

**CITY OF WINCHESTER
NATURAL RESOURCES ADVISORY BOARD
MINUTES**

**From the meeting on November 3, 2011
Public Services Conference Room
4th Floor Rouss City Hall
5:30 P.M.**

- I. Chair David Worthington welcomed everyone and called the meeting to order at 5:36 p.m. Present from the NRAB were Mr. Crowell, Mr. Lawrence, Mr. Worthington, and Dr. Bousquet. Tree Commission Liaison Ta'i Roulston was also present. Staff present was Tom Hoy.**
- II. Approval of September 22, 2011 minutes-Motion made to accept minutes of September 22, 2011 by Mr. Lawrence and seconded by Gerald Crowell; motion carried 4 to 0.**
- III. Review of past action items-in a review conducted by Mr. Worthington it was determined that the past action items would be covered in the agenda.**
- IV. Abrams Creek Wetlands Preserve-Dr. Bousquet led a discussion on the history and reasons for the tours/letters on encroachment and other issues. The NRAB members re-reviewed the draft letter and addressed various changes to the document. Those that were agreed upon were included in the document. Dr Bousquet was tasked with revising the letter to include the agreed upon changes and forward to Mr. Worthington for signature and distribution.**
- V. Shawnee Springs Preserve Management Plan discussion-Mr. Lawrence led the discussion that included a template handout of a draft work plan of the Huntsberry Farm Cultural Heritage Plan. This discussion helped frame the requirements of this project and gave all members a better understanding of the actions required. Dr Bousquet and Mr. Lawrence were tasked to gauge the interest of potential members to serve on the various committees required to promote the plan.**

- VI. Tree Commission Liaison Report- Mr. Roulston gave an update on recent Tree Commission activities.**
- VII. New Items- Mr. Worthington mentioned Ted's Thoughts briefly and stated he would give more details at the December 8, 2011 meeting.**
- VIII. The NRAB members and staff generated agreed-upon action items (they appear at the end of these minutes).**
- IX. The meeting was adjourned at approximately 7:00 p.m.**

**NRAB ACTION ITEMS:
FROM MEETING ON November 3, 2011**

NO.	ACTION ITEM:	ASSIGNED TO:	TARGET DATE:	STATUS:
1	E-mail template	Jim Lawrence	11-21-11	
2	Gauge level of interest	Jim Lawrence/ Woody Bousquet	January, 2012	
3	Continue to review Shawnee Springs Template Draft	All	11-17-11	
4	Send Abram's Creek Letter	David Worthington	11-26-11	
5	Deliver Twin Kidney Stones	David Worthington	11-15-11	