apply to each general permit holder.

(e) No general permit application fees will be assessed to:

- (1) Permittees who request minor modifications to general permits as defined in Section 9-5 of this Ordinance. Permit modifications at the request of the permittee resulting in changes to stormwater management plans that require additional

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review by the Administrator shall not be exempt pursuant to this Section.

- (2) Permittees whose general permits are modified or amended at the initiative of the Department of Environmental Quality, excluding errors in the registration statement identified by the Administrator or errors related to the acreage of the site.
- (f) All incomplete payments will be deemed as nonpayments, and the applicant shall be notified of any incomplete payments. Interest may be charged for late payments at the underpayment rate set forth in §58.1-15 of the Code of Virginia and is calculated on a monthly basis at the applicable periodic rate. A 10% late payment fee shall be charged to any delinquent (over 90 days past due) account. The City shall be entitled to all remedies available under the Code of Virginia in collecting any past due amount.

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DIVISION 2. PLAN REQUIREMENTS: WATER QUANTITY AND WATER QUALITY PROTECTION REQUIREMENTS FOR WATER QUANTITY AND WATER QUALITY PROTECTION

SECTION 9-56. STORMWATER MANAGEMENT FACILITIES AND CHANNELS. TECHNICAL REQUIREMENTS FOR THE DESIGN OF STORMWATER MANAGEMENT FACILITIES; GRANDFATHERED ACTIVITIES; EXCEPTIONS.

- (a) The City of Winchester hereby adopts the technical criteria for regulated land-disturbing activities set forth in Part II B of the Virginia Stormwater Management Program (VSMP) Regulations, as amended, expressly to include 9VAC25-870-62 [applicability]; 9VAC25-870-63 [water quality design criteria requirements]; 9VAC25-870-65 [water quality compliance]; 9VAC25-870-66 [water quantity]; 9VAC25-870-69 [offsite compliance options]; 9VAC25-870-72 [design storms and hydrologic methods]; 9VAC25-870-74 [stormwater harvesting]; 9VAC25-870-76 [linear development projects]; and, 9VAC25-870-85 [stormwater management impoundment structures or facilities], which shall apply to all land-disturbing activities regulated pursuant to this Article, except as expressly set forth in subsections (e) through (l) of this section. The City hereby adopts the technical criteria for grandfathered land-disturbing activities as set forth in Part II C of the Regulations, expressly to include 9VAC25-870-93 [definitions]; 9VAC25-870-94 [applicability]; 9VAC25-870-95 [general]; 9VAC25-870-96 [water quality]; 9VAC25-870-97 [stream channel erosion]; 9VAC25-870-98 [flooding]; and 9VAC25-870-99 [regional (watershed-wide) stormwater management plans].
- (b) Stormwater management facilities and ~~modifications to~~ channels, and modifications thereto, required as part of a stormwater management/BMP plan shall be designed, installed and constructed as provided herein:
- (1) Stormwater management facilities, best management practices, and modifications to channels shall be designed and constructed in compliance with applicable local, ~~Commonwealth of Virginia state~~ and ~~Federal federal~~ laws, regulations, and standards, including, but not limited to the Federal Clean Water Act; the Virginia Stormwater Management Act (VA Code §~~10.1-603.262.1-44.15:27~~ et seq.) and the ~~Virginia s~~Stormwater ~~management~~ Management Program (VSMP) ~~r~~Regulations promulgated by the ~~state Board of Conservation and Recreation state~~ board, set forth within ~~4 VAC 3-20-109~~9VAC25-870-10 et seq.; the National Flood Insurance Program; ~~the Virginia BMP Clearinghouse website~~ and the City of Winchester ~~Stormwater Management Design~~Public Services Standards Manual.
 - (2) Stormwater management facilities and best management practices shall be designed and sited to capture, to the maximum extent practicable, the runoff from the entire land development project area and, in particular, areas of impervious cover within the development project area. Individual lots in new residential, commercial, or industrial developments shall not be considered separate land-disturbing activities.

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- (3) Hydrologic parameters shall reflect the ultimate buildout in the land development project area and shall be used in all engineering calculations.
- (4) Post-development runoff rate of flow shall be maintained, as nearly as practicable, as the pre-development runoff characteristics, ~~subject further to the requirements of §9-52.~~
- (5) The number, type, and siting of stormwater management facilities shall be designed so as to preserve natural channel characteristics and natural groundwater recharge on a site to the extent practical.

(ac) Each stormwater management/BMP plan shall require that land and receiving waterways which are downstream from the land development be protected from stormwater runoff damage, as provided herein:

- (1) To protect downstream properties and receiving waterways from flooding, the ten (10) year post-development peak rate of runoff from the land development shall not exceed the ten (10) year pre-development peak rate of runoff.
- (2) To protect downstream properties and receiving waterways from channel erosion, the two (2) year post-development peak rate and velocity of runoff from the land development shall not exceed the two (2) year pre-development peak rate and velocity of runoff.
- (3) If the land development is in a watershed for which a hydrologic and/or hydraulic study has been conducted or a stormwater model developed, the program authority may modify the requirements of paragraphs (1) and (2) so that runoff from the land development is controlled in accordance with the findings in the study or model, or to prevent adverse watershed stormflow timing, channel degradation, and/or localized flooding problems.
- (4) In addition to the requirements of paragraphs (1) and (2), the program authority may require that the plan include additional measures to address damaging conditions to downstream properties and receiving waterways caused by the land development.

(d) Pre-development and post-development runoff rates determined for purposes of paragraph (c) shall be verified by calculations that are consistent with accepted engineering practices, as determined by the program authority.

(e) Any land-disturbing activity shall be considered grandfathered by the Administrator and shall be subject to the technical criteria of Part II C of the Regulations (9VAC25-870-93 et. seq.) provided:

- (1) A proffered or conditional zoning plan, zoning with a plan of development, preliminary or final subdivision plan, preliminary or final site plan, or any document determined by the City to be equivalent thereto (i) was approved by the City prior to July 1, 2012, (ii) provided a layout as defined in Section 9-5 of this Chapter and 9VAC25-870-10 of the Regulations, (iii) will comply with the Part II C technical criteria of the Regulations, and (iv) has not been subsequently modified or amended in a manner resulting in an increase in the amount of phosphorous leaving each point of discharge, and such that there is no increase in the volume or rate of runoff;

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- (2) A state permit has not been issued prior to July 1, 2014; and
- (3) Land disturbance did not commence prior to July 1, 2014.
- (f) Locality, state, and federal projects shall be considered grandfathered by the City and shall be subject to the technical requirements of Part II C of the Regulations provided:
- (1) There has been an obligation of locality, state, or federal funding, in whole or in part, prior to July 1, 2012, or the Department of Conservation and Recreation has approved a stormwater management plan prior to July 1, 2012;
- (2) A state permit has not been issued prior to July 1, 2014; and
- (3) Land disturbance did not commence prior to July 1, 2014.
- (g) Land-disturbing activities grandfathered under subsections (e) and (f) of this section shall remain subject to the Part II C technical criteria of the Regulations for one additional state permit cycle. After such time, portions of the project not under construction shall become subject to any new technical criteria adopted by the Board.
- (h) In cases where governmental bonding or public debt financing has been issued for a project prior to July 1, 2012, such project shall be considered grandfathered and subject to the technical requirements of Part II C of the Regulations.
- (i) The Administrator may grant exceptions to the technical requirements of Part II B or Part II C of the Regulations, provided that (i) the exception is the minimum necessary to afford relief, (ii) reasonable and appropriate conditions are imposed so that the intent of the Act, the Regulations, and this Ordinance are preserved, (iii) granting the exception will not confer any special privileges that are denied in other similar circumstances, and (iv) exception requests are not based upon conditions or circumstances that are self-imposed or self-created. Economic hardship alone is not sufficient reason to grant an exception from the requirements of this Ordinance.
- (1) Exceptions to the requirement that the land-disturbing activity obtain required VSMP authority permit shall not be given by the Administrator, nor shall the Administrator approve the use of a BMP not found on the Virginia Stormwater BMP Clearinghouse website.
- (2) Exceptions to requirements for phosphorus reductions shall not be allowed unless offsite options otherwise permitted pursuant to 9VAC25-870-69 of the Regulations have been considered and found not available.
- (j) ~~Other than requests for permission to develop within a required stream buffer, which requests shall be handled pursuant to §9-74, a~~ request for an exception ~~to the requirements of this Article pursuant to subsection (i) of this section~~ shall be made and reviewed as follows:
- (a) A written request for an exception shall be submitted to the program authority, which shall immediately forward a copy of the request to the City attorney's office.

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for its recommendation. The request shall address the factors listed in paragraph (e), ~~below~~above.

~~(b2)~~ After receiving a recommendation from the City attorney's office and considering a recommendation from the program authority~~the request~~, the City-Council Administrator shall grant or deny a request for an exception within 60 days from the date of the program authority's receipt of the request.

~~(e) A request for exception may be granted by the City Council, upon finding that:~~

- ~~(1) A stormwater management plan has been submitted to the program authority for review in accordance with this Article, and the plan demonstrates that reasonable alternatives to the exception have been considered and determined to not be feasible through attempts to meet the provisions of this Article, the use of non-structural measures, the use of a mitigation plan, or by other means;~~
- ~~(2) The exception requested is the minimum necessary to afford relief;~~
- ~~(3) Reasonable and appropriate conditions can be imposed to ensure that the purposes of this Article are satisfied; and~~
- ~~(4) The sole basis for the request is not economic hardship, which shall be deemed an insufficient reason to grant an exception.~~

(k) Nothing in this section shall preclude an operator from constructing to a more stringent standard at their discretion.

(l) The program authority may develop comprehensive stormwater management plans to be approved by DEQ that meet the water quality objectives, quantity objectives, or both of this Chapter in accordance with 9VAC25-870-92 of the Regulations.

~~Commonwealth of Virginia law reference~~—Va. Code § 10.1-603.3.

SECTION 9-57. NON-STRUCTURAL MEASURESSTORMWATER POLLUTION PREVENTION PLAN (SWPPP); REQUIREMENTS.

- (a) The Stormwater Pollution Prevention Plan (SWPPP) shall include the content and address all of the requirements specified by Section 9VAC25-870-54 of the Virginia Administrative Code and must also comply with the requirements and general information set forth in Section 9VAC25-880-70, Section II [stormwater pollution prevention plan] of the general permit.
- (b) The SWPPP shall be amended by the owner whenever there is a change in design, construction, operation, or maintenance that has a significant effect on the discharge of pollutants to state waters which is not addressed by the existing SWPPP.
- (c) The SWPPP must be maintained by the owner at a central location onsite. If an onsite location is unavailable, notice of the SWPPP's location must be posted near the main entrance at the construction site. Owners shall make the SWPPP available for public review in accordance with Section II of the general permit, either electronically or in hard copy.

