CITY OF WINCHESTER
NATURAL RESOURCES ADVISORY BOARD
MINUTES
From the meeting on November 3, 2011
Public Services Conference Room
4th Floor Rouss City Hall
5:30 P.M.

I. Chair David Worthington welcomed everyone and called
the meeting to order at 5:36 p.m. Present from the NRAB
were Mr. Crowell, Mr. Lawrence, Mr. Worthington, and
Dr. Bousquet. Tree Commission Liaison Ta’i Roulston was
also present. Staff present was Tom Hoy.

II. Approval of September 22, 2011 minutes-Motion made to
accept minutes of September 22, 2011 by Mr. Lawrence and
seconded by Gerald Crowell; motion carried 4 to 0.

III. Review of past action items-in a review conducted by Mr.
Worthington it was determined that the past action items
would be covered in the agenda.

IV. Abrams Creek Wetlands Preserve-Dr. Bousquet led a
discussion on the history and reasons for the tours/letters on
encroachment and other issues. The NRAB members re-
reviewed the draft letter and addressed various changes to
the document. Those that were agreed upon were included
in the document. Dr Bousquet was tasked with revising the
letter to include the agreed upon changes and forward to
Mr. Worthington for signature and distribution.

V. Shawnee Springs Preserve Management Plan discussion-
Mr. Lawrence led the discussion that included a template
handout of a draft work plan of the Huntsberry Farm
Cultural Heritage Plan. This discussion helped frame the
requirements of this project and gave all members a better
understanding of the actions required. Dr Bousquet and
Mr. Lawrence were tasked to gauge the interest of potential
members to serve on the various committees required to
promote the plan.
VI. Tree Commission Liaison Report- Mr. Roulston gave an update on recent Tree Commission activities.

VII. New Items- Mr. Worthington mentioned Ted’s Thoughts briefly and stated he would give more details at the December 8, 2011 meeting.

VIII. The NRAB members and staff generated agreed-upon action items (they appear at the end of these minutes).

IX. The meeting was adjourned at approximately 7:00 p.m.

NRAB ACTION ITEMS:
FROM MEETING ON November 3, 2011

<table>
<thead>
<tr>
<th>NO.</th>
<th>ACTION ITEM:</th>
<th>ASSIGNED TO:</th>
<th>TARGET DATE:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>E-mail template</td>
<td>Jim Lawrence</td>
<td>11-21-11</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Gauge level of interest</td>
<td>Jim Lawrence/ Woody Bousquet</td>
<td>January, 2012</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Continue to review Shawnee Springs Template Draft</td>
<td>All</td>
<td>11-17-11</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Send Abram’s Creek Letter</td>
<td>David Worthington</td>
<td>11-26-11</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Deliver Twin Kidney Stones</td>
<td>David Worthington</td>
<td>11-15-11</td>
<td></td>
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