

Winchester Parks and Recreation  
Park Advisory Board Meeting  
Monday, May 21<sup>st</sup>, 2018  
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

**Present:** Shelly Lee (Vice-Chairman), Cal Allen, Michael Miller, Bill Stewart, Casey Stine, Hector Robertson, Regina Coates, Andy Gail

**Absent:** John Bentley (Chairman)

**City Staff:** Eden Freeman, Lynn Miller, Matt Little, and Samantha Crisman

**Media:** None

**Guests:** Councilman John Hill

**April 23, 2018 Minutes Approval-**

Cal Allen made a motion to approve the April 23<sup>rd</sup> minutes. Regina Coates seconded the motion. The minutes were approved.

**Public Comments-**

**Chairman's Report-** None

**City Manager Comments-** Voting for the FY19 budget is to take place tomorrow night, April 24<sup>th</sup>.

**Projects and Programs Committee-** No Report

**New Format Implementation** – Members of the Board visited part of the Green Circle Trail behind Kent Street, the Patsy Cline House, and the site of a Revolutionary War hospital. They received a history on the house, as well as a look in to maintenance of the trail and parks.

**Park Director's Report –**

**FY17 and FY18 Park Projects Update-**

- 1) **Sensory Trail, Host Lions Club** – Awaiting delivery of limestone dust
- 2) **Outdoor Pool Resurfacing Project** – There are problems with the shell so the resurfacing project has been extended, the projected opening date is June 2<sup>nd</sup>
- 3) **Storm Damages** – Awaiting floor tile installation, a PO has been issued for repair to the roof systems of 5 ancillary structures
- 4) **Abrams Creek Wetlands** – Trimming/mowing has been scheduled as well as trail surface repairs

**Maintenance Facility** – Pending

**Summer Camp/Child Care** – 89-102 registered with 20 on the waiting list each week

**Personnel Update- Full time & Part Time**

- 1) **Child Care Assistant** – filling summer vacancies
- 2) **Aquatics** – looking for summer lifeguards
- 3) **Desk Staff** – filling summer vacancies at outdoor pool desk

**FY-2019 Budget Preparation** – Awaiting Council Action

**Proposed Shentel Telecommunications Facility** – City Council Work Session, Tuesday, May 22, 2018 at 6pm

**Assistant Park Director's Report –**

## **Programs and Events -**

### **Athletics –**

- Summer Sports Camps – 83 registered so far; 21 in tennis!
- 2 Nationals trips scheduled
  - June 19 vs Orioles; 15 as of today
  - August 18 vs. Marlins; 4 as of today
- Swinging Fore Sports will June 22<sup>nd</sup> this year
  - Thank you Summit Bank! New Title Sponsor

### **Hive –**

- Summer Camp – full with large waiting list each week, registration closed

### **Community Rec –**

- Offering a STEAM Camp this summer – collaboration with Shenandoah Valley Discovery Museum, June 18-22

### **Aquatics –**

- 5<sup>th</sup> Annual Splash Bash – kicking off summer on June 2, 2018

### **Special Events –**

- Girls on the Run 5k April 28<sup>th</sup> went well, over 500 runners
- Amphitheater
  - First movie night is June 8<sup>th</sup>
  - Arts and Crafts programs throughout summer, FREE
- Movies on the Mall are now at the Taylor Pavilion, collaboration with Old Town, Beauty and the Beast will be showing June 7<sup>th</sup>
- June 30 – volunteer/instructor appreciation pool party – 7-9pm

## **Spring/Summer Guide – Arrived April 16<sup>th</sup>**

- Fall Guide work has already started, collecting information June 1 with a distribution date of August 10/11

## **Dog Park Membership**

- 145 members as of 5/21/18

## **Park Sign Design Contest**

- Advertising on social media, flyers, radio
- Deadline to submit is July 2
- Size Between 8.5x11 and 11x17
- Check the city website for more information:  
<https://www.winchesterva.gov/sites/default/files/documents/parks/sign-contest-application.pdf>

## **Additional –**

### **Board Comments/Idea Sharing:**

- Everyone enjoyed the trolley tour and looked forward to next month's locations
- Hector asked about the GOTR 5k and coming up with predetermined routes, Matt Little commented it was something the park is working on with WPD

**Next Monthly Park Advisory Board Meeting:** Monday, June 25<sup>th</sup>, 2018 @ 6:30pm.

**Adjournment-** With no further business to discuss, a motion to adjourn the meeting was made by Michael Miller, seconded by Casey Stine and approved. The meeting adjourned at 8:06pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board