



CITY COUNCIL WORK SESSION

**TUESDAY, DECEMBER 8, 2015
7:00 PM**

COUNCIL CHAMBERS - ROUSS CITY HALL

AGENDA

1. Call to Order

2. Public Comments

3. Agenda

3.1.R-2015-44: Refund for Business Tangible Personal Property Taxes

3.2. Information Technology Project Update

3.3. Motion to forward the reappointment of Kevin Sanzenbacher as a member of the Regional Jail Authority to a four year term expiring December 31, 2019

3.4. Motion to forward the reappointment of Mark Loring as a member of the Planning Commission to a four year term expiring December 31, 2019

4. Monthly Reports

4.1. Monthly Financial Report Period Ending October 2015

5. Adjournment

CITY OF WINCHESTER, VIRGINIA

CITY COUNCIL AGENDA ITEM

CITY COUNCIL MEETING OF: December 8, 2015

RESOLUTION ORDINANCE DESCRIPTION/PRESENTATION

ITEM TITLE: Refund for Business Tangible Personal Property Taxes

PUBLIC HEARING DATE:

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

Review:

Ann Burkholder	Completed	11/23/2015 4:19 PM
Anthony Williams	Completed	12/01/2015 9:06 AM
Eden Freeman	Completed	12/02/2015 12:43 PM

Approved as to form:

Ann Burkholder

Ann Burkholder, Commissioner of Revenue 11/23/2015

By:



Winchester
office of the
city attorney
Virginia

Anthony C. Williams, City Attorney
Office of the City Attorney
15 N. Cameron Street, Suite 313
Winchester, VA 22601
Phone: 540-667-1815, x 1433
Fax: 540-667-2259


Eden Freeman, City Manager 12/2/2015

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Ann Burkholder, Commissioner of Revenue
Date: December 8, 2015
Re: Refund for Business Tangible Personal Property Taxes

THE ISSUE: American Rentals, Inc. has requested a refund for overpaid business tangible personal property taxes.

RELATIONSHIP TO STRATEGIC PLAN: This is a matter of fair and equitable taxation.

BACKGROUND: American Rentals, Inc. over-filed and overpaid business tangible personal property taxes on property owned in the City of Winchester. The taxpayer subsequently submitted an appeal. After careful review of the appeal, the Commissioner of the Revenue accepted the taxpayer's revised filing.

City Code §27-8, in accordance with Code of Virginia §58.1-3981 requires City Council approval of any refunds in excess of \$2,500.00.

BUDGET IMPACT: Minimal.

OPTIONS: When appropriate, the Office of the Commissioner of the Revenue offers the option of either a credit on the account towards future taxes or a refund.

RECOMMENDATIONS: Pursuant to City Code §27-8, the Commissioner of the Revenue respectfully requests that the City Council, with the consent of the City Attorney, authorize the Treasurer to issue a refund in the amount of \$3,706.65 to American Rentals, Inc.

REFUND FOR BUSINESS TANGIBLE PERSONAL PROPERTY TAXES

WHEREAS, American Rentals, Inc. has requested a refund of Business Tangible Personal Property Taxes; and

WHEREAS, the Office of the Commissioner of the Revenue has certified that American Rentals, Inc. has properly requested and is entitled to this refund; and

WHEREAS, the Office of the Commissioner of the Revenue wishes to maintain accurate and equitable tax records.

NOW therefore be it RESOLVED, that Common Council hereby approves the refund of \$3,706.65 for Business Tangible Personal Property Taxes and directs the City Treasurer to refund said amount together with any penalties and interest paid thereon.

CITY OF WINCHESTER, VIRGINIA

CITY COUNCIL AGENDA ITEM

CITY COUNCIL MEETING OF: December 8, 2015

ITEM TITLE: Information Technology Project Update

PUBLIC HEARING DATE:

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

Review:

Thomas Lloyd	Completed	11/03/2015 9:15 AM
Anthony Williams	Completed	11/05/2015 2:33 PM
Eden Freeman	Completed	12/03/2015 2:35 PM

Approved as to form:

Thomas Lloyd

Thomas Lloyd, IT Director 11/3/2015

By: _____



Anthony C. Williams, City Attorney
Office of the City Attorney
15 N. Cameron Street, Suite 313
Winchester, VA 22601
Phone: 540-667-1815, x 1433
Fax: 540-667-2259


Eden Freeman, City Manager 12/3/2015

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council

From: Thomas Lloyd, IT Director

Date: December 8, 2015

Re: Information Technology Project Update

THE ISSUE: Presentation on the status of various Information Technology projects.

BUDGET IMPACT: Projects are budgeted in FY 2016 approved budget.

OPTIONS: Not an action item. Report only.

RECOMMENDATIONS: Not an action item. Report only.

INFORMATION TECHNOLOGY PROJECT UPDATE

December
2015

3.2.a

Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)

SUNGARD WEB ENABLEMENT - CLICK2GOV

- **Purpose** – Make enterprise information available on the internet, expand on-line bill paying, initiate selected business with City.
- **Go-Live target date**
 - January 4, 2016
- **Discussion/status**
 - Planning and Engineering (live).
 - Code Enforcement (ready).
 - Real Estate Tax (Help document by end of December).
 - Employee Self Service (Help document by end of December).
 - Building Permits (Setup required – February target).
 - Occupational Licenses (On hold – base modification needed).
 - Soft launch publicity by PIO.
 - Online services portal page on new website.



- Help
- Home
- Select Project
- Project Information**
- Names
- Locations
- Reviews
- Conditions
- Documents
- Project Text
- Email Us

Project Information

Project Number: 15 - 00000617

Project Description: BOARD OF ARCHITECTURAL REVIEW

Project Type Description: BAR - ADMIN APPROVAL - 110 N CAMERON ST - SIGNAGE

General Project Information

Planner: AARON M. GRIDALE, CZA

Total Square Footage: 0

Application Date: 10/16/15

Status Description: APPROVED & CLOSED

CASE NUMBER X-REF:

Number of Dwellings: 0

NAME OF PROJECT: RIGHT AT HOME

Accounting Project Number:

Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)



- Help
- Home
- Select Project
- Project Information
- Names
- Locations
- Reviews
- Conditions
- Documents
- Project Text**
- Email Us

Project Text

Project Number: 14 - 00000254

Project Description: BOARD OF ZONING APPEALS (ALL CASES)

Project Type Description: BZA - VARIANCE - REQ SIDE YARD; OFF-STREET PARKING; REQ LOT WIDTH; VEH TRAFFIC LANE WIDTH; OFF-STREET PKG

The following is a list of project text documents. Not all documents can be viewed online.

- i. [BZA Agenda](#)
- ii. [BZA ACTION LETTER](#)
- iii. [BZA PUBLIC HEARING AD](#)
- iv. [CONTACT WITH APPLICANT](#)
- v. [NOTICE ADJACENT-BZA](#)
- vi. [COMPLETENESS ZONING LETTER](#)
- vii. [STAFF REPORT](#)



Rooted in history *Reaching for the future*

Contact Us | Create New User | Login

- Help
- Home
- Case Search
- Information**
- Actions
- Fees
- Comments
- Violations
- Legal Description

Case Information

Case Number : 14-00006102
Address : 15 N CAMERON ST

General Case Information

Parcel ID: 193-01-N-5 - > <01
 Location ID: 000009282
 Tenant Name:
 Tenant Number:
 Case Status: Compliance - Voluntary (CM)
 Case Type: Nuisance Codes
 Case Disposition: Public
 Case Origination: ROUTINE INSPECTION
 Date Reported: 11/20/2014
 Last Inspection No.: 000
 Inspector Name: Sherry Simpson
 Inspector ID: IPSAS
 Meeting Case No.:

Name	Address	Type
CITY OF WINCHESTER	15 N CAMERON ST, RISK MANAGER STE 106, WINCHESTER, VA 22601	PROPERTY OWNER

Showing 1 to 1 of 1 entries



Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)



Rooted in history | Reaching for the future

Contact Us | Create New User | Login

- Help
- Home
- Case Search
- Information
- Actions
- Fees**
- Comments
- Violations
- Legal Description

Fees

Case Number : 14-00006102

Address : 15 N CAMERON ST

Please select the fees you wish to pay (not all fees are eligible for online payment).

Fee Description	Charged	Paid	Due	Pay?
Grass Maintenance Charge	\$3.00	\$3.00	\$0.00	-

Showing 1 to 1 of 1 entries

Pay Selected Fees Now



Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)



- Help
- Home
- Account Search**

Click2Gov Tax Billing - Account Search

* = Required

To find the account or accounts you are looking for, please select the search method a below and then enter the appropriate criteria.

1. Choose Your Search Type

Search By: Street Address

2. Enter Your Search

* Street Number:

Street Direction:

* Street Name:

Street Suffix:

Search

Hint: When searching by owner, enter the last name first to achieve best results (e.g. Doe, John).



Rooted in history Reaching for the future

Contact Us | Create New User | Login

- Help
- Home
- Account Search
- Inquiry
- View Bill
- History
- Valuation

- 1. Payment
- 2. Charges
- 3. Review
- 4. Receipt

Payment Information

* = Required

Please complete the fields below with your payment information. The cardholder name must appear exactly as it does on your credit card. Also, be sure to use the billing address of the credit card as it appears on your statement.



