



**WINCHESTER COMMON COUNCIL
IN WORK SESSION
NOVEMBER 10, 2015**

A Work Session of the Winchester City Council was held on Tuesday, November 10, 2015 in the Council Chambers, Rouss City Hall. Council President John A. Willingham called the meeting to order at 7:07 PM.

1. Call to Order

Present: Councilor Evan Clark, John Hill, Milt McInturff, and Corey Sullivan;
Mayor Elizabeth Minor; Vice Mayor Les Veach; Vice President William Wiley;
and President John Willingham

Absent: Councilor Kevin McKannan

2. Public Comments

Brandy Brown of 400 Highland Avenue spoke in regards to the ordinance to vacate the alley between 328 and 400 Highland Avenue. She presented several pictures showing the activity that has occurred behind her house including blood from a gunshot wound. She stated she is here for her family. She suggested the tenants at 328½ Highland Avenue use Athey Alley for their mail and refuse service.

Will Radosevich of 208 and 210 North Kent Street spoke on behalf of the owners and residents in the 200 and 300 block of North Kent Street. He thanked the Winchester Chief of Police, the Winchester Parking Authority, the City Manager and City Council for considering their request to designate that area as a residential restricted parking area. He stated they were very pleased with the rapid pace the decision was made when their request was considered.

Tom Frerotte, owner of Chopstick Café at 207 North Kent Street, stated as a business owner downtown, he has worked hard to make a lot of changes downtown. He has a lot of concerns regarding the meters as do other business owners. He understands and is fine with the residents who live there getting the permits. However, he does not understand putting the meters only in front of the businesses when city workers are parking on that street all day. He can understand wanting to rotate the cars to keep the businesses going but he was originally told it would be in the 200 and 300 block not only in front of the businesses. He hopes Council will consider that it is not really fair to the businesses after the owners have invested a lot of money and time to make a big change in that area.

President Willingham asked if there was anyone else wishing to address Council.

Seeing none, he closed the public comments at 7:11 p.m.

3. Agenda

- 3.1.** Motion to remove from the table for discussion O-2015-18: AN ORDINANCE TO VACATE A PORTION OF AN ALLEY RIGHT-OF-WAY BETWEEN 328 AND 400 HIGHLAND AVENUE AND CONVEY IT TO THE ADJACENT PROPERTY OWNER(S). SV-15-406

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John W. Hill, Council Member
SECONDER:	Les Veach, Vice Mayor
AYES:	Clark, Hill, McInturff, Minor, Sullivan, Veach, Wiley, Willingham
ABSENT:	McKannan

- 3.2. O-2015-18:** Second Reading - Sv-15-406 an Ordinance to Vacate a Portion of an Alley Right of Way Between 328 and 400 Highland Avenue and Convey it to the Adjacent Property Owner(S).

Planning Director Tim Youmans stated the request for this proposal came from Habitat for Humanity when Michael Butler was the director. The review by the In-House Viewers is the necessary step prior to the second reading. The viewers went out on October 30th and concluded after viewing the site that an inconvenience would be caused which is why the item has been brought back to work session for discussion. The inconvenience is basically for 328 and 328½ Highland Avenue. Mr. Maven, who owns the property, has tenants in a structure in the rear. Since the mail and refuse/recycling service are only on Highland Avenue, this would create the inconvenience if the alley is closed off for public access.

Councilor McInturff asked if that was the only reason why it was concluded that there was an inconvenience. Mr. Youmans stated that was the primary reason but there were other property owners that expressed concerns of inconvenience to staff because Highland Avenue is one way. If someone wants to go the opposite direction, this alley provides easy access to Athey Alley. It has to come down to immediate inconvenience to the adjoining property owner versus a more general inconvenience caused to the public.

Councilor McInturff asked if there was any wiggle room with the mail service. Mr. Youmans stated there could be but it was not considered up to this point.

Councilor Hill asked if there was room through 328 to access 328½ without having to go through the alley. Mr. Youmans stated that staff does not have a survey of the alley so they do not know the actual boundaries of the alley relative to the two structures. Mr. Maven has indicated that the front building extends the full width of the lot or within inches of the side property lines so the tenant could not traverse to get out onto Highland Avenue.

Councilor Hill asked Ms. Brown if installing a fence would give them the security they need. Ms. Brown stated not so much because people park their cars in the alley to do drugs. Even if the alley is not vacated to her, she would like it to be shut off.

