

Community Development Committee  
December 17, 2009

**Minutes**

Office of Housing and Neighborhood Development – 8:00 AM

Committee Members Present: Chairman Mislowsky and members Rodgers, Connolly, Shiley, Knee, Hill, and Griffin  
Committee Members Absent: Veach, Fountain, and Machado  
Staff Present: Sherry Richards and Pamela Beamer  
Others Present: Anne Lewis, Dan Rose, Martha Shickle

1. Chairman Mislowsky called meeting to order.
2. Approval of Minutes- October 23 and November 19, 2009 minutes were approved
3. Public Comments: no comments were made
4. Discussion Items:

a. Substantial Amendment –

2009 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT  
AVAILABLE FOR PUBLIC COMMENT

The City of Winchester proposes the following amendments to the 2008 and 2009 Annual Action Plans, adopted by the City Council on April 8, 2008 and April 14, 2009, respectively. The amendments are proposed in response to HUD guidance regarding the submission of the 2009 Annual Action Plan, and recommended actions resulting from a HUD Technical Assistance and Monitoring visit in August, 2009. The results of the proposed amendments are the following activity funding transfers:

- \$35,487 repayment to HUD from the CSMCPI project code in the CDBG Fund
- \$35,487 reallocation CDBG08 funding from Homeownership Activities to Neighborhood Improvements
- \$22,771 reallocation CSMCPI funding from Employer Assisted Housing to Homeless Prevention & Intervention
- \$102,769.72 reallocation CSMCPI funding from Employer Assisted Housing to Homeownership Activities
- \$50,758 reallocation CSMCPI funding (\$39,059 from Neighborhood Revitalization and \$11,699 from undesignated activities) to Home Repair Program

- \$24,513 reallocation CSMCPI funding (\$10,459.28 from Employer Assisted Housing and \$14,053.72 from undesignated activities) to Neighborhood Improvements
- \$146,923.76 reallocation CDBGPI funding (\$90,000 from Home Repair Program and \$56,923.76 from undesignated activities) to Neighborhood Improvements
- \$56,923.76 reallocation CDBG09 funding (\$6,165.76 from Home Ownership- Direct and \$50,758 from Home Ownership- Indirect) to general Homeownership Activities
- \$39,242 reallocation CDBG09 funding from Home Ownership- Direct to Home Repair Program (resulting in total \$90,000 CDBG09 for Home Repair)
- \$18,040.24 reallocation CDBG09 funding from Home Ownership- Direct to Neighborhood Improvements

The net change in programs by activity for the 2008 and 2009 Program Years are as follows:

<b>Activity Type</b>	<b>Change</b>	<b>Proposed Total Funding</b>
Administration	No change	\$107,719
Home Ownership	+ \$10,000	\$184,206
Neighborhood Improvements	+ \$224,964	\$396,849
Homeless Prevention & Intervention	+ \$22,771.48	\$123,618.48
Employer Assisted Housing	- \$136,000	\$0
Neighborhood Revitalization	- \$39,059	\$0
Home Repair	No change	\$140,758
Undesignated	- \$82,676.48	\$0
<b>Total</b>		<b>\$953,150.48</b>

Members of the public have opportunity comment on the proposed Substantial Amendment during a 30-day Public Comment Period, December 14, 2009- January 12, 2010. Written comment may be mailed to: City of Winchester attn: Anne Lewis, 15 N Cameron Street Winchester, VA 22601; faxed to: 540.722.3618; or emailed to: [alewis@ci.winchester.va.us](mailto:alewis@ci.winchester.va.us).

Citizens wishing to give comment in a public meeting may attend the Community Development Committee meeting Thursday December 17, 2009 at 8:00 am in the Office of Housing and Neighborhood Development, or a City Council Meeting on January 12, 2010 at 7:00 pm at Rouss City Hall in the Council Chambers.

Contact: Anne Lewis at 540-667-1815 with questions.

- b. Proposal for FY 2011 Distribution of CDBG funds.

- Administration – 20%

- Homeless Prevention & Intervention – 15%

- Home Repair – 10%

- Home Ownership – 25%

- Neighborhood Improvements – 30%

- c. Vendors will have the right to make application for any advertised CDBG funds.

- d. Request quarterly updates on Spot Blight Abatement.

The meeting was adjourned at 9:00 AM. The next regularly scheduled meeting of the Community Development Committee is Thursday January 21, 2010 at 8:00 AM in the conference room of the Office of Housing and Neighborhood Development.

Respectfully submitted by: Pamela Beamer