Card Details

* Card Number

* Expiration Date

* Card Security Code

Cardholder Name

* First Name

Middle Initial

* Last Name

Billing Address

* Address

* City

* State

* ZIP Code

Continue »

[« Cancel](#)

Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)



Rooted in history *Reaching for the future*

Contact Us | Create New User | Login

- Help
- Home
- Select Permit
- Schedule/Cancel Insp.
- Submit Application**

Submit Application - Application Details

* = Required

Address: 15 N CAMERON ST
Parcel: 193-01-N-5

Land ID#: 9282
Owner: CITY OF WINCHESTER

Application Details

* Application Type:

* Total Estimated Value:

* Total Square Footage:

* Tenant Unit Number:

* Tenant Name:

* Is it a public building?:

* Contractor Type:

Notes:

« Back Continue »

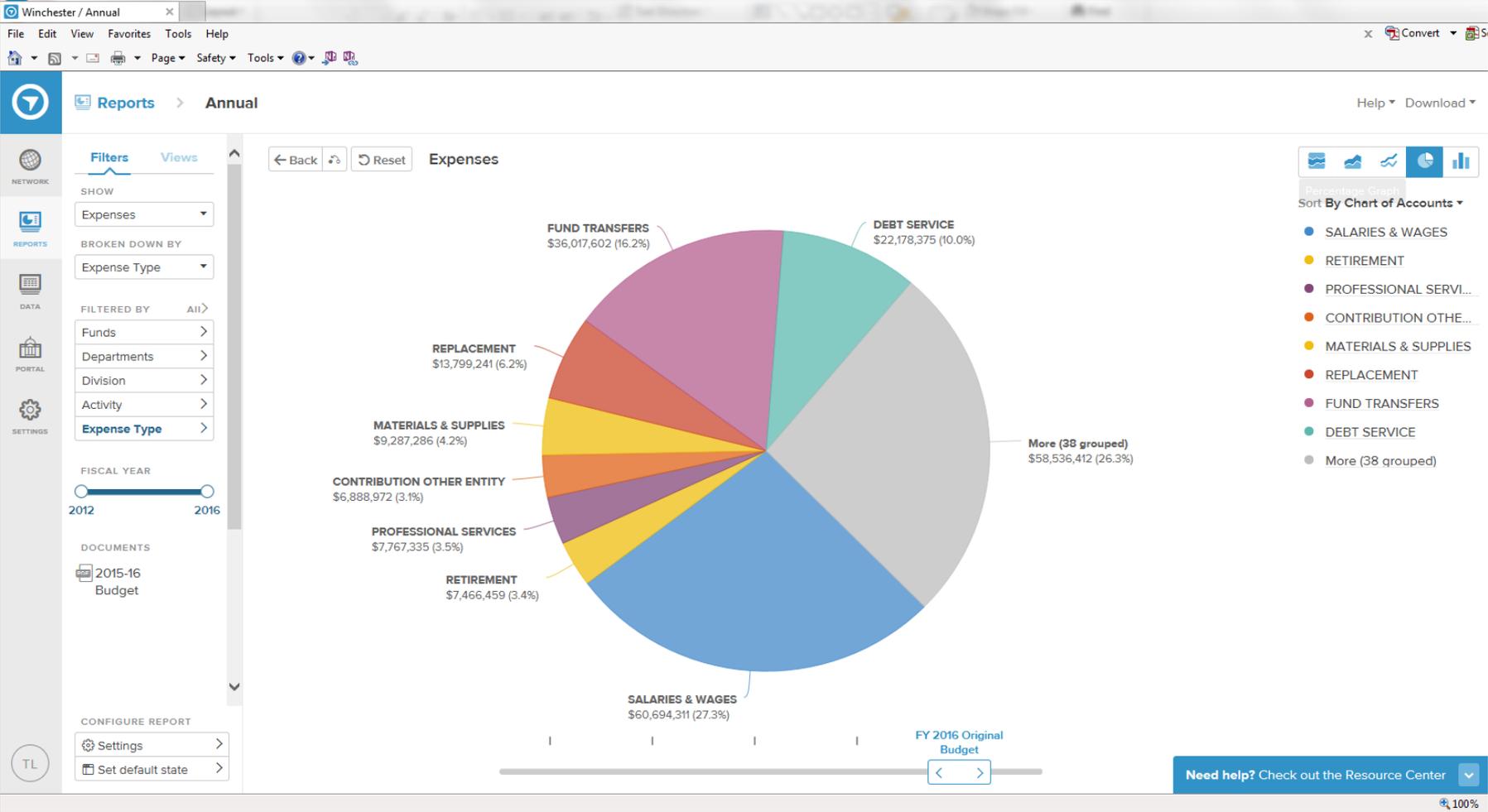
[Cancel](#)



Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)

FINANCIAL TRANSPARENCY - OPENGOV

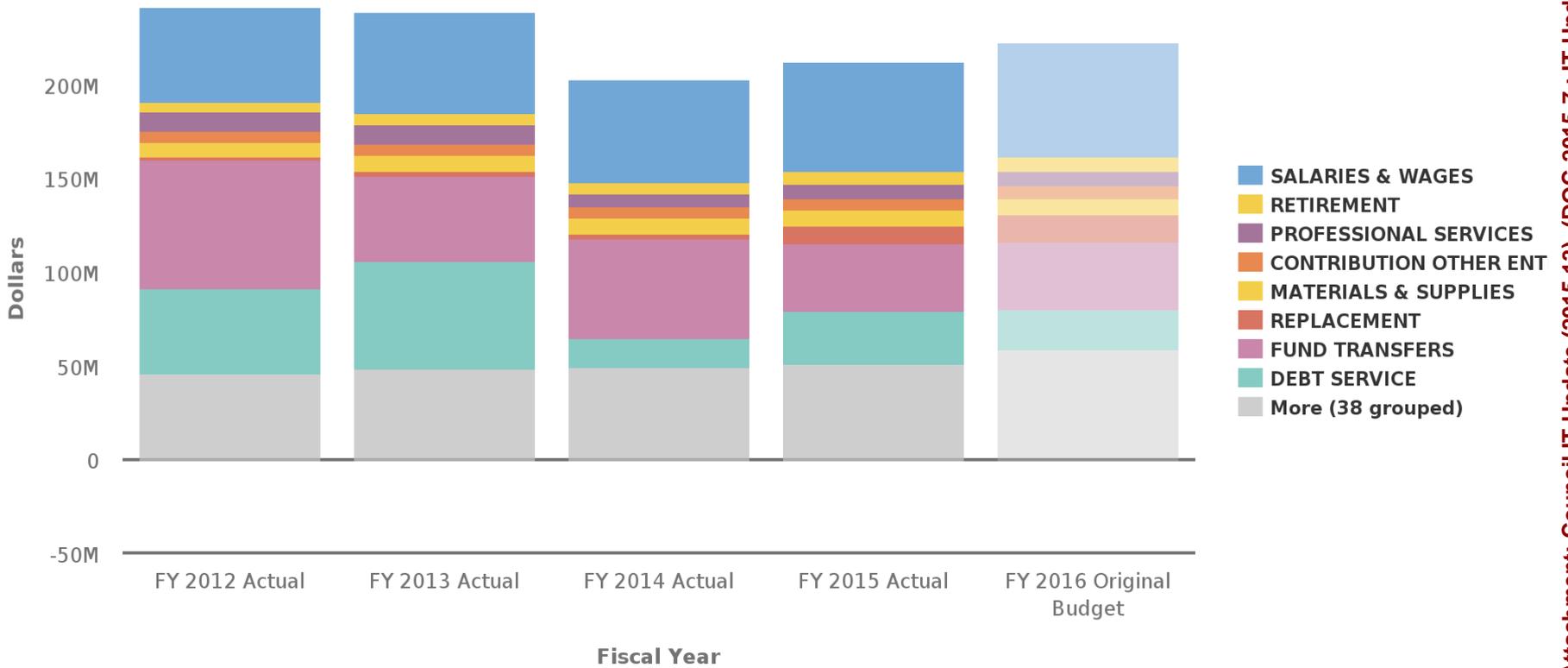
- **Purpose** – Make financial information accessible through an internet portal.
- **Go-Live target date**
 - December 2015
- **Discussion/status**
 - Complete creation of monthly submittals files and delivery method.
 - Create transaction based submittal data.
 - Create budget based scenario submittal data.
 - Finance working on desired displays.



Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)

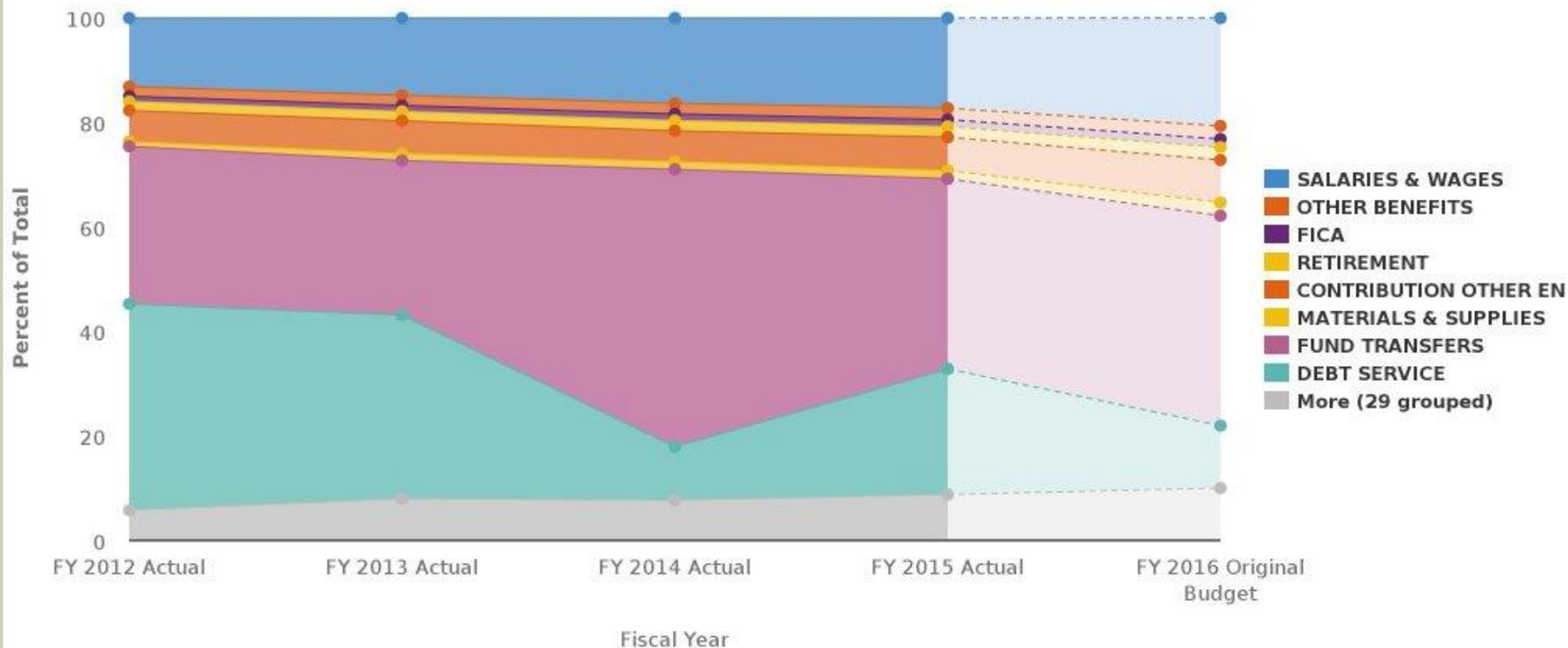
Winchester - Expenses

Export generated on 12/03/2015



Winchester - Expenses

Export generated on 12/03/2015



AGENDA MANAGER - ACCELA

- **Purpose** – Automate agenda creation for Council and various boards and commissions. Track agenda item progress.
- **Go Live target date**
 - Council – Live
 - Other bodies - TBD
- **Discussion/status**
 - Working WeGovern access issues.
 - Working text and style formatting issues in various platforms.
 - Planning Commission is likely next to implement.

Close

Nov 24, 2015 07:00 PM - City Council - Work Session

Document: [Agenda Packet](#)

Sticky Notes not Available for Selected Item



Outline

II. Public Comments

III. Agenda

1. R-2015-41 : Mount Jackson EDA Fi...

2. R-2015-42 : A Resolution Adopti...

a. Council Goal Presentation (2015...

b. FY16_StrategicPlan Final

3. O-2015-27 : TA-15-589 - Fence...

a. TA-15-589 - Staff Report

4. DOC-2015-6 : CU-15-558 385...

5. O-2015-28 : Change in Taxi Ordi...



CITY COUNCIL WORK SESSION

TUESDAY, NOVEMBER 24, 2015
7:00 PM

COUNCIL CHAMBERS - ROUSS CITY HALL

AGENDA

1. Call to Order

2. Public Comments

3. Agenda

3.1.R-2015-41: RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF WINCHESTER CONCURRING WITH A FINANCING TO BE UNDERTAKEN BY THE ECONOMIC DEVELOPMENT AUTHORITY OF THE TOWN OF MOUNT JACKSON, VIRGINIA, TO BENEFIT SHENANDOAH UNIVERSITY

3.2.R-2015-42: A Resolution Adopting the 2016-2020 City of Winchester Strategic Plan

3.3.O-2015-27: TA-15-589 AN ORDINANCE TO AMEND AND REENACT ARTICLE 18 OF THE WINCHESTER ZONING ORDINANCE PERTAINING TO FENCE HEIGHTS IN REQUIRED FRONT AND CORNER SIDE YARDS IN THE M-1 (LIMITED INDUSTRIAL) AND M-2 (INTENSIVE INDUSTRIAL) ZONING DISTRICTS. (Amendment Will Allow for Increased Fence Heights in Front and Corner Side Yards in Industrial Districts).

3.4.CU-15-558 Request of Diane M. De Laet on Behalf of Verizon Wireless for a Conditional Use Permit for a Telecommunication Facility at 385 Battaile Drive (Map Number 351-02- -5) Zoned Limited Industrial (M-1).

3.5.O-2015-28: AN ORDINANCE TO ADD ARTICLE 31 SECTION 45 AND AMEND SECTION 65 OF THE WINCHESTER CITY CODE PERTAINING TO COLLECTION OF TAXI CAB FEES

3.6.O-2015-18: SV-15-406 AN ORDINANCE TO VACATE A PORTION

Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)

BOARDS AND COMMISSION MANAGEMENT - ACCELA

- **Purpose** – Automate membership record keeping and recruitment.
- **Go-Live target date**
 - January 2016
- **Discussion/status**
 - Define appointment process.
 - Write or gather boards and commissions descriptions and requirements.
 - Complete vendor import template workbook.
 - Accela to import workbook train staff.

UTILITY BILLING SYSTEM - inHANCE

- **Purpose** – Replace current utility billing system with state of the art technology
- **Go-Live target date**
 - Billing – First Quarter 2016
 - Online services – Late Summer 2016
- **Discussion/status**
 - Software installed and initial data conversion from legacy system completed.
 - Conducting data integrity checks between legacy and new system.
 - December 7, 2015 - Continue integrity checks and setup validation with newly assigned implementer
 - Start Paymentus on-line services implementation Spring 2016.



Standard Help

Exit

User ▾

Menu Bar ▾

Session

Close All

Windows

Support

Tools

Help

Save Changes

Cancel Changes

Refresh

Data Entry

Navigation

Action Queue

Penalty

Final-Bill

Write-Off

Work Order

Payment

Adjustments

Lock

Pay Plan

Refund

Reverse

Deposit

Level

Preview

New Contact

Process

Menu Bar

Utility Billing

Account Maintenance

Customer Overview

Customer

Service Location

Meter

MID

Miscellaneous Equipment

Backflow

Register

Backflow Maintenance

Quick Customer Application

Quick Backflow Entry

Readings

Batch Entries

Periodic

UB Administration

Reports

Technical Services

System Administration

Favorites

Search...

Customer

Enter search text Account number ▾

000095

Account 000095

Status Active

Company <None>

Billing cycle 2

Customer class OW

Primary phone # (066) 222-98__x__

Secondary phone # ()__-__x__

Billing status

Title

Last name CITY OF WINCHESTER

First name

Alternate name

Note

Company Defined Misc Attachments

Personal Balances Service Location Financial Contacts Transactions Current/Average Locations Owned Level Billing

Personal ID Government ID Alternate ID Alternate sort key **Creation Date** 10/21/2015