Councilor Hill stated he has traveled through the alley several times and has seen what Ms. Brown is talking about. It is a problem that he too is concerned about. He questioned whether something could be worked out with the owner of 328 to somehow give access to the tenant at 328½. Mr. Youmans stated there is an encroachment onto the back of the Brown property where vehicles enter the alley to turn north on Athey Alley. If a fence were to be installed along the southern boundary of the property, it would make the turn narrower and traffic would need to go slower to make the left turn. Staff does not have the benefit of survey information to determine how wide the alley is but it is clear that the Browns could fence in the property and reclaim the area that looks like a part of the travel lane.

Councilor Hill asked if further studies on the property will be done. Mr. Youmans stated he would do that upon the direction of Council.

Councilor Hill stated regardless of the outcome, he thinks it is important that the police department is doing extra checks and immediately responding to any complaints.

Councilor Clark asked if there were any concerns regarding public safety access. Fire Chief Allen Baldwin stated the Fire & Rescue vehicles would go up Athey Alley or Highland Avenue as this alley is too small. Police Chief Kevin Sanzenbacher stated it was one of the concerns he had when the proposal first came through. Habitat for Humanity is a contributor to the community but after viewing the area and realizing the issue with access to the refuse and mail service, his opinion was swayed in the opposition direction. Plus, the yard itself is significantly large and a fence should help keep the children safe while maintaining the alley.

President Willingham asked how far it is from 328½ to Highland Avenue. Mr. Youmans stated approximately 100 feet.

President Willingham asked if there was any refuse pickup on Athey Alley. Public Services Director Perry Eisenach stated there was not. Mr. Youmans stated the tenant would have to bring the refuse from the dwelling to the curb on Highland Avenue.

Councilor Sullivan asked where the mail service is. Mr. Youmans stated the mailbox for 328½ is along this alley close to the door of the unit in the back. He added Council's convention with a request to vacate a public right-of-way is to ask the requestor to work with the adjoining property owner. The applicant did talk to

Mr. Maven but he thought it was just to barricade the alley to prevent vehicle traffic not to support Habitat's request to have it fenced off and become part of the Brown's property. Council, as owner of the land, can decide how to dispose of it. The convention usually is half would be vacated to the property owner on one side and half would get vacated to the property owner on the other side. In the packet, Council has an email from Carol Mavin dated September 8, 2015, indicating an interest in obtaining a portion of the city land that is currently the alley. The request is for the entire alley to be vacated to the Browns at 400 Highland. Mr. Youmans stated he does not think Mr. Mavin would have an objection if half or at least enough of the alley was conveyed to him so his tenant in the back could have mail delivery and refuse access to Highland.

Councilor Sullivan asked if it would prohibit the police cars from traveling the alley. Mr. Youmans stated it would restrict vehicle use. There are two parts to this. One is to vacate the public use of the alley and the other is to convey it to one or more adjoining properties.

Vice President Wiley asked if there were any other residences in the alley. Mr. Youmans stated staff looked but did not see any other residences along Athey Alley. Many of the properties have fences that go right back to the alley.

Vice President Wiley suggested seeing if the Mavens would like some of the property and stated it would help to make the lot more conforming in addition to having the accessibility for services.

Councilor Hill asked if the Mavens would want some of the alley for the purpose of the tenant to have access. Mr. Youmans stated yes. The task of the viewers is not to determine whether or not it is in the best interest from a public safety standpoint. They are tasked by State Code to advise whether an inconvenience will be caused to the adjoining property owners.

President Willingham asked if Council wanted the viewers to explore this, they could direct them to look at it again. Mr. Youmans stated that would be appropriate. The request has come to Council from Habitat for Humanity on behalf of the Browns to have all of it conveyed and in the letter from Mr. Butler it says the desire would be to fence all of it.

Councilor Hill stated he would like to charge staff with going back to the owners to divide up the property so it is not an inconvenience to one property owner and provides safety to the other.

Councilor Sullivan suggested getting the Chief of Police involved as well as it will cut off access to the alley. He stated it is a long way down Highland to get to Athey Alley and when it is dark, people hide and jump fences.

President Willingham suggested having a broader conversation on the safety of

Athey Alley. He asked the viewers to look closer at the property and Ms. Freeman to look at the public safety and lighting in the alley.

President Willingham asked how many other alleys have this same situation. Ms. Freeman stated staff does not have an inventory of all of the alleys throughout the city.