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~~Non-structural measures may be used in conjunction with or in place of structural measures in order to satisfy the requirements of this Article, as provided herein:~~

- ~~(1) The program authority may allow non-structural measures to satisfy, partially or in whole, the requirements of this Article, if such measures are identified in accepted technical literature, are acceptable to the program authority based on its exercise of sound professional judgment, and the program authority finds~~

~~that the measures achieve equivalent benefit for water quantity and/or quality protection as would otherwise be provided by structural measures.~~

- ~~(2) Non-structural measures include, but are not limited to, minimization of impervious surfaces, stream buffer reforestation, providing additional stream buffer areas, wetland restoration, waste reuse and recycling, and development design that reduces the rate and volume of runoff.~~

~~Commonwealth of Virginia law reference—Va. Code § 10.1-603.3.~~

SECTION 9-58. CONTROL OF PEAK RATE AND VELOCITY OF RUNOFF POLLUTION PREVENTION PLAN FOR MINIMIZING DISCHARGES DURING CONSTRUCTION; REQUIREMENTS.

- (a) A Pollution Prevention Plan, as required by 9VAC25-870-56 of the Virginia Stormwater Management Program (VSMP) Regulations, shall be developed, implemented, and updated as necessary and must detail the design, installation, implementation, and maintenance of effective pollution prevention measures to minimize the discharge of pollutants during construction. At a minimum, such measures must be designed, installed, implemented, and maintained to:
- (1) Minimize the discharge of pollutants from equipment and vehicle washing, wheel wash water, and other wash waters. Wash waters must be treated in a sediment basin or alternative control that provides equivalent or better treatment prior to discharge;
 - (2) Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste, and other materials present on the site to precipitation and to stormwater; and
 - (3) Minimize the discharge of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures.
- (b) The pollution prevention plan shall include effective best management practices to prohibit the following discharges:
- (1) Wastewater from washout of concrete, unless managed by an appropriate control;
 - (2) Wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds, and other construction materials;
 - (3) Fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance; and

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- (4) Soaps or solvents used in vehicle and equipment washing.
- (c) Discharges from dewatering activities, including discharges from dewatering of trenches and excavations, are prohibited unless managed by appropriate controls.
- ~~(a) Each stormwater management/BMP plan shall require that land and receiving waterways which are downstream from the land development be protected from stormwater runoff damage, as provided herein: (1) To protect downstream properties and receiving waterways from flooding, the ten (10) year post-development peak rate of runoff from the land development shall not exceed the ten (10) year pre-development peak rate of runoff~~
- ~~(2) To protect downstream properties and receiving waterways from channel erosion, the two (2) year post-development peak rate and velocity of runoff from the land development shall not exceed the two (2) year pre-development peak rate and velocity of runoff. (3) If the land development is in a watershed for which a hydrologic and/or hydraulic study has been conducted or a stormwater model developed, the program authority may modify the requirements of paragraphs (1) and (2) so that runoff from the land development is controlled in accordance with the findings in the study or model, or to prevent adverse watershed stormflow timing, channel degradation, and/or localized flooding problems.~~
- ~~(4) In addition to the requirements of paragraphs (1) and (2), the program authority may require that the plan include additional measures to address damaging conditions to downstream properties and receiving waterways caused by the land development.~~
- (b) Pre-development and post-development runoff rates determined for purposes of paragraph (a) shall be verified by calculations that are consistent with accepted engineering practices, as determined by the program authority.
- ~~(e) Notwithstanding any other provisions of this Article, the following activities are exempt from the requirements of this section:~~
- ~~(1) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted under the provisions of Title 45.1 of the Code of Virginia;~~
- ~~(2) Tilling, planting or harvesting of agricultural, horticultural, or forest crops;~~
- ~~(3) Construction, extension or replacement of a building or buildings on a site of 5,000 square feet or less, not including cases where development is to be done in phases and the total land disturbance for all phases is greater than 5,000 square feet;~~
- ~~(4) Land development or a portion of a land development on land which is designated as lying within a flood plain, except in cases where the flood plain has been modified by permitted fill or other activities in compliance with the zoning ordinance;~~
- ~~(5) Land development or a portion of a land development where the land is adjacent to a flood plain, and the owner has demonstrated to the reasonable satisfaction of the program authority that off-site improvements or other provisions for the disposition of surface water runoff would equally or better serve the public interest and safety, and that such method of disposition would not adversely affect downstream properties or stream channels; and~~
- ~~(6) Any land development related to a final site plan or plat approved by the appropriate governing authority prior to the effective date of this Chapter.~~

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SECTION 9-59. BEST MANAGEMENT PRACTICES.

- (a) Each stormwater management/~~BMP~~ plan shall require that best management practices be provided in conjunction with or in addition to stormwater management facilities designed for water quantity treatment, as provided herein:
- (1) Best management practices shall be designed and sited to capture runoff from the entire land development project area and, in particular, areas of impervious cover within the land development, to the maximum extent practicable.
 - (2) Best management practices shall be designed to remove the difference between post-development and pre-development total phosphorus loads in cases where post-development loads exceed pre-development loads.
 - (3) Calculation methods and expected removal ranges for various best management practices shall be included in the ~~design manual~~Public Services Standards Manual maintained by the program authority.
- ~~(b) Notwithstanding any other provisions of this Article, the following activities are exempt from the requirements of this section:~~
- ~~(1) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted under the provisions of Title 45.1 of the Code of Virginia;~~
 - ~~(2) Tilling, planting or harvesting or agricultural, horticultural, or forest crops; and~~
 - ~~(3) Single family dwelling units separately built and not part of a division of land, including additions or modifications to existing single family detached dwelling units, except if the land disturbance exceeds 5,000 square feet.~~

- ~~(b) Non-structural measures may be used in conjunction with or in place of structural measures in order to satisfy the requirements of this Article, as provided herein:~~
- ~~(1) The program authority may allow non-structural measures to satisfy, partially or in whole, the requirements of this Article, if such measures are identified in accepted technical literature, are acceptable to the program authority based on its exercise of sound professional judgment, and the program authority finds that the measures achieve equivalent benefit for water quantity and/or quality protection as would otherwise be provided by structural measures.~~
 - ~~(2) Non-structural measures include, but are not limited to, minimization of impervious surfaces, stream buffer reforestation, providing additional stream buffer areas, wetland restoration, waste reuse and recycling, and development design that reduces the rate and volume of runoff.~~

~~Commonwealth of Virginia law reference—Va. Code § 10.1-603.3.~~

SECTION 9-60. CONTRIBUTION TO REGIONAL STORMWATER MANAGEMENT PROGRAM.

- (a) Each stormwater management/~~BMP~~ plan shall require that the owner contribute to a regional stormwater management program, as provided herein:

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- (1) If the land development is located within the watershed of a regional stormwater management program established by the ~~county~~ City which requires pro rata share contributions, the owner shall pay a pro rata share of the cost of the facility in accordance with any ordinance of the ~~county~~ City establishing the program.
- (2) An owner's payment pursuant to paragraph (1) shall relieve the owner of the requirements of ~~section~~ Section 17-3149-56(c), if the regional program is designed to control the peak rate and velocity of runoff, and/or the requirements of ~~section~~ Section 17-3159-59, if the regional program is designed to provide best management practices. An owner's payment pursuant to paragraph (1) shall not relieve an owner of his responsibility to comply with any other requirement of this Chapter, except as provided in this section.

~~Commonwealth of Virginia law reference—Va. Code § 10.1-603.3.~~

SECTION 9-61. REVIEW OF STORMWATER MANAGEMENT PLAN; APPROVAL.

(a) Each stormwater management plan submitted pursuant to this Article shall be reviewed and approved as provided herein:

- (1) The plan shall be reviewed by the program authority to determine its compliance with the requirements of this Article and with applicable ~~Federal~~ local, state, and federal and ~~Commonwealth of Virginia~~ laws and regulations. Where a proposed stormwater management plan includes facilities or BMPs for which design requirements and specifications, and/or maintenance requirements, are specified ~~with~~ in the Virginia Stormwater Management (SWM) Handbook and/or on the Virginia BMP Clearinghouse website, and/or the Virginia Stormwater Management Regulations set forth within 4VAC 3-20 et seq., the program authority shall utilize those design requirements, specifications and/or maintenance requirements in reviewing and making decisions as to the acceptability of such facilities or BMPs under this Article.
- (2) During its review of the plan, the program authority may meet and correspond with the owner from time to time to review and discuss the plan with the owner, and to request any additional data as may be reasonably necessary for a complete review of the plan.
- ~~(3) The program authority shall approve or disapprove a plan within 45 days from the date a complete application was received. The decision of the program authority shall be based on the plan's compliance with the requirements of this Article and with applicable Commonwealth of Virginia laws and regulations. The decision shall be in writing and shall be communicated to the applicant by mail or delivery. If the plan is rejected or disapproved, the specific reasons for such disapproval (with reference to the relevant ordinances, laws or regulations) shall be stated in the decision. If the program authority fails to act on a plan within the 45-day period, the plan shall be deemed approved.~~
- (4) Nothing in this Article or section shall require approval of a plan, or any portion thereof, that is determined by the program authority to pose a danger to the public

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health, safety, or general welfare, or to deviate from sound engineering practices.

(b) The Administrator shall determine the completeness of a plan and shall notify the applicant, in writing, of such determination, within 15 calendar days of receipt. If the plan is deemed to be incomplete, the above written notification shall contain the reasons the plan is deemed incomplete. If a determination of completeness is not made within 15 calendar days of receipt, then the plan shall be deemed complete.

(c) The program authority shall approve or disapprove a plan within 60 days from the date a complete application was received, provided that for any plan that is deemed complete in accordance with paragraph (b) of this section, the program authority shall approve or disapprove the plan within 60 days from the date the plan was submitted to the program authority. The decision of the program authority shall be based on the plan's compliance with the requirements of this Article and with applicable local, state and federal laws and regulations. The decision shall be in writing and shall be communicated to the applicant by mail or delivery. If the plan is rejected or disapproved, the specific reasons for such disapproval (with reference to the relevant ordinances, laws or regulations) shall be stated in the decision. If the program authority fails to act on a plan within the 60-day period, the plan shall be deemed approved. The Administrator shall review any plan that has been previously disapproved within 45 calendar days of the date of resubmission.

(e) Each stormwater management/BMP plan approved by the program authority shall be subject to the following:

- (1) The owner shall comply with all applicable requirements of the approved plan, this Article, the Virginia Stormwater Management Act (Virginia Code §§ 10.1-603.2 et seq.), and the Commonwealth of Virginia stormwater management regulations set forth in 4 VAC 3-20-10 et seq.;
- (2) The owner shall certify that all land clearing, construction, land development and drainage will be done according to the approved plan;
- (3) Land development shall be conducted only within the area specified in the approved plan;
- (4) The rights granted by virtue of the approved plan shall not be transferred, assigned or sold unless a written notice of transfer, assignment or sale is filed with the program authority and the recipient of such rights provides the certification required by provision (e)(2);
- (5) The program authority may require, in conjunction with its approval of a plan, that the owner first enter into a stormwater management/BMP facilities maintenance agreement as provided in section 9-63;
- (6) The program authority shall be allowed, after giving reasonable notice to the owner, occupier or operator of the land development, to conduct periodic inspections as provided in section 9-67; and
- (7) The program authority may require, as a condition of plan approval, that the owner enter into a right of entry agreement or grant an easement for purposes of inspection and maintenance. If such agreement or easement is required, the program authority shall not be required to give notice prior to conducting an inspection.

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SECTION 9-62. CONDITIONS OF APPROVAL.

