

CITY OF WINCHESTER, VIRGINIA

PROPOSED CITY COUNCIL AGENDA ITEM

CITY COUNCIL/COMMITTEE MEETING OF: April 28, 2015 **CUT OFF DATE:**

RESOLUTION **ORDINANCE** X **PUBLIC HEARING**

ITEM TITLE:

Authorize Appropriations for the FY 2016 budget

STAFF RECOMMENDATION:

Approve as recommended or submit changes to send to the next meeting.

PUBLIC NOTICE AND HEARING:

First Reading May 12, 2015; Second Reading & Public Hearing May 26, 2015

ADVISORY BOARD RECOMMENDATION:

N/A

FUNDING DATA:

Total budget (without schools) proposed to be \$152,160,000

INSURANCE:

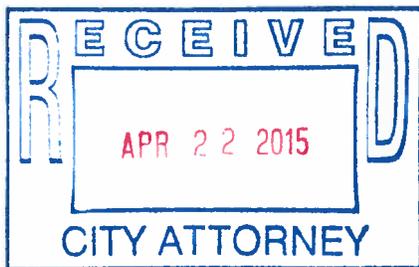
No liability assumed.

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda.

<u>DEPARTMENT</u>	<u>INITIALS FOR APPROVAL</u>	<u>INITIALS FOR DISAPPROVAL</u>	<u>DATE</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. City Attorney	<i>MB</i>	_____	<i>4/22/2015</i>
6. City Manager	<i>MB</i>	_____	<i>22 April 2015</i>
7. Clerk of Council	_____	_____	_____

Initiating Department Director's Signature: *Mary Blowe* *4-22-15*
Date

Mary Blowe, Finance Director



APPROVED AS TO FORM:

[Signature] *4/22/2015*
CITY ATTORNEY



Rouss City Hall
15 North Cameron Street
Winchester, VA 22601

Telephone: (540) 667-1815
FAX: (540) 722-3618
TDD: (540) 722-0782
Website: www.winchesterva.gov

To: Honorable Mayor and Members of City Council

From: Eden Freeman, City Manager

Date: April 28, 2015

Re: FY 2016 Proposed Budget

BACKGROUND:

Over the last six months, City staff has worked to develop projected revenues and expenditures for FY 2016. We are fortunate to have approximately \$2,535,000 in additional revenue, however our expenses for many items are much higher than last year and there are several new mandates for the City. In addition, we also have a budget plan with no increases in VRS or health insurance rates. Included in the binder of information to be provided at the Council Work Session, is a summary of budget changes, general fund revenue and expenditures, personnel requests, five year capital improvement plan, equipment replacement plan, information technology plan and the summary of all funds. Outside agency requests are included in the general fund expenditures.

CURRENT SITUATION:

Our current revenue numbers are on target for FY 2015, so based on year to date results we have projected a revenue estimate for FY 2016. The total proposed budget for the general fund is \$83,115,000, which includes an increase to the general fund budget of approximately \$1,048,000, or 1.28% over FY 2015. The increases in expenditures reflected in the FY2016 Proposed Budget are primarily costs to support what is already in the base budget as well as items have been added which fit within the proposed budget or honor previous fiscal plans. Judicial system increases account for \$475,120 in the FY 2016 budget. The total proposed budget among all funds is \$152,160,000 (not including schools). This is an increase of \$1,852,000 or 1.23% over FY 2015. The total budget including schools is \$222,635,993.

RECOMMENDATION:

Staff is seeking feedback from City Council on the proposed budget, and requests comments or suggestions that they may want staff to explore and present at a future meeting.

*"To be a financially sound City providing top quality municipal services
while focusing on the customer and engaging our community."*

The proposed schedule is as follows:

- April 28, 2015 – City Manager’s Recommended Budget presented in Work Session
- May 12, 2015 – First Reading of Budget Ordinance
- May 26, 2015 – Second Reading and Public Hearing of Budget Ordinance

FISCAL AND POLICY IMPLICATIONS:

There are no new tax rate increases proposed in this budget. As part of the budget adoption process, staff has entered in the proposed debt issuance to ensure compliance with our policies, which are debt as a percentage of assessed value and debt service as a percentage of general fund expenditures. Our policies have been reviewed and we are in compliance to date. The City will continue to be in compliance with the proposed FY 2016 budget plan.

DISCUSSION:

As we compiled the information attached, we were cognizant of and allocated funds towards Councils goals, and believe that the FY2016 proposed Budget will assist the City as we work to achieve those goals for the citizens of the City of Winchester. While we have numerous financial challenges that are addressed in the FY16 Proposed Budget, the proposed budget will allow the City to provide excellent public services, while continuing to be good stewards of public funds.