Billing Address

Bill to address

C/O PUBLIC UTILITIES-H OWENS
P O BOX 75
WINCHESTER,VA
22604 USA

Bill Class Normal

Privacy Flag

Penalizable

Do not accept payment from customer

Lockable

Times Penalized 0

Times NSF 0

Times Locked 0

Misc 1

Misc 2 1016912596

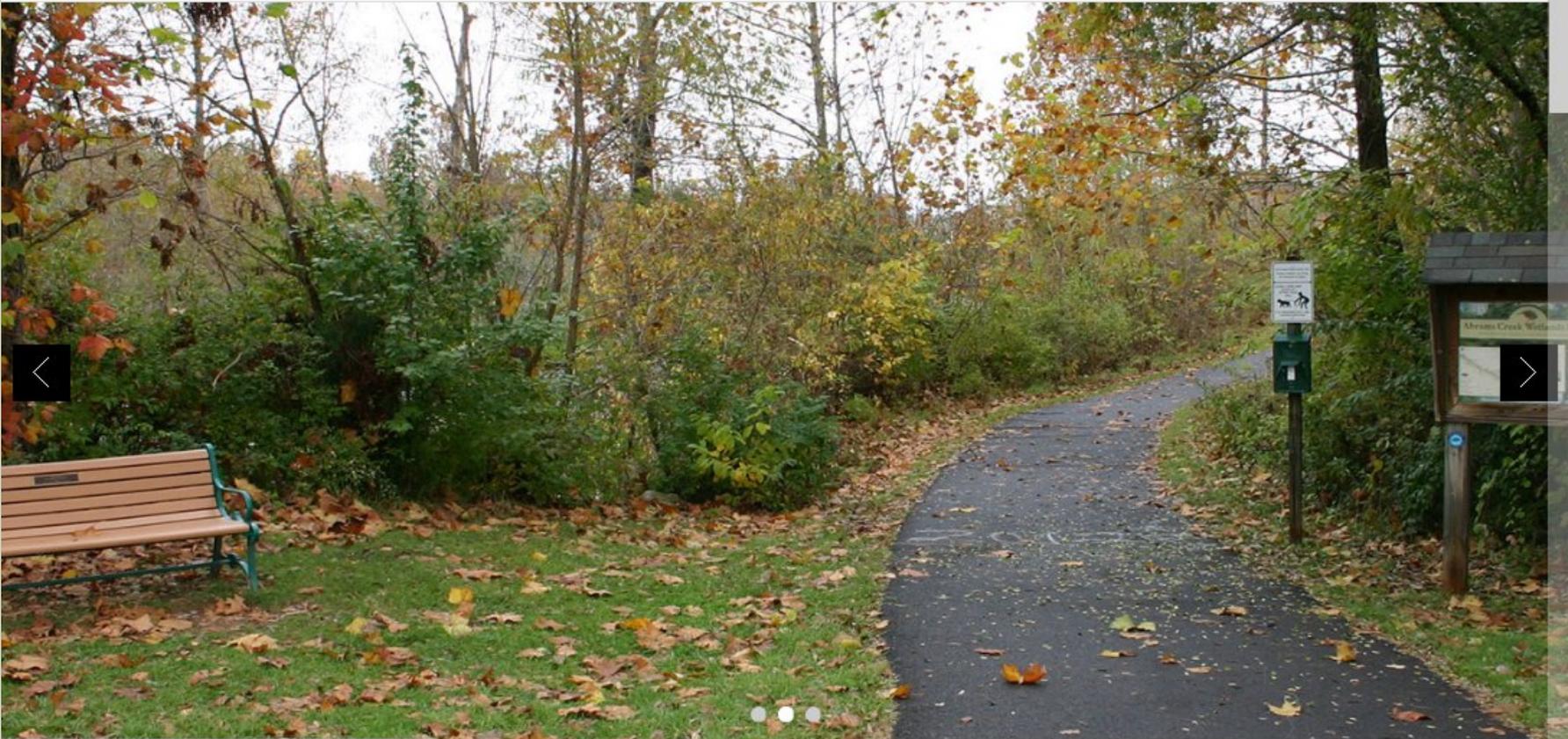
Misc 3 10169

Billing Comments

Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)

MAIN WEBSITE NEXT GENERATION

- **Purpose** – Modernize look and feel, make responsive to various devices, and provide access portals to online services
- **Go-Live target date**
 - January 4, 2016
- **Discussion/status**
 - Underlying technology determined and design theme selected.
 - Development site created in house.
 - Imported content from existing site and reorganizing with new menu structure.
 - Engaged professional photographer for some high quality visuals.
 - New website helps showcase several new online services.



Latest News

Donec et nunc insum, ut fringilla sapien. Fusce



Online Services

Vestibulum tincidunt odio ut erat sagittis, eu



Projects

Morbi ullamcorper felis nec malesuada

Attachment: Council IT Update (2015.13) (DOC-2015-7 : IT Update 2015-11-10)

MOBILE APP & KNOWLEDGEBASE - GOVQA

- **Purpose** – Provide the public with mobile access to select information and provide a wide range of questions and answers about City services.
- **Go-Live target date**
 - Knowledgebase and 311 – January 4, 2016
 - Mobile App - Spring 2016
- **Discussion/status**
 - Complete vendor questionnaire.
 - Review website and app after vendor completes setup.
 - Training with City data.

TIME AND ATTENDANCE - NOVATIME

- **Purpose** – Automate time keeping for all employees, improve accuracy and regulatory compliance, make information available to all who need it when they need it.
- **Go-Live target date**
 - Pilot group and Group 2 – Live
 - Completion – June 2016
- **Discussion/status**
 - Two pay periods processed to SunGard production environment
 - Social Services department is next group to implement.

Software as a Service

NOVAtimeAnywhere
EMPLOYEE WEB SERVICES

Thursday, 11/12/2015 3:40:00 PM

● Ready...

Client ID:

ID:

Password:

PUNCH TRANSFER CANCEL

Back 0 Enter

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QUESTIONS

FOIA CASE MANAGEMENT - GOVQA

- **Purpose** – Automate and centralize management of Freedom in Information Act records requests.
- **Go-Live target date**
 - Spring 2016
- **Discussion/status**
 - Complete setup forms.
 - Review website after vendor completes setup.
 - Training with City data.

PCI COMPLIANCE

- **Purpose** – Process, store or transmit credit card information in a secure environment.
- **Go-Live target date**
 - Completion - June 30, 2016
- **Discussion/status**
 - Completed PCI Data Security Standard assessment. Working on compliance steps.
 - Currently segmenting network.
 - Evaluating logging and event manager software.
 - Evaluating each new software acquisition for compliance.
 - Collaborating with Treasurer.



NETWORK SECURITY REVIEW

- **Purpose** – Ensure best practices are being used to protect against viruses, malware, and intrusion attempts
- **Go-Live target date**
 - Review underway
- **Discussion/status**
 - Updated network documentation.
 - Working with Info-Tech on a self-guided review.
 - VITA contractor, Assura, reviewing our environment and will provide guidance on best practices, security products, and security policies.

NETWORK SECURITY – FORTIGATE FIREWALLS

- **Purpose** – Improve network security and flexibility by installing state of the art firewall. Improve ability to control internet access – both in and out.
- **Go-Live target date**
 - January 8, 2016
- **Discussion/status**
 - Updates web filtering and improves intrusion protection.
 - Configured Fortigate Firewalls for High Availability.
 - Evaluating necessity of standby cable connection for Park disaster recovery site.
 - Segmenting network to facilitate access and help PCI compliance.
 - Selected users testing new firewall access.

REPORTING TOOL - COGNOS BUSINESS INTELLIGENCE

- **Reporting Tool - Cognos Business Intelligence**
- **Purpose** – Replace end of life reporting tool with a new tool capable of accessing several different databases.
- **Go-Live target date**
 - Live as of 10/8/2015
- **Discussion/status**
 - Trained user departments on new software.
 - Identified existing reports that must be rebuilt.
 - Assisting user departments on as-needed basis.
 - Limited access to old tool after December 31, 2015.
 - IT learning to create links to non-SunGard databases.

ENTERPRISE LEARNING CENTER (ELC)

- **Purpose** – The ELC provides SunGard application specific training and a wide range of other types of online training that benefit City staff.
- **Go-Live target date**
 - Spring 2016
- **Discussion/status**
 - Project delayed - staff availability in Human Resources.
 - Kick-off with new HR Director.
 - ELC delivers and tracks training.
 - Provides individualized training reports.

COMMUNICATIONS ASSET MANAGEMENT

- **Purpose** – Acquire software to manage new communications system hardware inventory and facilitate unit configuration and programming.
- **Go-Live target date**
 - TBD
- **Discussion/status**
 - Two solutions that may provide required capabilities have been identified.
 - Further research required by communications project team.

PERSONAL PROPERTY TAX SOFTWARE ENHANCEMENTS

- **Purpose** – Identify and prioritize changes to in-house software that can reasonably be accomplished before replacement with a Commercial Off-The-Shelf suite.
- **Go-Live target date**
 - Start December 15, 2015
- **Discussion/status**
 - Currently reviewing open support cases based on responses from users.
 - Creating a high level estimate on level of effort.

OCCUPATIONAL LICENSES SOFTWARE CUSTOM MODIFICATION

- **Purpose** – Sponsor a base software modification to eliminate need for manual calculation of penalty and interest on select cases.
- **Go-Live target date**
 - Start analysis January 2016
- **Discussion/status**
 - Continue to work with vendor to further define specifications for final quote.
 - Needed before implementing on-line access through Click 2 Gov.

CONTINUITY OF OPERATIONS PLANNING (COOP)

- **Purpose** – Identify mission essential functions and plan to ensure they are performed during a wide range of emergencies.
- **Go-Live target date**
 - Start date February 2016
- **Discussion/status**
 - A well-designed plan to restore mission essential functions after an emergency is needed.
 - This must include all parts of the organization. Not just IT.

IBM SERVER DISASTER RECOVERY

- **Purpose** – Prepare a plan for reconstitution of IBM server services in the event of a disaster.
- **Go-Live target date**
 - Start date February 2016
- **Discussion/status**
 - A well-designed and tested backup and restore plan for the IBM Server is needed.
 - In-house and consultant services will be used.
 - The plan must dovetail with a COOP plan.

COMPUTER HARDWARE REFRESH

- **Purpose** – Provide users with current hardware that performs well and minimize hardware support calls
- **Go-Live target date**
 - Start refresh cycle December 15, 2015
- **Discussion/status**
 - Hardware inventory is complete.
 - Identifying candidates for refresh.
 - Determining characteristics of replacement hardware and software.

Budget Summary

July 1, 2015- October 31, 2015

General Fund Revenue & Exp. Summary

To date in fiscal year 2016 (July 2015 through Oct. 31, 2015) the G F revenues are \$12,994,443 representing 15.6% of the budget. Prior period last year was \$12,702,889 or 13.2%. Expenditures in the General fund are currently at \$28,639,175 representing 34.5% of the budget. Last year, in FY 2015 for the same period, our expenses were at \$26,677,900 or 31.7%. Sales Tax receipts for August 2015 were \$704,282. Sales Tax receipts for August 2014 were \$713,387.