(ea) Each stormwater management/BMP plan approved by the program authority shall be subject to the following conditions, at a minimum:

- (1) The owner shall comply with all applicable requirements of the approved plan, this Article, and the Virginia Stormwater Management Act (Virginia Code §62.1-44.15:27 et seq.) and Regulations, and the Commonwealth of Virginia stormwater management regulations set forth in 4 VAC 3-20-10 et seq.;
- (2) The owner shall certify that all land clearing, construction, land development and drainage will be done according to the approved plan;
- (3) Land development shall be conducted only within the area specified in the approved plan;
- (4) The rights granted by virtue of the approved plan shall not be transferred, assigned or sold unless a written notice of transfer, assignment or sale is filed with the program authority and the recipient of such rights provides the certification required by ~~provision~~paragraph (ed)(2) of this section;
- (5) The program authority may require, in conjunction with its approval of a plan, that the owner first enter into a stormwater management/BMP facilities maintenance agreement as provided in ~~s~~Section 9-63; and
- (6) The program authority shall be allowed, after giving reasonable notice to the owner, occupier or operator of the land development, to conduct periodic inspections of the land development in accordance with Section 9-67 to determine the owner's compliance with the provisions of this Article. The program authority may require, as a condition of plan approval, that the owner enter into a right of entry agreement or grant an easement for purposes of inspection and maintenance. If such agreement or easement is required, the program authority shall not be required to give notice prior to conducting an inspection.

~~Each stormwater management plan approved by the program authority shall be subject to the following:~~

- ~~(a) The owner shall comply with all applicable requirements of this Article, the Virginia Stormwater Management Act (Va. Code §§10.1-603.2 et seq), the Commonwealth of Virginia stormwater regulations set forth in 4 VAC 3-20-10 et seq, and the Virginia Stormwater Management Handbook.~~
- ~~(b) The owner shall certify in writing that all land clearing, construction, land development and drainage will be done according to the approved plan.~~
- ~~(c) Land development shall be conducted only within the area specified within the approved plan.~~
- ~~(d) The rights granted by virtue of the approved plan shall not be transferred, assigned or sold unless a written notice of transfer, assignment or sale is filed with the program authority and the recipient of such rights provides the certification required by provision (b), above.~~

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~~(e) The program authority shall be allowed, after giving reasonable notice to the owner, occupier or operator of the land development, to conduct periodic inspections of the land development to determine the owner's compliance with the provisions of this Article. The program authority may require, as a condition of approval of a stormwater management plan, that the owner enter into a right of entry agreement, or grant an easement, for purposes of inspection and maintenance. If such agreement or easement is required, the program authority shall not be required to give notice prior to conducting an inspection.~~

~~(3) The condition(s) requiring monitoring and reporting shall state the format of the report and the frequency for submitting~~ **SECTION 9-63. DUTY TO COMPLY, MAINTAIN AND REPAIR; MAINTENANCE AGREEMENT.**

(a) The owner shall maintain and repair all structural and nonstructural stormwater management measures required by the stormwater management plan, as follows:

(1) The owner shall be responsible for the operation and maintenance of such measures and shall pass such responsibility to any successor owner, unless such responsibility is lawfully transferred to the City or to another governmental entity.

(2) The Administrator shall require the provision of long-term responsibility for and maintenance of stormwater management facilities and other measures specified to manage the quality and quantity of runoff. If an approved a stormwater management plan includes the use of requires structural or nonstructural measuresbest management practices, the owner shall execute-submit the executeda stormwater management facilities maintenance agreement prior to the program authority granting final approval for any site plan or other development for which a permit is requiredof the stormwater management plan. The required stormwater management facilities maintenance agreement shall be in a form approved by the City Attorney. If an owner certifies that ithe cannot exercise its rights under a purchase agreement until a site plan or other development plan receives final approval from the City, the program authority may grant its final approval without a signedan executed and recorded agreement, provided that the agreement is submitted to the Administrator for review and approval prior to the approval of the stormwater management plan, and is signedexecuted and recorded as provided herein prior to issuance of any certificate of occupancy for any building on the site the development project. The agreement shall be recorded in the office of the clerk of the Circuit Court for the City of Winchester and shall, at a minimum:

(i) Be stated to run with the land. If an owner certifies that it cannot exercise its rights under a purchase agreement until a site plan or other development receives final approval from the City, the program authority may grant its final approval without a signed agreement, provided that the agreement is signed and recorded as provided herein prior to issuance of any certificate of occupancy for the development project. The required stormwater management facilities maintenance agreement shall be in a form approved by the City Attorney and shall, at

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~~a minimum:~~

- (ii) Provide for all necessary access to the property for the purposes of maintenance and regulatory inspections;
- (iii) Provide for periodic inspections and the submission of inspection and maintenance reports to the Administrator;
- (iv) Designate for the land development the owner, governmental agency, or other legally-established entity which shall be permanently responsible for maintenance of the structural or non- structural measures required by the plan;
- (~~iv~~) Pass the responsibility for such maintenance to successors in title;
- and
- (~~iii~~vi) Ensure the continued performance of the maintenance obligations required by the plan and by this Article; and
- (vii) Be enforceable by all appropriate governmental parties.

SECTION 9-64. AMENDMENT OF APPROVED STORMWATER MANAGEMENT PLANS.

~~An approved stormwater management plan may be changed or amended only as provided herein:~~

- (a) The program authority may change an approved stormwater management ~~BMP~~ plan only as provided herein;
- (~~b~~) The owner shall submit ~~additional data identified in section~~ ~~— (plan requirements)~~ information as required by Section 9-51 in order to allow the program authority to determine whether any such change ~~will comply~~ complies with the requirements of this Article.
- (~~b~~c) The owner shall submit to the program authority a written request and justification for a change or amendment of an approved stormwater management plan, and shall provide such data as may be required by the program authority in order to determine whether the proposed change will comply with the requirements of this Article.
- (~~e~~d) The program authority shall conduct its review and shall make its decision with respect to the proposed change in accordance with the procedures for initial submission and approval of a stormwater management plan. The Administrator shall have 60 calendar days to respond in writing either approving or disapproving of the request for an amendment. (~~d~~) ~~If the proposed change to the approved plan complies with the requirements of this Article, the program authority shall approve such proposed change in writing.~~
- (e) Modifications to an approved stormwater management plan shall be allowed only after review and written approval by the Administrator. An owner shall make no changes to an approved plan without first complying with this section.
- (f) The Administrator may require that an approved stormwater management plan be

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amended, within a time prescribed by the Administrator, to address any deficiencies noted during an inspection.

SECTION 9-65. EXCEPTIONSRESERVED.

~~Other than requests for permission to develop within a required stream buffer, which requests shall be handled pursuant to §9-74, a request for an exception to the requirements of this Article shall be made and reviewed as follows:~~

- ~~(a) A written request for an exception shall be submitted to the program authority, which shall immediately forward a copy of the request to the City attorney's office. The request shall address the factors listed in paragraph (c), below:~~
- ~~(b) After receiving and considered a recommendation from the program authority, the City council shall grant or deny a request for an exception within 60 days from the date of the program authority's receipt of the request.~~
- ~~(c) A request for exception may be granted by the City Council, upon finding that:
 - ~~(1) A stormwater management plan has been submitted to the program authority for review in accordance with this Article, and the plan demonstrates that reasonable alternatives to the exception have been considered and determined to not be feasible through attempts to meet the provisions of this Article, the use of non-structural measures, the use of a mitigation plan, or by other means;~~
 - ~~(2) The exception requested is the minimum necessary to afford relief;~~
 - ~~(3) Reasonable and appropriate conditions can be imposed to ensure that the purposes of this Article are satisfied; and~~
 - ~~(4) The sole basis for the request is not economic hardship, which shall be deemed an insufficient reason to grant an exception.~~~~

SECTION 9-66. DEDICATION OF FACILITIES TO THE PUBLIC.

The owner of a stormwater management facility required by this Article may offer for dedication any such facility, together with such easements and appurtenances as may be reasonably necessary, as provided herein:

- (a) Any such offer shall be made in writing and delivered to the office of the City attorney, with a copy to the program authority. The owner, at his sole expense, shall provide any documents or information requested by the program authority or the City Council. The program authority shall make a preliminary assessment as to whether the dedication of such facility is appropriate and will promote the public health, safety and general welfare. In making its assessment, the program authority shall inspect the facility in question and shall determine whether it has been properly maintained and is in good repair. The program authority shall estimate the annual cost of maintenance and repair of the facility, and of the remaining useful life of the facility. The program authority shall forward a report of its assessment to the City Council.

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- (b) The City Council shall review the offer, taking into account the recommendations of the program authority and other City staff or officials, and may accept or refuse the offer of dedication.
- (c) If the City Council decides to accept the offer of dedication, the document dedicating the stormwater management facility shall be recorded in the office of the clerk of the Circuit Court for the City of Winchester.
- (d) If the dedication of a stormwater management facility is required by City ordinance as a condition of approval of a subdivision plat, then the applicable provision of the City's subdivision ordinance shall apply in lieu of this section.

SECTION 9-67. INSPECTIONS.

The program authority shall inspect any land subject to an approved stormwater management plan, as provided herein:

- (a) The program authority shall inspect the land disturbing activity during construction for:
 - (1) Compliance with the approved erosion and sediment control plan;
 - (2) Compliance with the approved stormwater management plan;
 - (3) Development, updating, and implementing of a pollution prevention plan; and
 - (4) Development and implementation of any additional control measures necessary to address a TMDL.
- (b) The Administrator or any duly authorized agent of the Administrator may, at reasonable times and under reasonable circumstances, enter any establishment or upon any property, public or private, for the purposes of obtaining information of conducting surveys or investigations necessary in the enforcement of the provisions of this Article.
- (ac) During the installation of stormwater management measures, or the conversion of erosion and sediment control measures into stormwater management measures, the program authority shall conduct periodic inspections to determine whether such measures are being installed as provided in the approved plan.
- (bd) Upon completion of the installation of stormwater management measures, the program authority shall conduct periodic inspections to determine whether such measures are being maintained as provided in the approved plan, or to investigate a complaint pertaining to the plan.
- ~~(ce) The inspections shall be conducted at least annually, measured from the date the installation or implementation of the stormwater management measures is deemed by the program authority to be complete.~~ The inability of the program authority to conduct inspections within the time periods set forth in this ~~paragraph~~ section shall not be deemed to be a failure of the program authority to perform a mandatory duty or a ministerial function, and no liability to the City, the program authority, or any official or employee thereof shall arise therefrom.

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(df) The program authority shall be allowed, after giving notice to the owner, occupier or operator of the land development, to conduct any inspection required by this section. The notice may be either verbal or in writing. Notice shall not be required if the program authority and the owner have entered into a right of entry agreement, or if the owner has granted to the program authority an easement for purposes of inspection and maintenance.

(g) Notwithstanding any other provision of this section or Article, post-construction inspections of stormwater management facilities required by the provisions of this Ordinance shall be conducted by the Administrator or any duly authorized agent of the Administrator pursuant to the City's inspection program, and shall occur, at minimum, at least once every five (5) years except as may otherwise be provided for in the stormwater management facilities maintenance agreement executed in accordance with Section 9-63, measured from the date the installation or implementation of the stormwater management measures is deemed by the program authority to be complete.

SECTION 9-68. DETERMINATION OF NONCOMPLIANCE WITH PLAN; PROCEDURE.