COMMON COUNCIL



Rouss City Hall
 15 North Cameron Street
 Winchester, VA 22601
 540-667-1815
 TDD 540-722-0782
www.winchesterva.gov

AN ORDINANCE TO AUTHORIZE THE APPROPRIATION OF FUNDS FOR NECESSARY EXPENDITURES OF THE CITY OF WINCHESTER, VIRGINIA FOR THE FISCAL YEAR ENDING JUNE 30, 2016

WHEREAS, Council approves the following funds for the purposes herein specified for the fiscal year ending June 30, 2016:

FY 2016 CITY OF WINCHESTER REVENUE & EXPENDITURE BUDGETS ALL FUNDS

<i>General Fund Revenues</i>		<i>General Fund Expenditures</i>	
Local Sources	72,919,400	General Government Administration	6,154,899
State	6,076,200	Judicial Administration	3,537,600
Federal	775,400	Public Safety	20,640,980
Other Financing Sources	3,344,000	Public Works	3,465,400
		Health & Welfare	836,053
		Education	28,725,590
		Parks, Recreation, Cultural	3,289,570
		Community Development	1,795,608
		Transfers	4,744,500
		Debt	9,924,800
Total GF Revenues	83,115,000	Total GF Expenditures	83,115,000
<i>Social Services Fund Revenues</i>		<i>Social Services Fund Expenditures</i>	
State	2,957,674	Health & Welfare	7,329,000
Federal	2,049,476		
Other Financing Sources	2,321,850		
Total Social Services Revenue	7,329,000	Total Social Services Expenditures	7,329,000

**Highway Maintenance Fund
Revenues**

Local	6,600
State	3,431,400
Other Financing Sources	590,000
Total Highway Maint Revenue	<u>4,028,000</u>

**Highway Maintenance Fund
Expenditures**

Public Works	4,028,000
Total Highway Maint Expenditures	<u>4,028,000</u>

**Transit Fund
Revenues**

Local Sources	87,300
State	227,300
Federal	858,400
Other Financing Sources	269,000
Total Transit Revenue	<u>1,442,000</u>

**Transit Fund
Expenditures**

Public Works	1,442,000
Total Transit Expenditures	<u>1,442,000</u>

**Emergency Medical Services Fund
Revenues**

Local	1,067,000
Other Financing Sources	7,000
Total EMS Revenue	<u>1,074,000</u>

**Emergency Medical Services Fund
Expenditures**

Public Safety	1,074,000
Total EMS Expenditures	<u>1,074,000</u>

**Win-Fred Co Convention & Visitors Bureau
Revenues**

Local	140,500
Other Financing Sources	139,500
Total WFCVB Revenue	<u>280,000</u>

**Win-Fred Co Convention & Visitors Bureau
Expenditures**

Community Development	280,000
Total WFCVB Expenditures	<u>280,000</u>

**Law Library Fund
Revenues**

Local	50,000
Total Law Library Revenue	<u>50,000</u>

**Law Library Fund
Expenditures**

Judicial Administration	50,000
Total Law Library Expenditures	<u>50,000</u>

Winchester Parking Authority	
Revenues	
Local	1,227,000
Other Financing Sources	29,000
Total WPA Revenue	1,256,000

Winchester Parking Authority	
Expenditures	
Public Safety	55,576
Public Works	621,049
Debt	579,375
Total WPA Expenditures	1,256,000

City Capital Improvement Fund	
Revenues	
Local	715,000
State	4,785,000
Federal	1,000,000
Other Financing Sources	8,500,000
Total CIP Revenue	15,000,000

City Capital Improvement Fund	
Expenditures	
Public Works	13,115,000
Parks, Recreation, Cultural	885,000
Transfers	1,000,000
Total CIP Expenditures	15,000,000

Utilities Operating Fund	
Revenues	
Local	20,992,000
Federal	289,000
Other Financing Sources	223,000
Total Utilities Revenue	21,504,000

Utilities Operating Fund	
Expenditures	
Public Works	9,448,800
Transfers	1,600,000
Debt	10,455,200
Total Utilities Expenditures	21,504,000

Utilities Capital Improvement Fund	
Revenues	
Other Financing Sources	5,500,000
Total Utilities CIP Revenue	5,500,000

Utilities Capital Improvement Fund	
Expenditures	
Public Works	5,500,000
Total Utilities CIP Expenditures	5,500,000

Employee Benefits Fund	
Revenues	
Local	455,000
Other Financing Sources	683,000
Total Employee Ben Revenue	1,138,000

Employee Benefits Fund	
Expenditures	
General Government Administration	1,138,000
Total Employee Ben Expenditures	1,138,000

<i>Equipment Operating Fund Revenues</i>		<i>Equipment Operating Fund Expenditures</i>	
Local	1,485,000	General Government Administration	1,515,000
Other Financing Sources	30,000		
<i>Total Equipment Revenue</i>	<u>1,515,000</u>	<i>Total Equipment Expenditures</i>	<u>1,515,000</u>
<i>Other Post-Employment Benefits Fund Revenues</i>		<i>Other Post-Employment Benefits Fund Expenditures</i>	
Local	480,000	General Government Administration	480,000
<i>Total OPEB Revenue</i>	<u>480,000</u>	<i>Total OPEB Expenditures</i>	<u>480,000</u>
<i>NW Regional Jail Authority Capital Fund Revenues</i>		<i>NW Regional Jail Authority Capital Fund Expenditures</i>	
Local	1,219,000	Debt	1,219,000
<i>Total NWRJA Revenue</i>	<u>1,219,000</u>	<i>Total NWRJA Expenditures</i>	<u>1,219,000</u>
<i>Fred-Winc Service Authority Fund Revenues</i>		<i>Fred-Winc Service Authority Fund Expenditures</i>	
Local	4,444,000	Public Works	4,444,000
<i>Total FWSA Revenue</i>	<u>4,444,000</u>	<i>Total FWSA Expenditures</i>	<u>4,444,000</u>
<i>Northwestern Regional Juvenile Detention Revenues</i>		<i>Northwestern Regional Juvenile Detention Expenditures</i>	
Local	1,921,428	Public Safety	2,786,000
State	808,351		
Federal	18,000		
Other Financing Sources	38,221		
<i>Total NRJDC Revenue</i>	<u>2,786,000</u>	<i>Total NRJDC Expenditures</i>	<u>2,786,000</u>
Total City Revenue	152,160,000	Total City Expenditures	152,160,000

School Food Services Fund	
Revenues	
Local Sources	801,505
State	38,424
Federal	1,295,111
Total Food Services Revenue	<u>2,135,040</u>

School Food Services Fund	
Expenditures	
Food Services	2,134,040
Operations & Maintenance	1,000
Total Food Services Expenditures	<u>2,135,040</u>

School Operating Fund	
Revenues	
Local Sources	613,634
State	21,607,399
Other Financing Sources	29,059,397
Total School Operating	<u>51,280,430</u>

School Operating Fund	
Expenditures	
Technology	2,698,736
Instruction	38,312,189
Attendance & Health	2,485,362
Pupil Transportation	2,223,833
Operations & Maintenance	5,556,310
Facilities	4,000
Total School Operating	<u>51,280,430</u>

Federal Grants Fund	
Revenues	
Federal	3,183,167
Total Federal Grants Revenue	<u>3,183,167</u>

Federal Grants Fund	
Expenditures	
Technology	72,837
Instruction	3,107,250
Pupil Transportation	3,080
Total Federal Grants Expenditures	<u>3,183,167</u>

Textbook Fund	
Revenues	
Other Financing Sources	100,000
Total Textbook Revenue	<u>100,000</u>

Textbook Fund	
Expenditures	
Instruction	100,000
Total Textbook Expenditures	<u>100,000</u>

School Fundraising Fund Revenues	
Local Sources	58,000
Other Financing Sources	392,000
Total Fundraising Revenue	450,000

School Fundraising Fund Expenditures	
Facilities	450,000
Total Fundraising Expenditures	450,000

School Capital Improvements Fund Revenues	
Other Financing Sources	200,000
Total Capital Improv Revenue	200,000

School Capital Improvements Fund Expenditures	
Facilities	200,000
Total Capital Improv Expenditures	200,000

School Construction Fund Revenues	
Other Financing Sources	8,000,000
Total School Const Revenue	8,000,000

School Construction Fund Expenditures	
Facilities	8,000,000
Total School Const Expenditures	8,000,000

School Insurance Fund Revenues	
Local Sources	5,028,756
Total Insurance Revenue	5,028,756

School Insurance Fund Expenditures	
Other Non-instructional Operations	1,702,748
Transfers	3,326,008
Total Insurance Expenditures	5,028,756

School Scholarship Fund Revenues	
Local Sources	91,600
Other Financing Sources	7,000
Total Insurance Revenue	98,600

School Scholarship Fund Expenditures	
Other Non-instructional Operations	98,600
Total Insurance Expenditures	98,600

Schools Revenue Budgets	70,475,993	Schools Expenditures Budget	70,475,993
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Total City & Schools Revenue	222,635,993	Total City & Schools Expenditures	222,635,993
Less transfers between funds	(46,929,905)	Less transfers between funds	(46,929,905)
Total Revenue Budget	175,706,088	Total Expenditure Budget	175,706,088

WHEREAS, there is available in the general fund an unencumbered and unappropriated sum sufficient to meet such appropriations, and

WHEREAS, by adoption of this Ordinance, Council hereby authorizes the payment of the monetary bonuses described herein in accordance with §15.2-1508 of the Code of Virginia; and

WHEREAS, all appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully obligated or encumbered, and

WHEREAS, all ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Winchester that the funds specified herein are hereby appropriated for the purposes specified for the fiscal year ending June 30, 2016.

Ordinance No. 2015-__

ADOPTED by the Common Council of the City of Winchester on the ____ of June, 2015.

Witness my hand and the seal of the City of Winchester, Virginia.

*Kari J. Van Diest
Deputy Clerk of the Common Council*