

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, August 27th, 2018
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

Present: Bill Stewart, President, Shelly Lee, Vice President, Cal Allen, Andy Gail, Casey Stine, Michael Miller, Hector Robertson

Absent: Regina Coats

City Staff: Eden Freeman, Lynn Miller, Matt Little

Media: None

Guests: None

July 23rd, 2018 Minutes Approval- A motion was made to approve the July minutes and seconded. The July minutes were approved unanimously.

Public Comments- Tim Grove addressed the Board in opposition to a Cell Tower in Jim Barnett Park and questioned the interpretation of City Code restricting construction within City Parks. Mr. Grove stated he had served on the Park Board and was President for two terms. He stated Shentel should better clarify the proposed site for the tower. He stated that if this was a safety issue individuals should get a landline. He stated something to the effect the park should not be sold short. He questioned where the money from the tower would go. He also stated the tower was ugly and should be disguised. He left a copy of his remarks with the Board (attached).

Ms. Freeman responded to Mr. Grove and attempted to provide possible alternatives that could be considered in relationship to how the funds could be designated for the park.

President's Report- President Stewart indicated he was looking forward to his new position and working in the best interest of the park. He would like to consider a fund raiser in a coordinated effort with the Foundation. He encouraged all members to review the guide and if they see something in the paper or other media release relating to the department, good or bad to bring it in and share it. He also encouraged the members to be more visible at park events. This provides an opportunity to talk with patrons and receive input. He cited the example of being in attendance during the 50th Anniversary of the Winchester Swim Team. Andy Gail inquired as to if there were any limitations relating to fundraising and the response was there was no knowledge of such. Bill indicated there was no timeline for ideas but would like to have something between now and July.

City Manager Comments- Ms. Freeman indicated Ms. Katie Jordan would be appointed to the Board on Tuesday, August 28, 2018 at the Regular Meeting of the Winchester Common Council

Projects and Programs Committee- None

New Format Implementation – Jim Barnett Park – Those in attendance boarded the trolley to tour additional Parks & Recreation facilities. This was the third tour. The fourth and final tour will be conducted in September. Following the tour the members of the Board returned to the meeting room for light refreshments and discussion.

Park Director's Report –

FY-2018 Park Operational Information -

Sensory Trail – Awaiting ground conditions allowing

Outdoor Pool –

Evaluation of Facilities & Repairs during Fall prior to following closing and prior to Winterizing
Continuing to Hire Life Guards
A Splash of Salsa – Saturday, August 25th
All Paws on Deck – Saturday, September 15th 1:00 – 3:00 PM

Creating Fall & Winter Tasks List -**Abrams Creek Wetland –**

Ground Conditions Impeding Mulching of Cut Materials
Collaborative effort with Clarke County Garden Club to obtain a grant to pursue conservation efforts within the wetlands area

Maintenance Facility – Pursuing Design Build**Personnel Update – Full Time & Part Time**

Aquatics Specialist – Applications & Interviews
Desk Staff – Posting
New Background Check Policy -

Facilities –

Building Maintenance Continuing w/modifications to tasks assignments
Code Compliance Issues –
Park Naming Contest – Review Committee – Board Members, Vice President, Shelly Lee, Board Member Casey Stine, Staff Molly Minch, Samantha Crisman & Sabrina Griffin – Winner to be Announced during the September 24th Board Meeting

Proposed Wireless Facility – Correspondence Attached -**Board and Staff Orientation/Work Session – October 22nd Advisory Board Meeting****Advisory Board Meeting Modification – Meeting December 10th in lieu of meeting on November 26th and December 24th****FY-2019 Budget – Review December 10th Advisory Board Meeting****Resurfacing - Potts Basketball Courts & Lowry Tennis Courts****Shentel Telecommunications Public Meeting -**

Tuesday, August 14, 2018 @ 6:30PM Friendship fire Company, N. Pleasant Valley Road

Harley Owners Group – June 2019**Winchester Swim Team –**

50th Anniversary Celebration -
Long Course Meet, June 2019

Additional - It was mentioned the October 22nd Board Meeting would entail a review of the City's Code of Ethics and the City Code as it applies to the Parks & Recreation Department. This will serve as a catalyst to familiarize the Board and Staff with the contents of these documents and act as a vehicle to orient new Board members and staff.

There will be the September 11th Observance Program which will be conducted at Bridgeforth Field on September 11, 2018 at 8:45 AM. If there is inclement weather the program will be conducted in the gym. There will also be a Veteran's Day Blood Drive which will be conducted on Friday, November 9, 2018 from 11:00 – 5:30 PM in the Social Hall.

Assistant Park Director's Report –

Child Care –

Summer Camp – Overall, camp went really well. All sessions were full – close to 100 attendees each week

School Year - HIVE & HIVE Club – Registration very active, all schools have reached capacity and waitlist spots are being filled.

Activity Guide –

Fall – Completed & distributed; registration is open

Winter/Spring – information due first part of October

Programs & Events –

Athletics

Summer sports camps

Total participation = 255 participants; 121 Residents, 134 Non residents

Swinging Fore Sports

12 registered teams; doubled from last year

NEW – Adult Wiffleball – offered this fall; starting September 6

Aquatics

Swim lessons starting again week of September 10

Community Rec

Private music lessons – hoping to add drum lessons

Additional Zumba class added – adults with disabilities

Special Events

NEW – Mini Cardboard Drive-in movie – October 5

Additional –

Board Comments/Idea Sharing:

- Board Member Andy Gail was appointed to the Programs and Projects Committee by unanimous vote.
- There was discussion relating to the November and December Board Meetings and the conflict with the Thanksgiving and Christmas Holidays. It was discussed and it was suggested the meetings be combined into one meeting to be conducted on Monday, December 10, 2018. A motion was made, seconded and the modification accepted unanimously.
- President Stewart reminded all in attendance “Bring Your Ideas” and review the minutes.

Next Monthly Park Advisory Board Meeting: Monday, September 24th, 2018 @ 6:30pm.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made, seconded and approved unanimously. The meeting adjourned at 9:02pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board