(a) Upon a determination by the program authority that an owner has failed to comply with an approved VSMP authority permit or stormwater management plan, or any conditions thereof, the following enforcement provisions and procedures shall apply:

(1) The program authority shall serve upon the owner, permittee, or person responsible for implementing the permit a written notice to comply. The notice shall be served by certified mail, to the owner's address of record with the City assessor's office, or by personal delivery to the owner, or by personal delivery to an agent or employee at the site of the permitted activities who is supervising such activities. The notice shall:

- (i) Instruct the owner to take corrective measures immediately, when immediate action is necessary to prevent or abate drainage, erosion, or water pollution problems;
- (ii) Specify the measures required to comply with the approved plan or permit, or any conditions thereof;
- (iii) Specify the time within which such required measures must be completed; and
- (iv) Include copies of inspection reports or other such documentation demonstrating non-compliance with the approved plan or permit, or any conditions thereof.

(2) If a permittee fails to comply with a notice issued in accordance with paragraph (a)(1) of this section within the time specified, the Administrator may issue an order requiring the owner, permittee, person responsible for carrying out an approved plan, or the person conducting the land-disturbing activities without an approved plan or required permit to cease all land-disturbing activities until the violation of the permit has ceased, or an approved plan and required permits are

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obtained, and specified corrective measures have been completed. Such orders shall become effective upon service on the person by certified mail, return receipt requested, sent to his address specified in the land records of the locality, or by personal delivery by the Administrator or any duly authorized agent of the Administrator. However, if the Administrator finds that any such violation is grossly affecting or presents an imminent and substantial danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth or otherwise substantially impacting water quality, it may issue, without advance notice or hearing, an emergency order directing such person to cease immediately all land-disturbing activities on the site and shall provide an opportunity for a hearing, after reasonable notice as to the time and place thereof, to such person, to affirm, modify, amend, or cancel such emergency order. If a person who has been issued an order is not complying with the terms thereof, the Administrator may institute a proceeding for an injunction, mandamus, or other appropriate remedy in accordance with Section 9-69.

- (3) If the owner fails to take corrective measures stated in the notice to comply, within the time specified in the notice, then the City may revoke any building permit or other permit for activities involving the land development, and the owner shall be deemed to be in violation of this Article.
- (34) If the program authority determines, upon completion of a maintenance inspection, that maintenance or repair of the measures has been neglected, or that any stormwater management facility is a danger to public health or safety, it may perform the work necessary to assure that such measures or facilities are not a danger to public health or safety, and shall be entitled to recover the costs of such work from the owner. In accordance with a performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement or instrument pursuant to Section 9-9 and/or Section 9-63 of this Chapter, the Administrator may enter any establishment or upon any property, public or private, for the purpose of initiating or maintaining appropriate actions which are required by the permit conditions associated with a land-disturbing activity when a permittee, after proper notice, has failed to take acceptable action within the time specified.
- (5) In addition to any other remedy provided by this ordinance, if the Administrator or his designee determines that there is a failure to comply with the provisions of this Ordinance, they may initiate such informal and/or formal administrative enforcement procedures in a manner that is consistent with the Public Services Standards Manual, as applicable.

SECTION 9-69. PENALTIES, INJUNCTIONS AND OTHER LEGAL ACTIONS.

Enforcement of this Article shall be as follows:

- (a) Any person who violates any provision of this Article shall be guilty of a

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misdemeanor and shall be subject to a fine not exceeding one thousand dollars (\$1,000.00), or up to 30 days imprisonment for each violation, or both.

Notwithstanding any other civil or equitable remedy provided by this Section or by law, any person who willfully and negligently violates any provision of this Article, any order of the Administrator, any condition of a permit, or any order of a court shall be guilty of a misdemeanor punishable by confinement in jail for not more than 12 months or a fine of not less than \$2,500 nor more than \$32,500, or both.

- (b) Any person violating or failing, neglecting, or refusing to obey any rule, regulation, ordinance, order, approved standard or specification, or any permit condition issued by the Administrator may be compelled in a proceeding instituted in Circuit Court by the City to obey same and to comply therewith by injunction, mandamus or other appropriate remedy. The City may apply to the Circuit Court to enjoin a violation or threatened violation of the provisions of this Article, without the necessity of showing that an adequate remedy at law exists.
- (c) Without limiting the remedies that may be obtained pursuant to this section, the City may bring a civil action against any person for violation of any provision of this Article, or of any term or condition of a permit, plan, or maintenance agreement. The action may seek the imposition of a civil penalty of not more than two thousand dollars (\$2,000.00) against the person for each violation. Each day of violation of each requirement shall constitute a separate offense. The Administrator may issue a summons for collection of the civil penalty and the action may be prosecuted in the appropriate court. In imposing a civil penalty pursuant to this paragraph, the court may consider the degree of harm caused by the violation and also the economic benefit to the violator from noncompliance. Violations for which a penalty may be imposed under this paragraph shall include but not be limited to the following:
- (1) No state permit registration;
 - (2) No SWPPP;
 - (3) Incomplete SWPPP;
 - (4) SWPPP not available for review;
 - (5) Failure to install stormwater BMPs;
 - (6) No approved erosion and sediment control plan;
 - (7) Stormwater BMPs improperly installed or maintained;
 - (8) Operational deficiencies of stormwater BMPs;
 - (9) Failure to conduct required inspections or maintenance;
 - (10) Incomplete, improper, or missed inspections; and
 - (11) Discharges not authorized or not in compliance with the requirements of Section 9VAC25-880-70 of the general permit coverage issued for the land-disturbing activity.

Any civil penalties assessed by a court as a result of a summons issued by the City shall be paid into the treasury of the City to be used for the purpose of minimizing, preventing, managing, or mitigating pollution of the waters of the locality and abating environmental pollution therein in such manner as the court may, by order, direct.

- (d) With the consent of any person who has violated or failed, neglected or refused to

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obey, or comply with any permit, obligation or a plan or agreement, or any provision of this Article, the program authority may provide, in an order issued by the program authority against such person, for the payment of civil charges for violations in specific sums, not to exceed the limit specified above in paragraph (c). Such civil charges shall be in lieu of any civil penalty which could be imposed under paragraph (c).

~~SECTION 9-70. REVIEW OF CERTAIN PROGRAM AUTHORITY ACTIONS.~~

~~Any person who is aggrieved by any action of the program authority because of its disapproval of a plan submitted pursuant to this Article, or in the interpretation of the provisions of this Article, shall have the right to apply for and receive a review of such action by the City Council, as provided herein.~~

~~(a) An appeal shall be filed in writing with the clerk of the board of supervisors within thirty (30) days of the date notice of the action is given by the program authority or, if an exception to the requirements of this Article as provided in section 17-308 is requested and denied, within thirty (30) days of the date notice of the denial of such exception. Notice shall be deemed to be given on the date that it is mailed or is hand delivered.~~

~~(b) When reviewing the program authority's action, the City Council shall consider evidence and opinion presented by the aggrieved person, the program authority, and such other persons as shall be deemed by the City Council to be necessary for a complete review of the matter. The City Council may affirm, reverse or modify the program authority's action. The decision of the City Council shall be final, subject only to review by the Circuit Court as provided in Virginia Code § 10.1-603.13.~~

~~(c) For the purposes of this section, the term *person aggrieved* shall be limited to the owner, owners of adjacent or down-stream property, and any interested governmental agency or officer thereof.~~

SECTIONS 9-~~71-70~~ - 9-79. RESERVED.

ARTICLE IV. STREAM BUFFERS

SECTION 9-80. DUTY TO RETAIN OR ESTABLISH STREAM BUFFER.

(a) Except as otherwise provided in this Article, any land adjacent to the following listed waters, and/or nontidal wetlands adjacent to these streams, shall provide

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buffers for the purposes of retarding runoff, preventing erosion, and filtering nonpoint source pollution from runoff:

- (1) Abrams Creek
 - (2) Town Run
 - (3) Hogue Run
 - (4) Buffalo Lick Run
 - (5) Redbud Run
- (b) A required stream buffer shall be no less than thirty-five (35) feet wide on each side of the stream, which buffer shall be measured horizontally from the top of the stream bank.
- (c) Existing stream buffers shall be retained, except as allowed in §9-83(d).
- (d) Each required stream buffer shall be maintained and incorporated into the design of the land development to the fullest extent possible.
- (e) Within a required stream buffer, no indigenous vegetation shall be disturbed or removed, except as follows:
- (1) Activities pertaining to the management of the stream buffer, identified in §9-81 of this Article;
 - (2) Development activities authorized in a stream buffer, identified in §9-83;
 - (3) Activities authorized in §9-82;
 - (4) Tilling, planting or harvesting of agricultural or horticultural crops in home gardens.
- (f) With respect to developments that are required to have an approved site plan, and involving land containing existing and/or required stream buffers, contour lines shall be shown at two-foot intervals. In any case where any proposed development

(Ord. No. 2007-14, 5-8-07)

SECTION 9-81. MANAGEMENT OF A STREAM BUFFER.

Each stream buffer required to be established or maintained pursuant to this Article shall be managed as provided herein:

- (a) The target vegetative cover in a stream buffer area shall be an indigenous riparian forest with ground cover, shrub and tree canopy layers.
- (b) Within twenty-five (25) feet of the top of the stream bank and on land classified as nontidal wetland:
 - (1) Indigenous riparian vegetation shall be preserved, or, where it does not exist, it shall be restored or allowed to evolve by natural succession;

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- (2) Dead, diseased, and dying trees may be removed;
 - (3) Fallen trees that are blocking stream channels, or trees with undermined root systems in imminent danger of falling, may be removed where stream bank erosion is a current or potential problem that outweighs any positive effects the fallen tree or trees may have on the stream ecosystem;
 - (4) Removal or pruning of invasive shrub and vine species is allowed, provided that such removal or pruning is done in a manner that prevents erosion;
 - (5) Unpaved pathways and trails may be constructed and maintained in a manner that will effectively control erosion and to minimize adverse impacts to the buffer, subject to applicable provisions of §9-83, below; and
 - (6) Stormwater channels may be constructed and maintained in a manner that will prevent erosion and minimize adverse impacts to the buffer.
- (c) Beyond twenty-five (25) feet from the top of the stream bank to the limits of the required buffer:
- (1) Dead, diseased and dying trees may be removed;
 - (2) Trees 6 inches in diameter or greater, measured 48 inches from the ground, shall be preserved;
 - (3) Removal or pruning of invasive shrub and vine species shall be allowed, provided that such removal or pruning is done in a manner that prevents erosion; and
 - (4) Unpaved pathways and trails may be constructed and maintained in a manner that will effectively control erosion and minimize adverse impacts to the buffer, subject to applicable provisions of §9-83, below.
 - (5) Stormwater channels may be constructed and maintained in a manner that will prevent erosion and minimize adverse impacts to the buffer.
- (d) Where an existing structure (i.e. building, street, road, bridge, etc.) is located within the buffer, vegetation, not including the ground cover, can be removed within 15 feet of the structure. Removal of additional vegetation can be allowed if required by State or Federal requirements or if necessary for the health, safety or welfare of the City's citizens and approved by the City Engineer.

SECTION 9-82. DEVELOPMENT EXEMPT FROM STREAM BUFFER REQUIREMENTS.

