

**ALL COMMERCIAL APPLICATIONS REQUIRE \*TWO\* SETS OF PLANS AT SUBMISSION**

Select One: Residential  Commercial

Project Address: \_\_\_\_\_ Permit #: \_\_\_\_\_

Scope of work: \_\_\_\_\_

Estimated Value of Construction (materials & labor): \$ \_\_\_\_\_

Owner: \_\_\_\_\_

Lessee: \_\_\_\_\_ \*Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

VA Contr. Lic #: \_\_\_\_\_

\*Contact the Commissioner of Revenue (540) 667-1815 for your City of Winchester Business License.

This application only requires information for the specific project that is being applied for. Some projects require additional permits, plumbing, mechanical, electrical.

Work has not started     Work has started     Work has been completed

**NOTE: Please list the quantity of items, fixtures in the boxes available below.**

Check appropriate blocks below

- New Work
- Replacement Work
- Natural Gas
- LP Gas
- 2015 VRC/VFGC  
.. code expires 6.30.22
- 2018 VRC/VFGC  
.. code effective 7.1.21

List Units for project

- Boiler
- Burners
- Deep Fryer
- Dryer
- Fireplace, Vented
- Fireplace, Unvented
- Furnace

List units for project

- Grill
- Incinerator
- Makeup Air Unit
- Other \_\_\_\_\_
- Oven
- Piping
- Range

List units for project

- Roof top unit
- Space Heater, vented
- Space Heater, unvented
- Steam press
- Steam table
- Unit Heater
- Water Heater

Person Applying for Permit:  Owner     Lessee     Contractor     Agent

Owner  
Affidavit

When the owner is acting as the contractor, by the signing of this application: I hereby affirm that I have read Title 54 of the Code of Virginia and fully understand the contents thereof; that I am not subject to licensure as a contractor or subcontractor. I further affirm that I will be solely responsible for all construction on the described property allowed by the permit hereby issued.

I hereby agree to comply with all provisions of the Virginia Uniform Statewide Building Code, the Zoning Ordinance, and other ordinances or policies as adopted by the City of Winchester, Virginia.

Note: If Lessee or Agent is applying for the permit, an approval letter/document must be submitted by the Owner.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Date: \_\_\_\_\_

**Drawing and installation must comply with the following:**

- .. Drawings must be neat, using straight lines for piping or tubing lengths (include vertical and horizontal distances) and show appliance demands.
- .. Piping and tubing shall be sized in accordance with VFGC 2015 or 2018 (as selected on the front of this application)
- .. Specify material used for the piping system.
- .. No piping shall be smaller than the gas inlet on the appliance it serves.
- .. Two psi piping systems using a manifold must show the manifold size.
- .. Spring gauges must read in 1/10<sup>th</sup> pound increments up to a minimum of 3 psi.
- .. Corrugated Stainless Steel Tubing (CSST) must be installed per manufacturer's installation instructions. You must provide the installation instructions for the inspection.

Type of Piping System:  2 psi  Low Pressure

**Diagram of Gas Piping**