Mr. Youmans stated there was an alley coming in from Grey Avenue to Athey Alley that City Council was asked to vacate years ago and that one was approved.

President Willingham asked that this be brought back to the next work session.

3.3. Discussion Regarding Expanding City Code Section 14-64 Meter Zones Established

Dick Helm, Chairman of the Winchester Parking Authority, and Kim Burke, Vice-Chair of the Winchester Parking Authority, asked Council for its feedback on the expansion of the meter zones on Cameron Street from Baker to Clark and Baker Street between Loudoun and Cameron and the bus loading zone on Boscawen Street that were originally discussed at the last work session.

Mr. Helm stated the tool the authority has is meters or no meters. The authority looks at the intensely used commercial areas that need meter parking to encourage turnover in the parking spaces.

Councilor Sullivan asked if you can park at a metered spot with a residential parking pass. Mr. Helm stated no.

Councilor Clark asked if the concern on Baker Street is the Social Services customers and employees parking there. Mr. Helm stated it is. They are not judging who is parking where but just the need to turnover spaces in high usage areas. Social Services expressed a concern that those spaces should not have a charge for their customers to park there but meters are the only mechanism the authority has to monitor it.

Councilor Hill asked if the authority was sure it was the employees and not the residents parking on Baker Street. Ms. Freeman stated the City employees have a paid parking spot in the parking garage but there are a lot of other employees who are not City employees in that area.

Councilor Hill asked if the authority had any idea of how many residents are parking on the street. Mr. Helm stated any count would be anecdotal at best.

Vice President Wiley asked if there were any issues with the residents or landlords on having the meters. Mr. Helm stated they have not been contacted.

Vice President Wiley asked if you take the radius approach from the core of the

city to look at this street and bump it out to a comparable street based on how far away it is from the downtown mall, would it be similar to other roads that are two way. Mr. Helm stated the authority does not have a definite formula to do that. It is more based on where they see the intensity of parking and where frustrations are expressed about parking.

Vice President Wiley thanked the authority for pulling the spaces back from the corner to provide a better line of sight and visibility. Mr. Helm stated he finds it strange to have a 500 space garage that the City paid \$9 million for with unregulated street parking available in its shadow.

Ms. Burke stated the area on North Cameron Street is intensely used. There are a lot of services there where customers are coming and going. The Laurel Center would like to have the meters installed to increase the parking turnover. An adult care center is on the other side of the street with a loading / unloading zone.

Councilor Clark stated there are three drop off / pick up spots which seems like a waste of space. He suggested having two spots to gain another parking spot to meter. Mr. Helm stated the drop off / pick up spots are purely on the honor system because the authority does not have a mechanism to monitor those spots every 15 minutes.

Councilor Clark stated that is why he thinks it would be best to only have two drop off / pick up spots. It would be a gain of at least one metered spot. Mr. Helm stated policing the turnover is the problem. Anything other than a parking meter falls under the police department.

Ms. Burke stated they would need to talk with the care center to determine the time and need of the spaces.

Vice President Wiley stated there are businesses on both sides of the street and there is a need for turnover in this situation. This area works for meters on both sides.

Councilor Hill stated he would like to think two drop off / pick up spaces would work but when he has been by there, all three spaces are being utilized. He thinks it is important to talk to the staff at the center to see when the critical times are to see if adjustments could be made.

Ms. Freeman stated there have been some questions regarding the meters on the west side of North Kent Street. In light of the questions, she worked with Councilor Hill and Deputy Clerk Kari Van Diest last week to research when the meters were actually approved. The meter zone on the west side of Kent Street was approved in May of 1998 but meters have not been put in that location yet. The WPA was beginning to install the meters last week.

Mr. Helm stated when the meter zone was established, it was primarily tied to the primary and secondary districts. It acknowledged there was going to be this core development of commercial activity centered on downtown. The authority has never felt compelled to enter into the secondary district, but there has been a lot of development in the area recently so it has created the perfect storm. Two restaurants and a barber shop suggest to the authority that they need consistent turnover in spaces.

President Willingham asked how they know there is not turnover in the spaces. Mr. Helm stated without spending resources to track it, most of it is by complaints. There are four spaces and one handicapped space. It is not hard to watch it for a couple of days and see the same cars parking there. It is just like Piccadilly Street where there is a lot of high usage and it needs to be short term.

