

Winchester Parks and Recreation
Advisory Board Meeting
Monday, August 29, 2011
6:30pm

Meeting Location: Lord Fairfax Room

Present: Krista Farris (Chair), John Elliott (Vice-Chair), Catherine Mattens, Kyle Homan, Mark Miller, Jules Bacha, Brian Wigley

Absent: Matt Mintschenko

Council Representative: Milt McInturff

City Staff: Brad Veach (Director), Lisa Hamaker (Assistant Director)

Media: Vic Bradshaw, Winc Star and Channing Frampton, TV3

Krista Farris called the meeting to order at 6:35pm.

Chairman's Report

Approval of July Minutes:

Upon a motion by Jules Bacha and a second by Mark Miller, the July minutes were approved.

Park Visitation and Observation Reports:

All park visitation and observation reports were received back to Krista Farris. The reports have provided a good prospective of how all of the parks are being utilized.

Minota Ruebush Memorial Proposal:

Guest, Shelly Lee addressed the Board to consider her request to honor Minota Ruebush's memory with a plaque at either the Indoor or Outdoor Pools. Board members agreed to wait until a policy was established before moving forward on a motion. Brad Veach will provide the Board members with examples of other naming rights and memorial criteria and standards for review in September.

Shelly Lee also informed the board that the Winchester/Frederick Co Red Cross Chapter's "free learn to swim lesson program" dissolved. Ms. Lee asked the Board members to consider sending a request to the Red Cross to receive a portion of the donations that were given in honor of Minota's memory. Ms. Lee felt that the fund should be split between Winchester Parks and Recreation and Frederick County Parks and Recreation for their Aquatic divisions to use as scholarships for their swim lesson programs. John Elliott made a motion to request the funds from the Red Cross and move the funds to the Winchester Parks Foundation's Aquatic fund the motion was seconded by Kyle Homan and was fully carried.

Director's Report

Jubal Early Drive Discussion:

- 1) The property corners have been marked so they can now be visited by the Board members.
- 2) Members discussed how and to what extent the property would be maintained. It was mentioned that maybe the area could be maintained to its natural state and showcase its historical value. With limited visibility of the area, board members will wait until the leaves fall for the best time to view all of the property markers.

World Series Update:

The World Series proved to be a very special event. The community volunteerism, spirit and pride were obvious. There was a sense of friendliness from Winchester for visiting guests. Approximately 300 volunteers committed their time for the event. Many of the Board members expressed that they heard good comments during and after the event.

Preston Field Renovation Update:

The field is coming along nicely and schedules are being worked out for play. The department has held off scheduling the field so that the seed has had time to grow.

Summer Events Update:

- 1) Summer Concert Series: The Summer Concert Series was held every Saturday from June 25 to August 6 at Christianson Familyland. Several local bands played and approximately 150 spectators participated at each event. The department will try to have the summer series again next year.
- 2) Salsafest: \$4,143.00 was raised for the WINC Chain of Checks and the recipient being the Boys and Girls Club. The Winchester Parks Foundation also collected funds for the financial aid fund.
- 3) International Children's Festival: The International Children's Festival will be held soon.
- 4) Boo & Brew: Boo & Brew is an adult themed Halloween event in October and is supported by the Winchester Parks Foundation.

Committee Reports

Park Utilization Plan Committee: The Park Utilization Plan Committee worked with Leslie Bowery for clear direction of their requests for the gift catalog.

Park Reports: There were no major issues with the Parks. The Parks are well used and many people would like to see the Green Circle completed. The future direction for the committee would be to survey neighbors of the various Parks.

Skate Plaza Committee:

John Elliott reported he spoke with the committee and they are working on fundraising to initiate the professional design.

September Advisory Board Meeting Dates:

(Both held at the War Memorial Building)

Park Utilization Committee- Monday, September 26, 2011 @ 5:30pm

Monthly Advisory Board- Monday, September 26, 2011 @ 6:30pm

Board Comments:

None

Adjournment:

With no further business, Krista Farris asked for a motion to adjourn; John Elliott made the motion, Kyle Homan seconded and the meeting was adjourned at 7:35pm.

Respectfully submitted; Jennifer Stotler, Park Administration Coordinator, September 21, 2011