The following types of development shall not be required to retain, establish or manage a stream buffer, provided that the requirements of this section are satisfied:

- (a) The construction, installation, operation and maintenance of electric, gas and telephone transmission lines, railroads, and activities of the Virginia Department of Transportation, and their appurtenant structures, which are accomplished in compliance with the Erosion and Sediment Control Law (Virginia Code §§~~10.1-56062.1-44.15:51~~ et seq.) or an erosion and sediment control plan approved by

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the Virginia ~~Soil and Water Conservation~~ State Water Control Board.

- (b) The construction, installation and maintenance by public agencies of water, sewer, electric and gas lines, including lines constructed by private entities for dedication to public agencies, provided that:
 - (1) To the extent practical, the location of such lines shall be outside required stream buffer areas;
 - (2) No more land shall be disturbed than is necessary to construct, install and maintain the water or sewer lines; and
 - (3) Construction, installation and maintenance of such lines shall comply with applicable federal, state and local requirements and permits and be conducted in a manner that protects water quality.

SECTION 9-83. DEVELOPMENT AUTHORIZED IN A STREAM BUFFER.

If otherwise authorized by applicable regulations of the City's zoning ordinance, the following land development activities shall be allowed in a stream buffer area, provided that the requirements of this section are satisfied and performance standards established by the program authority are met:

- (a) A building or structure which existed on the date of adoption of this Chapter may continue at such location. However, nothing in this section authorizes the continuance, repair, replacement, expansion or enlargement of such building or structure except as authorized by the City's zoning ordinance.
- (b) On-site or regional stormwater management facilities, and temporary erosion and sediment control measures, provided that:
 - (1) To the extent practical the location of such facilities shall be outside the stream buffer;
 - (2) No more land shall be disturbed than is necessary to provide for construction and maintenance of the facility;
 - (3) The facilities are designed and constructed so as to minimize impacts to the functional value of the stream buffer and to protect water quality; and
 - (4) Facilities located within a floodplain adhere to floodplain regulations and are designed and located, to the extent practical, to maintain their water quantity and/or water quality control value during flood conditions.
- (c) Water dependent facilities, passive recreation access (such as unpaved pathways and trails), historic preservation, and archaeological activities, provided that all applicable federal, state, and local permits are obtained.
- (d) Development in a stream buffer, where authorized by the program authority in the circumstances described below, may be allowed if a mitigation plan is submitted to and approved by the program authority pursuant to §9-84:

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- (1) On a lot which was of record prior to the date of adoption of this Chapter, if:
 - (i) Establishment or preservation of the stream buffer would result in the loss of a building site, and there are no other available building sites outside the stream buffer on the lot, or
 - (ii) The proposed development consists of redevelopment not exceeding the current level of encroachment resulting from existing improvements, or
 - (iii) The proposed development is for construction of an accessory building or structure (including, without limitation, an accessory apartment) permitted by the City's zoning ordinance.
- (2) On a lot on which development within the stream buffer will consist of an ecological/wetland restoration project;
- (3) On a lot on which the development in the stream buffer will consist of the construction and maintenance of a driveway or roadway, and the program authority determines that the stream buffer would prohibit reasonable access to a portion of the lot which is necessary for the owner to have a reasonable use of the lot;
- (4) On a lot on which the development in the stream buffer will consist of the construction and maintenance of a paved pathway or trail not exceeding five (5) feet in width;
- (5) On a lot which was of record prior to the date of adoption of this Chapter, on which development within the stream buffer will consist of the construction, installation and maintenance of water and sewer facilities or sewage disposal systems, and the program authority determines that the stream buffer would prohibit the practicable development of such facilities or systems.
- (6) On a lot on which the development in the stream buffer will consist of the construction and maintenance of the Green Circle Trail System.

(Ord. No. 2007-14, 5-8-07)

SECTION 9-84. MITIGATION PLAN REQUIRED.

Each owner who seeks to develop in a stream buffer pursuant to §9-83(d) shall submit to the program authority for review and approval a mitigation plan as provided herein:

- (a) The owner shall submit a mitigation plan that satisfies the applicable requirements of this section; the required fee, as set forth within the most recent fee schedule approved by City Council; and a certification stating that all requirements of the approved plan will be complied with.
- (b) The mitigation plan shall be reviewed by the program authority to determine whether it complies with the requirements of this section and all other

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requirements of this Article. The program authority shall approve or disapprove a mitigation plan within 30 days of the date that a complete plan was accepted for review. The decision shall be in writing and shall be communicated to the owner. If the plan is disapproved, the reasons for such disapproval shall be stated in the decision.

(c) Each mitigation plan shall:

- (1) Identify the impacts of proposed development on water quality and lands within the stream buffer;
- (2) Identify the alternatives to development in the stream buffer that have been explored by the applicant;
- (3) Ensure that, where development does take place within a stream buffer, it will be located on those portions of a site and in a manner that will be least disruptive to the natural functions of the stream buffer;
- (4) Demonstrate and assure that development will be conducted using best management practices;
- (5) Specify mitigation which will address water quality and stream buffer impacts; and
- (6) Contain other information requested by the program authority.

(d) Each mitigation plan shall be evaluated by the program authority based on the following criteria:

- (1) Whether all reasonable alternatives to development in the stream buffer have been explored and exhausted;
- (2) Whether the development in the stream buffer is the minimum necessary and is to be conducted in a manner that will be least disruptive to the natural function of the stream buffer; and
- (3) Whether best management practices will effectively mitigate adverse impacts from the encroachment on the stream buffer and its natural functions.

SECTION 9-85. INSPECTIONS

The program administrator shall inspect any land subject to establishing a vegetated stream buffer to insure that the buffers are installed as per the criteria outlined in Article IV.

SECTIONS 9-86 - 9-89. RESERVED.

ARTICLE V. STORM SEWER DISCHARGES

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SECTION 9-90. FINDINGS AND DETERMINATIONS.

- (a) Pollutants in stormwater from many sources are largely uncontrolled and have an adverse impact upon the quality of receiving waters. Major sources of stormwater that cause water quality impacts include construction sites, illicit connections, illegal discharges and industrial activities.
- (b) Amendments to the Federal Clean Water Act (CWA) in 1987 required the United States Environmental Protection Agency to establish National Pollutant Discharge Elimination System (NPDES) requirements for municipal separate storm sewer (MS4) systems. NPDES regulations require the City to control through ordinance, permit, contract or other available means (collectively, the City's "stormwater management program") the contribution of pollutants into waters of the United States.
- (c) This Article is adopted as an integral part of the City's stormwater management program.

SECTION 9-91. DISCHARGES TO THE CITY'S STORM SEWER SYSTEM.

- (a) It shall be unlawful and a violation of this Article to:
 - (1) Throw, drain, or otherwise discharge into the City's storm sewer system any pollutants or waters containing pollutants other than stormwater;
 - (2) Connect, or cause or allow to be connected, any sanitary sewer to the storm sewer system, any such connections owned or authorized by the City prior to April 11, 2006;
 - (3) Cause or allow any illicit connection to the City's storm sewer system; or
 - (4) Violate any condition or provision of this Article, or any permit or approval granted to allow any stormwater discharges to the City's storm sewer system.
- (b) Subject to the provisions of subsection (c) of this section, the following activities shall not be considered illicit discharges:
 - (1) Water line flushing;
 - (2) Landscape irrigation;
 - (3) Diverting stream flows or rising groundwater, or infiltration of uncontaminated groundwater;
 - (4) Public safety activities, including, but not limited to, law enforcement and fire fighting;
 - (5) Pumping of uncontaminated groundwater from potable water sources, foundation drains, irrigation waters, springs, or water from crawl spaces or footing drains;
 - (6) Lawn watering;

WINCHESTER CODE

- (7) Individual car washing on residential properties;
 - (8) De-chlorinated swimming pool discharges (less than 1 PPM chlorine);
 - (9) Street washing;
 - (10) Any activity authorized by a valid National Pollutant Discharge Elimination System (NPDES) permit, waiver or discharge order, a Virginia Pollutant Discharge Elimination System (VPDES) permit, waiver or discharge order, or a Virginia Pollution Abatement (VPA) permit;
 - (11) Any activity by a governmental entity in accordance with Federal, state, and local regulations and standards for the maintenance or repair of drinking water reservoirs or drinking water treatment or distribution systems; and
 - (12) Any activity by the City, its employees and agents, in accordance with federal, state and local regulations and standards, for the maintenance of any component of its stormwater management system.
 - (13) Discharges specified in writing by the director as being necessary to protect public health and safety.
 - (14) Dye testing, following notification to the City engineer.
- (c) If any of the activities listed in subsection (b), above, of this section are found to be sources of pollutants to public waters, the Program Authority (as defined in §9-5 of this Chapter) shall so notify the person performing such activities and shall order that such activities be stopped or conducted in such manner as to avoid the discharge of pollutants into such waters. The failure to comply with any such order shall be unlawful and a violation of this Article.

SECTION 9-92. WATERCOURSE PROTECTION.

Every person owning property through which a watercourse passes, or such a person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

SECTION 9-93. INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES.

Any person subject to an industrial or construction activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of such compliance may be required in a form acceptable to the Program Authority prior to allowing discharges to the City's storm sewer system.

SECTION 9-94. INSPECTIONS AND MONITORING.

WATER PROTECTION

- (a) The Program Authority shall be permitted to enter and inspect properties and facilities at reasonable times as often as may be necessary to determine compliance with this ordinance. The Program Authority shall have authority to carry out all inspection, surveillance and monitoring procedures necessary to determine compliance and noncompliance with the provisions of this Article, including the prohibition of illicit discharges to the storm sewer system. The Program Authority may monitor stormwater outfalls or other components of the municipal storm sewer system as may be appropriate in the administration and enforcement of this Article.
- (b) The Program Authority shall have the authority to require pollution prevention plans from any person whose discharges cause or may cause a violation of a VPDES permit.

SECTION 9-95. ENFORCEMENT, PENALTIES, REMEDIES.

- (a) A willful violation of the provisions of this Article shall constitute a Class 1 misdemeanor. Each day that a continuing violation of this Article is maintained or permitted to remain shall constitute a separate offense.

WINCHESTER CODE

- (b) Any person who commits any act prohibited by this Article shall be liable to the City for all costs of testing, containment, cleanup, abatement, removal and disposal of any substance unlawfully discharged into the storm sewer system.
- (c) Any person who commits any act prohibited by this Article shall be subject to a civil penalty in an amount not to exceed one thousand dollars (\$1,000.00) for each day that a violation continues. The court assessing such penalty may, at its discretion, order that the penalty be paid into the treasury of the City for the purpose of abating, preventing or mitigating environmental pollution.
- (d) The City may bring legal action to enjoin the continuing violation of this Article. The existence of any other remedy, at law or in equity, shall be no defense to any such action.
- (e) The Program Authority shall have authority to order that any activity found to be in violation of this Article be stopped or conducted in such a manner as to avoid the discharge of sewage, industrial wastes or other wastes into the storm sewer system.
- (f) Any discharge caused or permitted to exist in violation of any provisions of this Article constitutes a threat to the public health, safety and welfare, and is hereby declared and deemed a public nuisance. Following receipt of written notice of such nuisance from the Program Authority, if the responsible person fails to abate or obviate such nuisance, then the City may do so and charge and collect the cost thereof from the responsible person, in any manner provided by law (including, without limitation, any manner provided by law for the collection of state or local taxes).
- (g) The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable Federal, State or local law.
- (h) The remedies set forth in this section shall be cumulative, not exclusive, and it shall not be a defense to any action, civil or criminal, that one or more of the remedies set forth herein has been sought or granted.

