

**Winchester Parks & Recreation
Parks & Recreation Advisory Board
Monday, February 24, 2020
Parks & Recreation Maintenance Facility
6:30 PM**

- 1. Welcome & Call to Order – President Bill Stewart**

- 2. Attendance Roll Call**

- 3. Approval Minutes – January 27, 2020 Meeting (Minutes Attached)**

- 4. Introductions & Presentations**

- 5. Public Comments**

- 6. President’s Report**
 - 6.1 Shenandoah Capital Improvement MOA – Council Action January 28, 2020**
 - 6.2 Shenandoah/Winchester MOA Signing – March 2,2020 – Bridgeforth Field@ 11:30 AM**
 - 6.3 Ruth Jackson Memorial Park – Name Approved by City Council February 11, 2020 –
Dedication to be Announced**
 - 6.4 Ribbon Cutting – Parks & Recreation Maintenance Facility**
 - 6.5 Reception following meeting**

- 7. Board Member Comments**

- 8. Report – Projects & Programs Committee**

- 9. City Manager Comments**

10. Director's Report

10.1 Administration

FY-2021 Budget – Budget request reviewed with the City Manager and Finance Representatives Thursday, January 30, 2020

Summer Guide – Design Progressing

Advisory Board Membership – Vacancies

2 Vacancies (Shelly Lee may continue to serve until a replacement is appointed)

Regina Coates – Term Expires March 30, 2020

Hector Robertson – Term Expires April 30, 2020

10.2 Aquatics

Indoor Aquatics Center

High School Swim Season Concluded 2.21.20 – Handley, James Wood, Millbrook & Sherando

Early Morning Lap Swim – Going Well

Competitive Swim Training (CST) – 12 Week Format Progressing Well

Pool Closure 1st Week of June for Heavy Cleaning (Reminder)

Swim Lesson Registrations – Private 17 Group 102 CST 23

Try Dive SCUBA Class – 2nd Class - 2.16.2020 - 6 Participants

Outdoor Aquatic Center

Repairs continuing

Structural Analysis to be Scheduled

Reviewing Dates for Season – Early Opening – May 11th

10.3 Maintenance

Maintenance Facility – Punch List Items being Completed

Winter Projects – Progressing Well

Establishing Spring Projects –

10.4 Facilities

Maintenance Issues being Addressed

Floor Stripping & Waxing Completed

10.5 Staffing

Assistant Director Position –

Community Recreation & Special Events Reorganization

Combining Comm. Rec. & Special Events Divisions

Combining Community Recreation & Special Events Coordinators
Positions into one Coordinators Position

Re-classifying Comm. Rec. Coordinator's Position to Special
Events/Comm. Rec. Specialist

Aquatics Specialist – Interview being Scheduled

Interim Aquatics Specialist – Kim Grove

Facilities & Grounds Superintendent – Retirement Tommy Lambert

11. Interim Assistant Director's Report

11.1 Parks & Recreation Seasonal Guide

Summer Guide - Status

11.2 Abrams Creek Wetlands

Winter Cutting – Bush Hogging Lower Marsh

Early Spring Cutting - March

11.3 Special Events

11.4 Community Recreation

Outreach Programs

11.5 Child Care

Mandatory Reporting Training – DSS Facilitating

12. Additional Items –

13. Next Regular Meeting –

13.1 Monday, March 23, 2020

6:30 PM

War Memorial/Active Living Center – Lord Fairfax Room

14. Closing Comments Director

15. Closing Comments President

16. Motion to Adjourn

17. Reception to be Conducted

