

Community Development Committee  
October 16, 2008

**Minutes**

Office of Housing and Neighborhood Development – 8:00 AM

**Committee Members Present:** Chairman Ron Mislowsky and members Carolyn Griffin, Sonny Shiley, and Cheryl Connolly

**Committee Members Absent:** Smith, Buettner, Toan, and Machado

**Staff Present:** Anne Lewis, Craig Smith and Sherry Richards

**Others Present:** Tony Williams, Vince Diem, and Danny Mowery

1. Chairman Mislowsky called meeting to order. There was no citizen input.
2. The approval of minutes for August 21, 2008 was put on hold as there was not a quorum present.
3. Guests: Anne informed CD Committee members that there had been an approval of realignment for the Office of Housing and Neighborhood Development. In lieu of hiring a director, OHND will now report directly to Asst. City Manager Craig Smith.
4. Status Items:
  - a. **Consolidated Plan for FY 2008-2012:** HUD approved application. However, it has requested clarification on a few items.
  - b. **Neighborhood Stabilization Program:** Craig Smith gave a presentation regarding an application in partnership with the Northern Shenandoah Valley Regional Commission. Working with Martha Shickle, our two agencies plan to follow the guidelines listed below:
    - i. Attend a Neighborhood Stabilization Program workshop in Richmond on 10-23-2008
    - ii. Submit registration application for NSP funding (November – December)
    - iii. Finalize partners for implementation (December)
    - iv. Implement program (January 2009)
    - v. Monitor progress and report achievements (ongoing)

The CD Committee agreed to partner with Shenandoah Valley Regional Commission and will review application.

- c. **HOME Consortium Advisory Council:** Currently reviewing two applications for CHDO. Help with Housing's application was approved. Shenandoah Area Agency on Aging's application is currently on hold. It is anticipated there will be three more applications to review in November. The monies will be

awarded in January. Anne discussed the benefits for multiple CHDOs vs. one agency receiving the full amount.

- d. **Family Self Sufficiency Program:** FSS Program is currently up and running effective July 1, 2008. Currently, the program has enrolled four HCVP families. The goal for FSS enrollment this FY is 10 families.

5. Zoning & Inspections:

- a. Danny Mowery gave the report on spot blight abatement properties that are not in compliance. There was a request to move forward for spot blight abatement compliance for 10 Gibbens Street. Danny reported that currently there are two code enforcement judgments on this property.
- b. Danny reported on graffiti abatement. Several properties have benefited from this program. Thus far, there have been 102 reports, 57 compliance either thru owner's efforts or authorization, and 40 active.

6. MUMI Planning Grant – The committee was presented with the draft report and Anne presented a cursory overview. The Planning Commission will meet on October 21, 2008 and be provided a more in depth presentation of report. If the committee has comments, please forward to Anne.

The meeting adjourned at 9:00 AM. The next regularly scheduled meeting of the Community Development Committee is Thursday, November 20, 2008 at 8:00 AM in the conference room of the Office of Housing and Neighborhood Development.

Respectfully submitted by: Sherry Richards