

D-2014-42
B-2014-47

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: _____ **CUT OFF DATE:** _____

RESOLUTION x **ORDINANCE** x **PUBLIC HEARING** x

ITEM TITLE: AN ORDINANCE TO AMEND AND RE-ADOPT SECTION 2-24 OF THE WINCHESTER CITY CODE TO REVISE THE MEETING SCHEDULE OF COMMON COUNCIL AND ALLOW FOR AN ADDITIONAL REGULAR MONTHLY MEETING OF COMMON COUNCIL and A RESOLUTION TO ADOPT A SCHEDULE OF WORK SESSIONS AND REGULAR MEETINGS FOR 2015

STAFF RECOMMENDATION: N/A

PUBLIC NOTICE AND HEARING: Required

ADVISORY BOARD RECOMMENDATION: N/A

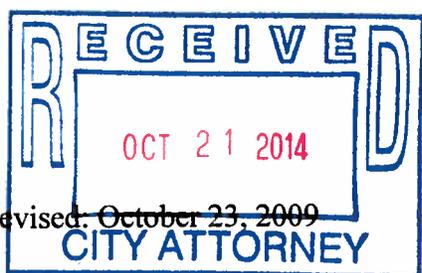
FUNDING DATA: N/A

INSURANCE:

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The Director's initials for approval or disapproval address only the readiness of the issue for Council consideration. This does not address the Director's recommendation for approval or denial of the issue.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. City Attorney	<i>AW</i>	_____	<i>10/21/2014</i>
6. City Manager	<i>MS</i>	_____	<i>21 Oct 2014</i>
7. Clerk of Council	_____	_____	_____

Initiating Department Director's Signature: _____ [COUNCIL REQUEST] _____ *10/21/2014*
Date



APPROVED AS TO FORM:

[Signature]
CITY ATTORNEY

CITY COUNCIL ACTION MEMO

To: Honorable Members of Common Council

From: Anthony C. Williams, City Attorney

Date: October 21, 2014

RE: AN ORDINANCE TO AMEND AND RE-ADOPT SECTION 2-24 OF THE WINCHESTER CITY CODE TO REVISE THE MEETING SCHEDULE OF COMMON COUNCIL AND ALLOW FOR AN ADDITIONAL REGULAR MONTHLY MEETING OF COMMON COUNCIL and A RESOLUTION TO ADOPT A SCHEDULE OF WORK SESSIONS AND REGULAR MEETINGS FOR YEAR 2015

THE ISSUE: Council wishes to consider revising its meeting schedule to allow for a Work Session on each second and fourth Tuesday of the month followed immediately by a Regular Meeting on each Work Session date. Also, Council would like to clarify the authority of the President to cancel or re-schedule meetings upon specified circumstances.

RELATIONSHIP TO STRATEGIC PLAN: Council Request

BACKGROUND: Common Council has expressed an interest in revising its schedule of Meetings and Work Sessions. Also, Council would like to clarify the authority of the President to cancel or re-schedule meetings upon specified circumstances.

BUDGET IMPACT: N/A

OPTIONS: Adopt, reject, or modify Ordinance.

RECOMMENDATIONS: Ordinance has been prepared at the direction of Common Council.

AN ORDINANCE TO AMEND AND RE-ADOPT SECTION 2-24 OF THE WINCHESTER CITY CODE TO REVISE THE MEETING SCHEDULE OF COMMON COUNCIL AND ALLOW FOR AN ADDITIONAL REGULAR MONTHLY MEETING OF COMMON COUNCIL.

WHEREAS, the Regular Meeting dates of Common Council are established under Section 2-24 of the Winchester City Code; and

WHEREAS, §15.2-1416 of the Code of Virginia requires Council to adopt establish the days, times, and places of regular meetings to be held annually; and

WHEREAS, Common Council for the City of Winchester has complied with this requirement by the adoption of Resolution 2014-21 which establishes a schedule of Regular Meetings of Common Council on the second Tuesday of each month with Work Sessions being held on the third and fourth Tuesdays of each month; and

WHEREAS, it is the belief of Common Council that having the Work Sessions of Common Council scheduled for 6:00 p.m. on every second and fourth Tuesday followed by a Regular Meeting on each second and fourth Tuesday at 7:00 p.m. or immediately following the Council Work Sessions if such Work Sessions extend beyond 7:00 p.m. will increase the efficiency of Council and enable City Staff to work more effectively in processing matters through the Agenda Process; and

WHEREAS it is the wish of Common Council to clarify the authority of the President of Council with respect to his authority to cancel meetings under specified conditions.

NOW therefore be it ORDAINED that Section 2-24 of the Winchester City Code is hereby amended and readopted as follows:

SECTION. 2-24. REGULAR MEETING DATE; CALL OR ORDER OF SPECIAL MEETING.

(a) The ~~R~~regular ~~m~~Meetings of the Council shall be held on the second and fourth Tuesday of each month at 7:00 p.m. or immediately following Council Work Sessions if such Work Sessions extend beyond 7:00 p.m. Work Sessions beginning at 7 shall begin at 6:00 P.M. Unless otherwise properly Noticed, all Regular Meetings and Work Sessions shall be held at Council Chambers in Rouss City Hall, 15 N. Cameron Street, Winchester, Virginia.

(b) Special meetings of the Council may be called by the President, or the Vice-President when authorized to act for the President, at any time and, in case of his absence, inability

or refusal, may be convened by the order in writing of three (3) members of the Council, addressed to the Clerk of the Council. Every call or order for a special meeting shall contain a notice of the object of such meeting, and no other business shall be transacted unless two-thirds of the members present shall vote to take up such business.

(Code 1959, §2-2) (Ord. No. 036-95, 9-12-95; Ord. No. 2011-21, 10-11-11)
State Law Reference--Special meetings of Council, Code of Virginia, §15.2-1417.

BE IT FURTHER ORDAINED that Resolution 2014-21 is hereby rescinded and replaced with Resolution _____, which is hereby approved.

- = Planning Commission Work Session
- = Planning Commission Meeting
- = Proposed Council WS + Regular Meeting

2015



January

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

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29	30	31				

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26	27	28	29	30		

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24	25	26	27	28	29	30

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July

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September

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27	28	29	30			

October

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November

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29	30					

December

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27	28	29	30	31		