

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, July 23rd, 2018
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

Present: Shelly Lee (Vice-President), Cal Allen, Michael Miller, Bill Stewart (President), Casey Stine

Absent: Regina Coates, Hector Robertson, Andy Gail

City Staff: Eden Freeman, Lynn Miller, Matt Little, Thomas Lambert, and Samantha Crisman

Media: None

Guests: None

June 25th, 2018 Minutes Approval-

Cal Allen made a motion to approve the June 25th minutes. Casey Stine seconded the motion. The minutes were approved.

Public Comments- None

Chairman's Report- None

City Manager Comments- Council will be discussing an appointment of a new member for the Board, announcement expected August 14th.

Projects and Programs Committee- None

Election of Board Chairman- Shelly Lee nominated Bill Stewart, the board voted unanimously to appoint him as the next President of the Advisory Board.

New Format Implementation – Jim Barnett Park – The Board visited all venues within Jim Barnett Park. Discussion of past and future projects took place.

Park Director's Report –

FY18 Park Projects Update-

- 1) **Sensory Trail, Host Lions Club** – Work to resume next week, tree removal and weather has created a delay
- 2) **Outdoor Pool** – Working through some issues, continuing to hire life guards
- 3) **Board Vacancy** – Hope to have a new appointee by the September meeting

Abrams Creek Wetlands – Collaborative effort with Clarke County Garden Club to obtain a grant to pursue conservation efforts within the wetlands area.

Maintenance Facility – Pending, meeting with other City of Winchester Staff and City Manager to discuss project in August.

Summer Camp/Child Care –

Summer Camp - Attendance remains a maximum

School Year - HIVE & HIVE Club – Registrations very active, some school's registrations are at capacity already

Personnel Update- Full time & Part Time

- 1) **Aquatics Summer Lifeguards** – Still Hiring
- 2) **Aquatics Program Specialist** – Transferred to Part Time (12 Applicants thus far)
- 3) **Desk Staff** – All positions filled

Facilities –

New Water Fountain Indoor Aquatics Facility – Capital Projects from WST
Building Maintenance Continuing with modifications to tasks assignments

Weight Room – Equipment re-upholstered, some equipment painted, room painted

Corridor – War Memorial Bldg. to Indoor Aquatics Painted

Code Compliance Issues – Corrected (Swing of Corridor Door, Entrance to Indoor Pool)

Park Naming Contest – Request two (2) Board Members to Serve as Judges with Molly, Samantha & Sabrina, Shelly Lee volunteered to serve as a committee member, Casey Stine also volunteered

FY-2019 Budget Preparation – Will provide a detailed review in October

Funding for Resurfacing Potts Basketball Courts & Lowry Tennis Courts supplied in FY19 Budget

Shentel Telecommunications Public Meeting -

Tuesday, August 14, 2018 @ 6:30PM Friendship Fire Company, N. Pleasant Valley Road

Assistant Park Director's Report

• Activity Guide

- Fall guide has been sent to the printer
 - Distribution target date = August 10/11

• Programs & Events

- Athletics
 - Summer sports camps
 - Golf (week of July 2) – 12 kids
 - Tennis (week of July 9) – 37 kids!
 - Football (week of July 16) – 13 kids
 - Soccer (week of July 23) – 31 kids
 - 2 Nationals trips
 - August 18 vs. Marlins; 11 as of today
 - Swinging Fore Sports – rescheduled for Friday, July 27 @ Winchester Country Club
 - Still accepting volunteers & players
 - Thank you to Summit Bank! Title Sponsor
- Aquatics
 - Christmas in July – July 25, noon-3pm
- Community Rec
 - One Book One Community trip to NYC – October 6
 - *“The Supreme Macaroni Factory”*
- HIVE
 - Summer camp
 - Full with waiting list each week
- Special Events
 - Splash of Salsa – August 25; 8-10pm
 - Dog Swim – September 15; 1-3pm

• Dog Park Membership

- 173 members as of 7/23/18

• Park Sign Contest

- Entries have been submitted; judging to take place with Board Members and staff members
 - Schedule TBD

Additional – None

Board Comments/Idea Sharing:

- Shelly Lee commented on the great size of Tennis Camp this year, wants same numbers for Baseball camps
- Michael Miller asked about the Lacrosse camp numbers, Matt informed the Board it was cancelled (not enough instructors)
- Lynn commented on the programming blossoming and needing instructors and space
- Officials don't want to volunteer anymore, they want to be paid. Bill commented about high school soccer losing coaches to travel teams. Lynn added we've been able to keep prices down so kids can afford to participate in our programs, but how does that affect our partnerships, is it competition? Casey Stine stressed how important it is to keep costs down, as a board we need to be focusing on being inclusive for the entire community
- The Board commented on how well kept the park is, gave their compliments to Tommy and his guys in Maintenance
- Patsy Cline park area is coming along nicely, we will be in charge of maintenance of the park
- Shelly asked about the shortage of lifeguards, Lynn responded we are experiencing a shortage and hope to recruit more seasoned individuals

Next Monthly Park Advisory Board Meeting: Monday, August 27th, 2018 @ 6:30pm.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Cal Allen, seconded by Casey Stine and approved. The meeting adjourned at 8:27pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board