

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, February 26th, 2018
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

Present: John Bentley (Chairman), Shelly Lee (Vice-Chairman), Cal Allen, Michael Miller, James “Hector” Robertson, Bill Stewart, Casey Stine

Absent: Regina Coates

City Staff: Lynn Miller (Director), Matt Little (Assistant Director), Eden Freeman (City Manager) and Samantha Crisman

Media: None

Guests: John Crandall, representatives from Shentel

February 26, 2018 Minutes Approval-

A motion was made by Cal Allen to approve the January 22nd, 2017 minutes, seconded by Michael Miller; the motion was approved.

Public Comments- John Crandall

Mr. Crandall thanked the park for striping the Pickelball courts at the Lowery Tennis Courts. He made a request that the extra \$2 being charged for Pickelball play be added to the cost of a membership. Additionally, he requested that pool time be shared at 9am on Thursday's with the water fitness classes going on. He thanked Parks and Recreation for their work and concluded with a request that another facility be built and made available for the community.

Chairman's Report- No Report

City Manager Comments- Department meetings for the FY19 budget are forthcoming.

Projects and Programs Committee- The P&P Committee, with Lynn Miller and Matt Little, introduced the representatives from Shentel and the proposal regarding the addition of a monopole to the park. Shentel gave their presentation on location, need, and proposed lease for the monopole. There was discussion between board members and Shentel. Cal Allen made a motion to approve the proposal, seconded by Bill Stewart; there was a 4-3 vote to not approve the proposal.

Park Director's Report –

FY17 and FY18 Park Projects Update-

- 1) **Sensory Trail, Host Lions Club** – Staff excited to get started again
- 2) **Outdoor Pool Locker Room Floors** – Vendor working between cold days
- 3) **Bridgeforth Infield Project** – It was reported that playing was better than it ever has been
- 4) **Extreme Cold Weather** – Still dealing with damages caused by extreme cold, and estimate in excess of \$30,000 is required to return the Indoor Pool to an operational facility
- 5) **Outdoor Pool Resurfacing Project** – The project went out for bid, proposals came in over appropriated funds
- 6) **Kiwanis I Shelter Roof Replacement** – Kiwanis Club put a new roof on the shelter, Kiwanis II Shelter is also in need of a new roof

Maintenance Facility – Currently searching for funding and making modifications to design

Personnel Update-

- 1) **Part-Time Rec Center Attendant** – All positions filled
- 2) **Athletic Assistant** – All positions filled
- 3) **Child Care Assistant** – Looking for summer help
- 4) **Aquatics Specialist** – First interview scheduled for this week

- 5) **Aquatics** – Looking for summer help
- 6) **Maintenance** – Looking for summer help, receiving applications

FY-2019 Budget Preparation – Meeting with City Manager and Finance Monday, March 5, 2018

AARP Tax Prep Season - Has begun, 100-150 waiting for 8am sign-ups

Abrams Creek Wetlands – Professor Woodward (Woody) S. Bousquet published an article about the wetlands in the *Castanea Journal of Southern Appalachian Botanical Society*

Park Sign Contest – The park is looking to standardize the signage throughout the park, look for coming ads

Indoor Pool Closing – the indoor pool will be closed as of Wednesday, Feb. 28, due to the failure of the boiler, it will be open for lap swimmers and swim teams at their discretion

Assistant Park Director's Report –

Programs and Events -

Athletics –

- Pee Wee Basketball is wrapping up
- Volleyball registration closes Monday
- Adult Wallyball is wrapping up
- Adult Leagues starting soon
- Swinging Fore Sports will be Friday June 22, volunteers are needed

Hive –

- PB&J Club – numbers were down for Feb 14
- There are 2 party rentals left for the year

Community Rec –

- Sabrina Griffin, Community Rec Specialist, became certified as a Zumba Gold instructor recently, will be working with SAAA for a class, then will open a class to the general public
- Walking Club is taking place Mon, Wed, Fri
- Private Music Lessons are going strong with 25 total enrolled

Aquatics –

- 157 enrolled in group swim lessons, 13 in private swim lessons
- Prepping for Spring events with new ideas coming

Special Events –

- Easter events are coming soon
- Movies on the Mall are moving to the Taylor Pavilion this year

Spring/Summer Guide – Staff inputting info & layout, distributing in mid April

Bridgeforth Sound System – completed two weeks ago, the sound test went well

Board Comments/Idea Sharing:

- Shelly Lee asked about putting a dome on the Outdoor Pool, Lynn Miller spoke to the age of the outdoor pool and while it is a nice option, the parts would still require the same maintenance the indoor pool does
- Lynn Miller thanked the Projects & Programs Committee and Matt and Eden for their work on the Shentel proposal

- Michael Miller asked how many staff we have working movie nights, Matt Little answered 3
- Eden Freeman commented the grass at the Taylor Pavilion was going to be bricked to prevent mud from forming as much as possible

Next Monthly Park Advisory Board Meeting: Monday, March 26th, 2018 @ 6:30pm.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Bill Stewart, seconded by Shelly Lee and approved. The meeting adjourned at 8:00pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board