Utility Fund Revenue & Exp. Summary

To date in fiscal year 2016 (July 2015 through Oct. 31, 2015) the Utility fund revenues are \$7,468,268, representing 34.7% of the budget. Prior period last year was \$7,439,486 or 35.9%. Expenditures in the Utility fund are currently at \$9,277,047 representing 43.1% of the budget. Last year, in FY 2015 for the same period, our expenses were at \$8,782,945 or 42.4%.

Old Town Information Jul-Oct 14/Jul-Oct 15

Meals tax Primary Dist.	\$ 240,333	\$ 247,975
Meals tax Second Dist	\$ 82,845	\$ 108,765

	<u>Amended</u>	<u>Bgt. (3 mos)</u>	<u>Actual</u>		<u>Operating</u>	<u>Bgt. (3 mos)</u>	<u>Actual</u>
Revenue		\$27,705,000	\$12,994,443	Revenue		\$7,168,000	\$7,468,268
Expenditures		\$27,705,000	\$28,639,175	Exp.		\$7,168,000	\$9,277,047

Highlights

- 1 September Sales tax is \$764,587
- 2 Sales tax up \$34,020 comparing period to period
- 3 Meals tax are up \$143,151 from last year
- 4 Motel tax up \$15,727 comparing period to period

Highlights

- 1 Water & Sewer collections up \$18,231 from the same period last year.
- 2 \$1.5 M debt service paid in the first quarter. compared to \$5.1 M in the 1st quarter prior year.
- 3 Capital expenses total \$63,353.

Operating Cash

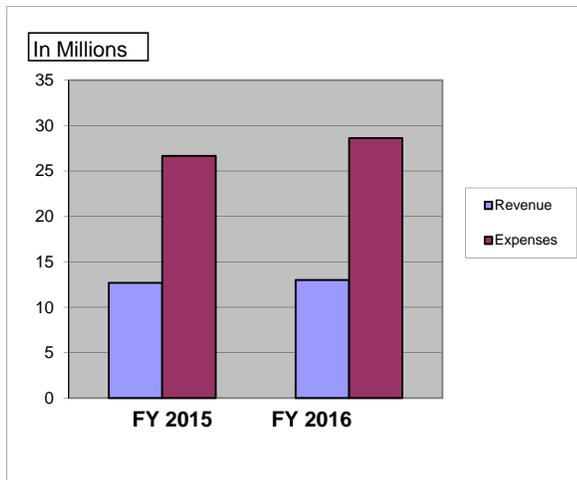
Total Fund Balance:	\$5,601,398
City & Parks Capital Reserve	(524,412)
School Capital Carryforward	(835,500)
Assigned/Committed	(1,500,990)
Unassigned Fund Balance:	\$2,740,496
October-15 (General fund only)	

Cash & Investments

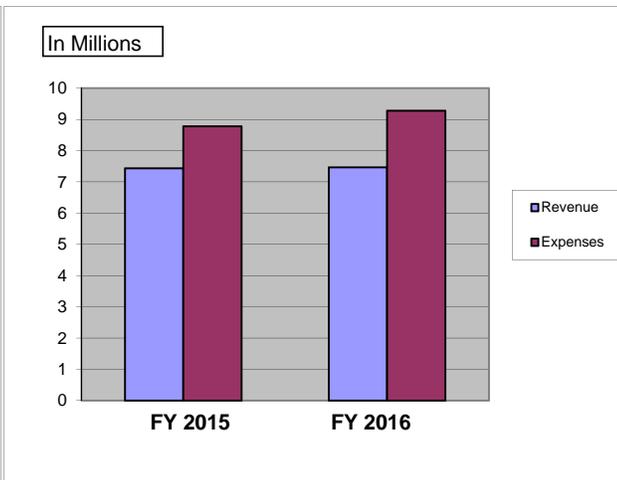
Total Cash:	(\$383,022)
Reserves for CIP:	(\$573,081)
Assigned/Committed:	(518,194)
Total Available Cash:	(\$1,474,297)
As of October 2015	

Period to Period Comparison FY 2015 to FY 2016

General Fund



Utilities Fund



**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015**

Account Description	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2015 AMENDED BUDGET	FY 2015 Y-T-D 7/1 - 10/31	FY 2015 % of BUDGET	FY 2016 ORIGINAL BUDGET	FY 2016 Y-T-D 7/1 - 10/31	FY 2016 % of BUDGET
Real Estate - Current	25,108,519	25,321,313	25,539,000	159,915	0.6%	25,924,000	141,867	0.5%
Real Estate - Delinquent	1,357,230	1,136,909	900,000	322,508	35.8%	1,200,000	264,816	22.1%
Delinquent-Primary/Secondary	9,125	5,110	10,000	1,516	15.2%	10,000	1,907	19.1%
Primary District	71,329	70,694	70,000	-	0.0%	70,000	-	0.0%
Secondary District	82,591	83,339	80,500	137	0.2%	80,500	605	0.8%
Real Estate Penalties	127,404	96,850	115,000	30,036	26.1%	115,000	25,954	22.6%
Real Estate Interest	108,475	82,105	95,000	29,000	30.5%	95,000	18,982	20.0%
Public Service - Real Estate	641,635	631,361	650,000	631,361	97.1%	650,000	627,343	96.5%
Public Service - Personal Property	267	1,441	500	1,441	288.2%	500	1,155	231.0%
Personal Property - Current	7,745,012	8,712,234	8,000,000	1,862,744	23.3%	9,000,000	1,803,258	20.0%
Personal Property - Delinquent	420,230	517,171	400,000	76,413	19.1%	400,000	204,735	51.2%
Mobile Home Taxes	1,383	1,650	2,000	144	7.2%	2,000	75	3.8%
Machinery & Tools	1,898,608	1,799,328	1,900,000	716	0.0%	1,900,000	545	0.0%
Personal Property Penalties	115,371	136,059	120,000	37,099	30.9%	120,000	51,342	42.8%
Personal Properties Interest	59,811	61,241	50,000	17,113	34.2%	50,000	34,851	69.7%
GENERAL PROPERTY TAXES	37,746,990	38,656,805	37,932,000	3,170,143	8.4%	39,617,000	3,177,435	8.0%
State Sales Taxes	8,119,431	8,859,376	8,607,000	1,401,650	16.3%	8,757,000	1,435,670	16.4%
Communication Taxes	2,145,662	2,142,416	2,200,000	538,156	24.5%	2,200,000	514,595	23.4%
Electric Utility	1,323,969	1,350,577	1,300,000	384,193	29.6%	1,300,000	350,818	27.0%
Gas Utility	751,485	543,375	450,000	19,071	4.2%	450,000	43,714	9.7%
Electric Consumption	132,618	134,581	135,000	34,523	25.6%	135,000	34,901	25.9%
Gas Consumption	25,265	19,999	25,000	472	1.9%	25,000	22,571	90.3%
Business License - Contracting	263,751	277,985	400,000	5,254	1.3%	400,000	14,466	3.6%
Business License - Retail	2,153,215	2,159,566	2,150,000	35,133	1.6%	2,150,000	5,417	0.3%
Business License - Professional	2,294,916	2,435,089	2,200,000	39,155	1.8%	2,200,000	16,190	0.7%
Business License - Rep & Personal	848,676	871,977	800,000	12,682	1.6%	800,000	34,114	4.3%
Business License - Wholesale	264,394	203,731	200,000	2,342	1.2%	200,000	609	0.3%
Business License - Other	4,429	2,125	4,000	350	8.8%	4,000	187	4.7%
Business License - Penalties	99,406	58,832	75,000	6,588	8.8%	75,000	3,191	4.3%
Telephone	87,743	86,766	80,000	-	0.0%	80,000	-	0.0%
Electrical	242,662	249,576	200,000	62,828	31.4%	200,000	45,338	22.7%