WATER PROTECTION

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0-2014-06

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: March 18, 2014 **CUT OFF DATE:** _____

RESOLUTION ___ **ORDINANCE** ___ **PUBLIC HEARING** ___ **DISCUSSION X**

ITEM TITLE: City Council Consideration of Implementing a Stormwater Utility - Discussion #5 - Proposed Ordinance

STAFF RECOMMENDATION: NA

PUBLIC NOTICE AND HEARING: NA

ADVISORY BOARD RECOMMENDATION: NA

FUNDING DATA: See attached.

INSURANCE: NA

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. Finance	<u>AS</u>	_____	<u>3-10-14</u>
2. City Attorney	<u>[Signature]</u>	_____	<u>3/10/2014</u>
3. City Manager	<u>[Signature]</u>	_____	<u>3-11-14</u>
4. Clerk of Council	_____	_____	_____
Initiating Department Director's Signature:	<u>[Signature]</u>	_____	<u>3/10/14</u> Date



APPROVED AS TO FORM:

[Signature] 3/10/2014
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Perry Eisenach, Public Services Director
Date: April 14, 2014 (Council work session)
Re: Proposed Stormwater Utility – Proposed Stormwater Utility Ordinance

THE ISSUE: Consideration of Implementing a Stormwater Utility – Proposed Ordinance.

RELATIONSHIP TO STRATEGIC PLAN: **Goal 4:** Create a More Livable City for All. Specifically, **Policy Agenda Item #6:** Develop a storm water management policy with policy directions, project priority and funding mechanisms, which could include the establishment of a storm water utility.

BACKGROUND: The City of Winchester is facing some significant operational and capital expenditures in the coming years related to the operation and maintenance of the City's storm water system. These expenditures will be necessary to meet increasingly more stringent state and federal storm water regulations and to provide increased maintenance of the storm water system to change the current operation from a "reactive mode" to a "proactive mode". A stormwater utility would provide a funding mechanism to pay for these increased expenditures.

The attached draft ordinance has been prepared by adapting ordinances from other stormwater utilities that have been implemented in Virginia. This proposed ordinance would establish and implement a Stormwater Utility in Winchester.

Proposed Ordinance

The proposed ordinance would add a new article to Chapter 29, Utilities, of the Winchester City Code and contains the following provisions:

1. A Stormwater Utility would be created and a separate enterprise fund would be created for the Stormwater Utility.
2. A Stormwater Utility Fee would be assessed to all developed properties within the City with more than 300 square feet of impervious surface.
3. The Stormwater Utility Fee would be included and added to the water and sewer service billing statement. If there is no current water/sewer service for a developed parcel, a separate bill would be created.
4. The Stormwater Utility Fee would be a flat monthly fee for all single-family residential parcels and parcels with a single townhouse, condo, or duplex unit. The Fee for all other parcels would be based on the amount of impervious area on that parcel.
5. City Council would approve (by a separate resolution) a System of Stormwater Utility Fee Credits. These credits would acknowledge investments and stormwater best management practices implemented by private property owners that would lower their monthly Stormwater Utility Fee.

Please Note: Several of the provisions in the proposed ordinance can be modified as desired by City Council.

ACTION BY CITY COUNCIL:

Proceeding from this point to develop the specifics in the proposed ordinance which would create a Stormwater Utility is at the discretion of City Council.

****DRAFT – 3/9/14****

AN ORDINANCE TO AMEND CHAPTER 29, "UTILITIES", OF THE WINCHESTER CITY CODE BY ADDING A NEW ARTICLE ENTITLED "ARTICLE IV – STORMWATER UTILITY"

WHEREAS, the City of Winchester is facing numerous requirements to comply with more stringent federal and state regulations related to stormwater discharges; and,

WHEREAS, the City also needs to address significant stormwater capital improvement projects and increased maintenance of the City's stormwater infrastructure; and,

WHEREAS, the City has examined several options for generating additional revenues to fund the additional expenditures that will be necessary for these stormwater related activities; and,

WHEREAS, the creation of a Stormwater Utility would provide a mechanism to generate these additional revenues and equitably allocate the costs of the City's stormwater program.

NOW, THEREFORE, BE IT ORDAINED that the City of Winchester Common Council finds that an adequate and sustainable source of revenue for stormwater management activities is necessary to protect the general health, safety, and welfare of the residents of the City; and,

BE IT FURTHER ORDAINED that the City of Winchester Common Council hereby creates a Stormwater Utility by adding a new article to Chapter 29 of the Winchester City Code that reads as follows:

ARTICLE IV. STORMWATER UTILITY.

SECTION 29-95. AUTHORITY.

The City is authorized by Virginia Code § 15.2-2114 to establish a Stormwater Utility and to enact a system of service charges to support a local stormwater management program.

SECTION 29-96. DEFINITIONS.

The following definitions shall apply to this article:

Billing Unit means the average amount of impervious area of the single-family residential parcels in the City calculated to be 2,495 square feet.

Impervious Area means area covered by hard surfaces such as structures, paving, compacted gravel, concrete, or other man-made features that prevent, restrict, or impede the downward passage of stormwater into the underlying soil.

DRAFT – 3/9/14

Unimproved Parcel means any parcel, regardless of zone or land use, that has less than 300 square feet of impervious area.

SECTION 29-97. STORMWATER UTILITY FEE.

(a) A Stormwater Utility Fee is hereby imposed on every parcel of improved real property within the City. All Stormwater Utility Fees and other income from the Fees shall be deposited into the Stormwater Utility Fund.

(b) The following rate per Billing Unit is hereby established:

Effective Date	Billing Unit Rate (\$/month)
To Be Determined	To Be Determined

(c) Except as otherwise provided in this Article, the Impervious Area for all parcels except for single-family residential parcels, parcels with a single residential townhouse or single residential condominium, or parcels with a single residential duplex unit, shall be determined by the City using aerial photography, as-built drawings, final approved site plans, field surveys, or other appropriate engineering and mapping analysis tools.

(d) Notwithstanding subsection (a) above, and consistent with Virginia Code § 15.2-2114, the Stormwater Utility Fee shall be waived in its entirety for the following:

- (1) Public roads and street rights-of-way that are owned and maintained by the City.
- (2) Unimproved Parcels.

SECTION 29-98. STORMWATER UTILITY FEE CALCULATION.

The monthly Stormwater Utility Fee (Fee) shall be determined as follows:

(a) For all single-family residential parcels or parcels with a single residential townhouse, condominium, or duplex unit, the monthly Fee shall be equal to the rate for one (1) Billing Unit.

(b) The rate for all other improved parcels shall be calculated in the following manner:

- (1) Determine the impervious area of each parcel of real property in square feet.
- (2) Divide the property's impervious area by the billing unit.

- (3) Round the resulting calculation to the next lowest whole number to determine the number of billing units and multiply that number by the Billing Unit Rate to obtain the monthly Fee for that parcel.
- (4) All improved parcels shall be charged a minimum monthly Fee equal to the rate for one (1) Billing Unit, before any credits are applied.

SECTION 29-99. STORMWATER UTILITY FEE CREDITS.

- (a) The City Council shall adopt by resolution a Stormwater Utility Fee Credit System in accordance with Virginia Code § 15.2-2114 that provides for full or partial waivers of the Stormwater Utility Fees.
- (b) The Public Services Department shall be responsible for implementing the Stormwater Utility Fee Credit System.

SECTION 29-100. STORMWATER UTILITY FUND.

- (a) The Stormwater Utility Fund is hereby established as a dedicated enterprise fund. The fund shall consist of revenue generated by the Stormwater Utility Fee as well as any other deposits that may be made from time to time by City Council.
- (b) The Stormwater Utility Fund shall be dedicated special revenue used only to pay for or recover costs for the following:
 - (1) The acquisition of real and personal property necessary to construct, operate, and maintain stormwater control facilities;
 - (2) The cost of administration of the City's stormwater management program;
 - (3) Planning, design, engineering, construction, and debt retirement for new facilities and enlargement or improvement of existing facilities, whether publicly or privately owned, that serve to control stormwater;
 - (4) Stormwater facility operation and maintenance;
 - (5) Monitoring of stormwater control devices and ambient water quality; and
 - (6) Other activities consistent with the state or federal regulations or permits governing stormwater management, including but not limited to: public education, watershed planning, inspection and enforcement activities, and pollution prevention planning and implementation.

SECTION 29-101. BILLING.

- (a) The Stormwater Utility Fee shall be billed and included on the billing statement for water and sewer service for that parcel. If there is no water or sewer service on the parcel, the Stormwater Utility Fee shall be billed separately and the bill shall be sent to the property owner.

- (b) Any bill not paid by the due date or by the next regular workday if the due date falls on Saturday, Sunday or legal holiday for the office of the government of the City of Winchester, shall be assessed a 10% late payment charge.
- (c) When the Stormwater Utility Fee is combined with the bill for water and sewer service, payments will be applied in equal percentages for each service provided: water, sewer, and stormwater.
- (d) The City may place a lien on the property for delinquent Stormwater Utility Fees that have not been paid, any applicable penalties and interest of such delinquent charges, and reasonable attorney fees and other costs of collection not exceeding 20 percent of such delinquent charges.

SECTION 29-102. BILLING ADJUSTMENTS.

- (a) Any property owner or individual responsible for paying the utility bill may request an adjustment of the Stormwater Utility Fee by submitting a request in writing to the Public Services Director. Grounds for adjustment of the Stormwater Utility Fee are limited to the following:
 - (1) An error was made regarding the square footage of the impervious area.
 - (2) There is a mathematical error in calculating the Stormwater Utility Fee.
 - (3) An approved credit was incorrectly applied.
- (b) The Public Services Director shall review the billing adjustment request and make a determination regarding the possible adjustment.
- (c) The Public Services Director’s decision on a billing adjustment is a final decision, from which an aggrieved party may appeal to the Circuit Court for the City of Winchester.

Ordinance No. _____

ADOPTED by the Common Council of the City of Winchester on the ____ day of _____, 2014.

Witness my hand and the seal of the City of Winchester, Virginia.

Deputy Clerk of the Common Council

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: April 15, 2014 **CUT OFF DATE:** _____

RESOLUTION **ORDINANCE** xx **PUBLIC HEARING** xx

ITEM TITLE: Consideration of Implementing a Garbage and Refuse Collection Fee

STAFF RECOMMENDATION: See attached.

PUBLIC NOTICE AND HEARING: Will be required.

ADVISORY BOARD RECOMMENDATION: NA

FUNDING DATA: See attached.

INSURANCE: NA

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. Finance	<u> <i>B</i> </u>	_____	<u> 4/8/14 </u>
2. City Attorney	<u> <i>W</i> </u>	_____	<u> 4/9/2014 </u>
3. City Manager	<u> <i>DT</i> </u>	_____	<u> 4-9-14 </u>
4. Clerk of Council	<u> <i>DT</i> </u>	_____	<u> 4-9-14 </u>
Initiating Department Director's Signature:	<u> <i>[Signature]</i> </u>		<u> 4/7/14 </u> Date



APPROVED AS TO FORM:

[Signature] 4/9/2014
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Perry Eisenach, Public Services Director
Date: April 15, 2014 (Council Work Session)
Re: Consideration of Implementing a Garbage Collection Fee

THE ISSUE: City Council consideration of implementing a garbage collection fee.

