City of Winchester
15 N. Cameron Street
Winchester, VA 22601
540-667-1815

FIRE PROTECTION PERMIT/PLAN REVIEW APPLICATION

PROJECT INFORMATION

Business/Location Name		**Permit #**
Street Address	Suite/Apt/Lot	**Estimated Value** $
Property Owner/Rep. Name		Owner/Agent Contact Number

CONTRACTOR/APPLICANT

Company Name		Applicant Name
Street Address	Suite/Apt/Lot	Contact Number
City, State, Zip		State License #
Email Address		

TYPE OF SUBMITTAL

☐ New Structure ☐ Addition ☐ Alteration ☐ Repair ☐ As-Built

SPRINKLER SYSTEM

☐ Wet System ☐ Dry System ☐ Pre-Action System ☐ Deluge System

☐ NFPA 13 ($60.00)
☐ NFPA 13R ($60.00)
☐ Underground Fire Line ($60.00)
☐ NFPA 13D ($50.00)
☐ Limited Area ($50.00)
☐ Backflow Preventer ($60.00)

Base _____ + (# heads _____ x $1.00 = _____) = _____

STANDPIPES

☐ Class I
☐ Class II
☐ Class III
☐ Combination

$80.00 x # risers ____ = _____

FIRE ALARM SYSTEM

☐ Addressable System
☐ Conventional (zoned) System
☐ Sprinkler Monitoring Only
☐ Elevator Recall Only
☐ Access Control System

$60.00 + (# devices _____ x $1.00 = _____) = _____

FIRE PUMP

☐ Electric Drive
☐ Diesel Drive
☐ Other_____

$80.00 x # pumps ____ = _____

SUPPRESSION SYSTEMS

☐ NFPA 17A, Wet Chemical
☐ NFPA 17, Dry Chemical
☐ NFPA 2001, Clean Agent
☐ Other_____

$60.00 + (# nozzles _____ x $2.00 = _____) = _____

AS-BUILT PLANS REVIEW

Number of heads/devices added or moved: _____ x $0.50 = _____
+ $50.00
= _____

AGREEMENT

I hereby agree to comply with all provisions of the Uniform Statewide Building Code, the Zoning Ordinance and other ordinances or policies as adopted by the City of Winchester, Virginia

Printed Name	**Signature**	**Date**

*****OFFICE USE ONLY*****

REQUIRED INSPECTIONS

☐ Hydrostatic Test
☐ Dry System Air Test
☐ Flow Test
☐ Fire Pump Test
☐ Fire Alarm Test
☐ Fire Protection Final

PERMIT FEES

Total Permit Fees (from above)	$
2.00% State Surcharge	$
Total Amount Due	$

Note: A minimum of two sets of drawings and one submittal packet shall be submitted with each permit application. NO WORK SHALL COMMENCE WITHOUT APPROVED PLANS AND VALID PERMIT ON THE JOB SITE.

Revised: 12/14/2020