**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015**

Account Description	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2015 AMENDED BUDGET	FY 2015 Y-T-D 7/1 - 10/31	FY 2015 % of BUDGET	FY 2016 ORIGINAL BUDGET	FY 2016 Y-T-D 7/1 - 10/31	FY 2016 % of BUDGET
Telephone ROW	111,299	109,462	100,000	26,133	26.1%	100,000	28,419	28.4%
Gas	48,750	48,750	50,000	24,375	48.8%	50,000	24,375	48.8%
Motor Vehicles Licenses	563,891	566,892	562,400	192,565	34.2%	562,400	194,905	34.7%
Motor Vehicle License Penalties	45,010	44,716	40,000	14,402	36.0%	40,000	13,675	34.2%
Bank Franchise	466,517	696,686	430,000	-	0.0%	430,000	-	0.0%
Recordation	250,423	325,915	225,000	84,074	37.4%	225,000	73,115	32.5%
Will Probate	5,583	9,186	6,000	3,057	51.0%	6,000	641	10.7%
Cigarettes	498,544	663,752	812,600	248,579	30.6%	812,600	216,429	26.6%
Admissions	142,249	132,529	140,000	28,938	20.7%	140,000	31,883	22.8%
Penalties & Interest	871	30	1,000	6	0.6%	1,000	13	1.3%
Motel	744,144	887,732	830,000	257,058	31.0%	930,000	272,785	29.3%
Penalties & Interest	2,423	52	1,000	8	0.8%	1,000	13	1.3%
Meals	5,826,039	7,421,581	6,900,000	1,785,913	25.9%	7,200,000	1,929,064	26.8%
Meals Penalties	23,905	33,927	20,000	10,066	50.3%	20,000	8,353	41.8%
Meals Interest	170	536	1,000	90	9.0%	1,000	25	2.5%
Short Term	6,084	3,386	8,000	1,303	16.3%	8,000	952	11.9%
Penalties & Interest	31	51	-	50	0.0%	-	34	0.0%
OTHER LOCAL TAXES	27,493,555	30,341,154	28,953,000	5,219,014	18.0%	29,503,000	5,316,462	18.0%
Dog	13,194	12,849	12,500	1,872	15.0%	12,500	1,978	15.8%
On Street Parking	155	145	100	60	60.0%	100	60	60.0%
Transfer Fees	626	700	1,000	174	17.4%	1,000	169	16.9%
Erosion, Sediment Control	3,313	5,809	5,000	2,459	49.2%	5,000	2,850	57.0%
Stormwater Mmgt Permit	-	29,338	-	3,454	0.0%	-	8,100	0.0%
Weapons	7,931	6,052	7,500	1,629	21.7%	7,500	1,463	19.5%
RE Tax Application Fee	20	60	-	40	0.0%	-	-	0.0%
RE Public Hearing Fee	390	350	-	-	0.0%	-	80	0.0%
Hazardous Use	1,150	1,400	1,000	300	30.0%	1,000	550	55.0%
Taxi	918	918	800	324	40.5%	800	228	28.5%
Street Permits	3,485	3,065	3,000	340	11.3%	3,000	255	8.5%
Building Permits - Building	71,691	142,288	100,000	27,237	27.2%	100,000	24,888	24.9%
Building Permits - Electrical	691	571	1,000	192	19.2%	1,000	203	20.3%
Building Permits - Plumbing	19,481	22,230	25,000	7,247	29.0%	20,000	8,547	42.7%

**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015**

Account Description	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2015 AMENDED BUDGET	FY 2015 Y-T-D 7/1 - 10/31	FY 2015 % of BUDGET	FY 2016 ORIGINAL BUDGET	FY 2016 Y-T-D 7/1 - 10/31	FY 2016 % of BUDGET
Building Permits - Mechanical	24,222	30,107	25,000	8,830	35.3%	25,000	10,291	41.2%
Elevator	3,740	3,340	3,000	1,100	36.7%	3,000	1,180	39.3%
Occupancy	1,150	400	1,000	400	40.0%	1,000	150	15.0%
Fire Protection	7,853	6,311	7,000	2,096	29.9%	7,000	3,118	44.5%
Gas	408	264	500	71	0.0%	500	27	5.4%
Building Permits - Signs	4,401	5,160	5,000	2,040	40.8%	5,000	2,320	46.4%
Land Use Application Fees	49,550	63,725	25,000	24,475	97.9%	25,000	24,578	98.3%
Planning Advertising Fees	625	600	1,000	325	32.5%	1,000	250	25.0%
Re-zoning & Subdivision Permit	22,050	24,700	9,000	13,050	145.0%	9,000	7,400	82.2%
Signs, Permits & Inspections	1,450	2,200	2,000	800	40.0%	2,000	5,550	277.5%
Architectural Review	-	600	1,000	-	0.0%	500	300	60.0%
Board of Zoning Appeals	6,500	5,300	10,000	3,500	35.0%	5,000	1,500	30.0%
Miscellaneous Fees	3,550	3,100	2,500	1,150	46.0%	2,500	1,250	50.0%
Civil Penalties	4,600	1,450	4,000	1,100	27.5%	4,000	1,550	38.8%
Rental Housing/Inspections	33,905	22,120	10,000	10,745	107.5%	8,500	5,745	67.6%
Rental Housing/Penalties	8,125	8,250	3,500	4,050	115.7%	3,500	2,850	81.4%
Rental Housing/Misc Fees	4,915	5,831	5,000	3,895	77.9%	5,000	2,259	45.2%
PERMITS, PRIVILEGE FEES	300,089	409,233	271,400	122,955	45.3%	259,400	119,689	46.1%
Courts	144,912	130,197	150,000	43,416	28.9%	150,000	23,218	15.5%
Registrar	100	-	-	-	0.0%	-	-	0.0%
Interest	4,158	5,552	3,000	1,760	58.7%	3,000	1,095	36.5%
FINES AND FORFEITURES	149,170	135,749	153,000	45,176	29.5%	153,000	24,313	15.9%
Interest Earnings	57,775	61,577	75,000	4,379	5.8%	55,000	10,350	18.8%
Rental Rec Prop/Facility	122,016	131,678	150,000	44,271	29.5%	155,000	60,235	38.9%
Concession Rentals	-	1,500	2,500	1,500	60.0%	-	-	-
REVENUE-USE OF MONEY/PROP	179,791	194,755	227,500	50,150	22.0%	210,000	70,585	33.6%
Sheriff Fees	2,949	2,949	3,000	2,949	98.3%	3,000	2,949	98.3%
Case Assessment	28,305	27,932	30,000	8,991	30.0%	30,000	7,527	25.1%
Courthouse Security Fees	51,133	46,268	60,000	14,568	24.3%	60,000	11,940	19.9%

**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
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Miscellaneous Fees	7,619	9,314	7,000	2,390	34.1%	7,000	2,435	34.8%
Courthouse Compliance Fee	37,576	37,848	50,000	11,875	23.8%	50,000	10,321	20.6%
Electronic Summons Fee	-	12,286	-	390	0.0%	5,000	5,140	102.8%
Commonwealth Attorney	7,328	7,687	6,000	1,714	28.6%	6,000	1,943	32.4%
Hazmat	14,953	5,174	5,000	-	0.0%	5,000	6,428	128.6%
LEPC Funds	4,692	6,194	7,000	968	13.8%	7,000	1,737	24.8%
Alarm Fees	-	-	5,000	-	0.0%	5,000	-	0.0%
False Alarm Fees	15,700	13,200	20,000	5,200	26.0%	20,000	2,000	10.0%
Animal Impounding Fees	1,878	1,651	2,000	418	20.9%	2,000	247	12.4%
Misc Police Fees	5,382	4,768	4,000	1,888	47.2%	4,000	1,564	39.1%
Police OT Reimbursement	15,887	17,363	10,000	(2,351)	-23.5%	10,000	-	0.0%
Gas Inspection	54,000	77,508	54,000	25,836	47.8%	54,000	25,836	47.8%
Sanitation Fee	-	383,226	420,000	45,160	10.8%	540,000	178,151	33.0%
Waste Collection/Disposal Fees	3,513	3,577	4,000	1,410	35.3%	4,000	1,303	32.6%
Sale of Recycle Materials	24,881	19,546	30,000	5,449	18.2%	30,000	6,362	21.2%
Recreation Activities	13,505	15,138	20,000	3,931	19.7%	20,000	12,675	63.4%
Indoor Pool Fees	70,084	72,561	98,700	19,803	20.1%	98,700	17,597	17.8%
Outdoor Pool Fees	64,356	53,220	76,000	26,952	35.5%	76,000	38,855	51.1%
Admissions & Memberships	99,086	92,434	108,000	23,375	21.6%	108,000	21,938	20.3%
Athletic Fees	68,462	67,461	88,600	17,801	20.1%	70,000	13,570	19.4%
Childcare Fees	187,802	199,977	180,000	78,486	43.6%	187,000	70,355	37.6%
Concession Sales	25,705	14,815	32,000	9,061	28.3%	28,000	1,894	6.8%
Parks Capital Replacement Fees	8,238	16,174	13,700	8,009	58.5%	19,300	14,093	73.0%
Special Events	915	870	14,000	113	0.8%	14,000	354	2.5%
CHARGES FOR SERVICES	813,949	1,209,141	1,348,000	314,386	23.3%	1,463,000	457,214	31.3%
Payments in Lieu of Taxes	822,915	783,212	825,000	-	0.0%	825,000	351,437	42.6%
Special Events	122,380	167,326	132,500	40,754	30.8%	132,500	62,759	47.4%
Old Town Winchester Misc	1,110	300	-	300	0.0%	-	-	0.0%
Artscape Program	-	-	1,000	-	0.0%	1,000	-	0.0%
Old Town Public Restroom	3,326	3,634	5,000	2,070	41.4%	5,000	1,979	39.6%
Bad Checks	725	500	1,000	250	25.0%	1,000	126	12.6%
Admin & Collection Fees	46,817	56,425	45,000	18,439	41.0%	45,000	14,757	32.8%