RELATIONSHIP TO STRATEGIC PLAN: **Goal 2:** Develop a High Performing Organization, and **Goal 4:** Create a More Livable City for All.

BACKGROUND: As part of the proposed FY15 budget process, City Council has discussed the option of implementing a garbage collection fee. Such a fee would provide additional revenues to the General Fund that would be used in support of achieving the goals established in the City's Strategic Plan.

BUDGET IMPACT: Implementing a flat monthly fee for garbage collection would generate the following approximate amount of revenue over a one year period:

Monthly Fee	Total Annual Revenue
\$ 5.00	\$ 558,000.00
\$ 10.00	\$ 1,116,000.00
\$ 13.44	\$ 1,500,000.00 (Full Cost Recovery)

As discussed previously, implementing a \$5.00 monthly fee on October 1, 2014, would generate approximately \$420,000 during FY15.

OPTIONS: If Council chooses to implement a garbage collection fee, there are two primary options available:

Option A – Flat Monthly Fee Added to Water & Sewer Bill

Option B – Sell Annual Decals or Individual Bag Stickers

Advantages and disadvantages for each option are provided on the attachment.

RECOMMENDATION: If Council chooses to implement a garbage collection fee, the Public Services staff recommends that Council select Option A – a flat monthly fee added to the water and sewer bill.

The attached proposed ordinance would implement a \$5.00 monthly fee effective October 1, 2014 that would be added to the water and sewer bill. This fee would be assessed to every individual residential unit (house, apartment, etc.) and business that receives garbage collection service from the City. This would include the businesses and residential units in the primary and secondary district.

OPTIONS FOR CITY COUNCIL:

- Option A: Flat monthly fee added to the water & sewer bill.
- Option B: Sell annual decals and individual bag stickers.
- Option C: Do not implement a fee for garbage and refuse collection.

City of Winchester
Options for Charging Fees for Garbage Collection
April 2014

Option	Advantages	Disadvantages
<p style="text-align: center;">Option A</p> <p style="text-align: center;">Flat Monthly Fee on Water/Sewer Bill</p>	<ul style="list-style-type: none"> • Easiest to administer. • Most convenient for residents. • Most likely would result in less illegal dumping or over-weight containers. 	<ul style="list-style-type: none"> • Residents that only generate a small amount of waste pay the same as those that generate a larger amount.
<p style="text-align: center;">Option B</p> <p style="text-align: center;">Sell Stickers or Decals</p>	<ul style="list-style-type: none"> • Allows residents to pay for the amount of service they receive. The more waste they generate, the more they pay. 	<ul style="list-style-type: none"> • More difficult to administer. • Inconvenient for residents to have to purchase decals or stickers. • More illegal dumping and over-weight containers.

Garbage Collection Fees Charged by Other Localities:

City of Harrisonburg: Residential: \$25/month
 Recycling Only: \$15/month

City of Charlottesville: 13-gallon bag stickers: \$1.05/each
 32-gallon bag stickers: \$2.10/each
 Annual decals (in lieu of stickers): \$94.50/year for 32 gallon container - \$283.50/year for 96 gallon container

City of Fredericksburg: Residential: \$17.25/month (No recycling charge)

Town of Front Royal: Residential: \$12/month for 32 gallon container and \$13.75/month for 96 gallon container

Town of Woodstock: Residential: \$8/month

AN ORDINANCE TO AMEND CHAPTER 11 OF THE WINCHESTER CITY CODE BY ADDING A NEW SECTION, 11-24.1, THAT ESTABLISHES A FEE FOR GARBAGE AND REFUSE COLLECTION

WHEREAS, the City of Winchester provides garbage and refuse collection service to most residents within the City; and

WHEREAS, City Council has determined that it is necessary to charge a fee to help pay for the cost of providing this service which is necessary for the health and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED that Section 11-24.1 is hereby added to the Winchester City Code to read as follows:

SECTION 11-24.1. GARBAGE AND REFUSE COLLECTION FEE.

- (a) The City shall charge all customers that receive garbage and refuse collection service from the City a monthly fee of \$5.00.
- (b) The fee shall be charged separately to every applicable residential unit (house, apartment, duplex unit, etc.) or business.
- (c) The bill for such fees shall be combined with the water and sewer bill for the property in which the same billing cycle and due date shall apply.
- (d) Fees that are not paid by the date due shall be assessed a one-time penalty of ten (10) percent.
- (e) Partial payments received shall be applied proportionately to water, sewer, and garbage collection service based on the ratio of the cost of each service divided by the cost of the total bill.
- (f) The fee shall not be assessed only during periods when the water service for the property is disconnected at the request of the property owner.

THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE OCTOBER 1, 2014.

Ordinance No. _____

ADOPTED by the Common Council of the City of Winchester on the ____ day of _____, 2014.

Witness my hand and the seal of the City of Winchester, Virginia.

Deputy Clerk of the Common Council

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: April 15, 2014 **CUT OFF DATE:** April 8, 2014

RESOLUTION ___ **ORDINANCE** X **PUBLIC HEARING** ___

ITEM TITLE: Ordinance to Authorize the Acquisition of Property Necessary for the Realignment of National Avenue Gateway Improvement Project.

STAFF RECOMMENDATION: Authorize approval of condemnation to continue the implementation of the Realignment of National Avenue Gateway Improvement Project

PUBLIC NOTICE AND HEARING: Public Hearing was advertised and held on April 8, 2014

ADVISORY BOARD RECOMMENDATION: The City of Winchester Economic Development Authority have discussed and recommend the attached ordinance

FUNDING DATA: All funding necessary for the acquisition of the property identified in attached Ordinance have been included in the Budget Ordinance for FY14.

INSURANCE: N/A

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The Director's initials for approval or disapproval address only the readiness of the issue for Council consideration. This does not address the Director's recommendation for approval or denial of the issue.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. Public Utilities _____	PE	_____	4/10/14
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. City Attorney	<i>[Signature]</i>	_____	4/10/2014
6. City Manager	<i>[Signature]</i>	_____	4-10-14
7. Clerk of Council	<i>[Signature]</i>	_____	4-10-14

Initiating Department Director's Signature: *[Signature]* Date: *4-10-14*



APPROVED AS TO FORM:

[Signature] 4/10/2014
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Dale Iman, City Manager/Interim Economic Development Director
Date: April 15, 2014
Re: UPDATE - Ordinance to Authorize the Acquisition of Property Necessary for the Realignment of National Avenue-Piccadilly Street-East Lane

THE ISSUE: City Staff is seeking the approval of the Common Council for the City of Winchester to take all necessary steps to acquire the property identified in the attached Ordinance in furtherance of the realignment of National Avenue-Piccadilly Street-East Lane for the public use described herein, by condemnation or other means.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 2: Create a More Livable City for All

BACKGROUND: Common Council for the City of Winchester desires to realign National Avenue to connect to Piccadilly Street in a manner that will create a safer and more efficient traffic pattern thereby enhancing traffic flow into, out of and/or through the Old Town area of the City of Winchester. All properties necessary for completion of this project are under contract, except 228-232 E. Piccadilly Street. It is believed that the property owner may not accept the City's offer or allow voluntary acquisition of said property.

On April 1, 2014, the City Council held first reading on the attached ordinance. Second reading and the required public hearing were held on April 8, 2014. Following the public hearing, Council Member Hill moved that this item be tabled for a review of additional information recently received by City Council. Council Member Clark provided the required second, and the motion was approved unanimously by City Council.

City Council and staff were informed that 232 E. Piccadilly Street was a site on the Winchester African-American Heritage Tour. Dr. Taylor F. Finley's dental offices were located at 232 E. Piccadilly Street from 1936 until the 1950s. Dr. Finley wasn't only a community dentist in the Winchester area, he also taught at Douglas School and operated the Finley Recreation Center, located at 567 North Kent Street. Additionally, his grandson, Donald L. Finley, was the first African-American elected to City Council.

Staff recommends that as part of City Council's action on the condemnation and demolition of the properties located at 228-232 E. Piccadilly Street, required for the construction of the National Gateway Project, that the City Council direct the development of a suitable historic marker that not only preserves the history of 232 E. Piccadilly, but also of several other Winchester African-American Heritage sites located with eye-sight and walking distance of this property. Funding for such a marker could be found within the existing project budget and would be placed in the open space adjacent to the Gateway.

BUDGET IMPACT: All funding necessary for the acquisition of the property identified in attached Ordinance have been included in the Budget Ordinance for FY14

OPTIONS: Council may approve or disapprove the Ordinance.

RECOMMENDATION: Staff recommends that as part of City Council's action on the condemnation and demolition of the properties located at 228-232 E. Piccadilly Street, required for the construction of the National Gateway Project, that the City Council direct the development of a suitable historic marker that not only preserves the history of 232 E. Piccadilly, but also of several other Winchester African-American Heritage sites located with eye-sight and walking distance of this property.

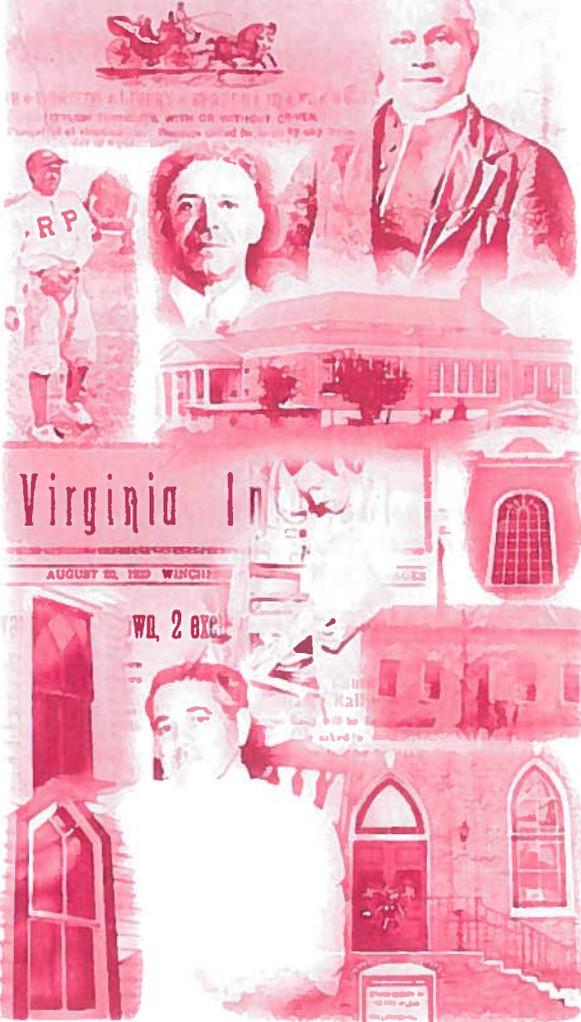
WINCHESTER, VIRGINIA

African-American HERITAGE

A SELF-GUIDED DRIVING TOUR

Orrick's Livery Stables!

Washington Street, - - Winchester, Virginia



Continue south on Fremont Street to the end of the block. Turn right on Kern Street, then left on Chase Street. The church is in the middle of the block, on your left.

21. St. Stephen's CME Church 424 Chase Street

The St. Stephen's congregation of the Colored Methodist Episcopal Church, organized in 1923, was noted in its early years for its active Sunday School and auxiliaries. This church building was first located on South Cameron (Market) Street, and later, raised onto logs, it was moved to this site.



