

Community Development Committee  
Minutes  
Thursday, August 16<sup>th</sup>, 2007

**Members Present:**

Cheryl Connolly  
Carolyn Griffin  
Skeeter Knee  
Tim Machado  
Ron Mislowsky, Chair

**Members Not Present:**

Jeff Buettner  
Sonny Shiley  
Harry Smith  
Doug Toan, Vice-Chair

**Others Present:**

Martha Shickle  
Carla Taylor  
Beth Williams  
Sheryl Wolford

**Guests Present:**

Vincent Diem  
Anne Lewis

<i>Item</i>	<i>Discussion</i>	<i>Action</i>
<b>Call to Order</b>	Meeting came to order at 8:03 am.	
<b>Citizen Input</b>	No citizen input.	
<b>Minutes Review</b>	July 2007	The minutes for July 2007 were approved.
<b>Work Group Reports</b>	<p><b><u>Spot Blight Abatement</u></b> Skeeter Knee informed the committee that the Spot Blight Abatement work group had not yet had the opportunity to get together to review the properties that were originally placed on the list. Doug Toan, Tim Machado and Skeeter Knee.</p> <p><b><u>Neighborhood Improvements</u></b> Martha Shickle explained to the committee that she and Vincent Diem have been working together on the Affordable Dwelling Unit Ordinance. Martha gave the committee an overview of the ordinance, and a hand-out giving a more detailed description of what the ordinance entails. Vincent Diem added to Martha's comments by stated that this hand-out is a demo or "skeletal draft" of what the ADU ordinance would look like.</p> <p>All members present agreed that discussion of the ordinance is consistent with the activities of the CDC. Ron Mislowsky recommended that the Neighborhood Improvements work group, (Carolyn Griffin, Jeff Buettner &amp; Ron Mislowsky), get together to discuss the ordinance, and report back to the committee.</p> <p><b><u>Resources</u></b> Cheryl Connolly informed the committee that the Resources work group, (Sonny Shiley, Harry Smith &amp; Cheryl Connolly), had met to discuss the CHDO earlier in the week. At this meeting they talked about how they would pursue the creation of the CHDO and what its name would be. The Resources work group</p>	<p>The SBA work group plans to report back to the committee at the September meeting with an updated SBA list.</p> <p>Staff will schedule a meeting date for the NI work group, and will prepare a map of the zoning districts and have scenarios relative to Winchester for the work group to discuss.</p> <p>Staff will work with the Resources committee as well as Steve Pettler to</p>

Community Development Committee  
Minutes  
Thursday, August 16<sup>th</sup>, 2007

<p><b>Work Group Reports... Continued</b></p> <p><b>Presentation</b></p> <p><b>New Committee Members</b></p> <p><b>Staff Report</b></p>	<p>plans to meet with Steve Pettler who has volunteered to work with the group.</p> <p>Vincent Diem presented a PowerPoint presentation to the committee explaining to them how the Community Action Team operates. The City hopes that the CAT approach will help enhance communication between departments when responsibilities overlap.</p> <p>The committee talked briefly about the members and vacancies on the committee. The committee currently consists of nine members and can have as many as eleven. Ron Mislowsky stated that he was going to contact Dave Spence about the vacancies to see if he might be interested in serving on the committee.</p> <p>Staff reports accompanied by hand-outs were provided to the committee to update them on what staff has had going on since the last meeting. Martha Shickle reviewed the report and hand-outs with the committee and touched on a few highlights.</p>	<p><b>establish a plan for the CHDO.</b></p> <p><b>Staff will update the committee on projects that have been discussed at CAT meetings.</b></p> <p><b>Staff will continue to work with the committee members to find individuals who are interested in serving on the committee.</b></p> <p><b>Staff will continue to keep the committee up-to-date on the productivity of the office.</b></p>
<p><b>Adjournment</b></p>	<p><b>The meeting was adjourned at 8:48 am.</b></p> <p><b>***Please note that our next meeting date is Thursday, September 20th, 2007 at 8:00 am in the OHND Conference Room, Timbrook Annex.</b></p>	

Respectfully submitted by: Beth Williams