

1. Call to order
2. Approval of Minutes
3. Officers' Reports
  - Chairperson's Report
    - i. January Expenditures
    - ii. Presentation
  - Vice Chairperson's Report
4. Standing Committee Reports
5. Downtown Manager Updates
  - Events
    - i. Remaining 2015 Performance Reports
    - ii. First Friday Artist Reception in the Welcome Center – February 5
    - iii. Chocolate Escape – February 6
    - iv. St. Paddy's Celtic Fest – March 12
    - v. Other
  - Main Street
6. Old Business
7. New Business
  - Virginia Commission for the Arts Local Challenge Grant Application Review
  - Visitor Guide Ad
8. Public Comments
9. Adjournment Next meeting – The next OTDB meeting will take place **March 3<sup>rd</sup>, 2016 at 5:30 p.m. in City Hall in the 4<sup>th</sup> Floor Exhibit Hall.**