**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015**

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Donations/Special Gifts	-	11,000	15,000	11,000	73.3%	-	-	0.0%
Sales of Supplies	508	22,051	24,000	21,391	89.1%	-	227	0.0%
Sale of Surplus Property	39,356	15,767	10,000	-	0.0%	10,000	2,103	21.0%
Sale of Copies & Documents	856	2,498	1,000	88	8.8%	1,000	3,265	326.5%
Ticket Sales	-	20,901	35,000	20,901	59.7%	-	-	0.0%
Donations - Fire Dept	1,485	2,355	-	2,240	0.0%	-	-	0.0%
Donations-Police Dept	-	-	-	-	0.0%	-	-	0.0%
Parks & Recreation	45,945	4,679	-	3,029	0.0%	-	-	0.0%
Sheriff	2,100	-	-	-	0.0%	-	2,023	0.0%
Miscellaneous Revenue	276	436	-	113	0.0%	-	1,208	0.0%
MISCELLANEOUS REVENUE	1,087,799	1,091,084	1,094,500	120,575	11.0%	1,020,500	439,884	43.1%
Miscellaneous	1,256	2,329	-	732	0.0%	-	70	0.0%
Rebates	2,683	4,367	2,500	-	0.0%	2,500	-	0.0%
External Recoveries	22,836	8,056	8,056	8,056	100.0%	-	-	0.0%
Fire Department	-	3,647	-	828	0.0%	-	-	0.0%
Social Services	52,008	54,685	55,000	-	0.0%	55,000	-	0.0%
Circuit Court	72,237	73,449	70,000	2,423	3.5%	75,000	1,673	2.2%
JJC Building	287,471	304,093	400,000	70,925	17.7%	400,000	-	0.0%
Landfill-Recycling	68,245	35,926	70,000	-	0.0%	70,000	-	0.0%
Police Department	2,158	6,253	-	593	0.0%	-	1,481	0.0%
Parks & Recreation	906	894	-	112	0.0%	-	508	0.0%
Data Processing	40,000	42,074	40,000	-	0.0%	40,000	-	0.0%
Frederick County	-	-	-	-	0.0%	51,000	-	0.0%
VML - Safety Grant	-	3,068	-	-	0.0%	-	1,801	0.0%
RECOVERED COSTS	549,800	538,841	645,556	83,669	13.0%	693,500	5,533	0.8%
Mobile Home Titling Taxes	810	915	-	165	0.0%	-	-	0.0%
Tax on Deeds	104,502	116,278	100,000	30,798	30.8%	100,000	23,762	23.8%
Railroad Rolling Stock Tax	8,267	7,947	8,000	7,947	99.3%	8,000	8,119	101.5%
Grantor's Tax	66,900	89,066	75,000	24,651	32.9%	96,000	22,694	23.6%
Rental Car Tax	185,054	215,273	198,000	60,040	30.3%	198,000	84,173	42.5%
Personal Property Tax Reimb	2,622,084	2,622,084	2,622,100	1,819,718	69.4%	2,622,100	1,819,718	69.4%

**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015**

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NON-CATEGORICAL AID	2,987,617	3,051,563	3,003,100	1,943,319	64.7%	3,024,100	1,958,466	64.8%
Commonwealth's Attorney	708,387	704,244	630,000	166,803	26.5%	700,000	174,305	24.9%
Witness Fees	-	2,165	-	1,266	0.0%	340,000	-	0.0%
Sheriff	337,459	327,677	327,500	82,301	25.1%	3,000	86,514	2883.8%
Sheriff Mileage	10,612	10,412	3,000	3,298	109.9%	100,000	4,836	4.8%
Commissioner of Revenue	101,954	100,956	87,500	25,075	28.7%	94,000	25,304	26.9%
Treasurer	94,298	92,012	83,000	22,339	26.9%	40,000	22,547	56.4%
Registrar/Electoral Board	41,442	40,128	32,526	-	0.0%	338,500	-	0.0%
Clerk of Circuit Court	346,834	347,385	345,000	84,058	24.4%	5,000	84,618	1692.4%
Jury Reimbursement	10,710	5,250	5,000	-	0.0%	50,000	-	0.0%
Shared - Victim Witness	50,021	19,323	25,000	-	0.0%	-	6,440	0.0%
Shared - Witness Fees	354	710	-	-	0.0%	55,500	-	0.0%
SHARED EXPENSES	1,702,071	1,650,262	1,538,526	385,140	25.0%	1,726,000	404,564	23.4%
Juv & Domestic Relations	11,945	12,238	10,000	3,149	31.5%	10,000	3,854	38.5%
Litter Control	6,682	6,677	7,000	6,677	95.4%	7,000	6,751	96.4%
Fire Program Funds	78,695	83,015	70,000	70,826	101.2%	70,000	-	0.0%
Four for Life Grant	23,740	23,459	20,000	-	0.0%	21,000	-	0.0%
HazMat Funding	15,040	15,037	15,000	15,000	100.0%	15,000	15,000	100.0%
Police 599 Funds	812,804	788,071	795,000	203,201	25.6%	812,000	203,201	25.0%
Jail	19,098	23,210	20,000	23,210	116.1%	20,000	25,401	127.0%
Health Department	243,774	246,585	252,000	83,542	33.2%	252,000	83,542	33.2%
General District Court	8,690	8,881	8,000	2,330	29.1%	8,000	2,162	27.0%
Asset Forfeiture Police	8,991	13,365	-	2,973	0.0%	-	6,140	0.0%
Asset Forfeiture Comm Attorney	1,808	7,227	-	652	0.0%	-	2,320	0.0%
Miscellaneous State Funds	-	1,967	-	-	0.0%	-	-	0.0%
Department of Health	40,771	-	-	-	0.0%	-	-	0.0%
Housing & Community Develop	-	26,936	26,936	26,936	100.0%	-	-	0.0%
Wireless E911 Services Board	50,650	57,327	49,000	15,650	31.9%	49,000	13,403	27.4%
Rescue Squad Assistant Fund	-	106,131	-	-	0.0%	62,100	-	0.0%
Public Assistance Grant	-	-	-	-	0.0%	-	-	0.0%
STATE CATEGORICAL FUNDS	1,322,688	1,420,126	1,272,936	454,146	35.7%	1,326,100	361,774	27.3%

**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
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Emergency Service Grants	17,810	8,550	8,900	-	0.0%	8,900	8,905	100.1%
Asset Forfeiture Funds	89,488	-	-	-	0.0%	-	128,027	0.0%
Commission of Arts Grant	-	5,000	5,000	-	0.0%	432,500	46,035	10.6%
Child/Adult Care Food	3,937	4,067	5,000	590	11.8%	5,000	-	0.0%
Juvenile Justice	538	1,913	-	-	0.0%	5,000	-	0.0%
Police - DCJS Grants	8,204	8,696	-	(28)	0.0%	-	-	0.0%
Justice Assistance Grants	4,069	-	-	-	0.0%	-	-	0.0%
COPS	-	-	-	-	0.0%	-	-	0.0%
CDBG Grant	287,175	226,842	235,000	223,744	0.0%	244,000	-	0.0%
Haz/Mat Emergency Planning	-	-	-	-	0.0%	-	-	0.0%
Ballistic Vest Program	5,463	2,260	5,000	-	0.0%	5,000	-	0.0%
Dept of Historic Resources	6,500	23,144	23,749	23,144	97.5%	-	3,923	0.0%
Victim Witness	50,021	77,282	75,000	-	0.0%	50,000	19,321	38.6%
DMV Grants	29,045	21,642	25,000	-	0.0%	25,000	-	0.0%
Public Assistance Grants	-	14,637	79,600	-	0.0%	-	34,259	0.0%
Homeland Security/ODP	32,914	-	-	6,710	0.0%	-	-	0.0%
NVRDTF Grant	33,162	-	-	-	0.0%	-	-	0.0%
FEDERAL REVENUE	568,326	394,033	462,249	254,160	55.0%	775,400	240,470	31.0%
Insurance Recoveries	33,437	16,349	-	4,117	0.0%	-	17,954	0.0%
CDBG Loan Principal	195	-	-	-	0.0%	-	77	0.0%
CDGB Loan Interest	55	-	-	-	0.0%	-	23	0.0%
Premiums on Bonds	1,481,730	1,309,592	1,295,670	-	0.0%	-	-	0.0%
Sale of Bonds	18,701,837	11,255,180	11,092,980	135,939	1.2%	-	-	0.0%
Utilities Fund	1,600,000	1,600,000	1,600,000	400,000	25.0%	1,600,000	400,000	25.0%
OTBD	50,000	50,000	50,000	-	0.0%	70,000	-	0.0%
Fund Balance	-	-	3,687,577	-	0.0%	1,630,000	-	0.0%
Supplemental Appropriation	-	-	1,828,199	-	0.0%	-	-	0.0%
Assigned - Fire Programs	-	-	57,000	-	0.0%	44,000	-	0.0%
NON-REVENUE RECEIPTS	21,867,254	14,231,121	19,611,426	540,056	2.8%	3,344,000	418,054	12.5%
TOTAL GENERAL FUND	96,769,099	93,323,867	96,513,193	12,702,889	13.2%	83,115,000	12,994,443	15.6%

**GENERAL FUND REVENUE
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015**

Account Description	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2015 AMENDED BUDGET	FY 2015 Y-T-D 7/1 - 10/31	FY 2015 % of BUDGET	FY 2016 ORIGINAL BUDGET	FY 2016 Y-T-D 7/1 - 10/31	FY 2016 % of BUDGET
Less: Debt Refunding	20,183,567	12,564,772	12,388,650	135,939	1.1%	-	-	0.0%
Less: Fund Balance	50,000	50,000	5,622,776	-	0.0%	1,744,000	-	0.0%
Less: Transfers In	1,633,437	1,616,349	7,172,776	400,000	5.6%	3,274,000	400,000	12.2%
ADJUSTED GENERAL FUND	74,902,095	79,092,746	71,328,991	12,166,950	17.1%	78,097,000	12,594,443	16.1%