City Attorney Anthony Williams stated part of the motivation was the recent initiative and discussion of the neighborhood permitted parking. Those spaces would not be included but would be adjacent to it.

Mr. Helm stated the committee that looked at it wanted to include the east side as well. There were some residents that rallied around and made the application for the east side and the next two blocks going north on Kent Street to be residential only.

Ms. Burke stated there will be a handicapped space and also a loading zone which was at the request of the businesses.

Vice Mayor Veach asked why it is being brought up if the west side was already approved. Ms. Freeman stated it has been brought up because of the questions that were raised. Mr. Helm stated the recommendation was to include the east side as well. They were putting the posts in the ground on the west side but were asked to delay it so this discussion could occur.

Councilor Sullivan asked to clarify that the west side had already been approved but meters were never installed. Ms. Freeman stated that is correct.

Councilor Sullivan asked how many spaces will be on the west side. Ms. Burke stated four spaces.

President Willingham asked how far it is between North Kent Street and the parking garage. Mr. Helm stated it is close to a couple of garages.

Councilor Sullivan asked Mr. Frerotte where his staff parks. Mr. Frerotte stated they will park anywhere they can find a space to park. He is concerned that the east side is only for residential permitted parking now. The businesses did not know there was going to be permit parking on that block until it was done. They were thinking it would be meters until one of the residents told another business

owner. He stated it leaves the businesses with just a little bit of parking and that is not fair.

Ms. Freeman stated the resident parking is only enforceable from 7:00 a.m. to 7:00 p.m., Monday through Friday. It is not 24 hours.

Councilor Sullivan asked if it is enforced with a ticket if someone parks in the residential area. Ms. Freeman stated it would be if they parked there between the hours of 7:00 a.m. to 7:00 p.m., Monday through Friday.

Councilor Sullivan stated parking is a finite resource and there is only so much of it. Nothing can be done about the west side, it was already approved. Ms. Freeman stated at the last Council meeting, the consensus was to make the east side residential parking and that is what she directed staff to do.

Councilor Hill stated he is having reservations about putting meters there. He understands the rationale but the authority is not sure that movement is not occurring there now. Mr. Helm stated they are pretty sure it is not happening.

Councilor Hill asked if putting the meters in would insure it. Mr. Helm stated that area has changed a lot in the last couple of years. There was a three or four space parking lot with a curb cut on Kent Street which precluded anyone from parking on the curb. The parking lot was where Mr. Frerotte put his restaurant. The proposal if two spaces that were not available before in the parking lot and accelerates the attention to the parking resources in the front. The only mechanism the authority has for making things turnover is putting in meters.

Councilor Hill stated he is not sure that there isn't turnover but it is possible that people are parking there all day. Mr. Helm stated it has become more intensely used because of the presence of the residential component on the next three adjacent blocks. If there is going to be one unfettered block between Piccadilly and Fairfax Lane and the next three adjacent curbs are residential restricted, these spaces have to be turning over well to serve the businesses there.

Councilor Sullivan asked who owns the property at 212 North Kent Street. Mr. Radosevich stated the owner is Steve Williams.

Councilor Sullivan stated he has to park in the back of his house due to a similar situation. He is fortunate that he does not have to fight for on-street parking because there are rentals in the area and limited space. He suggested parking in the back would be a remedy for the residents at 208, 210, and 212 North Kent Street. He asked if they are granted an easement to the back of their properties for parking. City Attorney Anthony Williams stated it would depend on the property and the easements. Mr. Radosevich stated he currently does not have an easement. He has attempted to contact the owner of 212 but has not been able to reach him.

President Willingham asked if Council should be looking at a more global solution. Mr. Helm stated Council asked the authority to look at a more global application several years ago. That is the genesis of why they are here today. They had a committee of downtown stakeholders who discussed what the parking structure should be. The committee reevaluated the authority's charter, mission, resources, and how they are allocating their energy. All of the recommendations came from the committee of stakeholders after evaluating the parking resources block by block. You can get creative about parking but you also have to remember the constraints of the Parking Authority in regards to the scope of what they are allowed to do and the resources they have. The authority has one employee on a bicycle touring over 900 meters daily and a total staff of six people administering 2000 parking spaces and about half a million square feet of facilities. The meters are the only mechanism the authority has to stir things up.

