

Winchester Parks and Recreation
Advisory Board Meeting
Monday, May 23, 2011
6:30pm

Meeting Location: 406 West Jubal Early Drive

Present: Krista Farris (Chair), John Elliott (Vice-Chair), Catherine Mattens, Kyle Homan, Matt Mintschenko, Susan Roberts, Jules Bacha and Mark Miller

Absent: None

Council Representative: Milt McInturff

City Staff: Jim O'Connor (City Manager), Brad Veach (Director), Lisa Hamaker (Operations Superintendent)

Media: Vic Bradshaw, John Williams, Rick Foster

Brad welcomed Mark Miller to the Board.

Krista Farris called the meeting to order and asked if there were any public comments upon hearing none she proceeded to the discussion of the Jubal Early property.

Public Comments:

Jubal Early Drive Property:

Mr. Pifer met with everyone present on site at 406 West Jubal Early Drive to see the piece of property that the Powers Family would like to donate to the City and the park system. Mr. Pifer discussed with them property boundaries and the historical background the piece of property actually had. The site is approximately $\frac{3}{4}$ of an acre with a stream, low interior vegetation, some access along Jubal Early Drive providing a nice stop along the Green Circle Trail. Questions asked were what the property was zoned and it is B2. Will the property have anything done to it; no it will be donated just as it is. Was there a timeline for the development of the rest of the property and there is not. The property will be a topic for discussion at the next Board meeting then would move forward to Council for review and consideration.

Chairman's Report

Approval of April Minutes:

Two amendments were made to the April minutes. Brad Veach noted Vic Bradshaw was not present and Krista Farris stated the word Committee in the Utilization Plan Committee report should be removed and replaced with the word Board. Upon a motion by Matt Mintschenko and a second by Kyle Homan the April minutes with amendments were approved.

Director's Report

Battle in the Valley Basketball Tournament:

Brad Veach spoke about the first AAU "Battle in the Valley" Basketball Tournament to be held June 3 – June 5, 2011 in Jim Barnett Park's Denny Lee Gym and Daniel Morgan Gyms. Special guest members will be the Harlem Globetrotters. The tournament is a joint effort between Winchester Parks and Recreation and the Winchester Storm.

Committee Reports

Skate Park Committee: John Elliott reporting

The committee meeting was held Monday, May 16. The committee consists of 6 skaters, one fundraiser and is just getting started. They have lots of ideas and are very enthusiastic. The initial design, some pricing, the potential site location were some of the topics of discussion. The main topic is to find a potential site. Soon the Board will be asked to vote on a site and all Board members were encouraged to visit the original site at the north end of the park near the BMX Track. That site is 10,000 square feet. The committee has renamed the Skate Park a "Skate Plaza". Brad Veach said they are proposing a 5,400 square foot pad and are very realistic about their goals. Brad Veach asked staff, Board and the City to give the committee ample time to achieve their goals. The committee would like to come before the Board at the next monthly Board meeting. The estimated ballpark figure for the project is \$105,000 - \$130,000.00 but is subject to change.

Park Utilization Plan Committee: Krista Farris reporting

Park Visitation/Observation

Krista Farris passed around the park visitation/observation sign up sheet along with packets for each member. Board members are to pair up and visit park sites noting activity, site enhancements and even poll some users if possible. They will then submit a brief e-mail report by the July meeting. Brad Veach will pair up with Mark Miller so they can visit all of the sites.

Gift Catalog

Brad Veach, Krista Farris and Leslie Bowery met 2 weeks ago with Ann Burkholder and Debbie Lewis from the Winchester Parks Foundation about the gift catalog. Krista Farris passed around the "rough" draft form of the catalog and asked everyone to take a look at it for thoughts and comments. The complete catalog should be available by the end of summer.

June Advisory Board Meeting Dates:

(Both held at the War Memorial Building)

Park Utilization Committee- Monday, June 27 @ 5:30pm

Monthly Advisory Board- Monday, June 27 @ 6:30pm

Board Comments:

Matt Mintschenko asked the status of the multi-purpose field. Brad Veach has a meeting planned with the Winchester/Frederick Co. Youth Football program and BRYSA. He is hoping ground will be broken on June 15, 2011.

Adjournment:

With no further business to discuss Krista Farris adjourned the meeting at 7:33pm.