GENERAL FUND EXPENDITURES
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2015 AMENDED BUDGET	FY 2015 Y-T-D 7/1 - 10/31	FY 2015 % of BUDGET	FY 2016 ORIGINAL BUDGET	FY 2016 Y-T-D 7/1 - 10/31	FY 2016 % of BUDGET
City Council	133,508	153,700	154,500	55,708	36.1%	200,500	75,814	37.8%
Clerk of Council	39,143	38,495	38,700	10,446	27.0%	37,700	10,547	28.0%
City Manager	471,281	413,203	417,500	156,475	37.5%	411,100	111,348	27.1%
City Attorney	318,658	335,586	341,400	106,518	31.2%	293,500	83,342	28.4%
Independent Auditors	66,950	65,743	80,000	10,305	12.9%	70,000	45,600	65.1%
Human Resources	434,572	514,099	522,600	148,938	28.5%	544,100	119,328	21.9%
Commissioner of the Revenue	508,867	504,117	513,100	152,583	29.7%	536,900	136,028	25.3%
Treasurer	398,911	441,174	441,600	124,714	28.2%	437,600	125,975	28.8%
Finance	533,248	598,703	613,100	175,991	28.7%	637,200	159,416	25.0%
Information Technology	1,466,001	1,697,944	1,800,900	422,447	23.5%	2,047,000	490,546	24.0%
Risk Management	45,767	65,403	66,000	62,340	0.0%	65,500	66,192	101.1%
Electoral Board	34,009	44,319	51,000	4,983	9.8%	51,200	4,361	8.5%
Registrar	120,153	129,436	138,200	36,025	26.1%	138,900	31,598	22.7%
Circuit Court	80,544	83,367	83,600	24,681	29.5%	91,700	25,962	28.3%
General District Court	22,524	27,483	29,100	7,557	26.0%	31,500	10,817	34.3%
J & D Relations District Court	42,947	47,366	51,400	15,122	29.4%	54,400	15,813	29.1%
Clerk of the Circuit Court	488,109	501,745	503,700	147,798	29.3%	509,700	148,429	29.1%
City Sheriff	1,084,984	1,030,122	1,030,600	344,468	33.4%	1,186,800	384,930	32.4%
Courthouse Security	223,989	180,829	180,900	53,673	29.7%	155,400	65,620	42.2%
Juror Services	15,250	26,000	26,000	-	0.0%	26,000	-	0.0%
Commonwealth Attorney	1,064,163	1,213,513	1,215,357	350,355	28.8%	1,335,400	398,536	29.8%
Victim Witness	142,086	145,104	145,200	43,732	30.1%	146,700	43,838	29.9%
Police Department	7,473,634	7,640,335	7,642,600	2,298,992	30.1%	7,842,700	2,343,919	29.9%
Police Grants	54,661	47,636	47,720	9,225	19.3%	27,300	53,961	197.7%
Fire Department	4,957,103	5,234,312	5,199,600	1,535,083	29.5%	5,555,800	1,661,641	29.9%
Fire Grants	209,190	263,898	226,600	63,685	28.1%	661,400	164,406	24.9%
Probation Office	2,236	2,291	3,500	909	26.0%	106,500	43,614	41.0%
Inspections Department	477,669	441,243	458,326	140,227	30.6%	483,000	122,304	25.3%
Animal Warden	172,926	106,275	145,800	26,550	18.2%	139,400	37,702	27.0%
Emergency Services	56,338	103,862	140,000	23,883	17.1%	134,800	23,984	17.8%
Hazardous Material	41,195	50,210	61,700	7,221	11.7%	61,900	9,551	15.4%

GENERAL FUND EXPENDITURES
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2015 AMENDED BUDGET	FY 2015 Y-T-D 7/1 - 10/31	FY 2015 % of BUDGET	FY 2016 ORIGINAL BUDGET	FY 2016 Y-T-D 7/1 - 10/31	FY 2016 % of BUDGET
Emerg Communications Center	933,137	958,523	974,200	310,229	31.8%	962,900	268,555	27.9%
Streets	22,722	27,233	27,600	19,836	71.9%	30,600	15,591	51.0%
Storm Drainage	28,549	66,930	75,000	17,643	23.5%	73,200	56,208	76.8%
Loudoun Mall	79,268	111,727	124,700	50,329	40.4%	93,900	34,951	37.2%
Refuse Collection	1,352,412	1,567,999	1,532,600	398,731	26.0%	1,400,500	428,311	30.6%
Joint Judicial Center	469,205	482,835	541,400	146,576	27.1%	657,600	154,305	23.5%
Facilities Maintenance	1,120,069	1,353,848	1,357,600	406,701	30.0%	1,182,100	389,035	32.9%
Real Estate Tax Relief	358,334	238,345	270,000	-	0.0%	250,000	-	0.0%
Parks Supervision	583,549	582,586	583,437	236,085	40.5%	468,900	110,028	23.5%
Special Events Trolley	4,247	1,730	2,700	64	2.4%	14,500	386	2.7%
Parks Maintenance	920,009	937,728	937,800	341,093	36.4%	926,350	260,749	28.1%
Community Recreation Programs	80,908	18,005	18,463	9,399	50.9%	15,950	10,573	66.3%
Outdoor Swimming Pool	104,260	115,521	116,100	55,526	47.8%	158,500	53,820	34.0%
Indoor Swimming Pool	203,068	244,283	246,400	64,629	26.2%	269,400	63,660	23.6%
War Memorial Building	359,448	391,050	391,070	103,201	26.4%	408,800	86,821	21.2%
School Age Child Care	179,999	193,753	194,820	63,014	32.3%	198,300	59,973	30.2%
Athletic Programs	168,069	181,214	182,380	63,325	34.7%	214,100	56,562	26.4%
Apple Blossom Festival	49,017	49,190	49,300	-	0.0%	-	-	0.0%
Planning Department	274,336	279,011	306,405	112,812	36.8%	253,700	69,185	27.3%
Redevel & Housing (CDBG)	20,372	24,614	25,100	7,850	31.3%	28,500	8,423	29.6%
Zoning Department	184,399	281,390	306,700	98,798	32.2%	215,700	52,031	24.1%
Economic Redevelopment	357,162	329,145	680,700	114,664	16.8%	700,500	57,738	8.2%
Old Town Winchester	426,085	446,289	447,836	176,702	39.5%	460,200	168,918	36.7%
GIS	78,212	96,576	99,500	32,955	33.1%	89,500	33,938	37.9%
Other	475,784	488,062	488,945	53,816	11.0%	613,699	59,578	9.7%
Outside Agencies	282,713	363,938	363,938	266,063	73.1%	288,938	236,063	81.7%
Regional Agencies	5,145,992	5,310,942	5,319,467	2,418,460	45.5%	5,782,461	2,715,823	47.0%
Schools Operating	25,659,975	26,863,602	27,699,102	9,238,434	33.4%	28,649,102	9,549,700	33.3%
Schools Other	20,000,000	126,362	126,362	16,200	12.8%	16,200	5,400	33.3%
Schools Capital Improvement	-	531,565	581,565	-	0.0%	-	-	0.0%
City Debt Service	1,846,783	2,125,643	2,232,650	1,494,360	66.9%	2,287,700	1,362,479	59.6%

GENERAL FUND EXPENDITURES
CURRENT YEAR COMPARED TO PRIOR YEAR
JULY 1, 2015 - OCTOBER 31, 2015

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2015 AMENDED BUDGET	FY 2015 Y-T-D 7/1 - 10/31	FY 2015 % of BUDGET	FY 2016 ORIGINAL BUDGET	FY 2016 Y-T-D 7/1 - 10/31	FY 2016 % of BUDGET
Debt Refunding	183,567	12,553,239	12,388,650	-	0.0%	-	-	0.0%
Schools Debt Service	7,873,618	8,000,186	8,116,800	3,774,646	46.5%	7,637,100	5,230,124	68.5%
SUBTOTAL GENERAL FUND	91,005,884	87,490,577	89,179,593	26,652,775	29.9%	78,370,500	28,614,050	36.5%
TRANSFERS								
Transit	176,000	222,000	343,500	-	0.0%	269,000	-	0.0%
Social Services	1,161,418	1,267,792	1,448,000	-	0.0%	1,478,000	-	0.0%
CSA	509,628	845,610	840,000	-	0.0%	807,000	-	0.0%
Parking Authority	1,000,000	-	-	-	0.0%	-	-	0.0%
Tourism	100,500	100,500	100,500	25,125	25.0%	100,500	25,125	25.0%
Highway Maintenance	1,360,000	1,323,225	1,466,600	-	0.0%	590,000	-	0.0%
Capital Improvements	1,405,000	2,233,264	3,135,000	-	0.0%	1,500,000	-	0.0%
TOTAL TRANSFERS	5,712,546	5,992,391	7,333,600	25,125	0.3%	4,744,500	25,125	0.5%
TOTAL GENERAL FUND	96,718,430	93,482,968	96,513,193	26,677,900	27.6%	83,115,000	28,639,175	34.5%
Less: Debt Refunding	1,835,567	12,553,239	12,388,650	-	0.0%	-	-	
Less: Bond Proceeds	20,000,000	-	-	-	0.0%	-	-	
ADJ GENERAL FUND TOTAL	74,882,863	80,929,729	84,124,543	26,677,900	31.7%	83,115,000	28,639,175	34.5%