St. Stephen's CME

Go to the end of Chase Street, and turn right on Elk Street, then left on North Kent Street. Go to the light, then left on Piccadilly Street. The site is almost at the end of the block, on your left.

22. Dr. Taylor F. Finley Office 232 East Piccadilly Street

Dr. Finley, whose office was here from 1936 until the 1950s, was not only the black community's dentist. He taught science and manual training at Douglas School (see Site 18) and operated the Finley Recreation Center (see Site 17). His grandson, Donald



Dr. Taylor F. Finley

L. Finley, was the first African-American elected to City Council.

Continue on Piccadilly Street, crossing East Lane. The church is on your left. This is a good place to stop and

Sample for Demonstrative Purposes



AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTIES NECESSARY FOR THE NATIONAL AVENUE GATEWAY IMPROVEMENT PROJECT BY MEANS INCLUDING BUT NOT LIMITED TO CONDEMNATION AND ACCEPTANCE BY THE CITY OF SAID PROPERTY

WHEREAS, Common Council for the City of Winchester desires to realign National Avenue to connect to Piccadilly Street in a manner that will create a safer and more efficient traffic pattern thereby enhancing traffic flow into, out of and/or through the Old Town area of the City of Winchester; and

WHEREAS, a preliminary design concept has been developed realigning National Avenue to connect with Piccadilly Street as further detailed in (Exhibit A) attached hereto and titled "Proposed National-Piccadilly-East Ln., and Realignment"; and

WHEREAS, all funding necessary for the acquisitions of the properties to complete the Realignment of National Avenue- Piccadilly Street- East Lane Project have been included in the Budget Ordinance for the Fiscal Year Ending June 30, 2014 (O-2013-11); and

WHEREAS, the properties or designated portions thereof necessary for completion of this project are identified as follows: 216 East Piccadilly St., 222 East Piccadilly St., 226 East Piccadilly St., 228-232 East Piccadilly St., 236 East Piccadilly St., 209 East Ln., 211-13 East Ln., 215 East Ln., 219 East Ln., 221 East Ln., and 247 East Fairfax Lane; and

WHEREAS, the Economic Development Authority of the City of Winchester Virginia has negotiated to facilitate the voluntary acquisition and entered into contract for the same of 216 East Piccadilly St., 222 East Piccadilly St., 226 East Piccadilly St., 236 East Piccadilly St., 209 East Ln., 211-13 East Ln., 215 East Ln., 219 East Ln., 221 East Ln., and 247 East Fairfax Lane; and

WHEREAS, the property or designated portion thereof necessary for completion of this project is identified as follows:

*228-232 East Piccadilly Street, Winchester VA
TM -174-07-B
Instrument No.: 050004395 Land Records of City of Winchester, Va
Owned by: Piccadilly & East, LLC*

WHEREAS, it is believed that the owner of 228-232 E. Piccadilly Street may not accept the offers or allow voluntary acquisition of said property; and

WHEREAS, the City has obtained a proper Title Examination from Pratt's Title & Abstract, Inc., for each of the foregoing properties identifying the ownership of the respective properties; and

WHEREAS, the City has ordered the appraisal for 228-232 E. Piccadilly St. from McPherson & Associates, Inc.; and

WHEREAS, the City will provide all of the foregoing information to the respective owner, their designated employees, agents, or assigns in a bona fide offer to purchase letter in accordance with §§25.1-204; 25.1-417; and 25.1-303 of the code of Virginia; and

WHEREAS, such bona fide offer to purchase will be certified as having been reviewed by the City for the purposes of compliance with §1-219.1 of the Code of Virginia and it was determined that the proposed acquisitions are in compliance therewith; and

WHEREAS, the acquisition of property identified in this Ordinance is necessary for the completion of the project; and

WHEREAS, this Ordinance has been presented for adoption by Common Council in compliance with the provisions of §15.2-1903 of the Code of Virginia; and

WHEREAS, it is the wish of Common Council for the City of Winchester that the City proceed with completion of the Realignment of National Avenue- Piccadilly Street- East Lane Project as it is believed to be in the best interests of the City.

NOW THEREFORE BE IT ORDAINED, that Common Council hereby APPROVES the public use described in this Ordinance and DIRECTS the City Manager and City Attorney to take all necessary steps to acquire the properties identified in this Ordinance in furtherance of the Realignment of National Avenue- Piccadilly Street- East Lane Project for the public use described herein, by condemnation or other means, and that all properties acquired in furtherance of this project are hereby accepted by the City.

BE IT FURTHER ORDAINED that the bona fide offer to purchase previously issued by the Manger is hereby ratified and approved and that the City Attorney and City Manager are hereby authorized to negotiate on behalf of the City in furtherance of completion of this project and that non-substantial adjustments or amendments to the area may become necessary in proceeding on these matters, and which are approved as such by the City Attorney and City Manager are hereby authorized and accepted without the need for further action by Common Council.



A Virginia Accredited Law Enforcement Agency

Timbrook Public Safety Center
231 East Piccadilly Street
Winchester, VA 22601

Telephone: (540) 545-4700
FAX: (540) 542-1314
Website: www.winchesterva.gov

**WINCHESTER POLICE DEPARTMENT
MONTHLY COUNCIL REPORT
March 2014**

5 YEAR TREND FOR MAJOR CRIMES- MARCH

	2010	2011	2012	2013	2014
THEFT	66	62	59	38	45
GRAND THEFT	20	15	22	11	8
MVT	0	1	1	4	4
ROBBERY	3	5	2	1	0
RAPE	0	0	1	1	1
B&E	8	3	8	11	8

5 YEAR TREND ENFORCEMENT -Enforcement for MARCH - 5 year trend

	2010	2011	2012	2013	2014
Felony Arrests	23	26	12	37	40
Misdemeanor Arrests	130	174	181	154	194
Legal Document - Felony	55	28	46	36	27
Legal Document - Misdemeanor	123	128	202	160	58
DUI Arrests	21	30	27	21	22
Incident Reports	295	303	333	276	300
Field Contacts Documented	14	36	78	17	12
Speeding - Radar	60	197	95	43	125
Traffic Violations	207	496	229	301	368
Vehicle Crash Investigations	68	51	65	37	15
Warning Citations	*	*	*	*	71
Vehicle Stops	*	*	*	1217	1518
Parking Violations	199	266	196	222	98

Up-to-date statistics can be found at www.winchesterpolice.org/crimestats/index1.html and up-to-date crime maps are available at www.winchesterpolice.org/crimemap/index1.html.

2014 Fire and Rescue Department Statistics

Month	Incidents											Casualties		Training Hours		Resuscitation Efforts	
	EMS	Fire	Total	Struc. Fire	Fire Other	ALS 1	ALS 2	BLS	Pt. Ref.	Mutual Aid Given	Mutual Aid Recvd.	Fire	Civ.	Dept. Personnel	LFCC Ride-Along Students	Cardiac Arrest	Cardiac Arrest Saved
January	420	151	571	4	147	184	7	166	26	49	16	0	0	780	0	6	1
February	298	90	388	3	87	156	4	103	14	22	9	0	0	1034	0	3	2
March	332	107	439	2	105	187	3	96	32	22	4	0	0	1232	0	3	0
April			0		0												
May			0		0												
June			0		0												
July			0		0												
August			0		0												
September			0		0												
October			0		0												
November			0		0												
December			0		0												
TOTAL	1050	348	1398	9	339	527	14	365	72	93	29	0	0	3045	0	12	3
																25.00%	

26.3% National Average

10 Years of Incidents											
2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	
4932	5288	5711	5673	5571	5365	5407	5539	5541	5756	5605	

Other Monthly Activity:



Basic Fire and EMS Academy Graduation



Battalion Chief Yost Retirement

FY 2014 EMS Revenue Recovery Statistics

	Gross Revenue	Manual Contractural Allowances	Automatic Contractural Allowances	Refunds	Net Collectable	Payments from Patients	Payments from Insurance	Total Deposits
JULY	\$165,393.00	\$9,462.27	\$29,077.91	\$0.00	\$126,852.82	\$7,413.38	\$78,111.51	\$85,524.89
AUGUST	\$148,508.00	\$8,904.19	\$32,272.97	\$786.97	\$106,543.87	\$6,672.14	\$73,530.39	\$80,202.53
SEPTEMBER	\$174,430.00	\$4,958.92	\$36,138.00	\$309.00	\$133,024.08	\$4,021.36	\$63,514.42	\$67,535.78
OCTOBER	\$141,169.00	\$5,994.27	\$31,826.91	\$0.00	\$103,347.82	\$5,189.38	\$96,063.85	\$101,253.23
NOVEMBER	\$157,224.00	\$5,120.35	\$25,784.77	\$1,066.84	\$125,252.04	\$5,183.62	\$76,254.21	\$81,437.83
DECEMBER	\$177,896.00	\$7,557.28	\$29,243.81	\$0.00	\$141,094.91	\$6,753.98	\$91,187.58	\$97,941.56
JANUARY	\$185,524.00	\$11,029.19	\$41,344.94	\$264.06	\$132,885.81	\$6,093.49	\$98,396.35	\$104,489.84
FEBRUARY	\$138,159.00	\$4,126.97	\$26,314.77	\$50.00	\$107,667.26	\$7,989.94	\$77,949.95	\$85,939.89
MARCH	\$151,307.00	\$9,888.64	\$24,140.06	\$1,103.67	\$116,174.63	\$9,631.01	\$86,129.80	\$95,760.81
APRIL					\$0.00			\$0.00
MAY					\$0.00			\$0.00
JUNE					\$0.00			\$0.00
TOTALS	\$1,439,610.00	\$67,042.08	\$276,144.14	\$3,580.54	\$1,092,843.24	\$58,948.30	\$741,138.06	\$800,086.36



2014 Fire Marshal Division Statistics

Month	City Fire Property Dollar Loss/Save			Plan Review		Inspections/Investigations								Public Education			
	Loss	Value	Saved	#	Revenue	Fire Insp.	Follow-up	Sprinkler	Alarm	Supres.	Site	Other Insp.	Investig.	Smoke Alarms Installs	Car Seat Installs	Pub Ed Children	Pub Ed Adult
January	\$21,750.00	\$294,500.00	\$272,750.00	7	\$1,249.50	9	8	1	0	3	0	17	1	1	9	32	16
February	\$37,400.00	\$301,500.00	\$264,100.00	7	\$278.48	0	1	1	0	0	0	7	1	1	8	13	60
March	\$50,070.00	\$180,550.00	\$130,480.00	17	\$1,302.03	16	4	2	6	1	1	7	1	2	15	253	62
April			\$0.00														
May			\$0.00														
June			\$0.00														
July			\$0.00														
August			\$0.00														
September			\$0.00														
October			\$0.00														
November			\$0.00														
December			\$0.00														
TOTAL	\$109,220.00	\$776,550.00	\$667,330.00	31	\$2,830.01	25	13	4	6	4	1	31	3	4	32	298	138



2014 Station/Apparatus Statistics

	Station Logbook Runs			
Month	1	2	4	5
January	155	126	180	275
February	143	79	136	178
March	168	87	157	210
April				
May				
June				
July				
August				
September				
October				
November				
December				
TOTAL	466	292	473	663