

How to Join a Webex Meeting using the App (iOS and Android)

- Download the Cisco Webex Meetings app from the App Store (iPhone or iPad) or the Play Store (Android).
 - App Store: <https://apps.apple.com/us/app/cisco-webex-meetings/id298844386>
 - Play Store: <https://play.google.com/store/apps/details?id=com.cisco.webex.meetings>
- Once you have the app downloaded on your device, visit the City's online meeting calendar (<https://www.winchesterva.gov/city-events/month>) to get the meeting information.
- On the online meeting calendar, you have the option to select any of the upcoming events for additional details. Click the blue text on the corresponding event.

August 2020

Prev Next

Event Type

- Any -

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3 Old Town Advancement Commission Promotions Committee - Canceled Aug 03, 2020, 05:30 pm	4 Old Town Advancement Commission Economic Vitality Committee - Canceled Aug 04, 2020, 12:00 pm Planning Commission Work Session Aug 04, 2020, 03:00 pm	5	6 Parking Authority Special Meeting Aug 06, 2020, 07:30 am Old Town Advancement Commission Organization Committee - Canceled Aug 06, 2020, 09:00 am Board of Architectural Review-Canceled Aug 06, 2020, 04:00 pm Old Town Advancement Commission Aug 06, 2020, 05:30 pm	7	8
9	10	11 City Council Regular Meeting & Work Session Aug 11, 2020, 06:00 pm	12 Board of Zoning Appeals Aug 12, 2020, 04:00 pm	13 Community Policy and Management Team Aug 13, 2020, 02:00 pm Board of Architectural Review Special Meeting Aug 13, 2020, 04:00 pm	14	15

4. Then you will be redirected to a page with the meeting information. It should look like this:

*Location subject to change.

Meeting number (access code): 132 428 2083

Meeting password: ssab (7722 from phones and video systems)

Join meeting

Join by phone

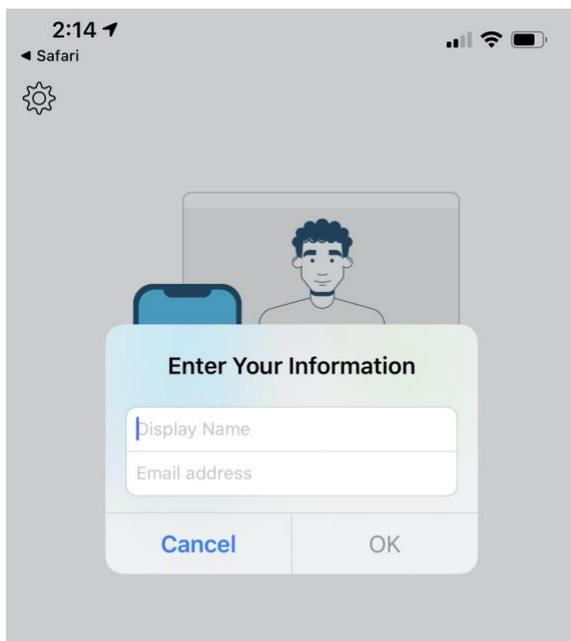
- Tap to call in from a mobile device (attendees only)
- +1-408-418-9388 United States Toll
- [Global call-in numbers](#)

Join by video system, application or Skype for business

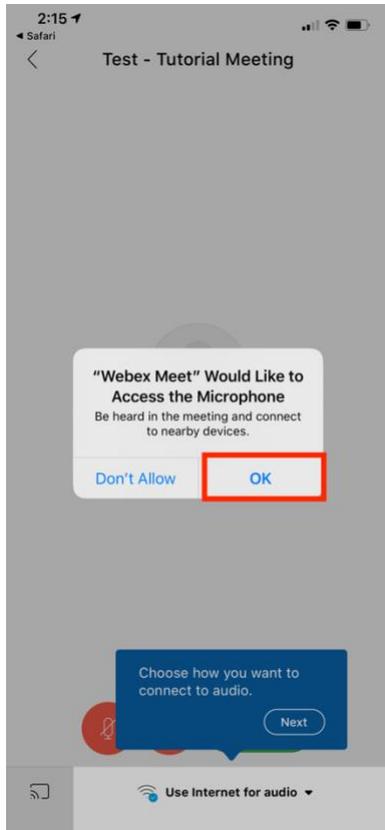
- Dial [1324282083@webex.com](tel:1324282083)
- You can also dial 173.243.2.68 and enter your meeting number

