

**CITY OF WINCHESTER
NATURAL RESOURCES ADVISORY BOARD
MINUTES**

**From the meeting on September 1, 2011
Public Services Conference Room
4th Floor Rouss City Hall
5:30 P.M.**

- I. Chair David Worthington welcomed everyone and called the meeting to order at 5:36 p.m. Present from the NRAB were Mr. Crowell, Mr. Lawrence, Mr. Worthington, Mr. Giraytys and Mr. Bousquet. Tree Commission Liaison Ta'i Roulston Staff present was Tom Hoy.**
- II. Approval of May 26, 2011 minutes-Motion made to accept minutes of May 26, 2011 by Dr. Bousquet and seconded by Jim Giraytys; motion carried 5 to 0.**
- III. Review of past action items-in a review conducted by Mr. Worthington it was determined that the past action items would be covered in the agenda.**
- IV. Natural Landscaping Ordinance Status report-City Staff will be taking the Ordinance before Council at a work session in hopes of having the ordinance in place by the 2012 spring-summer season.**
- V. Abrams Creek Wetlands Preserve-Dr. Bousquet led a discussion on the history and reasons for the tours/letters on encroachment and other issues. Dr. Bousquet will draft a letter and have for everyone's review by September 12, 2011.**
- VI. Shawnee Springs Preserve Management Plan discussion-Mr. Lawrence led the discussion that included scheduling a walk-through of Shawnee Springs with Tony Horton, Jim Smith, Patrick Farris, Dr. Warren Hofstra & other stakeholders. Also, Mr., Lawrence is going to send out information to all concerning the Shawnee Springs Walk-through by September 15, 2011 and hopes to have the walk-through scheduled & held by October 1, 2011.**

VII. Tree Commission Liaison Report- Mr. Roulston gave an update on recent Tree Commission activities including walking Valley Avenue and making recommendations for the tree re-planting to occur in conjunction with the sidewalk project.

VIII. New Items- Mr. Worthington led a discussion concerning the NRAB members' length of terms and appointments.

IX. The NRAB members and staff generated agreed-upon action items (they appear at the end of these minutes).

X. The meeting was adjourned at approximately 6:10 p.m.

**NRAB ACTION ITEMS:
FROM MEETING ON SEPTEMBER 1, 2011**

NO.	ACTION ITEM:	ASSIGNED TO:	TARGET DATE:	STATUS:
1	Send out Information on Shawnee Springs walk-through.	Jim Lawrence	9-15-11	
2	Schedule Shawnee Springs Walk-through with all stakeholders	Jim Lawrence	9-15-11	Hold walk-through by 10-1-11
3	Draft Letter concerning recent Abrams Creek walk-through and findings.	Woody Bousquet	9-12-11	
4	Jim Lawrence's Signage	Jim Lawrence	2013	