

Community Development Committee
March 17, 2011
Minutes

Office of Housing and Neighborhood Development – 8:00 AM

Committee Members Present: Ron Mislowsky
Cheryl Connolly
Lori Fountain
Carolyn Griffin
Skeeter Knee
Tim Machado

Staff Present: Pamela Beamer

Others Present: Martha Shickle
Jim Deskins
Cindy Marzullo
Harry Smith
Vic Bradshaw

1. Chairman Ron Mislowsky called the meeting to order.
2. Approval of the November 18, 2010 and February 17, 2011 minutes. Motion to approve by Carolyn Griffin, seconded by Tim Machado, unanimously accepted.
3. 2011 Annual Action Plan – Martha Shickle

Martha gave a presentation of previous CDBG grant funded projects. She included the grant monies available to the City of Winchester to help low to moderate income families and abated properties. The city would like to acquire a section 108 loan from HUD enabling them to spend 5 times the amount of the city's grant money in a lump sum. The amount allotted would be \$1,372,370.00 which is 5 times the current CDBG grant of \$274,474.00. This money would be loaned to the city to cover a 5 year grant amount.

The city would like to apply for \$1,372,370 Community Development Block Grant (CDBG) Funding pursuant to Section 108 Loan Guarantee Program to fund the following projects to be undertaken over the subsequent 5 years (FY 2012-2016)

- a. Program Administration- Not to exceed 20% of the total allocation for activities including:
 - i. Reporting, monitoring, project management, and general administration and potentially,
 - ii. Other tasks identified by the City for other project development activities
- b. Public Services- Not to exceed 15% of the total allocation for projects to include:
 - i. Homeless prevention assistance operated by the Department of Social Services, OR
 - ii. Other activities identified as a priority need by the City

- c. Revitalization Projects- Not less than 65% of the total allocation for activities including acquisition, construction, rehabilitation, demolition, infrastructure improvements, and related eligible activities to pursue the following projects in priority order:
 - i. Revitalization of the Taylor Hotel
 - ii. Phase II of the Baker Street Revitalization Project

The time line for approval and public comments is as follows:

Public comment from 3-14-11 to 4-12-11
Public input 3-17-11
Community Development Committee review 4-21-11
City Council Work Session 4-26-11
City Council Meeting 5-10-11
Final 2011 Plan to HUD 5-15-11

Public Comment:

Public comment was given by Harry Smith and Cindy Marzullo. Concerns were for other local agencies and the impact it would have on them to receive annual CDBG funding with the Section 108 loan consuming five year of funding at one time. Martha also received 4 letters from local and county residents regarding the allocation of the Section 108 loan.

No further public comments were made.
Public comment session was closed.

4. HOMES Projects proposed.

Martha gave a presentation on the use of HOME funds and the designation of funds. HOMES funds received to the Northern Shenandoah Valley Regional Commission were approximately \$750,000.00.

The meeting was adjourned at 9:00 A.M. The next scheduled meeting of the Community Development Committee is Thursday, April 21, 2011 at 8:00 AM in the conference room of the Office of Housing and Neighborhood Development.

Respectfully submitted by: Pamela Beamer