Councilor Sullivan stated things are not being stirred up with the residential parking. Mr. Helm stated residential parking is a different situation. Winchester has a broad scope of people living and working downtown who have different parking needs. The authority tries to maximize the availability of the parking resources to the most consumers. They cannot and should not tailor block by block who gets to park with any given mechanism. The authority is here to make sure the most people have the best access to the most resources the authority can provide. When there is a block of vibrant new businesses surrounded by residences, there is bound to be conflict. The authority recommended putting meters in the 200 block and pushing the residents to the 300 block. That did not happen so they are left with meters on the west side of one block.

President Willingham stated he is questioning whether he voted incorrectly last week. He would meter this block and put residential parking in the next block.

Councilor Sullivan stated it seems doable to try to get parking in the back of some of these properties if it is the desire of the property owners. Mr. Helm stated in a different section of town, the authority did the same kind of survey with residences and property owners to see if putting meters on the street would be a hardship. One property owner was adamant that his six tenants were dependent on the access to those spaces. The authority later found out the property owner had eight spaces behind his property that he rents to other people.

Vice Mayor Veach asked if anyone has looked at what other small cities have done in areas where businesses and residences come together. Mr. Helm stated the Parking Director would be able to give Council that data. Where the authority stumbles is when they think they have a pretty good read on what people need and their willingness to conform. It is remarkable how adaptable people are with their parking habits. He cautioned Council that being creative with their solution can also cause confusion. He stated there is something to be said for keeping it simple with a sign telling you where you can park or having a meter to feed.

Councilor Clark asked if the authority talked to the businesses owners when looking at the two sides of the street. Mr. Helm stated they did and received no push back but that was before the residential parking came about. Ms. Burke stated one business owner asked for a loading zone and another asked for a handicapped space both of which the authority provided.

Councilor Clark confirmed they asked for a loading zone, a handicapped space, and fair and equitable parking. Ms. Burke stated they did. At the time, the owners were told it was approved for the one side and a recommendation for the other side would need to be approved by Council.

Councilor Clark asked if businesses usually benefit from having meters in front of their business and having the increased turnover or does it scare some business away. Ms. Burke stated every business downtown has a meter in front of them. Unless they have their own lot, she doesn't know of any business that does not have a meter. Mr. Helm stated that the authority does have a consistent problem or situation where some of the most prolific gathers of parking tickets downtown are the business owners that insist on parking in front of their store.

Councilor Clark stated the residential impact should be minimal especially if someone works from 9:00 to 5:00. When that person gets home, they can park for free. Mr. Helm stated several years ago, the authority could have made that assumption and been relatively correct. Where they see the need to regulate parking is during the business hours which caused the residential parking permit to happen. There were residents that were not leaving during the day and needed protection for parking. Councilor Clark agreed there are a lot of people that work different shift hours.

Vice President Wiley stated Council asked the board to give them a recommendation from their professional research. With the downtown growth, the city is going to go through some growing pains. He thinks it is important to listen to the board on this matter and honor their recommendation to give Council direction to go forward.

Ms. Freeman stated if it is the pleasure of Council, since the residential parking was a directive issued by herself to the Chief of Police, she can resend the 200 block on the east side and bring it forward for consideration for meters and leave it in place for the 300 block.

Chief of Police Kevin Sanzenbacher stated the letters have already gone out to the residents of the 200 and 300 block on the east side as well as the 300 block on the west side.

Councilor Sullivan suggested paving the City property across from the Piccadilly Public House. Mr. Helm stated the authority would be happy to discuss it but he

does not think it is going to drastically change the dynamic on Kent Street.

Councilor Hill suggested considering not metering the west side and looking at other options. Mr. Helm stated the authority is open to all suggestions but cautioned Council that meters are the silent employee. Every option they have looked at requires boots on the street for enforcement.

Ms. Burke asked if there are any concerns about opening Pandora's Box if it is already in the code that other businesses will come back and say they don't want meters in front of their businesses either. President Willingham stated it is a relative point. In hindsight, he probably would have changed his vote at the last meeting.

Councilor Clark asked if the enforcement officer pays for his salary several times over, would it be prudent to hire a second enforcement person. One \$35.00 ticket would pay for itself. Mr. Helm stated the tickets are only \$10.00. In the past, that would have been true. The good news is staff is writing fewer tickets and the fine revenues are down significantly but the revenues are high. It is starting to do what they want it to and more people are parking in the garages.

