

**MINUTES OF THE FINANCE AND ADMINISTRATION
COMMITTEE MEETING
September 15, 2009**

PRESENT: President Jeff Buettner; Councilor Evan Clark, John Hill, Milt McInturff, Les Veach and John Willingham; Vice-President Art Major; Vice-Mayor Michael Butler and Mayor Elizabeth Minor (9)

ABSENT: None (0)

President Buettner called the meeting to order at 5:08 p.m.

Approval of Minutes – Councilor Willingham moved to approve the minutes of the August 18, 2009 Finance & Administration Committee Meeting. *The motion was seconded by Councilor Veach then unanimously approved by voice-vote.*

- **MOTION TO CONVENE IN EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS AS DESCRIBED IN §2.2-3711(A)(1) OF THE CODE OF VIRGINIA.**

Councilor McInturff moved to convene into executive session. *The motion was seconded by Councilor Willingham then unanimously approved by voice-vote.*

Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

MEMBER	VOTE
Vice-Mayor Butler	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President Major	Aye
Councilor McInturff	Aye
Mayor Minor	Aye
Councilor Veach	Aye
Councilor Willingham	Aye
President Buettner	Aye

Adjourn

With no further business to discuss, the meeting adjourned.