

Winchester Parks and Recreation  
Park Advisory Board Meeting  
Monday, June 24th, 2019  
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

**Present:** Cal Allen, Casey Stine, and Shelly Lee

**Absent:** Bill Stewart (President), Mike Miller, Regina Coates, Hector Robertson, and Andy Gail

**City Staff:** Lynn Miller, Matt Little, and Samantha Crisman

**Media:** None

**Guests:** Diana Langel

**May 20<sup>th</sup>, 2019 Minutes Approval** – Minutes could not be approved; there was not a quorum. They will be presented at the July meeting along with June minutes.

**Public Comments** – None

**President's Report** – None

**Board Members' Comments** – Shelly stated the park looked wonderful.

**Projects and Programs Committee** – None

**City Manager Comments** – None

**Park Director's Report** –

**Athletic Fields** – Light Poles Replacement - Status

Bridgeforth & Rotary – 2 Proposals Received

BMX Track – Track Light Coordination with Shentel

**Wilkins Lake** –

Grass Control – there is a lot of grass at the lake currently, maintenance is cleaning it out as best they can. We are working on identifying grass control methods.

**Aquatics** –

Swim Lessons –

Instructor Certification – Last Round of Training

Swim Lesson Registrations Opened June 17<sup>th</sup> with a good response

Indoor Pool – Reopened June 17<sup>th</sup> - Review following meeting

Outdoor Pool –

Season Progressing - the season has gone well with minimal issues

WST's Long Course Meet June 21<sup>st</sup> – June 23<sup>rd</sup>, 500 swimmers were registered

Splash Bash Conducted with 352 attendees

**Maintenance** –

Maintenance Facility – Status

Demo began June 10<sup>th</sup> on Schedule -

Opening - Seasonal Part-time Position, the individual previously in the position left

Mowing Lightened up some -

Lions Club Sensory Trail – Coordination Meeting – Scheduled for 6/26 at 2:30pm.

### **Facilities –**

Maintenance Program Continuing

Hosted Employer Expo – May 23<sup>rd</sup> – Went well, thanks to IT for their assistance in upgrading the wifi in the building. The program was done in conjunction with Winchester and Frederick County EDA departments.

### **Staffing Status –**

Seasonal Life Guard Positions Filled – Will still consider applicants

Maintenance – One Seasonal Open

**Cellular Facility –** Franchise Agreement Executed – Geotechnical Work Initiated

**4<sup>th</sup> of July Holiday –** Outdoor Pool Open, Building Closed. We will host July 3<sup>rd</sup> fireworks in the Winchester Star lot.

### **Assistant Director's Report –**

**Bridgeforth Backstop Net –** Matt showed the Board pictures of the net before and after the project completion. The vendor replaced the old poles with new ones and a new net with a pulley system so nets can be lowered in the winter to increase lifespan.

**Fall Guide –** design ongoing; distribution mid-August

**Winchester-Clarke Garden Club –** Abrams Creek Wetlands

Nominated for National Award (top 3) – Winner! \$30,000

Nominated for Virginia Award (top 2) – Winner! \$7,000

Scheduled volunteer “cut days” – October 11 & 12, the cutting will be done with funds from the grants and the club is also hoping to add an audio tour for info on the wetlands.

**Court Resurfacing – Potts & Tennis;** Anticipating 2 more weeks of work; weather dependent

**Park Clean Up Days –** June 8<sup>th</sup> – around 25 attended; next date is October 19, Mayor David Smith Jr. and councilmembers Judy McKiernan and Evan Clark attended. Participants were able to cover the whole park!

### **Athletics –**

Summer Camps – in full swing; 208 registered as of June 21

Family Day Fishing Rodeo – June 15<sup>th</sup> – 34 attended

Washington Nationals Bus Trip – August 31<sup>st</sup> – Tickets \$80.00, 20-25 attended the trip on Memorial Day weekend.

### **Child Care**

Summer Camp – going well; 100 per week

HIVE/HIVE – 2019-2020 school year registration opens June 24

### **Community Recreation**

Middle School Music & Art Summer Camp – cancelled; low enrollment, staff is brainstorming ways to increase attendance next year.

### **Special Events**

275<sup>th</sup> City of Winchester Anniversary

Moonlight Ball –

July 20<sup>th</sup>, 7:00-10:00 PM

\$25/person, \$40/couple, \$50/family of 4

History Camp – cancelled; low enrollment

Wilkins Lake 35<sup>th</sup> Anniversary – Recognition being planned with Mr. Wilkins; more information to come

**Additional Items –** Lynn commended the staff on a job well done so far this summer.

### **Board Comments/Idea Sharing:**

- Cal followed up on the Eagle Scout project presented to the Board last month, at this time the park is waiting to hear from Mr. Smith; however, there are two other projects pending.
- Shelly asked if staff was helping with the Liberty 5K, Athletics staff will be there to help.
- The Board commented the extended hours at the pool is great for families and looks better than ever.
- Lynn invited all members to the indoor pool after the meeting to see the new paint and storage solutions.

**Next Monthly Park Advisory Board Meeting:** Monday, June 24<sup>th</sup>, 2019 at 6:30pm in the Lord Fairfax Room at Jim Barnett Park.

**Adjournment** – With no further business to discuss, a motion to adjourn the meeting was made by Cal, seconded by Mike, and approved unanimously. The meeting adjourned at 6:58pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board