Councilor Clark stated it seems it would be cost effective to increase revenues and drive customers to the garages if there was a second enforcement person. Mr. Helm stated there is also the school of thought that it will drive customers away. There is a nice balance now where revenues are okay and fine revenues are going down.

President Willingham took a consensus to see if Council wanted the authority to bring the issue back in the form of an ordinance to expand the meter zones.

- Council voted to bring the area on Cameron Street back 7/0/1 with President Willingham abstaining.
- Council voted to bring the area on Baker Street back 7/0/1 with President Willingham abstaining.
- Council voted 6/2 to bring the east side of the 200 block of Kent Street back for discussion.

Vice President Wiley asked how many meters could be put on the east side of the 200 block of Kent Street. Ms. Burke stated approximately seven meters.

Ms. Burke reported Ms. Anderson talked to a tour bus operator that parked along Boscawen Street on November 1st. The operator stated it was a wonderful spot and the driver had no problems making the turn with one of the largest coaches available. The operator also stated they prefer to have a parking spot so their clients can come back and drop off packages throughout their stay.

President Willingham took a consensus to see if Council wanted to add the conversion of the metered spaces to bus parking to the discussion. Seeing a vote

of 4/4, President Willingham stated it would not be on the agenda.

3.4.R-2015-39: Resolution Approving New Positions Related to the Construction of the Waste-To-Energy Project

Mr. Eisenach stated the City is responsible for the operation of the Opequon Water Reclamation Facility under the agreement with the Frederick-Winchester Service Authority. The facility currently has 22 employees. There is a large Waste-to-Energy project going on that will change the way the plant is operated. It was understood that when the facility comes on line there will be additional staff needed. Construction on the project has proceeded fairly well and over the next several months additional equipment will be put into operation. The goal is for the facility to be up and running by late next spring. After a discussion with the Service Authority, the request is to add three employees who will be needed to operate the facility and for the approval to hire those employees over the next few months so they are onboard when the new equipment comes online. The three positions are a Waste-to-Energy Maintenance Supervisor, a Mechanical/Electrical Systems Supervisor and an Electrician. The facility currently has two electricians who cannot keep up with everything. The estimated cost for the new employees is \$190,000. Under the management agreement, the City operates the plant but is reimbursed by the Service Authority. This will pay the salaries of the current and new employees. Two of the positions are new to the Pay Plan and will be added in the item that is coming up next on the agenda.

Ms. Freeman stated the job descriptions and recommendation to Council were developed in conjunction with the Service Authority Director and Chair. The positions cannot be added to the City's payroll without Council's approval. All of the funds for this are included in the Service Authority's adopted budget for FY16.

Vice President Wiley asked who the director of the Service Authority is. Ms. Freeman stated Jesse Moffett is the director.

RESULT:	APPROVED TO FORWARD [UNANIMOUS]	Next: 11/24/2015 6:00 PM
MOVER:	Les Veach, Vice Mayor	
SECONDER:	Elizabeth Minor, Mayor	
AYES:	Clark, Hill, McInturff, Minor, Sullivan, Veach, Wiley, Willingham	
ABSENT:	McKannan	

3.5.R-2015-40: A Resolution Deleting Sections 3.6 and 6.7 and Amending Section 6.4 and Appendix D of the City of Winchester's Comprehensive Employee Management System

Program Manager Tyler Schenck presented the request to amend the Pay Plan to add the new positions discussed in the previous item. He stated both positions have been graded by The Archer Company, the City's human resources consultant. Staff is also recommending the removal of sections 3.6 and 6.7 of the Comprehensive Employee Management System regarding the Anniversary Raises

and Education Incentives. Both of the programs have not been active for several years now. The request also amends section 6.4 to replace the term WinFlex with Health Plan.

RESULT:	APPROVED TO FORWARD [UNANIMOUS]	Next: 11/24/2015 6:00 PM
MOVER:	Milt McInturff, Council Member	
SECONDER:	Bill Wiley, Council Vice President	
AYES:	Clark, Hill, McInturff, Minor, Sullivan, Veach, Wiley, Willingham	
ABSENT:	McKannan	

4. Adjournment

4.1. Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Milt McInturff, Council Member
SECONDER:	Bill Wiley, Council Vice President
AYES:	Clark, Hill, McInturff, Minor, Sullivan, Veach, Wiley, Willingham
ABSENT:	McKannan

The meeting was adjourned at 8:48 PM.

Kari J. Van Diest, CMC
Deputy Clerk of Council