

Winchester Parks and Recreation  
Advisory Board Meeting  
Monday, June 27, 2011  
6:30pm

Meeting Location: Lord Fairfax Room

**Present:** Krista Farris (Chair), Catherine Mattens, Kyle Homan, Matt Mintschenko, Jules Bacha and Mark Miller

**Absent:** John Elliott, Brian Wigley

**Council Representative:** Milt McInturff

**City Staff:** Jim O'Connor (City Manager), Brad Veach (Director), Lisa Hamaker (Operations Superintendent)

**Media:** Vic Bradshaw

Krista Farris called the meeting to order at 6:37pm.

**Public Comments:**

Skate Plaza Proposal

John Goodman representing the Skate Park Plaza Fundraising Committee was welcomed and attended to discuss and answer questions regarding the skate facility.

**Chairman's Report**

Approval of May Minutes:

Upon a motion by Kyle Homan and a second by Matt Mintschenko the May minutes were approved.

Jubal Early Drive Discussion:

The topic was opened for discussion with no recommendation or motions being made at this meeting.

Surveying, a more detailed map with contours, sidewalk connecting to the Green Circle, maintenance, mowing of the area, costs for making the property usable then maintaining it and the initial cost for clearing the property were topics discussed.

Krista Farris asked if Woody Bousquet may be interesting in talking with Board members about the property.

Brad Veach stated the property has two attractions referencing the creek and historical points but the Board would have to speak to the Planning Department to see what could be placed in a flood zone concerning shelters or benches.

Krista Farris asked if Brad Veach could come up with an estimate for selective clearing of invasive plant materials and present that to Board members at the next meeting.

#### Park Visitation:

John Elliott and Susan Roberts finished their park visits and provided their report. Krista Farris asked if all visits could be made by mid-July. John Elliott and Jules Bacha will team up to take Shawnee Springs and Abrams Creek Areas.

#### **Director's Report**

##### Preston Field Update:

Brad Veach submitted drawings for the field details. Winc/Fred Youth Football and BRYSA are helping to fund irrigation, seeding and grading. The park will handle the lighting. Board members Kyle Homan and Matt Mintschenko have also been involved with the project.

##### Movies on the Mall:

The Winchester Parks and Recreation Department have been helping with the first two Thursday evening movies on the Old Town Mall. Attendance for the first Thursday was approximately 150 and the second 300. The department collaborates with the OTDB and the sponsor is SusQtech. A great venue and free event the movies start at dusk in front of the Old Courthouse.

##### Familyland Concert Series:

The first concert was Saturday, June 25 with an attendance of approximately 150. The next scheduled concerts are Saturday's from July 9-Early August. The concerts are all varieties of music and a free family event with the concession stand staying open to accommodate those taking part in the event.

##### World Series Update:

The Babe Ruth Cal Ripken World Series is approximately one month away. The Chic-fil-A Cow Drop tickets (a fundraiser for the series) will go on sale June 27. Brad Veach stated a need for volunteer help in areas such as ticket sales and souvenirs.

##### Susan Roberts Resignation:

Susan Roberts submitted her resignation from the Board due to the fact that she and her family will be moving from the area. The Winchester Parks and Recreation Advisory Board will be in search of a new member.

#### **Committee Reports**

##### Skate Plaza Committee:

Brad Veach presented the drawing of the original proposed site plan for discussion and endorsement.

John Goodman spoke to the Board about a very simple concrete slab, all concrete plaza style, more relaxed, parents would be able to bring their children, landscaped with bushes and trees. The area does not have to be extreme designed for beginners and advanced skaters.

Krista Farris asked of the projected maintenance costs for the plaza and Goodman replied since it is concrete there will not be a lot of maintenance costs. Goodman will look at the landscaping maintenance costs.

Brad Veach stated that \$7,000-\$8,000 for the Skate Park Plaza has been set aside in the Park Foundation that design services could be rendered if the site were to be endorsed.

Jules Bacha asked if the Skate Park community had a large population and John replied that it does.

Brad Veach stated if the concept of putting the Skate Plaza in the original site was to be endorsed then it should also be asked for the Skate Plaza plan to be put back into the Park Master Plan.

A motion to re-open and endorse the original site plan made by Matt Mintschenko; seconded by Kyle Homan, was approved.

**July Advisory Board Meeting Dates:**

(Both held at the War Memorial Building)

Park Utilization Committee- No meeting scheduled

Monthly Advisory Board- Monday, July 18, 2011 @ 6:30pm

The August meeting was changed from Monday August 22 to August 29, 2011 @ 6:30pm.

**Board Comments:**

Krista encouraged members to let others know about the open member spot on the Board.

**Adjournment:**

With no further business to discuss Krista Farris asked for a motion to adjourn; Kyle Homan motioned, Matt Mintschenko seconded and the meeting was adjourned at 7:47pm.

Respectfully submitted by Jennifer Stotler, Park Administration Coordinator, July 14, 2011