Need help? Go to <http://help.webex.com>

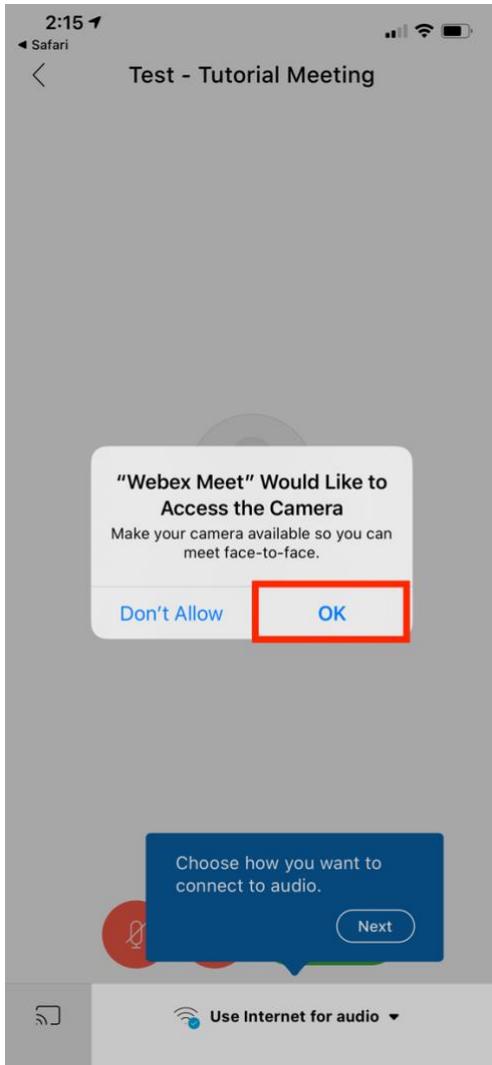
5. You can simply select the “**Join meeting**” and you will be redirected to the Cisco Webex app. If it is your first time using the app, you will be immediately be asked to enter your name and email address. Then select “**OK**”



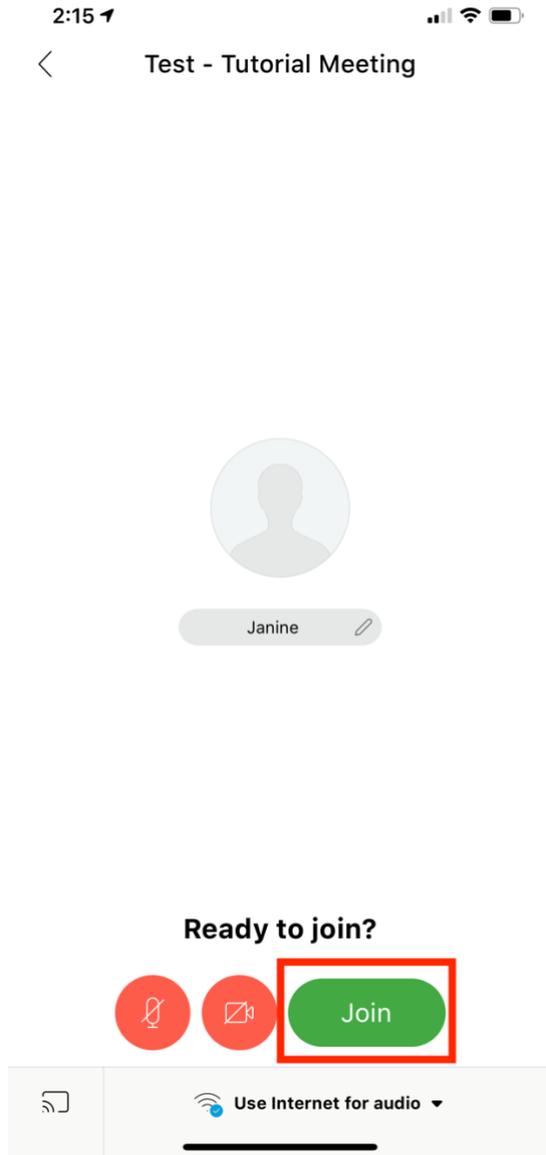
- Next, it will ask you if you allow the Cisco Webex app to use your microphone. If you are planning to speak during the Public Comments or Public Hearing, please select **“OK”**.



7. Then, it will ask you if you allow the Cisco Webex app to use your camera. This part is not mandatory. Feel free to select **“Don’t Allow”** if you don’t want Council and staff to see you.



8. Lastly, it will ask you to finally join the meeting. Select “**Join**”. Please note that you will automatically be muted when joining the meeting.



In the meeting, you do have the option to unmute/mute yourself, turn your camera on and off, and disconnect from the meeting whenever you'd like. You can do this using the controls on the bottom of the screen:

