

**MINUTES OF THE COMMON COUNCIL  
WORK SESSION  
July 19, 2011  
City Council Chambers – Rouss City Hall**

**PRESENT:** President Jeff Buettner; Vice-President Art Major; Vice-Mayor Milt McInturff; Councilor John Tagnesi, Les Veach and John Willingham (6)  
**ABSENT:** Councilor Evan Clark and John Hill; Mayor Elizabeth Minor (3)

President Buettner called the meeting to order at 5:58 p.m.

**Items for Discussion:**

**Presentation:** Air Force ROTC Briefing – John Tagnesi

Councilor Tagnesi presented a proposal to begin an Air Force Junior ROTC unit at John Handley High School. The presentation included a summary of the curriculum of the program and how it aligns with Council's goals and the School Board's goals.

**O-2011-37:** AN ORDINANCE TO ADOPT SECTION 31-45 FEES AND 31-65 FEES OF THE WINCHESTER CITY CODE PERTAINING TO FEES ASSESSED TO CAB COMPANIES – Kevin Sanzenbacher

Police Chief Kevin Sanzenbacher presented the request to increase the fees to process the application and investigation of cab operators. The ordinance has been shared with the local taxi companies. Their only concern is the fee for individual drivers may prevent some from coming forward to get employment.

Vice-President Major moved to forward O-2011-37 to Council. *The motion was seconded by Councilor Tagnesi then approved unanimously approved by those present.*

**O-2011-38:** AN ORDINANCE EXEMPTING PROPERTY OWNED BY NW WORKS FROM TAXATION BY DESIGNATION FOR THE IMPROVED PROPERTY THAT IS CURRENTLY LOCATED ON A PARCEL OF LAND LOCATED WITHIN THE CITY OF WINCHESTER AT 3085 SHAWNEE DRIVE IDENTIFIED AS TAX MAP ID NUMBER 351-1-1 - Jim O'Connor

City Manager Jim O'Connor presented the request by NW Works for tax exemption for the building and parcel that the building is located. This will not include the empty land.

Councilor Veach moved to forward O-2011-38 to Council. *The motion was seconded by Councilor Tagnesi then approved 5/0 with Councilor Willingham abstaining.*

Motion to nominate \_\_\_\_\_ (member of Council) to serve on the Local Emergency Planning Committee (LEPC) filling the vacancy created when Mr. Butler left Council – Lynn Miller

Vice-President Major moved to nominate Vice-Mayor McInturff to serve on the LEPC. *The motion was seconded by Councilor Willingham then unanimously approved by those present.*

RFP Results and Recommendation for City Manager Executive Search Firm – Steve Corbit

Purchasing Agent Steve Corbit presented the results from the selection committee for the city manager executive search firm. The pricing received ranged from \$17,000 – \$43,000. The committee recommended moving forward with negotiations with the Mercer Group who came in at \$23,000 and provides a guarantee if the applicant leaves within the first year.

After a brief discussion, President Buettner directed Mr. Corbit to move forward with negotiations with the Mercer Group and Springsted.

Vice-President Major moved to forward the resolution to Council. *The motion was seconded by Councilor Willingham then unanimously approved by those present.*

### **Report of Liaisons**

Councilor Willingham stated the OTDB met last week. The movie nights on the mall have been a success with an average attendance rate of 200 people per night. The board will see a presentation on the plan for 2013 and at the next meeting.

Vice-Mayor McInturff stated Brad Veach is working to put together the World Series. The donations are doing well and he has plenty of volunteers. The IT Committee meets tomorrow to look at software and a possible cloud network. The Communications Committee may be resurrected with a help of a couple of people from City Hall.

Councilor Tagnesi stated the Planning Commission will be forwarding a resolution on Millwood Avenue following a 3/2 vote today.

**Executive Session: MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO §2.2-3711(A)(7) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF RECEIVING LEGAL ADVICE AND STATUS UPDATE FROM THE CITY ATTORNEY AND LEGAL CONSULTATION REGARDING THE SUBJECT OF SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY THE CITY ATTORNEY AND MATTERS OF ACTUAL OR PROBABLE LITIGATION**

Vice-President Major moved to convene into executive session at 6:37 p.m. *The motion was seconded by Vice-Mayor McInturff then unanimously approved by those present.*

Councilor Willingham moved to reconvene in open session at 7:19 p.m. *The motion was seconded by Councilor Veach then unanimously approved by those present.*

Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

*A roll call vote was taken, the ayes and nays being recorded as shown below:*

<b><u>MEMBER</u></b>	<b><u>VOTE</u></b>
President Buettner	Aye
Councilor Clark	Absent
Councilor Hill	Absent
Vice-President Major	Aye
Vice-Mayor McInturff	Aye
Mayor Minor	Absent
Councilor Tagnesi	Aye
Councilor Veach	Aye
Councilor Willingham	Aye

Vice-President Major moved to authorize the City Attorney to settle case number 5:11-cv-00029. *The motion was seconded by Councilor Willingham then unanimously approved by those present.*

**Submitted Reports:**

Sheriff's Department  
Fire & Rescue Department  
Police Department

**Adjourn**

Councilor Willingham moved to adjourn the meeting at 7:20 p.m. *The motion was seconded by Councilor Veach then unanimously approved by those present.*